

Asset Management Policy



Legislation / local law requirements	Local Government Act 1995 - Section 5.56 (1) and (2) Local Government (Administration) Regulations 1996 - Regulation 19DA(3)(c) Local Government (Financial Management) Regulation 1996 - Regulation 17A
Relevant delegations	2.2.15 Tenders for goods and services 2.2.17 Disposing of property
Related policies, procedures and supporting documentation	City of Vincent Strategic Community Plan City of Vincent Corporate Business Plan City of Vincent Asset Management Sustainability Strategy ISO 55000, 55001 & 55002 Integrated Planning & Reporting Framework IPWEA Asset Management guidelines International Infrastructure Management Manual (IIMM)

PRELIMINARY

INTRODUCTION

The City of Vincent is custodian of infrastructure assets that provide services to a growing and diverse community. The challenge for the City is to appropriately manage its assets so they provide a level of service that meets the community's needs and expectations, in a financially sustainable manner.

PURPOSE

The purpose of this policy is to ensure the City has an effective framework in place to sustainably manage the City's assets and deliver services to the community for current and future generations.

OBJECTIVE

The objective of the Asset Management Policy is to ensure that services delivered by the City are provided in a sustainable manner through the appropriate management of its infrastructure assets. The policy guides the Infrastructure Asset Management principles and framework that the City will apply to ensure:

- Infrastructure asset management practices and decisions align with the outcomes of the Strategic Community Plan.
- Community Infrastructure assets are maintained and are performing at a service level that meets the needs of our community.
- Infrastructure assets are appropriately planned, acquired and managed considering whole of life costs.

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SCOPE

This Policy applies to Council, City employees, relevant contractors and other stakeholders involved in development of new City owned and controlled infrastructure assets and operation, maintenance, refurbishment, renewal, upgrading and disposal of existing City infrastructure assets.

POLICY PROVISIONS

DEFINITIONS

Asset - an item, thing or entity that has potential or actual value to the organisation (International Infrastructure Management Manual 2015 (IIMM)).

Asset Management - the systematic and coordinated activities and practices to optimally and sustainably deliver on its objectives through the cost-effective lifecycle management of assets (IIMM).

Asset Management System - the set of inter-acting elements of an organisation to establish asset management policies and objectives and the processes to achieve those objectives (ISO 55000).

Infrastructure – the physical structures and facilities needed for the operations or to service community needs

Infrastructure Asset Management - the integrated, multidisciplinary set of strategies in sustaining public infrastructure assets. A systematic approach to managing assets over entire life cycles and within a broad asset portfolio.

Level of Service - The parameters or combination of parameters that reflect social, political, economic and environmental outcomes that the City delivers. Levels of service statements describe the outputs or objectives the City or activity intends to deliver to customers (IIMM).

Lifecycle - the time interval that commences with the identification of the need for an asset and terminates with the decommissioning of the asset or any liabilities thereafter (IIMM).

Renewal - works to replace existing assets or facilities with assets of facilities of equivalent capacity or performance capability (IIMM).

Sustainability - the capacity to endure; in the context of asset management, it is about meeting the needs of the future by balancing social, economic, cultural and environmental outcomes or needs when making decisions today (IIMM).

Upgrade - Enhancements to an existing asset to provide higher levels of service, e.g. widen a sealed road (Australian Infrastructure Financial Management Manual).

POLICY

The City is committed to implementing an effective asset management system in line with the ISO55000 suite of standards and the International Infrastructure Management Manual (IIMM) which will result in strong governance and accountability; effective and sustainable decision making; enhanced customer service and the effective management of risk. Asset Management is an organisation wide responsibility ensuring the sustainable delivery of services to current and future generations.

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Infrastructure Asset Management Framework

The City's Infrastructure Asset Management Framework consists of the following key outputs:

- Council Policy - reviewed every four years.
- Asset Management Sustainability Strategy - aligned with this Policy specifying the long-term objectives and implementation plan for managing the City's assets, adopted by Council and reviewed every four years.
- Asset Management Plan/s – for each Asset Category describing how assets will be managed to meet defined levels of service. Reviewed annually and updated with asset condition rating information, deterioration modelling, financial projections and performance indicators.
- Informing Strategies – Infrastructure related planning strategies that address future community needs for services provided by infrastructure assets. These strategies address the standard of infrastructure provision and future decisions on asset expansion, upgrade, new or asset rationalisation or disposal.
- Four Year Capital Works Programs - Prioritised capital renewal and expansion requirements meeting agreed levels of services and ranking criteria for inclusion and annual review through the City's Corporate Business Plan
- Long Term Financial Plan – The Asset Management Policy supports the Strategic Community Plan, Corporate Business Plan, Long Term Financial Plan and Capital Works Program. The Capital Works Program (4 years) and Long Term Financial Plan are updated annually and integrated with the Corporate Business Plan and Budget Process.

OFFICE USE ONLY	
Responsible Officer	Manager City Buildings & Asset Management
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Reviewed / Amended	APRIL 2023
Next Review Date	APRIL 2027