

**5.5.5 LATE ITEM: Membership of Regional Councils, Committees, External Bodies, Advisory and Working Groups following the February 2017 Extraordinary Election**

<b>Ward:</b>	-	<b>Date:</b>	27 February 2017
<b>Precinct:</b>	-	<b>File Ref:</b>	-
<b>Attachments:</b>	-		
<b>Tabled Items:</b>	-		
<b>Reporting Officer:</b>	Tim Evans, Manager Governance & Risk		
<b>Responsible Officer:</b>	Len Kosova, Chief Executive Officer		

**RECOMMENDATION**

That Council:

1. **APPOINTS** the following Council Members to represent the City of Vincent on the below Regional Councils, for the term 7 March 2017 to 21 October 2017:

1.1. **Mindarie Regional Council\*** (1 Council Member)

**Member:**

1. Cr .....

\* **Note:**

It is a requirement of the Mindarie Regional Council Establishment Agreement that Council carries a specific resolution to nominate an Alternate Member for each occasion that the approved Member is unable to act.

1.2. **Tamala Park Regional Council** (1 Council Member)

**Member:**

1. Cr .....

2. **APPOINTS** the following Council Members as Council's representatives on the below Advisory Groups for the term 7 March 2017 to 20 October 2017:

2.1 **Road Safety Advisory Group**

**Members:**

1. ....

2. ....

and

the Chair of the Advisory Group be .....

2.2 **Safer Vincent Crime Prevention Partnership**

**Members:**

1. ....

and

the Chair of the Advisory Group be .....

### 2.3 Pedestrian and Cycling Advisory Group

**Members:**

1. ....

**and**

**the Chair of the Advisory Group be .....**

**PURPOSE OF REPORT:**

To provide an opportunity for the newly elected Mayor and Council Member to be nominated for and elected to any Regional Councils, committees, external bodies, Advisory and Working groups.

**BACKGROUND:**

As part of the Council's role in governing for the City, Council Members represent the Council on a range of Committees, Regional Councils and Statutory Authorities. Membership is generally aligned to the election cycle, however following the resignation of the City's former Mayor John Carey, there are a number of vacancies that Council may wish to now fill.

This report is also intended to satisfy the requirement set out in section 4.2(b) of Council's Policy 4.2.14 – Local Government Elections which states:

*“At the first Ordinary Council meeting scheduled after the Swearing-in ceremony following an extraordinary Election, the Chief Executive Officer is to cause a report to be presented to the Council that provides opportunity for the newly Elected Councillor/s to be nominated and elected to a Committee of Council (in accordance with s.5.10(2) of the Local Government Act 1995) as well as to be nominated and elected as appropriate to any vacant positions as delegates to Advisory Groups and various organisations.”*

As a result of the former Mayor's resignation, the City's seat on the following Regional Councils has become vacant:

- Mindarie Regional Council (MRC)
- Tamala Park Regional Council (TPRC)

The City's former Mayor was also appointed by Council as the Chair of the following Advisory Groups:

- Safer Vincent Crime Prevention Partnership
- Road Safety Advisory Group
- Pedestrian and Cycling Advisory Group

In addition there are a number of other vacancies that Council Members may wish to consider nominating for and which had not previously been filled when Council last (at its meeting on 17 November 2015) appointed members to various bodies. These include:

- Swan River Trust;
  - Arts Advisory Group;
  - Environmental Advisory Group;
  - Claise Brook North Community Liaison Group; and
  - Vincent Accord.
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**DETAILS:**

The table below lists the various committees, Regional Councils, Statutory Authorities, Advisory and Working Groups that the City's Council Members have an active role in on behalf of the City of Vincent. The vacancies created by the resignation of the City's former Mayor are shown in shaded rows.

**Table 1 – Summary of Memberships**

<b>Body</b>	<b>Current Membership</b>	<b>Term</b>
Mindarie Regional Council (MRC)	1 x vacancy	19 October 2017 - 21 October 2017
Tamala Park Regional Council (TPRC)	1 x vacancy Alternate – Cr Murphy	19 October 2017 - 21 October 2017
Audit Committee	Cr Topelberg Cr Gontaszewski Cr Loden Mayor Cole 2 x External Members	7 February 2017 – 21 October 2017
Western Australian Local Government Association (WALGA) - Central Metropolitan Zone	Cr Buckels 1 x vacancy Deputy – Mayor Cole	19 October 2017 - 21 October 2017
MetroWest Joint Development Assessment Panel	Member 1 – Cr Loden Member 2 – Cr Topelberg Alternate 1 – Cr Buckels Alternate 2 – Mayor Cole	26 April 2017 – 26 April 2020
Swan River Trust (only matters relating to City of Vincent)	1 x vacancy	17 November 2015 to 20 October 2017
Arts Advisory Group	Cr Murphy (Chair) Cr Topelberg 1 x vacancy 5 x Community Representatives	17 November 2015 to 20 October 2017
Business Advisory Group	Cr Topelberg (Chair) Cr Loden Cr Murphy Up to 10 x External Members	17 November 2015 to 20 October 2017
Children and Young People Advisory Group	Mayor Cole (Chair) Cr Gontaszewski Cr Buckels 5 x Community Representatives	17 November 2015 to 20 October 2017
Pedestrian and Cycling Advisory Group	Cr Buckels 1 x vacancy (Chair)	
Environmental Advisory Group	Cr Loden (Chair) Mayor Cole Cr Gontaszewski 1 x vacancy 5 x Community Representatives	17 November 2015 to 20 October 2017
Road Safety Advisory Group	Cr Buckels 2 x vacancies (inc 1 x Chair) 4 x Community Representatives	17 November 2015 to 20 October 2017

Body	Current Membership	Term
Safer Vincent Crime Prevention Partnership	Cr Harley Cr Gontaszewski 1 x vacancy (Chair) 7 x Community Representatives	17 November 2015 to 20 October 2017
Claise Brook North Community Liaison Group	2 x vacancies Cr Topelberg 3 x Community Representatives	17 November 2015 to 20 October 2017
Metropolitan Regional Road Group (MRRG) Central Technical Sub-Group	Cr Buckels	17 November 2015 to 20 October 2017
Parks Working Group (PWG)	Cr Loden	17 November 2015 to 20 October 2017
Reconciliation Action Plan Working Group	Cr Roslyn Harley (Chair) Cr Dan Loden	17 November 2015 to 20 October 2017
Vincent Accord	1 x vacancy	17 November 2015 to 20 October 2017

### **Regional Councils**

A decision of Council is required to appoint Council Members to the following Regional Councils:

#### **1. Mindarie Regional Council (MRC) (1 Council Member)**

Meeting Occurrence:	Monthly
Date of Meeting:	Third Thursday of Month ( <i>approx.</i> )
Time of Meeting:	5.30pm
Location of Meeting:	Member Councils on a rotation basis
No. of Meetings held in 2013-2015 Period:	14 Meetings
Responsible Liaison Officer:	Chief Executive Officer
<i>Purpose of Appointment:</i>	<i>To make decisions concerning Waste Management, including the landfill disposal site at Tamala Park.</i>
Member Sitting Fees:	<ul style="list-style-type: none"> <li>• \$10,455 per annum</li> <li>• \$1,000 for Information Technology allowance</li> <li>• \$140 per meeting for Alternate Member</li> </ul> <p><i>Note: Child Care and Travel costs will be reimbursed in accordance with Reg. 31 and 32 of the Local Government (Administration) Regulations 1996</i></p>
Current Council Member(s):	None
Previous Council Member:	Mayor John Carey
Vacancies:	One

*It is a requirement of the Mindarie Regional Council Establishment Agreement that Council carries a specific resolution to nominate an Alternate Member for each occasion that the approved Member is unable to act.*

2. **Tamala Park Regional Council (TPRC) (1 Council Member\*)**  
(\* The Regional Council has a preference for Member Councils to elect their Mayor as the representative.)

Meeting Occurrence:	Bi-Monthly
Date of Meeting:	Thursday
Time of Meeting:	6.00pm
Location of Meeting:	Member Councils on a rotation basis
No. of Meetings held in 2013-2015 Period:	13 Meetings
Responsible Liaison Officer:	Chief Executive Officer
<i>Purpose of Council:</i>	<ul style="list-style-type: none"> <li>To make decisions concerning the Tamala Park land and its redevelopment.</li> </ul>
Member Sitting Fees:	<ul style="list-style-type: none"> <li>\$10,455 per annum</li> <li>\$140 per meeting for Alternate Member</li> </ul>
Previous Council Member(s):	Mayor John Carey
Current Council Member(s):	Alternate – Cr Murphy
Vacancies	One

### **Committees**

For the purposes of the *Local Government Act 1995*, the City has only one committee, being the Audit Committee.

At its Ordinary Council Meeting on 7 February 2017, Council adopted revised Terms of Reference for the Audit Committee which changed the membership structure to contain four Council Members and two external independent members. At that meeting, four Council Members were appointed until 21 October 2017. Consequently, there are currently no vacancies on the City's Audit Committee.

### **External Bodies/Boards**

Council Members represent the Council on the following external bodies / boards:

- Western Australian Local Government Association (WALGA) - Central Metropolitan Zone;
- Swan River Trust (only matters relating to City of Vincent); and
- Metro West Joint Development Assessment Panel (JDAP).

For the WALGA Central Metropolitan zone, the City has two representatives. Cr Buckels is already one of Council's nominated members.

The City does not have a nominated representative to the Swan River Trust. However, it should be noted that there has been no cause for the City's attendance since 2015, as the City is only invited to attend for matters relating to the City of Vincent.

In both cases above, Council may choose to nominate a Council Member or leave the positions vacant.

For the Metro West JDAP, Council, at its Ordinary Council Meeting on 7 February 2017, following a request for nomination from the Minister of Planning, nominated two members and two alternate members for the period of 26 April 2017 – 26 April 2020. Consequently, there are currently no vacancies available.

### **Advisory Groups**

The City has seven Advisory Groups, which all have a membership structure that includes Council Members in addition to Community Representatives:

- Arts Advisory Group
- Business Advisory Group
- Children and Young People Advisory Group
- Pedestrian and Cycling Advisory Group
- Environmental Advisory Group
- Road Safety Advisory Group
- Safer Vincent Crime Prevention Partnership

Prior to his resignation, the City's former Mayor was the chair of:

- Safer Vincent Crime Prevention Partnership
- Road Safety Advisory Group
- Pedestrian and Cycling Advisory Group

Consequently, these Advisory Groups currently do not have a Chairperson. The City's Policy 4.12.12 – Advisory Groups states that the Chairperson is to be appointed by Council. Consequently, it is recommended that Council appoint a Chairperson for these Advisory Groups.

As described in the Summary of Memberships table earlier (Table 1), there are also vacancies available on other Advisory Groups which Council Members may choose to nominate for.

### **Working Groups**

The City has a number of Working Groups, of which five have places designated for Council Members. Those working groups are:

- Claise Brook North Community Liaison Group
- Metropolitan Regional Road Group (MRRG) Central Technical SubGroup
- Parks Working Group (PWG)
- Reconciliation Action Plan Working Group
- Vincent Accord

As described in the Summary of Memberships table above, there are some vacancies available on these Working Groups which Council Members may choose to nominate for.

### **CONSULTATION/ADVERTISING:**

Not applicable.

### **LEGAL/POLICY:**

Division 4 of the Local Government Act sets out provisions dealing with Regional Local Governments and Regional Subsidiaries.

No alternate members or deputies are appointed to the MRC. The appointment of alternate members or deputies to serve on a Regional Council can only be made under specific circumstances and not on an ongoing basis.

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**STRATEGIC IMPLICATIONS:**

This is in keeping with the City's Strategic Plan 2013-2023 - Key Result Area Four –

“Leadership, Governance and Management” and, in particular:

*“4.1 - Manage the organisation in a responsible, efficient and accountable manner”.*

**SUSTAINABILITY IMPLICATIONS:**

Not applicable.

**FINANCIAL/BUDGET IMPLICATIONS:**

There are no budget implications for the City in respect to membership on Regional Councils or Advisory Groups. However, members receive allowances from the Regional Councils, as detailed in the report.

**COMMENTS:**

The timely appointment of the City of Vincent representatives to the MRC and TPRC will ensure the City is represented on these organisations, enabling them to participate in decision-making that may impact the City. It is therefore recommended that Council appoints a representative to these Regional Councils.

The resignation of the City's former Mayor John Carey has left three of the City's Advisory Groups without a chairperson. In order for these Advisory Groups to run effectively, it is recommended that Council appoints a new Chairperson for these Advisory Groups.

There are a number of other vacancies that are available for Council Members to nominate for if they wish to, however there is no requirement or immediate need for these to be filled at this time. Council Members are free to nominate for any vacancies at any time throughout the year.

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