

## INFORMATION AND GUIDELINES FOR PAINTED KERBSIDE HOUSE NUMBERING

This document provides information and guidelines for the painting of reflective house numbers on kerbs. It covers specifications related to the location, size, colour, and spacing of the house numbers, and details the responsibilities for cost and maintenance. It also outlines the role of service providers in offering this service to property owners.

### Overview

The City of Vincent supports the addition of painted house numbers on kerbs as a supplementary method for identifying properties. This helps visitors and services locate properties more easily. However, these painted numbers should not replace the primary house number display, which must remain clearly visible on the building, fence, or letterbox.

### Approval process

- No formal approval from the City is needed to paint house numbers on the kerb.
- The painted numbers must follow the specifications provided in this document.
- The painted kerbside numbers are supplementary to the main house number, which must be clearly visible from the street.

### Specifications

1. Size and colour
  - House numbers should be 140mm high.
  - Use yellow reflective paint in 'Series E' numerals (as per Australian Standard AS1744-1975).
  - Numbers should have 30mm spacing between characters.
2. Background
  - Use a matte olive-green background (or equivalent).
  - Background should extend 30mm on the sides and 10mm on the top and bottom of the numbers.
3. Placement
  - Paint the numbers on the kerb face, adjacent to the splay of the crossover closest to the middle of the property frontage.
  - If no crossover exists, place the numbers as close as possible to the property's centre.
4. Accuracy
  - The numbers must match the house number in the City's Property System.
  - Property owners should confirm the correct number before painting and are responsible for any corrections if errors occur.



## Responsibilities for cost and maintenance

### Property owners:

- Responsible for all costs associated with the installation and maintenance of reflective house numbers.
- Must hire qualified service providers who adhere to the City's specifications.
- Must remove or correct any redundant numbering due to address changes or property development.

### City responsibilities:

- The City will replace painted house numbers only if the kerb is replaced as part of City related works.
- The City will not cover costs for replacements due to other parties' works. Property owners must arrange for replacements if the work is done by or on behalf of other entities.

## Provision of services

### Service providers:

- The City does not manage, fund, or endorse the painting of kerbside house numbers.
- Service providers must:
  - Inform property owners that painting kerbside house numbers is optional and at the owner's expense.
  - Clearly state that they are not endorsed or sponsored by the City.
  - Provide their contact information (name, postal address, and phone number).
  - Prepare and implement a traffic management plan in compliance with Main Roads WA's Code of Practice for Traffic Management for Works on Roads.
  - Ensure all work is supervised by an accredited traffic control professional.
  - Adhere to all relevant statutory requirements (e.g., Door to Door Trading Act 1987, Occupational Safety and Health Act 1984).

### Consent and Costs:

- Installation must be done with the property owner's consent and at their expense.
- Service fees are negotiated directly between the service provider and the property owner.
- The City will not mediate transactions between service providers and property owners.

### Compliance:

- Any work not adhering to these guidelines must be removed at no cost to the City.