



Annual Report 2008-2009

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TOWN OF VINCENT

TOWN OF VINCENT

'Enhancing and celebrating our diverse community'

Our Vision

The vision statement is *what we are striving to become*, what we will look like in the future. Based on accomplishing key strategic challenges and the outcomes of Vincent Vision 2024, the Town's vision is:

A sustainable and caring community built with vibrancy and diversity

Our Purpose

The purpose defines the *business we are in*. It describes our reason for being, and the services and products we provide. Our purpose is:

To provide and facilitate services for a safe, healthy and sustainable community

Our Guiding Values

The guiding values of Town of Vincent are those that describe how we want to operate, and all employees are strongly encouraged to align and work to these values.

Excellence & Service

We aim to pursue and deliver the highest possible standard of service and professionalism to the Vincent community.

Honesty & Integrity

We are honest, fair, consistent, accountable, open and transparent in our dealings with each other and are committed to building trust and mutual respect.

Caring & Empathy

We are committed to the well-being and needs of our employees and community and value each others' views and contributions.

Innovation & Diversity

We encourage creativity, innovation and initiative to realise the vibrancy and diversity of our vision.

Teamwork & Commitment

Effective teamwork is vital to our organisation and we encourage co-operation, teamwork and commitment within and between our employees and our business partners and community.

Plan for the Future and Town of Vincent Strategic Plan 2006-2011

The Town's Plan for the Future and Strategic Plan 2006-2011 was developed in consultation with major stakeholders including the local community, Council Members and Town employees. The Plan for the Future and Strategic Plan incorporates the Town's vision, purpose, guiding values and strategic objectives. The Strategic Plan addresses four strategic objectives:

Natural and Built Environment

Improve and maintain the natural and built environment and infrastructure

As a leader in environmental sustainability, the Town continues to promote and enjoy a lifestyle which encourages and celebrates social and economic sustainability.

To ensure a sustainable community, the Town provides and maintains our unique built environment.

Economic Development

Progress economic development with adequate financial resources

The Town will pursue economic and development opportunities to ensure the future financial sustainability of the Town and its business community.

Community Development

Enhance community development and well-being

The Town is contributing to a positive future for its community by providing a safe environment that meets the changing expectations of our community.

The Town will continue to develop facilities and programmes to meet the needs of our community whilst enhancing and celebrating our diversity.

Leadership, Governance and Management

Ensure good strategic decision-making, governance, leadership and professional management; supported by a positive and desirable workplace with technology for business improvement

The Town will operate in a responsible, efficient and accountable manner using best practice in all our functions.

By ensuring that employees are informed and empowered, that there are clear lines of communication and encouraging employee participation at all levels of decision-making, the Town will maintain good leadership through positive management.

The Town recognises the importance of proactive, responsive and collaborative leadership and the development of organisational capabilities in achieving our objectives.

Throughout this Annual Report references are made to actions in the Plan for the Future and Strategic Plan 2006-2011 (shown in italics).

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On the cover and above: Mayor Nick Catania and Chief Executive Officer John Giorgi at Hyde Park. A Masterplan for the restoration of the lakes is being finalised to ensure the long-term viability and sustainability of the popular park feature. Photo courtesy: WA Newspapers.

MAYOR'S REPORT



Mayor Nick Catania
Elected May 2001

Once again it has been a busy year for your Town and a number of projects have been finalised and new initiatives introduced over the 2008-2009 financial year. I am pleased to report that your Town has been busy delivering the services and facilities that we can all enjoy through our regular programmes whilst also ensuring that the long-term sustainability of our Town is addressed through strategic planning.

Global Economy

This financial year we have all been faced with economic challenges as a result of the global financial crisis which began its detrimental effect on world economies in September 2008.

Whilst we have been somewhat impacted by the financial climate (due to decreased returns on investment income, revenue streams, development applications and building fees), we stand in good stead to weather the economic storm. Your Town has always acted with fiscal prudence and has been awarded for its financial management. This management and prudence, coupled with the Internal Organisational Review which was undertaken with the aim of streamlining operations and identifying and capitalising on cost savings, has ensured that we have been able to retain our services to our community and continue with programmes and initiatives.

Local Government Structural Reform

In February 2009 the Minister for Local Government, the Hon. John Castrilli MLA, announced that the local government sector in Western Australia needed to be reviewed and announced a series of reform strategies.

With the aim of ensuring the long-term sustainability of the sector, the Minister asked that each local government consider a number of key issues and take part in the 5-Stage reform process by completing an initial Local Government Sustainability Checklist and then delivering a final Reform Submission to the Minister taking into account the issues of voluntary amalgamations, reductions in the number of elected members and regional groupings. The final report is due to be delivered to the Minister by the end of September 2009.

The initial Reform Checklist was due by 30 April 2009 and the Town received its assessment on 23 July 2009. I am delighted that your Town was given a Number 1 ranking – indicating that there is existing organisational and financial capacity to meet current and future community needs. The Checklist Assessment reaffirmed our position as a sustainable local government. At the time of writing this report the Town was engaged in preparing the final reform submission, having sought community input into the key issues and fully investigating the current and future position of our Town and our long-term plans to ensure our community continues to enjoy all the services and programmes possible. I thank all those who took the time to take part in the community consultation and provide us with your thoughts. It was gratifying to see that so many respondents were very happy

with the Town and desired that our Town remain as it is (or expand).

Loftus Centre Redevelopment

All the planning and hard work came to fruition this year with the official opening of the Loftus Centre on 1 December 2008. Our state-of-the-art sporting and recreational facility is a great asset to our Town and has proved to be a drawcard for Leederville. Incorporating the State Gymnastics Centre, Community Centre, Child Health Centre, Loftus Recreation Centre and the standard-setting Library & Local History Centre, the new Loftus Centre is a great example of Town-State Government collaboration.

Beatty Park Redevelopment

Beatty Park Leisure Centre is an icon in the Vincent community and also one of our State's premier aquatic facilities boasting both a long and prestigious history and the status as a popular venue catering to the needs of those first learning to swim to elite athletes and all those looking for fitness and fun along the way.

The last major refurbishment of the Centre took place in the 1990s and the Centre is at a stage where the needs of users have changed and the plant and equipment are due for replacement. Community consultation on the \$15-20 million redevelopment was undertaken this year and I thank all those who took part in the process.

We are looking forward to progressing the redevelopment in the coming years and are actively seeking funding support from both government and private enterprise to ensure that your Beatty Park continues to meet and exceed the expectations of its patrons, remains a dynamic recreation facility and a well managed and profitable asset.

Leederville Masterplan

Whilst the Leederville Masterplan did not appear to advance substantially this year, behind-the-scenes much work was undertaken to ensure that when economic conditions improve the redevelopment of Leederville would be ready for progression.

We are looking forward to the Leederville Masterplan – a blueprint for sustainable urban development – moving forward in the new financial year. The Masterplan is designed to facilitate a holistic future direction for the vibrant and cosmopolitan inner-city hub which is Leederville. The Masterplan will see the area develop to meet its potential whilst retaining the character and flair that the area is renowned for.

Upgrades

This year saw the continued upgrade of a number of popular areas of the Town including Beaufort Street and the Mount Hawthorn Precinct (which was completed this year). Works on Leederville Oval Public Open Space – Stage 2 were also completed in time for the WA Football League to play its second semi-final on the ground. We continue to work towards improving the amenity and safety of our areas for all members of our community and ensure that our upgrading and maintenance programmes are adequately funded, given priority and managed proactively.

Partnerships

The Town's dedication to providing the services and facilities desired by our community has seen us seek funding from the State and Federal Governments and also enter into partnerships with local institutions.

The upgrade of Members Equity Stadium to make the stadium the premier venue for rugby and soccer continues to be explored. This year the Town released plans for a \$73 million redevelopment and sought funding support from the State and Federal Governments. The financial climate has precluded a major redevelopment at this time; however RugbyWA has secured State Government funding to undertake a minor upgrade in time for the 2010 rugby union season.

I take great delight in the mutually beneficial relationship we have developed with the North Perth Community Bank. The Bank continues to sponsor a number of events and awards and has exhibited its commitment to the Vincent community by providing \$120,000 for the purchase of a community bus that is due to be delivered and operational by the end of 2009. The Bank has also pledged support for the restoration of Hyde Park Lakes by providing on-going funding (to a total of \$50,000 over the next couple of years).

Hyde Park Update

An iconic feature of our Town and a well-known landmark in the State, Hyde Park continues to be a priority focus for the Town as we continually seek ways to improve this wonderful asset. The Hyde Park Lakes Working Group has been meeting regularly to progress the restoration of the Hyde Park Lakes, a challenging project on many fronts, and have been looking at a number of restoration options. I extend my thanks to those who have been instrumental in trying to find a solution for the sustainability of the Lakes and I am delighted that we are making sound progress with a view to tangible plans being implemented in the new year.

Community Events

Involvement in the many community events continues to give me great satisfaction as I witness first-hand the variety of events and programmes on offer which are of benefit to our appreciative community. Amongst numerous events, including hosting a Christmas Community Barbeque, I was delighted to attend both Vincent Cappuccino Festivals (whose incredible success will see even more festivals planned in the coming years) where our fabulous café culture was celebrated, the Anzac Day Service, our ever-popular outdoor concerts and film night and Carers' Lunch.

I was also very pleased to be involved with the launch of the Vincent Accord this year. The Accord is a collaboration between the Town, WA Police and licensed premises to promote the 'Socialise with Safety' message and introduce programmes and initiatives to ensure that our popular entertainment precincts and establishments are well-known for all the right reasons. The launch of the revamped Vincent Accord has been a great success and is being held up as an archetype for other local governments to address issues surrounding licensed premises.

Once again it was a busy year in terms of awards and competitions – the Art Award, Film Project, Local History Awards, Visions of Vincent Photographic Competition and Garden Competition. The participation by the Vincent community members shows how strong our community spirit is.

The Next Twelve Months

Despite the trials and tribulations of the global economy this year and the flow-on effects there are promising signs that in particular the Australian economy will recover and subsequently open up opportunities for all levels of government and the private sector to invest in worthwhile projects. The prudent financial management of our Town has ensured that the new financial year will see a number of projects being undertaken and new initiatives constantly being developed in consultation with our community.

Appreciation to Chief Executive Officer, Directors and Officers

On behalf of the Council, residents and ratepayers of the Town, I would like to express my appreciation to Chief Executive Officer John Giorgi and the Town's officers for their hard work during the last twelve months. Whilst there were a number of challenges to face in light of the global economic circumstances, the professionalism and skills of our Administration was evidenced and ensured that Vincent was not adversely impacted. We have had a number of major projects on the go over the past few years, and the fact that they have been successfully completed and further projects are on the cards, is a credit to the work of the officers, led by the CEO.

I look forward to another exciting and productive year working on behalf of local residents, ratepayers, businesses and visitors to the Town of Vincent.



NICK CATANIA, B.Ec., JP
MAYOR



In appreciation of the Town's support for the Hyde Park Community Fair, North Perth Rotary Club made Mayor Nick Catania an Honorary Rotarian.

CHIEF EXECUTIVE OFFICER'S REPORT



It is with pleasure that I report on a busy and most successful year. The Town has continued to consolidate its position as a leading local government with significance and has been acknowledged as a leader in a number of areas. This success is a direct result of a concerted effort to develop the Town's practices and procedures in order to meet the diverse needs of its ratepayers, residents and visitors, and the many expectations placed upon it. It is pleasing that the Town has received a number of significant awards which acknowledge the Town's expertise and achievements in these areas. These awards are referred to throughout the report. The following is a summary of significant achievements.

Awards

At the ICLEI Oceania Recognition Event held as part of the WALGA 2008 Local Government Convention and Trade Exhibition, the Town was presented with an *Award* in recognition of its completion of an action agenda to work towards integrated Freshwater Resource Management.

A *Certificate of Appreciation* was presented to the Town by the North Perth Rotary Club to show their appreciation of the Town's support for the Hyde Park Community Fair.

The Town, together with Main Roads WA, received a *Joint Commendation Award for Innovation in Traffic Safety Management* for the trial to reduce speed on Fitzgerald Street, North Perth.

The Town also received a *Certificate of Achievement* from the Australian Mobile Telecommunications Association in acknowledgment for helping to protect the planet by collecting phones on behalf of MobileMuster, the mobile phone industry's official recycling programme.

Local Government Structural Reform

Following the Minister for Local Government's announcement in February 2009, the Council, together with the Town's Administration, devoted considerable time and resources to provide a Reform Checklist and Submission.

The Town was subsequently given a Number 1 Ranking, which reaffirms that the Town is financially secure and sustainable.

At the time of writing this report, the Town's submission was well advanced, in order to be submitted by 30 September 2009.

Organisational Management

"4.1 Provide good strategic decision-making, governance, leadership and professional management"

Plan for the Future/Strategic Plan

An amendment to the *Local Government Act* deleted the necessity for a Principal Activities Plan to be adopted and this

was replaced by a Plan for the Future. The Plan for the Future 2009-2014, which incorporates the Town's Strategic Plan, Strategic Financial Plan, Strategic Asset Management Plan (Draft) and numerous other key documents, was adopted at the Council meeting held on 12 May 2009.

Internal Organisational Review

In March 2009, the Chief Executive Officer carried out an Internal Organisational Review under five Terms of Reference. As a result of the Review, the Organisational Structure was amended with cost savings of approximately \$200,000.

Internal processes were also reviewed, which identified potential cost savings of a further \$500,000 without a loss of service delivery.

One of the Terms of Reference related to a review of the Town's Development Approval Process and at the time of writing this report, some fifteen recommendations were being implemented.

I wish to thank all staff for their contribution and the way in which they participated in the Review.

Council Policies

A number of new Council Policies were adopted during the year as a result of matters which arose.

Local Laws

As part of its governance requirements, the Council authorised a review of the majority of its Local Laws. The review included all local laws which were adopted over eight years ago, as the *Local Government Act* requires a review of Local Laws to be carried out every eight years. The Local Laws were updated, advertised for public comment, adopted by the Council and at the time of writing this report were being finalised.

Economic Development Strategy

"2.1 Progress economic development with adequate financial resources"

Implementation of the Economic Development Strategy commenced and a timeline for implementation of the recommendations has been prepared.

Infrastructure Development

"1.1.6 Enhance and maintain the Town's infrastructure to provide a safe, healthy, sustainable and functional environment"

Leederville Masterplan

"2.1.7 Implement the Leederville Masterplan"

Implementation of the Leederville Masterplan progressed substantially during the year, however, due to the global financial crisis, the Council resolved to defer calling Expressions of Interest in the land.

Multi-Purpose Rectangular Sports Stadium – ME Bank Stadium

In late 2008 the Town provided an option to the State Government to implement Stage 2, comprising of a new eastern stand.

In April 2009 the State Government declined to proceed with the Town's option and indicated that its preference was for a rectangular stadium and this would involve a major upgrade of ME Bank Stadium (formerly Members Equity Stadium).

In mid 2009, RugbyWA submitted a proposal to the Town to relocate the Super 14 events from Subiaco Oval to ME Bank Stadium. A Project Group between the Town, RugbyWA and the Town's Stadium Manager was formed to prepare and implement interim upgrade works estimated to cost \$2.5 million.

At the time of writing this report, the Town and the State Government were in discussions concerning this matter.

Regional Councils

"1.1.4 Minimise negative impacts on the community and environment"

Tamala Park Regional Council

The joint owners, being the Cities of Joondalup, Perth, Stirling and Wanneroo and the Towns of Cambridge, Victoria Park and Vincent, formed a Regional Council to control the land (other than that leased to the Mindarie Regional Council). This Regional Council had its first meeting on 17 February 2000.

Work continued on the future land holdings at Tamala Park, which is a 432 hectare land holding about 30kms from the Perth CBD. The value of this land is estimated at \$18 million net; however its final value will depend on any subdivision layout determined by the landowners. A total of 252 hectares is currently leased to the Mindarie Regional Council for use as a Regional Waste Facility. At the time of writing this report, a Masterplan for the land was adopted by the Regional Council and was being progressed.



Association for Services to Torture and Trauma Survivors Inc (ASeTTTS) won the 2009 Premier's Active Citizenship Awards for a Community Group. L-R: Liz Pattison (ASeTTTS Supporter), Gary Redmond (Board Member), Amanda Gillett (Acting CEO) and Mayor Catania.

Mindarie Regional Council

The Mindarie Regional Council (MRC), of which the Town is a member along with the Towns of Cambridge and Victoria Park and Cities of Stirling, Perth, Joondalup and Wanneroo, purchased 100 hectares of land in north Wanneroo as a site to contain the proposed secondary Resource Recovery Facility (RRF). The MRC approved of a tender for the construction and operation of its refuse resource facility at Neerabup and this was made operational in early 2009.

Appreciation

I am pleased that both staff and Council Members have worked together for the benefit of the Town. I express my appreciation to Mayor Nick Catania and Councillors and to the Directors, Rob Boardman, Mike Rootsey and Rick Lotznicker, for their support during the year, and to the Town's employees for their outstanding commitment and dedication in ensuring the future success of the Town and making it a special place in which to live.

JOHN GIORGI
B.App.Sc. (Env Health), FAIEH, FLGMA, JP
Grad.Cert.Public Sector Mgmt
 CHIEF EXECUTIVE OFFICER



Vasil Cigulev won the 2009 Premier's Active Citizenship Awards for an Individual. L-R: Mayor Catania, Stephen Smith MP, Vasil Cigulev and Julie Bishop MP.

YOUR COUNCILLORS

SOUTH WARD

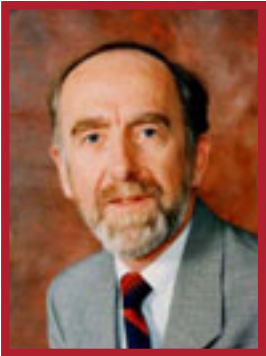


CR ANKA BURNS
Elected 2007-2011



NORTH WARD

CR HELEN DORAN-WU
Elected 2001
Re-elected 2005-2009



CR IAN KER
Elected 1995
Re-elected 1997
Re-elected 2001
Re-elected 2005-2009



CR STEED FARRELL
Deputy Mayor
Elected 2003-2007
Re-elected 2007-2011



CR SALLY LAKE
Elected 2003-2007
Re-elected 2007-2011



CR DUDLEY MAIER
Elected 2005-2009



CR IZZI MESSINA
Elected 2005-2009



CR NOEL YOUNGMAN
Elected 2007-2011

COUNCIL INFORMATION

Council Meetings

Council Meetings were held at 6.00pm on the second and fourth Tuesday of each month (except October, November and December 2008 when they were on the first and third Tuesday) at the Administration and Civic Centre, 244 Vincent Street (corner Loftus Street), Leederville. Special meetings of Council were called to consider specific matters.

The meetings are open to the public and there is a public question time at the beginning of the meeting.

Council Meeting Attendance

MEMBERS	ORDINARY COUNCIL MEETINGS ENTITLED TO ATTEND	ORDINARY COUNCIL MEETINGS ATTENDED	APOLOGIES	LEAVE OF ABSENCE	SPECIAL COUNCIL MEETINGS ENTITLED TO ATTEND	SPECIAL COUNCIL MEETINGS ATTENDED	APOLOGIES	LEAVE OF ABSENCE
Mayor Nick Catania	22	16	6	0	5	5	0	0
Cr Anka Burns	22	18	1	3	5	5	0	0
Cr Helen Doran-Wu	22	19	1	2	5	5	0	0
Cr Steed Farrell (Deputy Mayor)	22	19	2	1	5	2	3	0
Cr Ian Ker	22	18	0	4	5	4	1	0
Cr Sally Lake	22	22	0	0	5	5	0	0
Cr Dudley Maier	22	22	0	0	5	5	0	0
Cr Izzi Messina	22	21	0	1	5	4	0	1
Cr Noel Youngman	22	16	2	4	5	2	2	1

Forum Attendance

MEMBERS	FORUMS ENTITLED TO ATTEND	FORUMS ATTENDED	LEAVE OF ABSENCE	APOLOGIES
Mayor Nick Catania	7	1	0	6
Cr Anka Burns	7	6	0	1
Cr Helen Doran-Wu	7	3	2	2
Cr Steed Farrell (Deputy Mayor)	7	3	1	3
Cr Ian Ker	7	6	1	0
Cr Sally Lake	7	7	0	0
Cr Dudley Maier	7	7	0	0
Cr Izzi Messina	7	7	0	0
Cr Noel Youngman	7	6	0	1

Committees to which the Town has Delegates or Representatives

- Audit Committee
(Delegates: Mayor Catania (*Chair*); Cr Burns and; Deputy Mayor Cr Farrell. Deputies: Cr Maier; Cr Lake and; Cr Messina.)
- East Perth Redevelopment Authority (EPRA) Board
(Delegate: Mayor Catania.)
- Hawthorn House Community Advisory Committee
(Delegates: Cr Maier and; Manager Health Services. Deputy: Cr Lake.)
- Leederville Gardens (Inc) Retirement Estate Board of Management
(Delegates: Mayor (*Chair*); Deputy Mayor Cr Farrell; Cr Maier; Director Corporate Services – non-voting and; Manager Community Development – non-voting. Deputies: Cr Doran-Wu (*Chair*) and; Cr Lake.)
- Local Government Association Central Metropolitan Zone
(Delegates: Cr Ker; Cr Lake and; CEO – non-voting. Deputy: CEO – voting for both Delegates.)
- Loftus Centre Management Committee
(Delegates: CEO (*Chair*) and; Manager Library and Local History Services. Deputy: Director Corporate Services.)
- Loftus Recreation Centre Management Committee
(Delegates: CEO (*Chair*) and; Director Corporate Services. Deputy: Manager Community Development or; Manager Financial Services.)
- Medibank Stadium (Leederville Oval) Ground Management Committee
(Delegate: CEO (*Chair*). Deputy: Director Technical Services.)
- Members Equity Stadium Management Committee
(Delegates: Mayor (*Chair*); Deputy Mayor Cr Farrell and; CEO. Deputies: Cr Doran-Wu (*Chair*); Cr Messina and; Director Technical Services (*for CEO*.)
- Metropolitan Regional Recreation Advisory Committee (NMRRAC)
(Delegates: Cr Doran-Wu and; Manager Community Development – non-voting. Deputy: Cr Youngman.)
- Mindarie Regional Council
(Delegates: Deputy Mayor Cr Farrell and; CEO – non-voting. Deputy: Cr Ker.)
- Northbridge History Project Steering Committee
(Delegates: Cr Ker; Cr Lake; Senior Heritage Officer and; Senior Librarian (Local Studies). Deputy: Nil.)
- North West District Planning Committee
(Delegates: Cr Ker and; Director Development Services – non-voting. Deputies: Cr Maier and; Manager Planning, Building & Heritage Services.)
- Swan River Trust (*only matters relating to Town of Vincent*)
(Delegate: Cr Doran-Wu. Deputy: Cr Burns.)

- Tamala Park Regional Council
(Delegates: Mayor and; CEO – non-voting. Deputy: Deputy Mayor Cr Farrell.)
- Vincent Accord
(Delegates: Mayor; Manager Health Services and; Senior Environmental Health Officer. Deputy: Cr Youngman.)
- Youth Council (Delegate: Cr Messina and; Youth Officer. Deputy: Cr Burns.)

The Town also has the following Advisory Groups to advise Council on specific matters:

- Aboriginal Liaison (*Occasional*)
- Art
- Heritage
- Local Area Traffic Management
- Safer Vincent Crime Prevention Partnership
- Seniors
- Sustainability
- Town of Vincent Garden Awards (*Occasional*)
- Town of Vincent Building Design and Conservation (*Occasional*)
- Universal Access

Good Governance

Local Government (Rules of Conduct) Regulations 2007

These regulations require the reporting of various offences by Council Members, as prescribed by the Regulations. It is pleasing to report that for the 2008-2009 financial year no complaints were received concerning Council Members and, therefore, no reports were necessary.

Public Interest Disclosure Act 2003

In accordance with the requirements of the *Public Interest Disclosure Act 2003* (the Act), the Town of Vincent has established procedures to facilitate the making of disclosures under the Act.

These procedures set out the processes in place in respect to protected disclosures generally, to protect people from reprisals for making protected disclosures, and to provide guidance on investigations.

In the financial year 2008-2009, no disclosures relating to improper conduct were made to the Town and no disclosures were referred to the Ombudsman.



An artist's impression of the redeveloped ME Bank Stadium.

Privacy Rights and Legislation

The Town of Vincent views privacy compliance as an integral part of its commitment to accountability and integrity in all its activities and programmes. The Town is committed to compliance with the laws that deal with personal and health information about individuals that is stored or received by it.

Consequently, we will:

- only use personal information provided by an individual for the purposes for which it was collected and for any other authorised use;
- only disclose personal information to any third party (including other authorities) where authorised; and
- take all necessary measures to prevent unauthorised access or disclosure.

Audit Committee

The Audit Committee is formally appointed by the Council and assists Council and the Town's administration to assure itself that within the organisation there are appropriate and effective accounting, auditing, internal control, business risk management, compliance and reporting systems, processes and practices. The Audit Committee did not identify any adverse findings for the financial year.

Freedom of Information Act

The Town of Vincent has been subject to the provisions of the *Freedom of Information Act* since its creation in 1994. The *Freedom of Information Act* gives individuals and organisations a general right of access to information held by the Town. It also provides the right of appeal in relation to decisions made by the Town to refuse access to information applied for under the *Freedom of Information Act*.

Equal Opportunity

The Town of Vincent supports, and is committed to, the achievement of our diversity management and equal

opportunity goals. That means we are continually aiming to ensure that we provide a workplace free from all forms of discrimination, harassment and bullying and that there is equality and fairness in all aspects of employment and customer service delivery in our organisation.

Policies, practices and services are adapted to meet the needs of a diverse and evolving community and we review and update all relevant policies annually to ensure they align with legislative requirements and the needs of the workforce.

These policies are:

- Equal Employment Opportunity Policy
- Workplace Bullying Policy
- Sexual Harassment Policy
- Internet Use and Email Policy.

Register of Financial Interests for Council Members and Senior Employees

The requirements of the *Local Government Act 1995* in reporting the financial interests of Council Members and Senior Staff were complied with.

This register was implemented on 1 July 1997 in accordance with the requirements of the *Local Government Act 1995*. It is held in the Chief Executive's office and is available for viewing by the public.

Code of Conduct

The Council's Code of Conduct prescribes the standard of conduct and behaviour expected of the Council Members and all Employees. The Code is required to be reviewed within twelve months after each Ordinary Election.

The Council Code which was originally adopted at the Ordinary Meeting of Council of 26 August 1996 has been reviewed on a regular basis. The latest Code was substantially amended and re-adopted on 18 December 2007.

EXECUTIVE OFFICERS

The major responsibilities of the Executive Management Team are:

- Developing and reviewing specific strategies to support the adopted Strategic Plan
- Overseeing the preparation of the annual budget in conjunction with the Town's operational areas
- Monitoring the progress of each of the Town's operational areas towards attaining identified corporate goals, financial targets and non-financial performance indicators
- Implementation of Council decisions
- Overseeing and co-ordinating major projects.



The Executive Management Team (from left) Rick Lotznicker, Mike Rootsey, John Giorgi JP and Rob Boardman.

The Executive Management Team meets formally each week.

Executive Management Team

<p>John Giorgi, B.App.Sc. (Env Health), FAIEH, FLGMA, JP Grad. Cert. Public Sector Mgmt Chief Executive Officer</p>	<p>Rick Lotznicker, NZC (Civil), Grad.Dip.Eng., MIPWEA Director Technical Services</p>	<p>Mike Rootsey, CPA, B.Bus, Post Grad (Accounting) Director Corporate Services</p>	<p>Robert Boardman, P.Grad Dip. Health Admin (Curtin), MAIEH, MLGMA Director Development Services</p>
<ul style="list-style-type: none"> • Audit Programme • Citizenship • Civic Functions • Council Meetings • Council Member Liaison • Customer Service • Economic Development • Elected Member Liaison • Elections • Human Resources • Policy, Legal Services and Local Laws • Public Relations and Marketing • Strategic Planning • Town Management 	<ul style="list-style-type: none"> • Engineering Services • Fleet Management • Infrastructure Management • Parks Services • Plant/Equipment • Recycling • Waste Management • Works Depot 	<ul style="list-style-type: none"> • Beatty Park Leisure Centre • Community Development • Corporate Support • Financial Services • Information Systems 	<ul style="list-style-type: none"> • Health Services • Library and Local History Services • Planning, Building and Heritage Services • Ranger and Community Safety Services

Managers

<p>Jacinta Anthony Community Development</p> <p>Con Economo Engineering Operations</p> <p>Alison Giles Health Services</p> <p>Hunrhu Kek Information Technology</p> <p>Jim MacLean Ranger and Community Safety Services</p> <p>Dale Morrissy Beatty Park Leisure Centre</p>	<p>Elizabeth Scott Library and Local History Services</p> <p>Annie Smith Human Resources</p> <p>Helen Smith (Acting) Planning, Building and Heritage Services</p> <p>Bee Choo Tan Financial Services</p> <p>Jeremy van den Bok Parks Services</p> <p>Craig Wilson Engineering Design Services</p>
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CHIEF EXECUTIVE OFFICER'S DIVISION

Human Resources

Manager: Annie Smith

About Our Employees

The Town is committed to being an 'Employer of Choice' and recognises the important contribution to be made by an experienced and skilled workforce in achieving the Town's goals.

The Town recognises that in order to sustain a high level of performance, the Town must provide an appropriate organisational environment, a means of ensuring the organisation is capable of meeting its goals, and the motivation to do so.

The Town is also aware of the need for a strategy to support Council's commitment to sustainability and the responsible governance of economic, environmental and social issues. This requires a holistic approach to organisational health, safety, diversity and well-being and the implementation of programmes that support a work/life balance for the Town's employees.

Equal Opportunity

The Town has corporate goals to raise the profile of equal opportunity and affirmative action within the organisation. These goals ensure that all employees enjoy a workplace that is free from harassment and discrimination and that they have access to a fair and efficient grievance review process.

In August 2008 the Town adopted an Equal Opportunity Management Plan 2008-2011. The purpose of the Plan is to address the requirements of the *Equal Opportunity Act 1994*. These requirements state that the Town is to develop EEO and Diversity goals and strategies based on the following primary outcomes:

- our workplace is accountable and free from harassment;
- our workplace is free from unlawful discrimination; and
- the Town has strategies for EEO groups to increase participation in our workplace.

The Plan is available on the Town's website.

Recruitment

"4.2.4 Attract and retain quality employees"

The Town's employee turnover for 2008-2009 reduced from 19.9% last year to 12.24% this year. This reduction can be partly attributed to, and is indicative of, the current economic climate.

Employee Development and Training

"4.2.2 Improve employee performance, recognition and reward"

Performance Reviews continue to be conducted on an annual basis and as part of this process an employee's training requests/needs are highlighted.

During the year, a number of sessions in 'Dealing with Difficult Situations/People' were provided to employees.

The operational employees have had the opportunity to be trained in the use of a Forklift and Front End Loader.

Recognition of Employees

"4.2.2 Improve employee performance, recognition and reward"

An Employee Recognition Policy was introduced in October 2007 which formally recognises and thanks commendable employees for their contribution during their employment with the Town in areas such as:

- Long and continuous employment – recognises employees who have completed 5, 10, 15 and 20+ years of service.
- Achievements – recognises an employee who has accomplished a significant achievement related to the performance of their duties.
- Annual Employee Awards – employees are nominated by fellow employees or members of the public for the following categories:
 - ◇ Excellence in Customer Service for an individual within the organisation
 - ◇ Excellence in Customer Service for a Section or Group of Employees within the organisation
 - ◇ Excellence in Customer Service for an individual within the organisation to the Residents/Ratepayers/Members of the Public
 - ◇ Excellence in Customer Service for Section or Group of Employees within the organisation to the Residents/Ratepayers/Members of the Public
 - ◇ Best Innovation/Business Improvement by an employee (non-managerial)
 - ◇ Best Innovation/Business Improvement by an employee (managerial).

The Annual Employee Awards continue to be well supported and received.

Occupational Safety and Health

"4.2.3 Promote employee satisfaction and well-being, and a safe and positive workplace"

The Town's Safety and Health Committee continued to meet on a regular basis throughout the year. Training sessions, including Safety Orientation, are conducted on an ongoing basis for inside and operational employees.

In December 2008 the Council adopted the Occupational Safety and Health Management Plan 2008-2011.

The aim of the Plan is to achieve best practice in occupational safety and health by building a safety culture dedicated to minimising risk and preventing injuries and ill health in employees, contractors and the general public – ensuring all can operate in a safe and healthy environment within the workplace.

The Plan's Objectives cover the following 5 Key Result Areas:

1. Management Committee
2. Planning
3. Consultation
4. Hazard Management and
5. Training.

During the year individual Ergonomic Assessments and group Manual Handling sessions were carried out over three days and were available all employees.

Workers' Compensation

As the Town's Workplace Injury Management Co-ordinator, the Manager Human Resources delivers Injury Management information sessions to new employees.

There was a reduction in the number of Workers' Compensation claims this year – twelve compared with seventeen last financial year. There was also a minor reduction in lost time days.

Employee Assistance Programme

The Town's Employee Assistance Programme continues to be well utilised. This programme provides free confidential counselling to employees, Council Members and their families.

Utilisation during this financial year was 2.55%, with five referrals overall.

Industrial Relations

It is pleasing to report that the Town has continued to maintain an industrial dispute-free record, with no industrial disputes reported since the creation of the Town on 1 July 1994.

Local Government (Administration) Regulations – Reporting of Salaries over \$100,000

The Local Government (Administration) Regulations require local governments to report in their annual reports the number of employees with a salary of \$100,000 or more and for the number to be shown in each band of \$10,000 over \$100,000.

Salary Range	Number of Employees Receiving Salary
\$100,000-\$109,999	0
\$110,000-\$119,999	0
\$120,000-\$129,999	3
\$130,000-\$139,999	0
\$140,000-\$149,999	0
\$150,000-\$159,999	0
\$160,000-\$169,999	0
\$170,000-\$179,999	1

About our Employees

Item	00/01	01/02	02/03	03/04	04/05	05/06	06/07	07/08	08/09
Full Time Equivalent Employees	176	182	184	192	192	192	196	196	190
Employee Turnover %	13.07	12.64	13.26	12.5	12.95	16.00	18.88	19.9	12.24
Absenteeism (Sick Leave only) – total number of days taken	706	708	888	845	972	1,113	1,118	1,151	963
Absenteeism (Carer's Leave only) – total number of days taken									72
Absenteeism (Carer's Leave & Sick Leave) – average number of days per employee	2.65	3.89	4.91	4.4	5.08	5.77	5.7	5.87	5.44
Number of Workers' Compensation Claims	13	18	22	12	13	9	8	17	12
Lost Time Injury Days	10	50	1	0	5	0	0	14	13
Employee Assistance Programme – Utilisation (number of referrals)	5	11	9	10	18	4	7	5	5

Public Relations/Marketing

Public Relations Officer: Natalie Greaves

The Public Relations Officer is involved in a number of functions and activities to maintain and enhance the profile of the Town through strategic public relations planning and programmes and marketing campaigns and initiatives.

"4.2.1 Provide quality services with the best use of resources"

A Welcome Pack is sent out to new residents providing information on a range of facilities and services. Resident response to these packs continues to be very positive. These packs attract favourable comment and copies of the packs have been requested by community groups, real estate agents and relocation specialists on a number of occasions.

The quarterly community newsletter *Town of Vincent News* is prepared by the PR Officer and the newsletters feature a diverse range of articles of interest to the residents and businesses in the Town.

The PR Officer is also responsible for creating the internal newsletter for employees. These newsletters ensure that both internal and external stakeholders are kept informed about their Town.

"3.1.5 Focus on community and customer needs, values, engagement and involvement"

The content of the Town's website is maintained by the PR Officer. The website provides visitors with a variety of information and provides a forum for feedback. With the growth in community accessibility to, and use of, the internet, the Town directs more traffic towards its site and has increased the volume and type of information available on its pages. Increased traffic to the website reduces the volume of hardcopy materials that need to be distributed, thus helping to meet the Town's economic and environmental sustainability goals.

Community consultation and stakeholder relations continue to be a focus for the Town and each year PR is involved in engaging with stakeholders regarding a number of matters.

"4.1.6 Focus on stakeholder needs, values, engagement and involvement"

The Town continues to enjoy a high media profile and works collaboratively with journalists and reporters working in the electronic and print media. The programmes, events and actions of the Town have been presented in the media and attracted positive coverage. The Town has remained at the forefront of local issues and has been involved in a number of important State matters and is sought out by media professionals.

"2.1.1 Promote the Town of Vincent as a place for investment appropriate to the vision for the Town"

As with any business/organisation, the Town has been somewhat impacted by the current global economic climate. Despite the challenges on the global front, the Town has continued to promote Vincent as a place for investment and has continued to produce targeted communications across a range of mediums to keep Vincent top of mind amongst various stakeholders.

This year the official openings of the Library & Local History Centre, State Gymnastics Centre and Loftus Recreation Centre were held. The finalisation of these projects has led to the Loftus Centre being a drawcard for the local community and visitors to Leederville.

The Town's release of the community consultation programme for the Redevelopment of Beatty Park Leisure Centre was also undertaken by PR. The concept plans drew attention from the ratepayers, business proprietors, Centre patrons, construction companies, the media and the general public. The results of the consultation will help the Town progress the Redevelopment.

The Vincent Cappuccino Festival expanded this year to see two events being staged by Community Development. Website prominence and extensive media coverage was garnered for these events contributing to the success of the festivals and providing impetus for further developments/expansion in future years.

A draft Promotional Strategy for Economic Development was created this year. This document is being reviewed in light of the current global financial outlook and available Town resources and priorities.

3.1.1 Celebrate and acknowledge the Town's cultural and social diversity"

In addition to the above and numerous items in the media promoting the activities of the Town, the Town was in the media spotlight with positive stories on our events and awards including the Local History Awards, Film Project, Photographic and Art Awards; community safety and crime prevention initiatives; Town Centre upgrades; our achievements; environmental projects; launch of the Vincent Accord; the restoration of Hyde Park Lakes; community programmes and workshops; new programmes and services at Beatty Park and the Library & Local History Centre and the coverage of the proposal to redevelop Members Equity Stadium to make it the premier venue for soccer and rugby.

Elections

No elections were held this financial year.

Citizenships

The Town conducts citizenship ceremonies on behalf of the Department of Immigration and Multicultural Affairs. This involves preparing administrative paperwork, contacting recipients and hosting the ceremony.

During the year, four citizenship ceremonies were held with a total of 118 recipients. In addition, six people became Australian citizens in private ceremonies conducted by the Mayor or the Chief Executive Officer. A total of 124 residents became Australian Citizens.

Customer Service

Co-ordinator Customer Service: Paul Betts

The Customer Service Centre is the first point of contact between external customers and the different service areas that operate within the Town.

“3.1.3 Determine the requirements of the Community and focus on needs, value, engagement and involvement”

Important information concerning events, policy and public information is regularly forwarded to Customer Service Centre employees by their colleagues from different sections within the Town. This ensures that Centre employees are able to handle as many enquiries as possible without having to involve professional officers unless queries requiring greater detail or more professional advice are received.

“3.1.4 Continued implementation of the principles of universal access”

The Customer Service Centre has access to a number of services which allow employees to provide information in languages other than English and also in Braille. It is also possible to access Deaf Interpreters when necessary.

These services are provided in accordance with the Disability Access and Inclusion Plan.

“4.2.1 Provide quality services with the best use of resources”

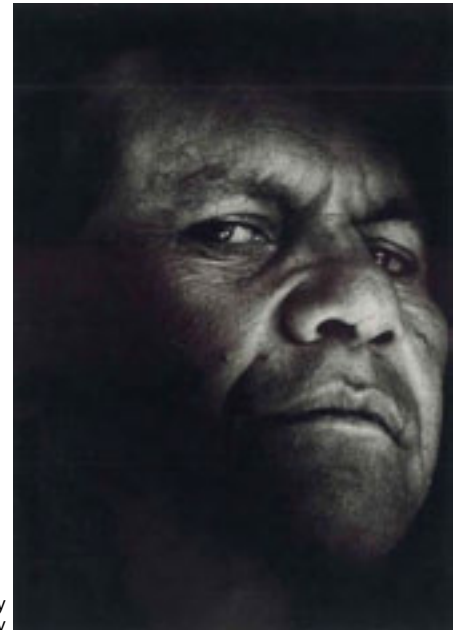
The Customer Service Centre circulated an Internal Customer Service Survey form to gauge the level of satisfaction other sections within the Town are experiencing with the Centre. The feedback received from the survey was very positive with a great improvement in overall customer satisfaction when compared with the results of the previous year's survey.

A new switchboard was implemented in August 2008 which replaced the old technology console that had served the Town for over a decade. The new technology has resulted in greater efficiency when transferring calls and ultimately in better customer service.

Customer Service Centre employees are responsible for updating and maintaining flyers, information brochures and standard forms which are displayed in the foyer. This ensures that information available to the public is accurate and up-to-date.



'Awaiting' by Manya Rothe



'Love Thy Neighbour' by Caroline Day



'Discussion Between Dogs and Neighbours' by Marie Slyth



'Overlooking Michael' by Madeleine Galbraith

CORPORATE SERVICES

Director: Mike Rootsey

Financial Services

Manager: Bee Choo Tan

Financial Services aims to continue to provide and improve financial management for the Town. The preparation of the Annual Budget and the annual Financial Statements are the major outcomes for the service area. The service area strives to provide timely and accurate financial information whilst meeting statutory obligations and customer expectations. Financial controls are regularly reviewed to ensure data integrity.

The performance measures of the key results areas of Financial Management are highlighted in the Plan for the Future and Strategic Plan 2006-2011. The legislated financial performance ratios are specified in the Financial Statements for the year ended 30 June 2009.

Statutory Reporting

"4.1.3 Plan effectively for the future"

The 2008-2009 Annual Budget was adopted at the Special Council Meeting on 2 July 2008.

Budget performance is closely monitored with material variances reported monthly to the Council. The *Local Government Act* requires at least one budget review be conducted in a financial year; the Town completed one at the end of December 2008 and this was reported to Council on 24 February 2009.

The annual Financial Statements for the year ending 30 June 2009 received an unqualified report from the auditors.

Rates

"4.1.2 Manage the organisation in a responsible, efficient and accountable manner"

Rates are the principal source of revenue for the Town. The revenue generated from rates was \$18,578,995 which represents 48.3% of total operating income. This year the Rates Section increased the use of in-house debt recovery processes which had a positive impact by reducing outstanding debts together with the associated legal expenses. The rates outstanding as at 30 June 2009 were 0.50% of the collectable income compared to 0.68% for the previous financial year.

This year was a revaluation year; the Town adjusted and adopted a single general rate of 6.79 cents in the dollar of Gross Rental Value of the property to allow for an overall percentage increase to ensure that the increased valuation of 35.8% did not impact on the budgeted increase in the rate in the dollar. The minimum rate for 2008-2009 was \$545. The Town's rates remain competitive in the metropolitan region.

Investments

The recent turmoil in the financial markets had an adverse impact on the Town's investment revenue. A reduction in interest rates resulted in revenue being 16% under budget. However, the Town's investments are secure and have been invested in accordance with the Investment Policy.

Corporate System

This year Financial Services has implemented two new modules. The Capital Value Register or Asset Management module, which allows the assets to be maintained and updated on a monthly basis, was introduced. This, together with depreciation and assets treatment being automated, will significantly improve efficiency in this area.

The second module introduced in December 2008 was the on-line purchasing requisitions module, the introduction of which has resulted in improved efficiency and compliance in procurement.

Service Area Improvements

"2.1.5 Develop business strategies that reduce the reliance on rates revenue"

The Town has continued to provide an extensive training and development programme for new employees. The Section also carried out in-house budget training workshops.

The Highgate State Underground Power Debtors is in its second year. The current debts are attributed to residents who have taken the installment method of payment, representing 52% of the properties in the underground power area. The current amount outstanding represents 0.87% of the money collectible.

This year has seen a further increase in the use of the Town's preferred payment method for invoices – Electronic Funds Transfer, which results in efficient payment of creditors and the bank reconciliation process. Further efficiencies have been introduced with the emailing of remittance advices to creditors which has also reduced postage costs.

Audit

A Financial Management Review was undertaken in February 2009 in accordance with section 5(2) c of the *Local Government (Financial Management) Regulations 1996*. The internal audit review was undertaken in the areas of Purchase of Goods and Services, Payments, Tender Register and Stores/Depot.

The auditors reported that the overall effectiveness of the financial management systems and procedures surrounding the areas covered by the review are sound and appropriate for the Town of Vincent's current level of operations.

Community Development

Manager: Jacinta Anthony

Community Development continues to work meticulously to ensure that all projects and programmes meet the needs and expectations of the community as well as meeting the strategic goals as set out in the Strategic Plan. The projects of 2008-2009 have seen new partnerships and synergies being established, with resources within and outside of the Town, for the overall benefit of the community.

The importance of information dissemination has been reinforced by the continued demand by community and service agencies, and is also documented in social research studies conducted by the team.

Information Dissemination/Advocacy

"3.1.3 Determine the requirements of the community"

Community Development Officers provide an integral service disseminating information on a range of services and events available to the community. This includes activities and services offered by external agencies, where residents feel more comfortable liaising with Community Development Officers with whom they have established a link of trust and reliability. To assist with the efficacy of disseminating information to various sectors of the community, service directories specifically target seniors, young people, families and children, and people with disabilities. These are continually updated and are available on the Town's website.

Community Events/Programmes

"3.1.2 Provide and develop a range of community programmes and community safety initiatives"

The Visions of Vincent community photographic competition celebrated its tenth year in 2009. As with previous years, there was an open category and a themed category with the condition that all photographs are taken within the Town's boundaries. This year's themed category was 'neighbours', coinciding with International Neighbour Day.



'Afternoon Tea' by Amy O'Connor

The competition was sponsored by the North Perth Community Bank. The bank presented the North Perth Community Bank Award along with a cheque for \$200. The presentation of the awards and the opening of the exhibition were held on International Neighbour Day, Sunday 29 March, at the Library and Local History Centre. The competition attracted sixty-one entrants who submitted sixty-three photographs.

As part of the competition, two free photographic workshops were offered to the public again this year. Greg Hocking, a highly commended photographer renowned for his landscapes, conducted the workshops. The first workshop, 'Ten Tips to Better Digital Photography', was a very popular session with around eighty people attending. The second workshop, 'Better People Pictures', catered for around forty attendees. The feedback from both sessions was extremely positive, particularly as Greg is a very experienced photographer and presenter and his workshops are very entertaining.



In 2008 the Town celebrated the third annual Vincent Cappuccino Festival by hosting two community events. The first event on 18 October 2008 was conducted in partnership with the Hawaiian Group at the Mezz Shopping Centre, Scarborough Beach Road in Mount Hawthorn. This festival was promoted as a food festival and, along with entertainment and activities, there were a large number of gourmet food suppliers providing samples as well as cooking demonstrations by celebrity chefs held throughout the day. Over 3,000 locals came out to enjoy the selection of fine food and produce. The Mount Hawthorn Primary School put on several performances and Rock Scholars provided musical entertainment. The event was a showcase for the local community and highlighted another aspect of the Town's many vibrant commercial areas.

The second event on 30 November 2008 was the North Perth Community Festival that was held along Angove Street in North Perth. Angove Street was closed to traffic between 10.00am and 4.00pm from Fitzgerald Street to Daphne Street. The street came alive with coffee suppliers, market stalls, a fresh produce market, demonstrations, children's activities and entertainment. The festival was also utilised by local businesses to promote themselves and their area.

Over 5,000 people headed to Angove Street to enjoy the atmosphere and take part in the many free activities including chocolate making and latte art workshops, beer and wine appreciation sessions and a multitude of children's art and craft activities. Festival-goers also heard from the ABC's gardening guru, Sabrina Hahn, as she discussed local native plants and veggie patches, before watching local wholefood cooking identity Jude Blereau cook up a healthy treat. Entertainment was provided by the children from the North Perth Primary School choir and other local entertainers before three bands, provided by the Rosemount Hotel, generated sultry Sunday sounds throughout the afternoon.

The fourth annual Mayor's Christmas BBQ was once again a great success with around 700 people joining in the festivities at Hyde Park on 14 December. Entertainment was again provided by Chain Reaction playing a mix of rock and roll and Christmas classics, with children entertained by face painting, kite making and fire engine rides before the arrival of Santa Claus.



Over 5,000 people headed to Angove Street in North Perth for the Vincent Cappuccino Festival.

Social Research

“3.1.2 Provide and develop a range of community programmes and community safety initiatives”

The Seniors' Forum on Access and Attitudes was organised as part of Stage Four of the Seniors' Strategy Study, which commenced in 2003 and has covered the topics of Home Help, Transport and Home Safety.

The forums on access and attitudes experienced by seniors in the Town raised concerns with issues such as maintaining independence, social interaction, mobility and physical activity, and suggested promoting a proactive approach to ageing that recognised and valued the achievements and contributions made by seniors in the community.

The Town has shown initiative in undertaking research into increasing physical activity across the community. Stoneham and Associates were engaged to assist the Town in looking at ways to plan, develop, implement, evaluate and sustain physical activity programmes, opportunities and services into the future. Research has been undertaken within the community including contacting sporting and recreation providers and auditing of recreational facilities. The resulting strategy focuses on encouraging members of the community to be active, no matter what their age or physical capability. The strategy will be implemented by linking many of the Town's business units, including community development, health, environment, planning and community safety, in positive ways to promote health and well-being.

Support for the Community

“3.1.3 Determine the requirements of the community”

Not-for-profit organisations are entitled to apply for Community and Welfare Grants of up to \$5,000 to assist with providing community services and programmes for Vincent residents.

The first round funding for the Community and Welfare Grants attracted thirteen applications of which eleven were approved by the Council. A total of \$47,975 was distributed to the successful applicants.

The Town continued its Transport Assistance Scheme to assist senior residents and people with disabilities. The scheme is

designed to assist vulnerable residents who have limited transport options available to them. Residents who meet the criteria are issued with pre-paid taxi vouchers which may be used for transport in the local area. This year saw 224 residents requesting taxi vouchers, with a total of 4,527 vouchers issued with a value of \$22,635.

The Town also continued to make hand-held personal alarms available to enhance the security of its seniors and people with disabilities. The alarms are designed to be used outside the home and when activated emit a loud beeping sound to deter a would-be aggressor.

Cultural Development Seeding Grants approved by Council totalled \$2,200. Projects included Carols in the Park organised by the Anglican Church in Mount Hawthorn, an indigenous welcoming ceremony musical performance for Adult Learners Week and support for local artists' interaction at the Missing Link Festival.

The Town supported eleven aspiring sporting competitors to represent their State and country to the value of \$3,580. The range of sports included cycling, lacrosse, gymnastics, hockey and soccer.

The Town sponsored major events such as the Hyde Park Rotary Fair and RTR FM Concert in Hyde Park.

This year's Carer's Lunch was held on 15 May 2009 at Da Vinci Ristorante Pizzeria in North Perth and included a three-course meal, drinks, entertainment and raffles, and was attended by approximately seventy people. Local businesses contributed very generously with prizes to the approximate value of \$1,800 which provided all carer's with a gift and the chance to win a raffle whilst they were at the event. Feedback received was very positive for all aspects of the day whilst the carers noted that they most enjoyed the entertainment, company and food.

In June 2009 a series of free financial information sessions were conducted at the Library. The purpose was to provide residents of the Town with unbiased information on a range of topics from budgeting, energy saving, reducing mortgages and creating wealth. The presenters were from UnitingCare West, Centrelink and Environment House. The links developed with the presenting organisations and the partnership with the Library proved worthwhile and there may be future sessions developed if the need and interest is demonstrated.



Celebrity Chef Ben O'Donoghue gave cooking demonstrations at the Mezz Food Festival (part of the Vincent Cappuccino programme).

Youth

“3.1.2 Provide and develop a range of community programmes and community safety initiatives”

During National Youth Week the Town partnered with the YMCA in running ‘Festyhead’ at HQ Youth Centre on 4 April 2009. Festyhead was a youth arts and information festival which provided a range of activities including an art exhibition, t-shirt printing, screening of short films and a graffiti workshop in addition to sumo wrestling and basketball competitions, crazy hair salon, bands, DJs and food.

A number of stalls were set up by youth agencies such as Youth Focus and Links who handed out information to members of the community about their services. The Youth Tree gave young people a chance to write/paint about the issues which they feel are important. People could then look at these messages and consider how the various issues could be tackled.

On the day around 500 young people visited HQ and the feedback from the event was extremely positive. It is anticipated that there will be an ongoing partnership with HQ for future Festyhead events.

The October School Holiday Programme saw a variety of activities conducted at Banks Reserve including fishing, clowning, archery and self defence. Archery was particularly popular with the young people who enjoyed developing skills using the bow and arrow to hit targets.

In January Band Development Workshops were conducted for twelve aspiring young musicians. This project was co-ordinated by the Youth Officer, conducted at Leederville TAFE and run by Emily Urquhart and Rock Scholars. The interactive workshops covered a wide range of topics including rhythm, forming a band, song writing, musicology, jamming, sound reinforcement, equipment management, band management, promotion and performance.

The Youth Advisory Council (YAC) is a very valuable forum where young people come together to discuss important youth-related issues as well as helping to organise some of the Town’s youth events. Events that the YAC has been involved in include AmpFest, National Youth Week, school holiday programmes and extreme sports events. A series of new promotional material has been developed and have been distributed around the community.

Recreation

“3.1.1 Celebrate and acknowledge the Town’s cultural and social diversity”

The Summer Concert Programme ran through January to March and featured a range of musical acts across six concerts in the local parks. The Film Night in Banks Reserve proved to be a highlight with many picnickers enjoying their dinner under the stars. The Town partnered with Cycling WA to encourage the community to ride down to the river to be part of Bike Week.

The Town supported Walk to School Day with the sponsorship of a free breakfast for students who walked to school. Schools who were involved included Mount Hawthorn Primary, Aranmore Primary, North Perth Primary and Highgate Primary School.



‘I Remember’ by Neil Gommersall

The Town commemorated ANZAC Day with a service in Axford Park with over 700 residents. The day is run with support from the Mount Hawthorn RSL and many members of the local community stayed on to enjoy refreshments.

The Paws on the Path Programme has continued to provide free dog training to Town residents at Britannia Reserve on Monday evenings.

The Town was successful in aiding the North Perth Tennis Club to obtain funding towards installation of hard courts and lighting to allow for increased physical activity.

Arts

“3.1.1 Celebrate and acknowledge the Town’s cultural and social diversity”

Artist and graphic designer Maxi May was commissioned by the Town to design a banner in collaboration with students from Mount Lawley Senior High. The students were asked to produce designs on the theme of Youth in the Town of Vincent and then were guided by Maxi on how rework the designs for banner production. The resulting work was displayed initially in the ‘Banners in the Terrace Competition’ on St Georges’ Terrace for Local Government Week in August 2008. The banner was later displayed on Scarborough Beach Road.

The Annual Art Exhibition 2008 was held from 2 August to 10 August 2008. A total of 232 works were selected for display and a total of 983 people viewed the exhibition. The main prize winners were: Vincent Prize – Lindsay Henry Harris; Vincent Awards – Matt Doust, Felicity Sivewright, Danielaq Dlugocz and Claire Steele. The Ceramic Sculpture Award went to Bevan Howard Thompson. As well as the acquisitive Vincent Prize, the Town acquired four more paintings for the Town’s collection.

Twenty-three works were sold to private buyers. Private sales totalled \$12,850.00 with the Town receiving \$3,212 in commission. Positive feedback was received from the artists and exhibition attendees with the overwhelming majority considering the event well organised.

The opening night of the Art Awards also saw the unveiling of the first drawing as part of the Drawing Commission Scheme. The objective of the scheme is to commission a drawing (annually) of the Town by an eminent artist. The inaugural artist was Robert Juniper.



Robert Juniper unveils his drawing, commissioned by the Town.

Sharing the Visual Arts Scholarship for Perth Modern School was Anna Mustard and Catherine Somerford (receiving \$250 each) and for Mount Lawley Senior High School the recipient was Ruby Smedly (\$500).

The Town once again collaborated with the Film and Television Institute (FTI) for the Film Project. The Town called for film-makers to apply to make short films in three different categories relating to Vincent. A further film was directly commissioned from FTI to liaise with a particular community to produce a film.

The films were screened in Banks Reserve following a Summer Concert in January 2009, where over 400 people came along to view the films. The film-makers as well as many of those featured in the films were present, making for a festive atmosphere and an appreciative audience.

Many elements of the Wetlands Heritage Trail are in the final stage of completion, including the main trail signs, directional signs, the website and brochure. The official launch of the trail is proposed for Spring 2009. The first of Owen Davis's bronze sculptural casts incorporated into drinking fountains for the trail was installed in Dorrien Gardens in December 2008. Another sculpture was installed in Hyde Park in June 2009.

Judith Forrest's artwork for the Loftus Centre Redevelopment was installed in November 2008. The work consists of two bronze artworks – one featuring a man carrying a book and the other, lettering spelling the word 'stories' with the individual letters incorporating small figures representing activities relevant to the community. The artwork has proved immensely popular with the public and has already become a landmark for Vincent residents and users of the Loftus Centre. The official opening was held at the Library in February and coincided with a display of Judith's drawings and maquettes.

The following projects were undertaken as part of the Percent for Art Scheme with developers contributing towards public art as part of new developments:

- Artwork by Andrew Coventry for 356 Oxford Street was approved in September 2008 (value of \$30,000)
- Artwork by Tony Jones and Stefanie Tacke for 188-194 Stirling Street was approved in September 2008 (value of \$80,000)
- Artwork by Daniel Iley for 252-254 Fitzgerald Street was approved in September 2008 (value of \$20,000)
- Artwork by Kevin Draper for 478 William Street was installed in November 2008 having been approved the previous financial year

- Artwork by Greg James for 87 Walcott Street was installed in December 2008 having been approved the previous year (value of \$ 50,000)
- Artwork by Robyn Torre for 300 Fitzgerald Street was approved in January 2009 and completed in February 2009 (the project had a budget of \$11,500)
- Artwork by Ron Gomboc for 416-418 Oxford Street was installed in April 2009 having been approved the previous financial year
- Artwork by Raphael van der Waag was installed in April 2009 having been approved the previous financial year
- Artwork by Anne Neil for 145 Walcott Street was approved in March 2009 (the project had a budget of \$36,000).

The Town, in partnership with KULCHA (the peak body for multicultural arts in Western Australia), celebrated Harmony Week with an event called Harmony on Hyde to acknowledge and embrace cultural diversity within Vincent. The very successful event was held on 15 March 2009 featuring children's activities, rides, workshops, and music and dance styles from various parts of the world which reflected the cultural diversity of Vincent. It is estimated that 2,000 people attended the very popular event throughout the afternoon and feedback from community members was positive with participants noting they enjoyed the range of performances, displays, workshops and children's activities.

Leederville Gardens Retirement Village

"3.1.3 Determine the requirements of the community"

The management of sixty-six independent living units for seniors aged fifty-five years and above at Leederville Gardens continues with preparations underway to re-accredit the village.

Universal Access

"3.1.4 Continued implementation of the principles of universal access"

The You're Welcome Access Initiative Project, in partnership with WorkAbility, was commenced in mid 2007 after a grant of \$20,000 was successfully obtained from WALGA. The main objectives of You're Welcome WA are to:

- enable people with disabilities, their families and carers to participate in community life by encouraging the community and businesses to make their services and facilities accessible
- provide accurate, easy to obtain information so that people with disabilities, their families and carers are able to access their local communities
- establish links between people with disabilities, government and the community, including business, that will help make Western Australia an accessible community.

This project has been successfully completed with Vincent information loaded onto the You're Welcome WA website (www.accesswa.com.au).

The Be Active Friendly Games were held at Beatty Park Leisure Centre on 3 December 2008. It was a free, family-friendly and accessible community event to celebrate people living with disabilities.

The Be Active Friendly Games were organised by the Town in partnership with Workability, whilst the Aranmore Catholic School Year 11 teacher and students monitored and co-ordinated the activities. There was a mixture of land and water-based activities offered to people of different ages, gender, abilities, social and cultural backgrounds. Activities included surfboard paddle, a water castle and obstacle course, water slides, volleyball, quoits and wheelchair soccer.

The event was interactive and engaging and whilst some activities were particular to people with disabilities there were also activities that everyone could participate in. Participants shared in the inclusive and diverse nature of the games and feedback confirmed their enjoyment and interaction with one another on the day and indicated that this was a positive event in promoting activities and inclusion for people with disabilities.

The Universal Access Advisory Group provides a broad representation of the community and is a point of reference for consultation with people with disabilities and their networks. The group meets as required and during the year met to discuss issues such as the *Disability Services Act 1993* review, Disability Future Directions 2025 submission, the You're Welcome project, International Day of People with Disability, Carer's Appreciation Lunch, Universal Access Playground at Hyde Park and the Harmonisation of Disability Parking Permit Schemes in Australia submission.



A still from Lisa Hoffman and Danielle Giles' film 'Rocky & Talita'.

Liberty Swing

"3.1.4 Continued implementation of the principles of universal access"

The liberty swing is an accessible swing for children who use a wheelchair and is located at the children's playground in Hyde Park on the corner of Throssell and Glendowner Streets in Perth (the keys are available from the Town).

Disability Access and Inclusion Plan (DAIP)

The Town is committed to ensuring that the outcomes of the DAIP are met and additionally provide services which extend beyond these requirements. The DAIP is available on the Town's website and a report is completed annually to reflect progress made on the DAIP objectives.

The DAIP has been incorporated into the Town as a functional process and many of the strategies and objectives have been met already and planning procedures have been added or adjusted to suit the objectives and standards required. There has been an annual review of the DAIP and the objectives were sent to the Disability Services Commission.

Objective 1: People with disabilities have opportunities to access the services of, and any event organised by, the Town of Vincent.

1.1 Ensure employees facilitating events and programmes are aware of issues requiring consideration to make an event accessible, throughout planning and implementation stages.

- Transport to events is offered to housebound library members.
- Promotional material is provided to library members in hard copy, flyers, via email and by large font signage throughout the library area.
- Library employees are trained to address access issues as they arise.
- Availability of portable ramp for events and venues.
- Health Services reviewed the Concert and Events Policy to reflect the provision of accessible toilets and additional accessible parking for events which are externally organised. The Policy was formally adopted in September 2008.

1.2 Develop a programme that assists people with disabilities with financial assistance for accessing transport services.

- Formulated in Policy No. 1.1.4 Provision of Transport Assistance for Aged People and People with Disabilities.
- Transport assistance is available on request to residents who hold a health care card, pension card, or senior's card and meet the criteria for assistance.
- Advise local agencies, hospitals, government services and non-government services of transport assistance and follow through with referrals.

1.3 People with disabilities that have difficulties can have a Waste Management Officer enter their property in order to have their bins emptied.

- As per Technical Services Division Procedures Manual – Procedure WM002 & WM003: any person with a disability or is elderly can have their bins picked up from their property and returned to the same location after emptying by the Town's employees.
- A request can be made to the Administration Waste Management Officer.
- A Waste Management Officer will enter private property, empty the bins and return the bins to the same location.
- The Town has an inventory of ratepayers requiring this service which is actioned daily. At present there are approximately twenty bins being collected as part of this service.

1.4 Investigate and provide various equipment to facilitate increased independent use of the Library.

- Library employees label all large print stock in an appropriate font.
- Library employees promote the use of the battery charger to those who come to the Library by gopher.
- Library employees have consulted with suppliers in regard to specialised equipment which can assist people with disabilities. This is an ongoing process as specialised equipment options are expensive.

- Information Technology (IT) provides ongoing technical help and support when contacted by Library employees/patrons (where possible).
- IT investigates new accessible technologies on an ongoing basis. Implementations of new technologies are first assessed and subsequently actioned as required.

1.5 Provide alternative services so that people with disabilities can access Library materials and forums.

- The housebound reader service is an ongoing priority service.
- Housebound members are personally invited and offered transport to the forums.
- Library stock is provided in large print, books on cassette and CD.
- Budget funding for 2009-2010 has been approved to introduce the new Playaway™ (pod-like) format.

1.6 Ensure that there are avenues of identification of safety and crime prevention issues pertaining to people with disabilities.

- Universal Access Improvements and Disability Access and Inclusion Strategy has been cross-referenced and added to the Community Safety and Crime Prevention Plan 2007-2010. Area 5: Designing In Safety, Designing Out Crime is an avenue for raising crime prevention and safety issues for people with disabilities.
- 'Vincent Light and Safe' is an initiative of the Town, Safer Vincent Crime Prevention Partnership and WA Police Service to assist disadvantaged residents and those with a disability with motion sensitive lighting to improve the levels of security and safety.
- Recipients of motion sensor lights are victims of crime, the elderly, people with disabilities or those who may be susceptible to crime and hold a valid pensioner concession card or health care card.

Objective 2: People with disabilities have opportunities to access the buildings and other facilities of the Town of Vincent.

2.1 Consideration of the Library layout to make library materials easier to access, currently and for redevelopment plans.

- The new Library was designed to ensure universal access.
- Shelving of books and other items is being reviewed to facilitate access to stock on high and/or low shelves.
- The large print materials are located in close proximity to the entrance, as it is generally accepted that this format is the most frequently used by seniors who often have mobility issues.
- The new Library maximises natural light, and also has lighting to all shelves, facilitating access and safety for all.

2.2 From the Access Audit undertaken, develop a plan to ensure buildings are upgraded to make them accessible.

- Various buildings and facilities have been upgraded to improve accessibility and a programme has been developed to identify all the remaining items including accessible toilets yet to be completed. An upgraded report, to endorse this programme, was presented to the Council in March 2009.

- Access consultants are used in building and development projects which relate to universal access.
- \$535,000 has been budgeted for the 2009-2010 Universally Accessible Building Upgrade Programme.
- Plans are currently being drawn for Les Lilleyman accessible toilets.
- Accessible toilets are planned at Forrest Park, Britannia Road Reserve and Mount Hawthorn Community Centre during the 2009-2010 financial year.
- A consultant was contracted to work on the Town's Intramaps to develop an information database on accessible premises in Vincent based on the You're Welcome Project.

2.3.1 Include accessibility in the long-term 'Needs Analysis and Feasibility Study' of Beatty Park and any plans developed from the study.

- One of the social objectives that were agreed upon by the Beatty Park Leisure Centre Redevelopment working party was to create a universally accessible and safe Centre that provides diverse activities.
- The architect has kept this in mind when designing the concept plans for the Centre by incorporating additional disability change-rooms, a hydrotherapy area, wide walkways and a lift to name a few inclusions.

2.3.2 Develop a short-term plan to make facilities more accessible for people with disabilities.

- A slide board is available at the Beatty Park Leisure Centre (BPLC) to assist with the transfer of patrons to and from the disabled hoist.
- The BPLC has a water wheelchair with child attachments available for use.
- New handrails and shower chairs have been installed in the change-rooms at the BPLC.

2.4.1 Where required, increase the number of ACROD bays and 2.5 accessible bays, monitor for appropriate use and ensure accessibility.

- Policy 3.9.9 Introduction to Kerbside ACROD 2.5 Parking Bays in Residential Areas was reviewed and amended in April 2007.
- Ensure that at all large events and functions an appropriate number of ACROD parking bays are set aside for use by ACROD parking permit holders.
- All of the Town's car parks must meet or exceed the Town's and Australian Standards.
- When a car park is upgraded, re-lined and re-marked, the Town will provide three ACROD parking bays, for every 100 general parking bays.
- Both the Easy Access Bays 3.2m wide and ACROD 2.5m accessible bays are included in the above and are assessed on a needs basis.
- The Rangers regularly patrol the Town's parking facilities to ensure compliance with the Parking Facilities Local Law. In the past twelve months a number of infringement notices have been issued to vehicles parked in ACROD parking bays without a current ACROD permit on display and a substantial number of infringement notices have been issued to vehicles parked over a footpath/pedestrian refuge.

2.4.2 Maintain free first thirty minutes parking for ACROD permit holders.

- Rangers give parking concessions to vehicles displaying a valid ACROD permit, in accordance with the Parking and Parking Facilities Local Law 2007, by allowing such vehicles to park for twice the time permitted by an adjacent sign where a vehicle is parked in a time restricted area and twice the amount of time paid for in a ticket parking area.
- A car park locations guide is available on the Town's website and notes all ACROD bays and locations in Vincent.

2.4.3 Ensure all ACROD bays are accessible to building entrances, paths and roads and all are clearly marked (signs, stencils, etc).

- To maintain unobstructed passage by persons with a disability, Rangers enforce the Local Laws to ensure that footpaths and pedestrian refuges are not obstructed by signs, displays or vehicles.
- Technical Services, when installing ACROD bays, gives consideration to access to buildings and footpaths, and mark bays in accordance with Australian Standards.
- Promotion of the availability of bays for ACROD permit holders is ongoing.

2.4.4 Provision of residential ACROD bays.

- Incorporated into all new and upgraded facilities, streetscape enlargements and car parks, and retro fitted to existing facilities and other locations upon request.
- Liaison with Community Development on the location and provision of bays.

2.5.1 Identify problem footpaths and pram ramps through employee and public consultation.

- As per Technical Services Division Procedures Manual – Procedure W006: the Council has adopted a long-term slab replacement programme (reviewed annually). Requests received during the year are assessed, prioritised and considered at the budget preparation time. All access ramps are upgraded under this programme as per Australian Standards; new footpaths are constructed in concrete or brick paving which is a better surface for universal access.
- \$450,000 has been allocated to the 2009-2010 Footpath Upgrade Programme. This involves the removal of slab footpaths to a cast in-situ concrete path with pram ramps constructed as per Australian Standards.
- \$25,000 is provided in the Annual Budget for the installation of universal access ramps and tactile paving where required.
- \$10,000 is budgeted for the installation U-rails and ramps (50% funded by the State Government).
- \$495,000 is budgeted for various streetscape improvements for user-friendly pedestrian access for roadways with Blackspot improvements (Main Roads/State Government funded).
- \$415,000 is budgeted for traffic management to improve traffic calming/pedestrian crossing.

2.5.2 Implement the installation of brass plates on footpaths which gives visual delineation for where patrons can sit within the guidelines for alfresco dining.

- Funds in the 2008-2009 Budget were utilised to purchase brass plates, and the Engineering Operations team have retrofitted those premises without plates.
- Rangers ensure all outdoor eating areas are compliant with conditions and inspect accordingly.

2.6 Redevelop playground facilities in the Town so they are accessible to children with disabilities.

- Year three of the six-year Playground Upgrade Programme has been completed. The upgrade includes the installation of rubber soft-fall and playground components that can be used by children with various forms of disability.
- Liberty Swing flyers and information provided on request.

2.7 Increase the amount of street and park furniture in the Town's parks and reserves.

- Year one of a two-year programme has been completed with the installation of street/park furniture and tidy bins.

Objective 3: People with disabilities receive information from the Town of Vincent in a format that will enable them to readily access information.

3.1 Make Library publications and information available in a range of formats with consideration to the varying needs of people with disabilities.

- Library employees follow the Town's prescribed standards of publication.
- All Library publications include the Town's standard information relating to availability in a wide range of formats.
- Some signage in the Library indicates the option to ask for alternative formats.

3.2 Use of the standard phrase on all promotional and information material that alternative formats can be provided upon request of specific needs as determined in the Town's Access and Equity Policy.

- Where feasible/appropriate, this is included on all materials.
- This is provided on all Beatty Park Leisure Centre promotional material as required. Material such as brochures and newsletters are available in different formats upon request.

3.3 Make specific consideration for people who are deaf or who have hearing impairments.

- The TTY number and email addresses are placed on public documents where practicable. It is also on the website and Town stationery.
- Promotional material includes standard text relating to the documents being available in alternative formats upon request. Promotional material is checked by the Public Relations Officer prior to distribution.
- A qualified deaf interpreter can be provided when requested.

- The Customer Service Centre has a TTY service and employees are trained in how to use this service.
- Beatty Park Leisure Centre promotes the use of the TTY through the website, brochures and on-site.

3.4 Increase awareness of services available to people with disabilities and their carers.

- The Service Directory for Community Information is updated regularly and can be accessed by Town Officers.
- As a result of the Town's partnership with the Disability Services Commission, the You're Welcome Project website (www.accesswa.com) provides information on accessible facilities and services available in Vincent so that people with disabilities, their families and carers can access information in their community.
- Community Development provides information and promotes services available through local agencies, government services, non-government services, hospitals and organisations for people with disabilities and their carers.
- Beatty Park Leisure Centre will promote and increase awareness in the community in regard to the Angelfish Programme for people with disabilities, through media such as community newspapers, flyers, *Town of Vincent News* and website.

3.5 IT services to be made available to people with disabilities.

- IT Services will (where possible) accommodate external users to provide them with information in a required alternative format.

Objective 4: People with disabilities receive a high level and quality of service from employees of the Town of Vincent to meet individual requirements.

4.1 Initiate a programme of training and activities on disability awareness training.

- A programme is currently under development to provide appropriate training for employees.
- Library employees will attend disability awareness training as it is made available to them.

4.2 Provide regular disability awareness training for all employees covering a range of issues.

- Training and development programmes are currently being researched and tailored for implementation for Town employees and Council Members.
- The Town has adopted an Equal Opportunity Employment Management Plan with outcomes to ensure the workplace is accountable and free from harassment, free from unlawful discrimination and increases participation from Equal Opportunity groups to promote the workplace.
- As part of the Angelfish Programme, Beatty Park Leisure Centre employees have attended the a number of training programmes:
 - ◇ ten swim teachers obtained the Austswim Teacher of People with Disabilities Award
 - ◇ twenty-five aquatic and thirty swim school employees received disability awareness training through the Captivate Programme
 - ◇ five swim school employees attended Autism training and workshops.

Objective 5: People with disabilities have opportunities to make complaints to the Town of Vincent in a way that meets individual requirements.

5.1 Ensure that there are appropriate avenues for people with disabilities to state their complaints.

- Complaints can be made through the assistance of the Community Development service area and the Universal Access Advisory Group.
- Provision of alternative formats and interpreters for people with disabilities to assist in making a complaint is provided on all Customer Feedback Forms which are available at the Customer Service Centre.

Objective 6: People with disabilities have opportunities to participate in any public consultation by the Town of Vincent.

6.1 Target people with disabilities for consultation in future Library surveys.

- There have been no Library surveys conducted during this period.

6.2 Use universal methods of consultation that meet the needs of people with disabilities.

- The Universal Access Advisory Group (UAAG) provides a broad cross-representation of the community and is a point of reference for consultation with people with disabilities and their networks.
- The UAAG meets to discuss aspects of access and inclusion within the Town and provides a point of reference for consultation with people with disabilities.
- The Service Directory for Community Information is regularly updated and is used as a resource to provide specific information on request.



Beatty Park Leisure Centre's Angelfish Programme.

Information Systems

Manager: Hunrhu Kek

Records Management

"4.2.5 Enhance knowledge management"

The 2008-2009 financial year has seen a continued increase in the number of documents being processed in this service area (see table below). The ability to cope with the increase in the number of documents being classified and indexed each year is attributed to the more stable and effective operations within the Records Section. Processes are continually examined and improvements are implemented on an ongoing basis. The effective processing of documents in a timely and efficient manner assists all service areas in meeting the Customer Service Charter.

This year has, once again, seen an increase in email correspondence. With the general shift towards emails (digital records) being the preferred standard in document transmission, it has become more imperative to capture these records. The State Records Office of Western Australia has also recognised this trend and, in July 2009, released new guidelines for the Management of Digital and Email Records (SRC Standard 8: Digital recordkeeping).

Freedom of Information (FOI)

"4.1.2 Manage the organisation in a responsible, efficient and accountable manner"

This financial year has seen the number of FOI applications triple, as compared with the previous two years (see table below). The number of enquiries throughout the year has remained constant but the majority of FOI enquiries involve public documents that can be accessed on the Town's website or via other means.

Employees of the Town are always encouraged to assist customers obtain the information they require without the need to lodge an application, therefore delivering more effective customer service.

	2006-07	2007-08	2008-09
Mail – In	41,234	40,783	34,496
Mail – Out	103,938	107,382	108,288
Faxes	4,997	5,254	4,401
Building License	526	576	558
Planning Application	588	604	540
Mail Registered	4,755	8,176	9,940
Ombudsman Complaints	0	1	2
Freedom of Information	4	4	12

Information Technology

The 2008-2009 financial year has seen the Information Technology Section continue to ensure a reliable corporate computer system is available at the Town.

During the year the Section has completed a number of major projects including:

- Virtualisation of the Town's server environment
- On-going enhancements to the Town's internally and externally available GIS systems. New layers have been created for the following information:
 - ◊ traffic data
 - ◊ parks and reserves information
 - ◊ accessibility information
- Implementation of full machine backup strategy for the Library and Local History Centre
- Upgrade of the Town's telecommunications (bandwidth)
- The implementation of the online requisitioning module in the Financial Services Section.

The highlight of the tasks undertaken is the 'Virtualisation' of the Town's server environment. This project began in late 2007 and was concluded in December 2008. Virtualisation has addressed and solved many issues previously faced by IT departments of all sizes. Examples of the benefits include:

- Increase in productivity
- Simplify IT system administration tasks
- Significantly reduce the time it taken to provide new servers
- Greatly reduce the complexity of upgrading servers
- Reduce energy costs by 80-90%
- Reduce hardware requirements by a 10:1 ratio or better
- Decrease unplanned downtime with reliable, cost effective disaster recovery.

Virtualisation has placed the Town on par with a number of larger councils which have also adopted this technology.

The Information Technology Section is a small, but dynamic, team which plays a major role at the Town by providing a range of computerised systems that enable other service areas to action given tasks efficiently and effectively.

Beatty Park Leisure Centre

Manager: Dale Morrissy

Beatty Park Leisure Centre strives for best practice in all aspects of operation including strategic and business planning; programme and event management; customer service delivery; human resource management; asset and risk management; financial management; and the application of new technologies.

Energy and maintenance costs had an impact on the Centre's financial performance over the past twelve months, however policies and procedures were developed to reduce energy use in a number of areas which lessened the effect this might have had while still providing a quality service to the patrons.

Beatty Park Leisure Centre continues to be an inviting leisure facility with customers attending from all across the Perth metropolitan area as well as being a popular tourist location for regional, interstate and overseas visitors to Perth.

Aquatic Programmes and Activities

"3.1.2 Provide and develop a range of community programmes and community safety initiatives"

"3.1.4 Continued implementation of the principles of universal access"

The Centre offers indoor and outdoor heated water space catering to elite swimmers, general lap swimmers, people recovering from injury and also those just simply wanting to get active or have some fun. The indoor water playground is extremely popular with families with young children.

A number of squad swimmers from Beatty Park Leisure Centre competed in State, national and international swimming events throughout the year.

Beatty Park Leisure Centre plays a major role in swimming education in WA. The Centre's Swim School increased participation rates by 18% this year and the Angelfish Programme, which provides one-to-one tuition for people with disabilities with the view to integration with the mainstream swim lessons, has achieved outstanding results. Due to the success of the Angelfish Programme the Swim School Co-ordinator was invited to present at the sixteenth Telstra Australasian-Oceania Swimming Professionals Convention & Trade Expo held on the Gold Coast, Queensland.



'Messenger of the Deep' by Jillian Ciemitis



Beatty Park has taught thousands of people how to swim.

In the 2009 summer season, the Centre hosted nineteen school carnivals and a range of club-based competitions as well as several A-grade water polo fixtures.

Thousands of Perth children participated in the successful In-term and Vacation Swimming Classes throughout the year.

Health and Fitness Programmes and Services

"3.1.2 Provide and develop a range of community programmes and community safety initiatives"

The addition of RPM™ (cycling fitness classes) has added an extra dimension to the group fitness area and its inclusion in the membership package for the next financial year is sure to attract new members to the Centre and inspire existing members to try something different.

An increase of 26% above the proposed budget was achieved in membership fees this year and continued the recent strong trend in this area.

Maintenance Programmes

"1.1.6 Enhance and maintain the Town's infrastructure to provide a safe, healthy, sustainable and functional environment"

Beatty Park Leisure Centre has an established series of preventative maintenance schedules for all of the major plant and equipment on-site. Unscheduled plant and equipment failure results in loss of income for the Centre and poor customer relations. The Centre works closely with various specialist technicians who service and maintain the plant and equipment at the Centre to minimise this impact.

Public Education

"3.1.2 Provide and develop a range of community programmes and community safety initiatives"

The Watch Around Water Programme, which was launched at Beatty Park Leisure Centre by the Royal Life Saving Society of WA (RLSSWA) in January 2005, continues to be the Centre's key public safety education campaign.

Watch Around Water promotes safe swimming in aquatic facilities across the State by providing consistent policies and guidelines from the RLSSWA that Beatty Park Leisure Centre helped to develop. The programme is now becoming industry best practice amongst WA facilities and numerous eastern states facilities have also introduced it.

Safety and Security

“3.1.2 Provide and develop a range of community programmes and community safety initiatives”

“1.1.4 Minimise negative impacts on the community and environment”

Security Guards – the Centre has continued to employ security guards to patrol the Centre during peak periods (weekends, public holidays and during the January school holidays). The key duty of the external security guard is to patrol on foot and provide a security presence in the hope that it will deter petty theft and vandalism both within the Centre and in the car park. This helps to ensure that employees are able to focus on their primary duty of monitoring the safety of the patrons in and around the pool deck.

Security Systems – the Centre has an internal alarm system which is monitored by an external company. In addition, the Centre is also equipped with a digital closed circuit TV system, which currently has twenty-two colour cameras that provide coverage of all ‘point of sale’ locations and high risk areas throughout the Centre.

Retail Shop, Café and Crèche Service

“2.1.6 Develop business strategies that provide a positive triple bottom line return for the Town”

The Retail Shop had another successful year with its diverse range of products from recognised suppliers ensuring year-round sales and customer confidence in quality and service. A well-marketed sales programme ensured that a number of joint promotions and cross promotions took place throughout the year with other areas of the Centre. The online component for the Retail Shop commenced during this financial year and has proven very popular with country and interstate clients.

The Café continued to deliver an affordable range of food and beverage items to Centre patrons in an efficient and hygienic manner throughout the year. Birthday party income was 54% above budget.

The Crèche service continues to be highly regarded as a safe, friendly and secure venue for children. A Saturday morning crèche was introduced for the first time this year with positive feedback from parents. On-site child minding gives parents a valuable opportunity to have some time to themselves and either join in the programmes or exercise on their own.

The Future of Beatty Park Leisure Centre

“1.1.3 Enhance and maintain the character and heritage of the Town”

“1.1.6 Enhance and maintain the Town’s infrastructure to provide a safe, healthy, sustainable and functional environment”

The Town engaged an architect who, with a team of employees from the Centre and the Town, developed a Concept Plan for the redevelopment of Beatty Park Leisure Centre. This was refined through a public consultation process in August/September 2008.

The Concept Plans envisage a brand new building extension. In addition to the new section, significant upgrade and refurbishment within the Centre would be undertaken, including the outdoor and dive pool, plant room, change-rooms, hydrotherapy pool and spa.

The estimated cost of the redevelopment would be in the vicinity of \$20 million and the Town has developed a Business Case for the financing of the project.

The Town is currently actively pursuing external sources of funding with both Federal and State Governments to assist in the delivery of this major project.

Based on the proposed Concept Plans, the redeveloped Beatty Park Leisure Centre would provide the community with a high quality facility that would be comparable with any new facility in the State and this redevelopment would ensure the operational and financial viability of the Centre for the foreseeable future.



An artist's impression of the redeveloped Beatty Park Leisure Centre.

DEVELOPMENT SERVICES

Director: Robert Boardman

Ranger and Community Safety Services

Manager: Jim MacLean

Parking Enforcement

"2.1.4 Identify the needs and expectations of the business community and facilitate outcomes in the Town"

The number of parking infringement notices issued during the 2008-2009 financial year was 32,746 with a total value of \$1,913,770. This shows an increase (7.8%) in the number of infringement notices issued and an increase in the total revenue.

Paid Parking – Car Parks and Kerbside Locations

"1.1.6 Enhance and maintain the Town's infrastructure to provide a safe, healthy, sustainable and functional environment"

There are seventeen car parks under the control of the Council; of which, eight currently attract a day-time parking fee, and five of these also attract a night-time fee. The Town has progressively introduced a number of paid kerbside parking facilities in areas that were congested by vehicles that parked all day. These areas include Vincent Street, Brisbane Street and Forbes Road. Consultants were engaged to provide a Parking Management Strategy for the Town as a whole, as well as Precinct Parking Management Plans for the 'hubs'. This report is expected to recommend an extension of the number of streets where paid parking is in force and a consequential increase in time restrictions in the surrounding streets.



Responsible dog owners are rewarded for their efforts.

Parking for Persons with a Disability

"3.1.4 Continued implementation of the principles of universal access"

The Town reviews the parking facilities within its boundaries on an ongoing basis to ensure that adequate facilities are available for use by people with a disability. In 1999 the Town recognised that not all holders of an ACROD Permit required an Easy Access (3.2 metres wide) parking bay, so it developed standard width bays which were restricted for use to persons who displayed a current ACROD Parking Permit. The Town was an active participant in a recent State Government (Disability Services Commission) Working Party which developed guidelines for universal access requirements. These guidelines have incorporated the Town's initiative as the basis for its recommendations and the Town's current ACROD 2.5 Parking Bays process are recommended as a template for use by other local governments and private car parks in Western Australia. The Federal Government has recently become involved in ensuring that persons with a disability are catered for and has facilitated the development of national guidelines for parking facilities to address universal access needs.

Animal Control

"1.1.4 Minimise negative impacts on the community and environment"

There are approximately 3,105 dogs registered in the Town, which is a substantial increase from last year. There have been thirty dog attacks recorded in the past year; twelve on people and eighteen on animals. During the year sixty infringement notices and eighty-nine warning notices were issued, with by far the most common reason being 'dog not held on a leash'. There has been a large increase (106%) in the number of infringement notices being issued, although the number of warnings issued has decreased by around 20%. This has resulted from a concerted effort by Rangers to try to reduce the number of complaints.

Litter Control

"1.1.4 Minimise negative impacts on the community and environment"

For a number of years Rangers have adopted a more proactive role in the area of litter control. A total of forty-six infringement notices were issued for litter offences, including 'discarded cigarette butt' and 'illegal bill posting'.

Display of Items on a Footpath

"1.1.4 Minimise negative impacts on the community and environment"

The Town's Local Law Relating to the Display of Items on a Footpath was repealed and replaced by the Local Government Property Local Law. This has created a consistency of approach between the Town and neighbouring local governments, which had made enforcement easier. In the past twelve months there have been eleven new applications for 'display of items on a footpath'.

Burning/Smoke Nuisances

“1.1.4 Minimise negative impacts on the community and environment”

The Town's Local Law relating to Health prohibits the burning of rubbish and refuse or other material on the ground at all times of the year. This is dealt with during business hours by the Health Services Section, but all after-hours calls are dealt with by Rangers. The Ranger Services and Community Safety Section received fourteen after-hours complaints of this nature, which is double the number reported in 2007-2008.

Abandoned Vehicles

“1.1.4 Minimise negative impacts on the community and environment”

During 2008-2009 there were 410 abandoned vehicle complaints investigated, resulting in seventy-seven vehicles being towed away, ninety being removed prior to 'Removal Notices' being affixed and 255 being removed by the owners.

Bush Fire Hazard

“1.1.4 Minimise negative impacts on the community and environment”

During the year 105 fire hazard complaints were received and compliance was obtained in all cases.

Syringes/Needles

“1.1.4 Minimise negative impacts on the community and environment”

The incidence of discarded syringes and needles in public places continues to be a serious issue and employees are called upon to collect such items fairly regularly. In the past twelve months, 306 syringes/needles were collected and disposed of by Rangers, Environmental Health, Engineering and Parks Officers. The number of discarded syringes/needles being collected has slightly increased from last year.

Safer Vincent

“3.1.2 Provide and develop a range of community programmes and community safety initiatives”

The latest statistics provided by Office of Crime Prevention (2006-2007) show all categories of recorded crime in Vincent were lower than the average for the whole Central Metropolitan area and, with the exception of illicit drug offences, the whole of Western Australia. Offences showing the highest rates were other theft, property damage and residential burglaries. The Co-ordinator Safer Vincent continues to deal with all community crime prevention concerns and the Safer Vincent Crime Prevention Partnership (SVCPP) has developed and implemented a number of key initiatives including:

- Safety In Harmony Project (priority project through the WA State Government) – the SVCPP has engaged the Ethnic Communities Council of WA to deliver a series of radio programmes on crime prevention and safety to the multicultural community.



Co-ordinator Safer Vincent Michael Wood and Mayor Catania with some of the resources distributed to the Vincent community.

- Broader Communication Project (priority project through the WA State Government) and development of Breaking the Criminal Code information pack for residents and businesses within Vincent.
- Ongoing implementation of Eyes on the Street Programme, with Rangers reporting all identified anti-social and criminal behaviour to Police.
- The Town continues maintain and enhance a strong working relationship with local Police and the Co-ordinator Safer Vincent regularly meets with Wembley, Perth and West Metropolitan Police.
- The Safer Vincent Programme, in conjunction with the Vincent Accord, has broken new ground in developing a Party Bus Programme, whereby party buses are registered with the Town and receive the benefit of having set-aside drop off and pick up bays as well as 'lay-over' parking facilities. The programme is a co-operative agreement between the Town, licensed premises and the party bus industry, focused on alleviating anti-social and criminal behaviour in entertainment precincts. The programme has been nominated for a National Crime Prevention Award.
- The Co-ordinator Safer Vincent undertakes Safer Seniors Talks in conjunction with the Central Metropolitan Police Crime Prevention Unit.
- The Town operates a free Child Car Restraint Checking Programme, where safety and crime prevention material is distributed during the checks. The service was used by sixty-five residents in the past year.
- Combined Cross Cultural Training and continued close liaison between Ranger and Community Safety Services and Nyoongar Patrol to curb anti-social behaviour in public spaces.
- The Town has distributed free Vincent Graffiti Safewipes Citizens' Packs to businesses and residents.

- The Town has continued to promote the Vincent Light and Safe Programme to provide motion sensor lights to victims of crime or to persons deemed to be 'at risk'.
- The Town has purchased Home and Business Data Dot Valuables Marking Kits and will commence distribution in July/August 2009.
- The Constable Care Programme will be provided to all primary schools to educate students on the importance of safety/crime prevention.
- The Town received \$88,000 in funding from the Office of Crime Prevention in order for mobile CCTV cameras to be deployed in Vincent hotspot areas.



Rangers work with the community in many areas including responsible dog ownership.

Emergency Management

"1.1.4 Minimise negative impacts on the community and environment"

The Town is an active participant in the Western Central Local Emergency Management Committee (WC LEMC) and the District Emergency Management Committee (DEMC) which develops strategies to deal with emergencies (both natural and man-made). The Town has adopted new Emergency Management Arrangements in conjunction with other WC LEMC local governments ensuring that the Town complies with the requirements of the *Emergency Management Act 2005* and remains prepared for emergencies. Under the Town's chairmanship, the WC LEMC has been successful in receiving \$78,000 in AWARE funding to establish an Emergency Risk Register for the WC LEMC area.

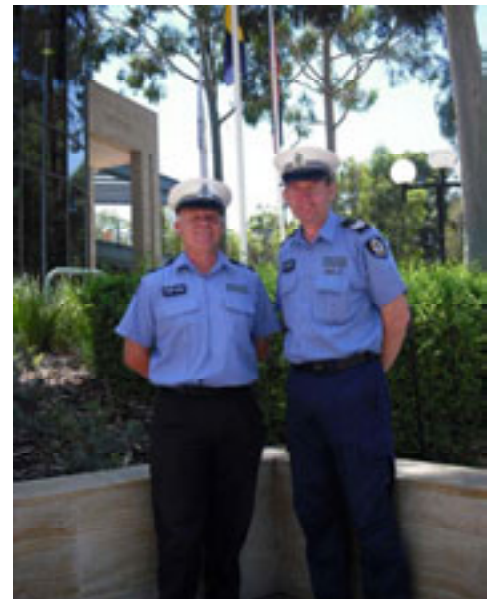
State Emergency Service (SES)

"1.1.4 Minimise negative impacts on the community and environment"

The Town is a long standing sponsor of the Northshore SES Unit, which is located in Mount Hawthorn. The unit has attended 167 callouts over the past year and, despite the current uncertain times, the unit has increased its membership to more than fifty (most of whom are trained to provide emergency assistance). The unit has provided fire ground assistance to the WA Fire Brigade at the Kings Park Bush Fire in January 2009, assistance for two cars versus building incidents, one missing person search and 163 storm damage call outs. The local manager and other key positions are held by volunteers who devote their time to assist the community.



Photo courtesy: Nick Elliot, Deputy Manager SES Northshore.



The Town maintains excellent working relationships with local police. Pictured above are Snr Sgt Mike Green, OIC Wembley Police and Sgt Mark Tobiasen.

Below are Snr Constable Frank Bell and Sgt Merv Lockhart from the WA Police Central Metropolitan Crime Prevention Unit.



Library and Local History Services

Manager: Elizabeth Scott

The Library and Local History Centre employees have used this year to settle into the amazing new building and to develop new services that were not previously available.

“3.1 Enhance and promote community development and well-being”

There was an overwhelmingly positive response to the trial of Sunday opening, so that this has become a permanent fixture with a consistent number of visitors using the Internet, borrowing new items, reading to their children or catching up on news whilst enjoying a cup of coffee. Library employees have been especially pleased to see the number of fathers who are now able to attend with their family on Sundays.

In this time of financial insecurity, the Library is even more important to members of the community. People are able to access the many free services, such as reading the paper or using the internet to carry out job searches or attending the Forums for an inexpensive and interesting social event. Library Services are supporting community cohesion during this problematic period.

With growth in the technologically-enabled workplace, and the reality of budgetary competition, libraries are expected to deliver greater value for the dollar, provide best practice customer service and show leadership in innovative practices. This environment provides a wealth of opportunities for development, review and success.

Local History Centre

The new Local History Centre has now been operation for a full year providing researchers with accessible book shelves, Internet-linked computers, a microfiche reader/printer, filing cabinets and map cabinets making the Local History Collection easily accessible. There are also comfortable chairs for those who wish to sit and read or browse. The Local History Collection includes around 800 books, reports and unpublished documents, 200 oral history interviews with full transcripts, almost 3,000 photographs dating from the 1870s to the 1970s as well as more recent photographs to provide historical



Jamie Bentley, winner of the Migrant Stories category, accepts his Local History Awards prize from sponsor Izzi Messina.



Graham Hunt (Peter Hunt Architects), Mayor Catania, Rod Sproule (Perkins Builders) and CEO John Giorgi with the commemorative plaque unveiled at the Official Opening of the Library & Local History Centre on 30 July 2008.

references for the future. There is also an Archive Room which is temperature-controlled to ensure that rare and original materials are kept in the best conditions. The Archive contains historical collections from Beatty Park, Brownes Dairy, Leederville Primary School, Leederville Community Centre, North Perth Historical Society, Mount Hawthorn Rotary and Royal Park Bowling Club, as well as local newspapers dating from 2000 with some earlier editions, electoral rolls, photographs and ephemera.

The Centre has subscribed to Ancestry Library Edition databases providing access to UK, USA, Australian and some European genealogy sites. An introductory lecture on researching family history using Ancestry was given by a professional genealogist and there is a volunteer from the WA Genealogical Society available once a month to offer assistance to researchers. A workshop was also held on techniques for interviewing family members.

There have been numerous events held in the Centre, some in partnership with the Town's Heritage Officers. Between August and November there was a series of monthly heritage talks on Thursday evenings, the first one being a combined presentation by Heritage and Local History staff on 'How to research the history of your house'. This was very useful in showing how the Local History Collection can be used and where the resources are located. Other talks in the series included 'Historic Garden Design', 'Sense of Place – Heritage the Vital Ingredient' and 'Renovating and Conserving your Home'. Following up on the interest shown in researching house history, a series of five workshops was held during May where plans were obtained from the Perth City Council as a starting point for researchers.

The Local History Centre has also been utilised for some of the monthly Vincent Library Forums, as it allows the presenter to use a digital projector, which is currently not feasible in the Lounge area. A particularly successful presentation was the given by Dr Susanna Iuliano on the history of Italian migrants in WA. An exhibition was created combining plaques illustrating oral histories in the Town's collection, the Northbridge History Project Italians in Northbridge exhibition and banners from the Vite Italiane project with which Dr Iuliano was involved. This was on display for several months. The Centre also hosted a Living Histories exhibition in January with ten banners promoting stories from the book compiled and published by the Department for Communities.

The Centre is used monthly by the Tales of Tales of Times Past Group and for the quarterly Northbridge History Project meetings. Involvement in the Northbridge History Project continued with the Town sponsoring members of the community to attend the annual Northbridge History Studies Day in May.



The Local History Centre provides professional historians, family researchers and those with an interest in history with a range of resources and materials.

The Local History Awards were held in September. Woodville Property was once again generous sponsors of this event and there was also a new category 'Migrant Stories', sponsored by Fiorentina Patisserie who also kindly supplied the afternoon tea. The winners can be found on the Town's website.

Vincent Library Forum

A free Forum is held on the last Wednesday morning of the month where guest speakers address Library Members followed by morning tea where members can mingle and chat to the speaker. Speakers this year included psychotherapist Katie Altham who spoke on understanding the people in our lives; home economist Susanne E. Wilder; naturopath Lee Lenyk who discussed how to keep the mind alert and healthy; David Mackinlay discussed his autobiography *A Footprint on Planet Earth*; Jacque Humphrey from Dog Logistics brought in two dogs to illustrate good human and canine communication; Judith Forrest, who has public artworks at the Library and Hyde Park, discussed her art and Anne Harrison spoke on food additives. During Australian Library Week local author Alice Nelson was our guest (funded by Writing WA). One of the highlights of the year was a special show by the Agelink Theatre Company in December – *Been there, done that, too* was a humorous performance starring three veterans of the Western Australian stage and the lounge@vincent was filled to capacity.

Book Club

After an overwhelming response to expressions of interest in a book club, three clubs were started simultaneously in February. There is a maximum of twelve members in each session which are held monthly on Thursday afternoon, Thursday evening and Friday morning. Books are supplied in sets with notes, reviews and questions so that the groups can be self-sufficient. Members of the group select which books are to be read during the year, with Library employees co-ordinating the book sets.

Young People's Services

The Library, in collaboration with the West Coast Early Years Group, was again involved with the Thanks Dad PhotoVoice Competition and the first prize winner was a Vincent resident.

'Fuel Your Mind', the theme for Children's Book Week 2008, celebrated the diversity and abundance of quality Australian children's literature. The Library was visited by WA authors Sara Riches, Beba Hall and Mike Lefroy addressing 448 children, teachers and parents. The Library receives continued support from local schools in celebrating this special week.



The monthly Library Forums provide insightful and entertaining information on a range of topics in a welcoming and inclusive setting.

Mayor Nick Catania helped celebrate National Simultaneous Storytime in May 2009 by reading *Pete the Sheep* to families and children from a local early childhood centre. They then joined in singing songs and colouring in.

During the school holiday periods and harmony Week 362 children attended activities which included visits by Raptor Presentations, String Stories and Patch Theatre. Parents and children enjoyed the colourful Caterpillar's Corner where twice-weekly preschool Storytime sessions were attended by 3,515 children and parents. Outreach Storytimes were also conducted monthly at two local childcare facilities

In May 2009 the Library was invited to again host the Children's Book Council of Australia Judges' Talk on shortlisted titles for the 2009 Children's Book Awards. This talk was attended by fifty-one people including interested members of the public, supporters of children's literature and public librarians who all enjoyed the lounge@vincent facilities.

The collaboration with Aranmore Catholic College continued this year by running another Finding My Career workshop for fifteen Year 11 students during May 2009 (funded with a Department of Education and Training grant). The workshop proved invaluable in showcasing the Library to students who had not visited before, establishing a firm connection with the local secondary school and the mutual ongoing support of the Finding My Career programme.

The Library continued its support of the Premier's Summer Reading Challenge, Western Australian Premier's Book Awards, Books Alive, Western Australian Young Readers' Book Awards and Children's Book Council of Australia Book Awards by providing shortlisted books and encouraging young readers to be involved by voting and entering competitions.



Mayor Catania reading *Pete the Sheep* for National Simultaneous Storytime.

Better Beginnings

Better Beginnings is an early intervention family literacy programme aimed at children from birth to three years. This programme, jointly funded by the State Government, Rio Tinto Future Fund and local government, is designed to encourage parents to read to their children from an early age to help build vocabularies, support parent-child bonding and make reading a life-long pleasure.

Baby Rhyme Time is for children from birth to eighteen months and sessions are held twice a week with nursery rhymes, songs and action rhymes. Baby Rhyme Time provides many opportunities to the community. Parents, carers and children enjoy meeting each other and making new friendships. Grandparents responsible for childcare find the sessions a relaxing activity and are familiar with the tunes. Parents with English as a second language use the sessions to learn traditional nursery rhymes along with their children. Nursery rhymes are used extensively by early childhood educators to teach rhythm and rhyme.

Better Beginnings and Baby Rhyme Time are promoted to new parents through visits to the child health centres at Highgate, Leederville, Mount Hawthorn and North Perth. The community child health nurses are very supportive of the programme as it complements the information contained in their six-week programme for new parents. At present, Better Beginnings is the only non-clinic information session to be included in the programme.

During 2008-2009 there were eighty-eight Baby Rhyme Time sessions catering to 1,813 parents and 1,848 children (reaching a total 3,650 community members). Also during the year twenty-three clinic visits were made with 186 new mothers attending.



A competition to name the Junior and Young Adult areas of the Library was held. Theodore Economo, pictured with his mum and Mayor Catania, came up with the name "Caterpillar's Corner" for the Junior area.

Housebound Readers' Service

The housebound reader service continues to be an integral part of the Library service and its utilisation is predicted to increase as the population ages. A wide variety of stock is delivered to seventy individuals and bulk loans to three nursing homes. The Library ensures that the housebound members receive the same high level of friendly and professional service as the rest of the Vincent community.

Student Placements

The Library supports various educational institutions by providing a venue for students to undertake their practicum and has earned a reputation for being one of the best libraries to offer student placements. Extended work experience has also been offered to accommodate students' compulsory community services. This has been a mutually rewarding experience, and the Library has accommodated five library placements, three school placements and four community service placements this year.

Community Languages (formerly Languages other than English – LOTE)

Almost 1,000 items in various community languages are provided for both adult and junior readers, shelved in a dedicated area. There is also a small collection of about 100 bilingual items for preschoolers, located in the junior area to maximise access.

Tax Help

The Library supports the ATO programme, which provides free assistance to people with simple tax returns, by providing a confidential meeting place and managing bookings.



And Danica Elek-Roser named the Young Adult area "Head Space". Danica is pictured with Mayor Catania receiving her prize.

Health Services

Manager: Alison Giles

The key function of Health Services is to protect human and environmental health through the delivery of programmes targeted at ensuring compliance with statutory obligations (e.g. the *Health Act 1911*, *Environmental Protection Act 1986*, *Local Government Act 1995* and other Regulations, Codes and Standards). In addition to ensuring compliance with minimum 'Environmental Health' standards, Health Services are also involved in promoting the advancement of public and environmental health standards relevant to the Town's community.

PROGRAMMES

"1.1.4 Minimise negative impacts on the community and environment"

Food Safety, Training and Monitoring

A total of 243 eating houses (including restaurants, cafés and takeaway premises) and eighty-nine food premises (i.e. butchers, manufacturers and licensed premises) were licensed during the period with a total of 583 food safety and hygiene inspections conducted.

The Department of Health (WA) issued forty-seven food recalls, twenty-one of which required action to ensure the removal of non-compliant food products. A total of 173 food samples were analysed with seventy-eight submitted to PathWest for microbiological analysis and ninety-five submitted to Inman and Farrell for chemical analysis as a part of the Local Health Authority Analytical Committee programme.

Infectious and Notifiable Disease Control

The Department of Health (WA) requested Health Services to investigate, via patient interview, the following notifiable cases of infectious disease: four cases of Salmonellosis; one case of Campylobacteriosis and two cases of Ross River Virus. Health Services arranged for the immunisation of 122 staff members against Influenza.



Stall at the Vincent Cappuccino Festival in North Perth.



Health Services check the water quality in public pools.

Special Events and Public Buildings

Health Services undertook assessments of ninety-eight permanent public buildings, in accordance with the *Health (Public Buildings) Regulations 1992*. Eighty-one special events permits were issued to food stall holders at Hyde Park Fair, Members Equity Stadium concerts and sporting events, Leederville Oval and Britannia Reserve sporting events, Cappuccino Festival, Love All fundraiser, RTR concert, Oxford Street Markets, Harmony on Hyde, FestyHead (HQ Skate Park), The Mezz Food Festival, Tri Nations Rugby Match Event Leederville Hotel and Blues Club Mardi Gras. Temporary, public building maximum accommodation certificates were issued for eight public events.

Environmental Noise Control

A total of 291 noise complaints were received resulting in approximately 671 subsequent customer dealings via telephone, in-person and by email. The majority of noise complaints were related to amplified music (112) with the further breakdown as follows: construction noise (fifty-two), mechanical noise (forty-eight) and other (seventy-nine). Health Services issued seven Noise Abatement Directions and thirteen Infringement Notices.

Built Environment

Health Services:

- Assessed and approved three Greywater Reuse System applications
- Completed 'Health Impact Assessments' on 610 development applications, ensuring that the potentially negative environmental health impacts of new development on the existing community are minimised or eliminated where practicable and
- Continued promotion and provision of the subsidised SmartBurn Blocks™ clean air initiative. Twenty-two subsidised SmartBurn Blocks™ blocks were purchased by Town residents in 2008-2009 (up 25% on the previous financial year).

Water Quality Control – Public Swimming Pools and Spas

A total of 340 samples were obtained and tested in accordance with the *Health (Aquatic Facilities) Regulations 2007*. Compliance action was required on five occasions due to substandard results.

Environmental Health Service Requests

Health Services received 297 Customer Action Requests and around 610 general requests relating to, but not limited to, compliance issues with food premises, substandard buildings/accommodation, pest control and dumped rubbish. A total of 170 rodent bait and information packages were issued and 1,554 requests for orders and requisitions were processed in relation to property/business settlements.

Accommodation Control – Lodging Houses and Substandard Buildings

Twenty-one lodging houses were licensed and inspected for compliance with the *Health Act 1911* and the *Town of Vincent Health Local Law 2004*.

The number of registered substandard properties was reduced from forty-one to twenty-nine during the period as a result of compliance action taken. This resulted in demolition or upgrades being undertaken by property owners of the most historically problematic properties.

Legal Action and Statutory Notices

A prominent food business was successfully prosecuted in July 2008 in accordance with the *Health (Food Hygiene) Regulations 1993*, with a further three prosecutions scheduled for court hearings. A total of seventy Statutory Notices were issued in accordance with the *Health Act 1911*, *Local Government Act 1995* and *Town of Vincent Health Local Law 2004*, of which compliance has been achieved in relation to forty-six of those notices as of 30 June 2009. One appeal to the State Administrative Tribunal was submitted in relation to a decision made under the *Health (Public Building) Regulations 1992*. The appeal was overturned.

“3.1.2 Provide and develop a range of community programmes and community safety initiatives”

Vincent Accord

The Vincent Accord was overhauled and relaunched on 25 February 2009. The new look Accord was formalised in a strategically-focused document setting out key actions for the Accord to complete between 2009 and 2011. Key achievements for 2008-2009 include:



VINCENT ACCORD
Socialise with Safety

- Development of alcohol-related harm signage for display in member's venues
- Development and distribution of community awareness flyers with fridge magnet to residents within 200m radius of Accord member venues
- Maintenance and reporting at Accord meetings of the Town's 'Licensed Premises Complaint Register'
- Recognition by the Injury Control Council of WA through selection of venue Accord members to participate in the first pilot programme of 'Safer Bars' in Western Australia. The initiative is aimed at improving the training of bar staff to deal effectively with aggressive patrons and difficult alcohol-related situations
- Increased membership and keen external interest from local and interstate local governments and some State Government departments including the WA Police.

Needle and Syringe Collection and Disposal Service

A new contractor, Pink Health, was appointed during October 2008 to service the thirty rigid sharps containers located at sixteen publicly accessible locations across the Town. The highly successful service continues to significantly reduce the number of needles and syringes inappropriately discarded within the community.

Health Promotion

During the past year health promotion has been provided to employees, residents and business owners including:

- Promotion of healthy lifestyle tips and well@work newsletter
- Quarterly distribution of the 'Food Safety Matters' publication to food businesses – developed in-house
- Launch of online food safety training programme in conjunction with Challenger TAFE and provision of on-site food safety and health education
- Commenced development of 'Healthy+' healthy eating options programme including formation of a pilot group. The development of the project is supported by a \$48,850 Healthway grant
- Regular health-related articles in the Town's quarterly newsletter to residents.



A series of posters have been developed for display in Accord premises.

Strategic Plan Achievements 2008-2009

Strategies and Action Plans	Timeframe	Achievements
Key Result Area One: Environment and Infrastructure		
Objective 1.1: Improve and Maintain Environment and Infrastructure		
1.1.4 Minimise negative impacts on the community and environment		
(c) Implement and promote further methods to reduce the impact of pollution, including: <ul style="list-style-type: none"> • Implement and review (where necessary) the Vincent Noise Management Plan • Ongoing investigation of reported pollution, in conjunction with the Department of Environment and Conservation 	2008-2009	<i>Town of Vincent Noise Management Plan</i> The Town's NMP review has been a comprehensive process, with the final draft to be circulated to the working group involving representatives from Health Services, Planning, Building & Heritage Services and Engineering Services by mid-August 2009. The key actions of the review will be implemented immediately upon completion.
	2006-2011	<i>Pollution Complaints and Investigations</i> Ongoing investigation/response to incidents upon report. Pollution incidents reported for the financial year had decreased.
(d) Improve aesthetics and amenity and encourage regeneration of degraded buildings, and vacant land through the combined effort of business, government and the community	2006-2011	<i>Council Policy 3.8.5 Substandard Buildings and Vacant Land</i> Health Services co-ordinated the review and amendment to Council Policy 3.8.5 to better define enforcement options available to deal with substandard buildings and vacant land. The adopted policy and separate report to the Council at the OMC on 24 March 2009, resulted in twenty Notices being issued to property owners requiring demolition or repair of neglected properties. The Town enforced s.140 of the <i>Health Act 1911</i> on two occasions, undertaking the works stipulated in the respective notice for the owner's account (recoverable from the property owner directly or via caveat on property title) due to non-compliance by the property owner.
(g) Minimise the impact of environmental pollution by: <ul style="list-style-type: none"> • Encouraging householders to reduce hazardous waste in the community • Undertaking Health Impact Assessments for developments that are likely to have a negative impact on the community, or are Contaminated Sites or at risk of Acid Sulphate Soils • Identifying and encouraging remediation of contaminated sites in accordance with legislation and Department of Environment guidelines 	2006-2011	<i>Education and Collective Arrangements</i> Ongoing education of residents through information provided to residents via TOV newsletter, internet etc (e.g. Guidelines for Asbestos Disposal). Health Services also participates in a western suburbs disposal collective, depositing hazardous waste collected at Brockway Transfer Station.
	2006-2011	<i>Development Application HIA's</i> 610 Health Impact Assessments undertaken by Health Services as part of the Development Application assessment process.
	2007-2011	<i>Contaminated Sites</i> The onus to identify and remediate contaminated sites rests with individual property owners. Local government involvement in contaminated site remediation is far less onerous than initially understood. The Town's officers have identified land owned by the Town that is known to be contaminated or potentially contaminated, and has reported this information accordingly to the DEC (as required by legislation). Should the Town identify further land under its ownership that is contaminated or likely to be contaminated, this information will need to be reported to the DEC.

<ul style="list-style-type: none"> Implementing the second stage of the Clean Air Programme (outdoor air quality) to the community 	2007-2008 and on-going	<p><i>SmartBurn Blocks™ Initiative</i> The SmartBurn Blocks™ Winter Air Quality Initiative was provided for the second year. The programme provides subsidised “SmartBurn” blocks to residents with wood combustion appliances (significantly reduces air pollutants emitted), along with information on how to operate wood combustion devices more efficiently and responsibly.</p> <p><i>Nuisance Pollution</i> On-going enforcement of odour and smoke nuisance provisions of the <i>Health Act 1911</i> continued. EHOs received eleven odour nuisance complaints including inappropriately stored waste, compost, smoky chimneys, keeping of poultry, unkempt grease traps and can take action where nuisance chimneys are identified. All issues were resolved through negotiation and mediation.</p>
Key Result Area Three: Community Development		
Objective 3.1: Enhance Community Development and Well-being		
(k) Actively participate in the Vincent Accord and Western Accord – a collaborative approach between State Government, Police Services, Local Government and Liquor Licensed premises in an attempt to reduce noise complaints, litter, antisocial behaviour and safety	2006-2011	<p>The Vincent Accord was overhauled and relaunched on 25 February 2009. The new look Accord was formalised in a strategically-focused document which sets out key actions for the Accord to complete between 2009 and 2011. Key achievements for 2008-2009 include:</p> <ul style="list-style-type: none"> Development of alcohol-related harm signage for display in member's venues Development and distribution of community awareness flyers with fridge magnet to residents within 200m radius of Accord member venues Maintenance and reporting at Accord meetings of the Town's 'Licensed Premises Complaint Register' Recognition by the Injury Control Council of WA through selection of venue Accord members to participate in the first pilot programme of 'Safer Bars' in Western Australia. The initiative is aimed at improving the training of bar staff to deal effectively with aggressive patrons and difficult alcohol-related situations Increased membership and keen external interest from local and interstate local government authorities and some State Government departments including the WA Police.

Planning, Building and Heritage Services

Acting Manager: Helen Smith

The objective of Planning, Building and Heritage Services is to plan and create a multi-dimensional sustainable environment that respects and grows from its past and effectively embraces the community vision and needs of today and tomorrow.

PLANNING AND HERITAGE SERVICES

"1.1 Improve and maintain environment and infrastructure"

Development Activity

A total of 844 Planning Applications were determined during the year comprising:

- 517 development applications
- 66 change of land use applications
- 5 new home occupations
- 0 renewal home occupations
- 54 applications for demolition only of existing buildings
- 202 applications for demolition of existing buildings and redevelopment.

Development Reviews

Where Council exercised discretionary power under the Town Planning Scheme its decisions regarding planning applications and the serving of written directions were subject to a right of review by applicants to the State Administrative Tribunal.

Twenty-three review applications were lodged against decisions of Council of which four were upheld, three were dismissed, eight withdrawn and eight are pending determination.

Planning and Development Act Written Directions

Written directions were served for unauthorised uses and works on five separate properties under the provisions of the *Planning and Development Act* and the Town's Town Planning Scheme. Three written directions were complied with and two are pending.



A series of Heritage Talks were held throughout the year. John Viska, eminent horticulturalist, spoke on 'Historic Garden Design'.

BUILDING SERVICES

"1.1 Improve and maintain environment and infrastructure"

Building Activity

A total of 583 Building Applications were determined during the year comprising:

- 397 Building Licences
- 89 Demolition Licences
- 13 Sign Licences
- 30 Swimming Pool Licences
- 20 Strata Certificates
- 34 Building Approval Certificates for Unauthorised Works

Total value of approved constructions was \$131,424,695.

Building Reviews

This year no review applications were lodged against a Building Licence condition.

Local Government Act Notices

Three Notices were served under the provisions of Section 409 of the *Local Government (Miscellaneous Provisions) Act 1960*, requiring the appearance of the buildings on the properties to be brought into conformity with the general standard of appearance of the buildings in the locality.

One Stop Work Notice was issued to immediately stop all building works on the property. This Notice is pending resolution of the unauthorised works undertaken and the submission of a new Building Licence for the remainder of the works to be undertaken.

On 1 July 2008, the *Local Government (Miscellaneous Provisions) Act 1960* and the *Building Regulations 1989* were amended to provide for the issue of a "Building Approval Certificate" in relation to unauthorised building works; therefore, no Notices have been issued for unauthorised works for this period.



Richard Offen, Executive Director Heritage Perth, spoke on 'Sense of Place—Heritage, the Vital Ingredient'.

Strategic Plan Achievements 2008-2009

Planning, Building and Heritage Services are responsible for a rich depth and diversity of strategies and initiative as detailed in the Town's Strategic Plan.

Strategies and Action Plans	Timeframe	Achievements
Key Result Area One: Environment and Infrastructure		
Objective 1.1: Improve and Maintain Environment and Infrastructure		
1.1.1 Capitalise on the Town's strategic location, its centres and commercial areas		
(a) Implement and promote a strategy for each of the Town's Centres	2008-2012	Strategies for each Town Centre are addressed in the Local Planning Strategy which was adopted by Council on 14 April 2009 and forwarded to the WAPC in May 2009 for endorsement.
(b) Adopt and implement the Leederville Masterplan Built Form Guidelines.	2009-2012	Built Form Guidelines for the Leederville Masterplan area were adopted with amendments by the Council on 16 March 2009. The Final Guidelines are expected to be finalised by September 2009.
1.1.2 Develop and implement a Town Planning Scheme and associated policies, guidelines and initiatives that deliver the community vision		
(a) Review the Town of Vincent Town Planning Scheme No.1 within an agreed timeframe; and deliver a new Town Planning Scheme in accordance with the outcomes of Vincent Vision 2024.	2008-2010	Draft Local Planning Strategy adopted by Council on 14 April 2009 and forwarded to the WAPC in May 2009 for endorsement. New Town Planning Scheme No. 2 is programmed for gazettal by late 2010.
(b) Implement and promote planning policies and guidelines to enhance sustainability, amenity, universal access, neighbourhood interaction and crime prevention.	2008-2011	Planning and Heritage Policies and Guidelines are being consolidated as part of the Town Planning Scheme Review. In the interim, new Policies and Guidelines have been adopted, while others have been reviewed and amended.
(c) Continue to implement Vincent Vision 2024 objectives.	2008-2014	Outcomes of Vincent Vision 2024 are being addressed as part of the Town Planning Scheme Review.
(d) Adopt a policy to encourage a proportion of affordable housing, in partnership with the State Government, including a timeframe to implement recommendations.	2008-2014	Draft Affordable Housing Strategy advertised for public comment and presented to a Special Meeting of the Council on 14 October 2008. The Strategy was endorsed by the Council on 14 April 2009 and initiatives to support the Strategy have commenced. This Strategy is believed to be the first of its kind for a WA Local Government.
1.1.3 Enhance and maintain the character and heritage of the Town		
(a) Promote the Municipal Heritage Inventory and the Heritage Management Policies.	2008-2014	The revised Municipal Heritage Inventory was adopted by Council on 3 April 2007. The Inventory is a planning tool and available as a historical resource on the Town's dedicated heritage website and additional historical information for each place was completed in July 2009.
(b) Continue to implement and promote the Heritage Strategic Plan 2007-2012.	2008-2012	The Heritage Strategic Plan was adopted by Council on 11 September 2007. Initiatives of the Heritage Strategic Plan include the Heritage Assistance Fund, the Heritage Information Talks and Workshops and the installation of interpretative signage at the Town's heritage places.
1.1.4 Minimise negative impacts on the community and environment		
(d) Improve aesthetics and amenity and encourage regeneration of degraded buildings, and vacant land through the combined effort of business, government and the community.	2008-2012	Planning, Building & Heritage Services in close liaison with Health Services successfully addressed such matters through Council Policy and Building and Health Notices.

(g) Minimise the impact of environmental pollution by: Undertaking Health Impact Assessments for developments that are likely to have a negative impact on the community, or are Contaminated Sites or at risk of Acid Sulphate Soils.	2006-2011	Register of Suspected Contaminated Sites owned or occupied by the Town adopted by Council on 8 May 2007 and forwarded to the Department of Environment and Conservation. Health Impact Assessments are undertaken routinely by Health Services as part of the Development Application assessment process.
(g) Minimise the impact of environmental pollution by: Identifying and encouraging remediation of contaminated sites in accordance with legislation and Department of Environment guidelines	2007-2011	Register of Suspected Contaminated Sites owned or occupied by the Town adopted by Council on 8 May 2007 and forwarded to the Department of Environment and Conservation.
(k) Prepare, implement and promote the Sustainable Environment Plan 2006-2011.	December 2006	Completed - Sustainable Environment Plan 2007-2012 adopted at by Council on 12 June 2007. Annual Implementation Plan being actioned by Environmental Officer, Technical Services.

Key Result Area Two: Economic Development

Objective 2.1: Progress Economic Development with Adequate Financial Resources

2.1.4 Identify the needs and expectations of the business community and facilitate outcomes in the Town

(a) Review and update the Town's Car Parking Strategy (January 2002) including a timeframe to implement recommendations.	2008-2009	Draft Car Parking Strategy Review Report considered by Council on 14 October 2008 and advertised for 28 days. Draft Precinct Parking Management Plans for each of the Town Centres has been completed by consultant and scheduled to be considered by Council in September 2009.
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Key Result Area Four: Leadership, Governance and Management

Objective 4.1: Provide Good Strategic Decision-Making, Governance, Leadership and Professional Management

4.1.2 Manage the organisation in a responsible, efficient and accountable manner

(k) Implement and promote the Sustainability Management System (SMS).	June 2008	In order to effectively address sustainability in the Town, on 24 June 2008 the Council endorsed the development of a Sustainability Strategy, an internal Sustainability Working Group, an annual Sustainability Report, and Sustainability Assessment (including a Sustainability Appraisal procedure and Sustainable Design Guidelines).
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The Heritage Assistance Fund provides funding for works on heritage-listed properties. This Post-War Immigrant Nostalgic Bungalow's fascias, gutters and down pipes were replaced and the render re-painted.



Owners of one of the Federation Filigree Beaufort Street Terraces were provided with funding for the removal of paint work on the ground storey façade and for re-tuck-pointing.

TECHNICAL SERVICES

Director: Rick Lotznicker

Engineering Operations

Manager: Con Economo

Engineering Operations is responsible for the construction, maintenance and cleaning of the Town's infrastructure including roads, footpaths, drainage, rights of way (ROWs) car parks and streetscapes. The Section is also responsible for the collection of refuse from residential and commercial properties and for the control of the Works Depot located at 1 Linwood Court, Osborne Park.

"1.1.4 Minimise negative impacts on the community and environment"

"1.1.6 Enhance and maintain the Town's infrastructure to provide a safe, healthy, sustainable and functional environment"

"2.1.6(b) Implement a Business Planning Framework for major projects to ensure they are properly planned, resourced, maintained and managed"

"3.1.3 Determine the requirements of the Community and focus on needs, value engagement and involvement"

"3.1.4 Continued implementation of the principles of universal access"

"4.1.4(a) Ensure stakeholders are effectively engaged on issues that may affect them"

"4.2.2(a) Implement best practice people management policies and tools that assist in the Town's workforce objectives"

MAINTENANCE OPERATIONS 2008- 2009

During this period in excess of \$1.5 million was expended in maintaining the Town's infrastructure within the road reserve to a safe and acceptable level of service which included maintenance, repairs and cleaning.

These works also included the installation of crossovers, street/parking signage, road line marking and street furniture.

The majority of these works were undertaken by the Town's workforce and some by contractors under supervision.

CAPITAL WORKS IMPLEMENTED 2008-2009

Footpath Upgrade Programme

An allocated amount of \$500,000 to upgrade slab footpaths to cast in-situ concrete and brick paving throughout the Town was completed during this period.

The programme resulted in just over six kilometres of footpaths being upgraded within thirty-nine individual projects across the Town.

Road Resurfacing and Rehabilitation

During this period \$1.3 million was allocated for resurfacing and rehabilitation of the Town's Local Roads and Distributor Road Network as part of an ongoing road upgrade programme. Seven higher order roads were upgraded and seven local roads improved as part of the Regional Road Programme (administered by Main Roads WA) where the Town contributed one-third of the cost and the State Government contributing the remaining two-thirds.

Australian Government's Auslink Roads to Recovery Programme

During this period approximately \$150,000.00 of Roads to Recovery funds from the Federal Government was used to upgrade a further five local roads.

Rights of Way (ROWs)

In accordance with the Council's adopted programme, six ROWs were upgraded, paved and drained at a total cost of approximately \$400,000. The Section was also responsible for upgrading a number of ROWs for private developers.

Capital Works

A large number of significant projects including Traffic Management, Construction and Upgrade of Existing Car Parks, Main Roads-funded Black Spot and Streetscape Improvements were constructed by the Section this financial year.

Some projects included the extension and upgrade of the Mount Hawthorn Precinct, Brookman Street, Namatjira Place, Forbes Lane and Beaufort Street improvements.

Recoverable Works

The Section also undertook in excess of \$250,000 of recoverable works for private developers, public utility authorities and ratepayers. These works included the upgrade and repairs of ROWs, footpaths, roads and verges.



New 'doogie-doo' bins were introduced into the parks. Director Technical Services, Rick Lotznicker, and Capi with the new dog-shaped bins.

Waste Management

Household Refuse Collection

In excess of \$1.7 million was expended on the residential and commercial refuse service with approximately 15,000 tonnes being collected.

The service consists of a weekly collection of mobile garbage bins from residential (units inclusive) and commercial premises, in some instances the collection may be up to two to three times per week.

Recycling Collection

A fortnightly collection of 240 litre mobile garbage bins from residential (units inclusive) and commercial properties was provided at a total cost of \$897,000.00. From September 2008 the recycling service was undertaken by the Town's contractor, Perth Waste (prior to this the service was provided by the Town's outside workforce).

Approximately 4,000 tonnes of recyclables were taken to the contractor's Bibra Lake recycling facility for sorting and distribution.

Street Cleaning/ Precinct Cleaning

A budget of approximately \$450,000.00 was allocated to clean the Town's precincts, roads, footpaths and car parks. This service was undertaken by the Town every day of the year except Christmas Day and Good Friday.



Mayor Nick Catania with one of the new yellow-top recycling bins which were introduced in September 2008.

Engineering Design Services

Manager: Craig Wilson

Engineering Design Services is a multi-faceted team which is responsible for the design and documentation of the Town's infrastructure upgrade programmes including roads, footpaths, drainage, rights of way, underground power, street lighting, signage and street furniture. The Section also assesses all Development Applications to ensure compliance with the relevant engineering standards and specifications as well as providing design and survey support for Engineering Operations and Parks Services.

CAPITAL WORKS DESIGNED AND IMPLEMENTED DURING 2008-2009

"1.1.6 Enhance and maintain the Town's infrastructure to provide a safe, healthy, sustainable and functional environment"

Cycling, Walking and Universal Access Improvements

In this financial year the Town completed various cycling, walking and universal access improvement projects. Amongst the major projects was an upgrade of Palmerston Street, Perth (between Glendower and Randell Streets) which included on-road cycle lanes linking Hyde Park to Robertson Park. Construction of a shared path in Forbes Road, Perth (between Lake and Wellman Streets) as part of the Wetlands Heritage Trail project and on-road cycle lanes in Scarborough Beach Road (between Kalgoorlie and Eucla Streets). Minor improvements included bicycle parking facilities and tactile paving in keeping with the Town's Disability Access and Inclusion Plan and Local Bicycle Network Plan.

Road Rehabilitation (State/Local Government Funded Road Works)

As part of the State 2008-2009 Metropolitan Regional Roads Programme (MRRP), the Town received funding to upgrade five District Distributor Roads. The value of these projects was in the order of \$780,000, of which the Town's contribution was \$268,000:

- Bulwer Street, Perth (Brisbane Street to Beaufort Street)
- Oxford Street, Leederville (Vincent Street to Bourke Street)
- Vincent Street, Leederville (Oxford Street to Loftus Street)
- Leederville Parade, Leederville (Vincent Street to Loftus Street)
- Scarborough Beach Road (The Boulevard to Eucla Street).

The works, in the main, comprised new kerbing, drainage improvements, profiling of the existing road surface, applying a new asphalt overlay and line-marking.

Drainage

In addition to the drainage improvement works undertaken as part of the Road Rehabilitation and Road Resurfacing Programmes, the Town also completed a number of other drainage projects ranging from minor improvements addressing localised problems, such as tree roots blocking pipes, to significantly larger projects designed to reduce the likelihood of property damage resulting from flooding.

Car Parking

Approximately \$228,000 was spent on the construction of new and upgraded parking facilities within the Town, including:

- Loftus Centre Car Park reconfiguration and upgrade in conjunction with the Loftus Centre Redevelopment Project. The works involved lighting improvements, landscaping, resurfacing, new signage and line-marking.
- Existing recreation reserves car parks were upgraded, including Charles Veryard Reserve Car Park and Les Lilleyman Reserve – Gill Street Car Park
- Construction of on-road angled parking in Monmouth Street, Mount Lawley (near William Street).

Recreation Reserves Development

Len Fletcher Pavilion Demolition & Smith's Lake Reserve Extension

In late 2008 the Len Fletcher Pavilion was demolished and the Smith's Lake Reserve parkland was extended through to Emmerson Street. The project was a collaborative effort involving Engineering Operations, Parks Services and the Building Maintenance Officer. Further enhancement works are planned for 2009-2010.

Leederville Oval Public Open Space – Stage 2

With the completion of the Loftus Centre Redevelopment Project in mid-2008 the Leederville Oval Public Open Space – Stage 2 was finalised in August 2008 enabling the WA Football League to play its second semi-final at the ground.



Half time at the WAFL Second Semi-final, Medibank Stadium, 6 September 2008.

The works included limestone tiered seating, extensive landscaping, reticulation, lighting, a new gatehouse and an electronic scoreboard.

Axford Park Improvements

In late 2008 a self-cleaning toilet was installed in Axford Park enabling the demolition of the old toilet block. This was followed by the installation of a gazebo, new paving and a 'wall of remembrance' prior to the annual Anzac Day service at the War Memorial.

Streetscape Improvements & Commercial Precinct Upgrades

These projects vary from planting trees in the narrow roads of the inner city areas to extensive streetscape upgrades of the various Town Centres and Commercial Precincts. Design elements include varying combinations of new paving, street furniture, pedestrian crossing facilities, landscaping, public art, banner poles, bicycle parking facilities, bus shelters, traffic calming and upgraded street lighting. Further, in order to maximise the benefits to the community, many of these projects are specifically linked to the road resurfacing, traffic management and footpath upgrade programmes. Amongst the major projects were:

Beaufort Street Upgrade Project

With the completion of the Highgate East State Underground Power Project in July 2008 the Town embarked upon a Beaufort Street streetscape enhancement programme. New decorative streetlights were installed in the central median followed by extensive tree planting in both the verges and median strip. Further improvements will include Main Roads WA trial of a variable speed zone whereby the speed limit will be reduced to 40kph during peak pedestrian activity periods.

Mount Hawthorn Centre Precinct Upgrade Project

The Mount Hawthorn Centre Precinct Upgrade Project, which was largely completed in 2007-2008, was finalised in late 2008 with the installation of decorative fencing, bicycle parking facilities, new benches, street bins and the erection of fourteen banners depicting some of the Town's annual events and competitions.

Traffic Management & Safety

"1.1.6 Enhance and maintain the Town's infrastructure to provide a safe, healthy, sustainable and functional environment"

Various traffic management and safety improvement projects were completed during the course of the year. One the larger projects is the on-going Oxford Street Upgrade whereby a continuous median strip, with pedestrian refuge islands and street trees, will link the two roundabouts at Bourke Street and Anzac Road. If, as anticipated, this leads to a reduction in traffic speed, Main Roads WA will be requested to reduce the posted speed limit the length of Oxford Street to 50kph, with a possible further reduction through the café strip. The final stage of the project will be a fourth roundabout at the intersection of Oxford Street and Scarborough Beach Road.

In conjunction with the above works, a significant Black Spot Improvement Project (approved in 2008-2009, for construction in 2009-2010) is proposed with modifications at the intersection of Oxford and Vincent Streets, Leederville. Long-recognised for traffic congestion in the morning and afternoon peak periods, the works will involve the installation of a right turn arrow from Oxford Street southbound into Vincent Street westbound. Other works will include widening the footpath at the entrance to the Luna Cinema to improve pedestrian safety.

OTHER PROGRAMMES

Bus Shelter Grants Scheme

Over past seven years the Town has participated in the Public Transport Authority's grants scheme to co-fund the installation of new bus shelters. Four shelters were installed in 2008-2009, bringing the total number installed under the programme to twenty seven, with a further four to follow in each subsequent year for the life of the programme. Shelters were installed in Loftus and Charles Streets, North Perth, Newcastle Street, Leederville and Scarborough Beach Road, Mount Hawthorn (formerly Glendalough), all being fully compliant with disability access requirements.

State Underground Power Programme

The State Underground Power Programme (SUPP) 'Highgate East Project', which involved undergrounding the power to some 800 plus properties in the Highgate, Mount Lawley and East Perth areas, was finally completed in mid-2008. The project cost in the order of \$7.2 million and has greatly enhanced the aesthetics, amenity and property values of the areas in which the works were carried out.



"Liferail" fitness equipment has been installed in a number of parks.

Parks Services

Manager: Jeremy van den Bok

Park Services' primary role is the maintenance and redevelopment of sportsgrounds, parks, road reserves and streetscape plantings.

However, the Section is now also responsible for all infrastructure and activities associated with parks and reserves, including Building Projects, Property Maintenance and Halls and Reserves Bookings. In addition, Parks Services is also responsible for co-ordinating the Graffiti Removal Service.

Parks Development

"1.1.5 Enhance and maintain parks, landscaping and community facilities"

Several ongoing park enhancement projects were completed during the past year. The surrounds of Leederville Oval, adjacent the redeveloped Loftus Recreation Centre, have now been fully landscaped and new dual-use paths provide cyclists and pedestrians with an alternative route from Vincent Street through to the Loftus Centre and new Library & Local History Centre.

Axford Park has been transformed with the construction of a new gazebo and a Wall of Remembrance. The existing landscaping has also been upgraded and the park now provides a tranquil lunchtime setting for local business employees in addition to the ever popular annual Anzac Day ceremony.

Smith's Lake Reserve has significantly increased in size with the demolition and grassing of the former Len Fletcher Pavilion and car park. During the 2009-2010 financial year a pathway will be constructed through the park as part of the Wetlands Heritage Trail/Greenway Project.

Other development improvement works were undertaken at Birdwood Square where levelling of the playing surface was required and Forrest Park where lighting, drinking fountains, signage and state-of-the-art "dog poo" disposal bins were provided.

Various building upgrade works were also completed throughout the year including Stages 1-3 of the Britannia Road Reserve Clubrooms Upgrade (Stage 4 will be completed in the new financial year). A small addition was completed for the Subiaco Football Club at Les Lilleyman Reserve and on-site works commenced with the refurbishment of Forrest Park Clubrooms and the Hyde Park Stage towards the end of the financial year.

Conservation/Restoration Projects

"1.1.4 Minimise negative impacts on the community and environment"

The Masterplan for the Restoration of Hyde Park Lakes has been completed and, following a workshop and information sessions by the consultants, the two preferred restoration options were advertised to the community for comment. A petition (signed by 276 people) was received from the community during this period registering their support for the lakes to be restored to their original former beauty.

Currently a Detailed Site Investigation is being undertaken by Golder Associates to determine the extent of contaminants within the Lakes and, upon completion, a further report will be presented to the Council outlining the results of the investigation and a way forward which takes into account the recent consultation.

Restoration works along the Banks Reserve foreshore continue to mature and serve the purpose they were designed for in maintaining the riverbank and restoration of the verge embankment along Loftus Street is in progress and listed for replanting on National Tree Day being held on 2 August 2009.

The Town's local plant sales also continue to attract significant interest from the community and are receiving increased patronage following the move from the Administration Centre to the front of the new Library complex.

All major groundwater users, including the Town, were required to submit a Water Conservation Plan to the Department of Water by 1 July 2008 and the recommendations and objectives of the plan will be implemented over the next ten years.

CAPITAL WORKS UNDERTAKEN DURING 2008-2009

"1.1.6 Enhance and maintain the Town's infrastructure to provide a safe, healthy, sustainable and functional environment"

Other major capital works completed throughout the 2008-2009 year included:

- Administration Centre – new bollard lighting
- Britannia Road Reserve (North) – Playground Upgrade
- Brentham Street Reserve (South) – Playground Upgrade
- Ellesmere/Matlock Street – Playground Upgrade
- Hyde Park (East) – Playground Upgrade
- Weld Square – Upgrade of Lighting
- Park Furniture Upgrade (Stage 1)
- Street Litter Bin Upgrade (Stage 1).



The Garden Competition is always hotly contested by Vincent's green-thumbs. Best Residential Front Garden winner 2008—Dorothy & Birger Christiansen of North Perth.

Projects and Property/Building Maintenance

The major projects completed or commenced as part of a staged upgrade have been outlined above; however other various specified maintenance projects were undertaken throughout the year including roof restorations, floor resealing, general painting and replacement of plumbing infrastructure associated with the Town's seventy-three properties.

The Town has recently adopted a 20-Year Universally Accessible Facilities Programme which identifies various buildings within the Town that do not currently conform to accessibility requirements.

An audit of all buildings within the Town is currently being undertaken to identify all assets in accordance with the Western Australian Asset Management Improvement Programme (WAAMI).

OPERATIONS – MAINTENANCE

"1.1.5 Enhance and maintain parks and community facilities"

Street Trees

Over 10,500 street trees are located within the Town and the management all street trees including pruning, watering and planting, is the responsibility of Parks Services.

A total of forty-seven street trees were removed during the year. The removals were required as the trees were either dead, in poor health and condition, or causing damage to private property. A total of 250 trees were planted in streets throughout the Town during 2008-2009.

Weed Pest Control/Fertiliser Applications

The annual weed control of footpaths/kerbs/medians was completed again in October 2008 and June 2009. Spraying of parks and reserves is limited and only undertaken where absolutely necessary and generally only one application of 'Spearhead', a selective herbicide, is applied in July/August to control jo-jo or onehunga.

The Town fertilises all active sports reserves three times per year, generally using a phosphorous free fertiliser. Prior to fertilising, turf leaf tissue analysis and the Phosphorous Retention Index (PRI) of soil are tested to determine the type, mix and amount of fertiliser required.

Turf areas around water bodies near Hyde Park, Smith's Lake and Banks Reserve are not fertilised to minimise run-off into the drainage and groundwater systems.

Playgrounds

The Town's playgrounds are inspected and maintained regularly in accordance with the relevant Australian Standards.

The adopted annual Playground Upgrade Programme works are being implemented accordingly and information pertaining to the programme can be obtained from Parks Services.

Graffiti Control

The Council has a policy of, where practicable, removing all reported graffiti tags on public and private property within forty-eight hours.

The data below represents the statistics for the period 1 July 2008 to 30 June 2009:

Suburb	Reports 2007-08	Reports 2008-09
Coolbinia	2	13
East Perth	11	12
Highgate	91	109
Leederville	327	346
Mount Hawthorn	211	295
Mount Lawley	186	284
North Perth	447	580
Perth	468	563
West Perth	98	125
Glendalough	41	0
Osborne Park	0	1

Of the above reports 1,803 were on private property, 504 were on Council property and the remainder being on other service authority's infrastructure. A total of 14,356m² of graffiti was removed.

Vandalism

The Town experiences acts of vandalism from time to time and costs associated with repairs and reinstatement of recreational areas/buildings and car parks for the 2008-2009 financial year are as follows:

Location	2004-05	2005-06	2006-07	2007-08	2008-09
Sportsgrounds	\$27,337	\$8,604	\$18,501	\$10,245	\$26,304
Parks	\$43,351	\$23,860	\$27,764	\$32,792	\$32,922
Road Reserves	\$2,370	\$2,048	\$3,450	Nil	Nil
Car parks	\$1,606	\$1,369	\$2,294	\$1,085	\$972
Council Buildings	\$36,426	\$40,480	\$37,262	\$49,462	\$16,579

As indicated above, acts of vandalism cost the Town a considerable amount of time and money and residents are encouraged to report anyone seen defacing or damaging Council property to the Town during normal working hours (on weekends or after normal working hours the after hours paging service telephone number is 9273 6061).



Interpretive signs have been installed at the Town's heritage places. This plaque is at Robertson Park.

Halls and Reserves Bookings

The total revenue generated for the year from Halls bookings was \$154,228 and the total revenue generated from the hiring of Reserves was \$52,338.

Garden Competition

The Town's Annual Garden Competition was conducted again in October 2008.

This popular event is one of the Town's many highlights of the year and local residents and businesses are encouraged to enter their own property or other properties within the Town they consider worthy of nomination.

	2000	2001	2002	2003	2004	2005	2006	2007	2008
No. of entries	115	71	84	87	84	117	117	111	116

PERFORMANCE AND WORKLOAD INDICATORS

The *Local Government Act* requires local governments to produce a Plan for the Future. The indicators have been prepared under the following activities:

- Governance
- Asset Acquisition and Replacement
- Beatty Park Leisure Centre
- Vincent Library Services
- Law and Order Services
- Car Parks and Parking Control
- Town Planning and Development Control
- Building Management and Control
- Health Services
- Parks and Sports Grounds
- Road Reserve Infrastructure
- Waste Management
- Community Development.

The Town performed to a high standard in most activity areas, generally meeting established performance measures. Details on the performance of specific activities are included in the various Section reports contained within this Annual Report.

Operating expenditures were subject to some variations, operating incomes were on budget.

Governance

ACTIVITY

To provide efficient and effective administrative and operational services to the Elected Members to enable them to perform their duties and meet the requirements of the community and the Council.

OBJECTIVE

To provide timely, professional advice and services to Elected Members to facilitate strategic planning and responsible decision-making.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Average number of residents per Elected Member	2,866	2,989	2,989
Size of local government	10.4 sq km	11.3 sq km	11.3 sq km
Average population per square kilometre	2,480	2,689	2,689
Efficiency Indicators			
Governance expenses as a percentage of operating expenditure	5.10%	5.82%	5.16%
Average governance expenses per Elected Member	\$157,964	\$209,376	\$204,579
Average amount of Council expenses per Elected Member	\$83,932	\$110,297	\$107,784
Effectiveness Indicators			
Elector rating of overall Elected Member performance	N/A	N/A	N/A
Voter participation at Elections	N/A	36.41%	N/A
Number of Elector initiated Elector meetings	Nil	Nil	1
Number of complaints received	1	Nil	1

Statistical Information

Governance	06/07	07/08	08/09
Governance as a percentage of operating expenditure	5.10	5.82	5.16
Average governance expenditure per Elected Member – total governance	\$157,964	\$209,376	\$204,579
Members of Council only	\$83,832	\$110,297	\$107,784
Elector Initiated Meetings			
Number of meetings	0	0	1
Complaints to the Ombudsman			
Number of complaints	0	1	2
Freedom of Information Requests			
Number of requests	4	4	12

Statistical Information – Decisions of Council

Item	06/07	%	07/08	%	08/09	%
Items Considered	541	-	596	-	581	-
Recommendations Adopted	357	65.98	448	75.16	451	77.62
Recommendations Amended	149	27.54	105	17.61	87	14.97
Recommendations Not Adopted	9	1.66	6	0.01	13	2.24
Items carried En Bloc	215	39.74	205	34.39	214	36.83
Items Deferred	26	4.80	35	5.87	28	4.82
Items 'Laid on Table'	0	0	2	0.33	0	-
Notices of Motion	14	-	11	-	5	-
Average Public Attendance	16	-	18	-	30	-
Average Public Questions/Speakers	7	-	8	-	12	-
Average Meeting Time	2 hours & 39 minutes		2 hours & 31 minutes		2 hours & 41 minutes	

Asset Acquisition and Replacement

ACTIVITY

To provide for the acquisition and replacement of Council vehicles, plant and equipment assets. The major plant and waste plant are acquired and replaced in line with the 5-year Plant Replacement Programme. The light vehicles are replaced in accordance with the Fleet Management Contract. The acquisition and replacement of computer hardware is in line with the Information Technology Strategic Plan.

OBJECTIVE

To provide a programme for the planned acquisition and replacement of Council-owned assets and to ensure the necessary reserves are in place to enable this to be funded in the future.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Effectiveness Indicators			
Percentage of Capital Expenditure financed by external funding	63	15.5	17.7
Percentage of Assets programmed for replacement actually replaced	75	77	67
Ratio of Capital Expenditure to Total Depreciation	54%	54%	102%

Beatty Park Leisure Centre

ACTIVITY

To maintain a high quality leisure facility for the benefit of all ratepayers, residents and other members of the public.

OBJECTIVE

To provide the community with a self-funding facility that has access to both aquatic and other leisure activities in a clean, well-supervised, state-of-the-art facility.

STRATEGIC PLAN LINK

Key Result Area 2 – Community and Information Services

“2.5 Consolidate Beatty Park Leisure Centre as a premier leisure centre”

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Number of full time equivalent employees in the Leisure Centre	51	51	51
Number of recreation and leisure centre users per week	15,236	14,980	15,254
Number of swimming pool users per week	8,655	8,024	8,045
Number of aquatic playground users per week	N/A	N/A	N/A
Number of activity users per week (swim school, circuit, aerobics, aquarobics, yoga, personal training, massage)	1,546	1,627	1,750
Efficiency Indicators			
Net cost of operating Leisure Centre per user	-\$0.01	\$0.33	\$0.27
Net cost per full-time equivalent employee	\$262.90	\$5,148	\$4,167
Operating cost per hour open to the public	-\$2.62	\$51.38	\$41.60
Effectiveness Indicators			
Leisure Centre total operating hours per week	98.25	98.25	98.25
Leisure Centre's written complaints per 1000 capita	<1.0%	<1.0%	<1.0%

Statistical Information

Attendance Figures	06/07	07/08	08/09
Category			
Adult Swim*	151,667	141,750	153,438
Child Swim*	64,370	53,228	52,598
Student Swim*	11,128	15,574	12,997
Pensioner/Senior Swim*	28,522	26,349	24,140
Sauna/Spa/Steam Room/Swim*	12,887	11,421	12,856
Pensioner Sauna/Spa/Steam Room/ Swim*	5,594	3,149	2,891
Trainer Swim*	12,675	11,808	12,566
Family Swim (2 adults and 2 children)	13,376	14,228	15,176
Baby Toddler – free	56,775	54,780	52,105
Spectator	81,957	89,358	86,837
In-term Swim and VacSwim	66,916	60,094	58,004
Carnival	26,200	24,900	21,600
Special Events	764	575	650
Birthday Party participants	2,132	1,543	2,203
Swim School – parent baby	9,240	12,152	14,400
Swim School – pre-school	16,131	17,015	20,250
Swim School – school age	27,242	28,314	31,450
Swim School – adult	1,399	1,995	2,420
Swim School – one-to-one	817	1,400	1,690
Swim School – school holiday	1,533	2,695	2,575
Swim School – RLSS In-term	2,693	2,631	2,060
Member entry	155,756	162,052	158,706
Casual Gym	3,468	4,527	3,775
Fitness Appraisal	150	50	47
50+FIT	1,520	640	731
Aerobics*	9,520	7,558	7,636
Circuit Gym*	1,403	975	834
Aqua Fitness*	6,634	6,197	3,873
Massage	925	925	872
Personal Training	1,365	2,146	2,227
Crèche	8,605	8,090	8,453
RPM*			652
Meetings/Functions/Courses	8,954	10,871	10,220
TOTAL	792,318	778,990	793,215

* Not including members

Vincent Library Services

ACTIVITY

Providing a comprehensive library and information service for the residents, in well-equipped and modern surroundings at the Town of Vincent Library.

OBJECTIVE

To provide the community of the Town with access to a first-class service which provides the widest range of library services and maximises the use of current technology.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Number of library loans per annum	240,107	178,190	195,422
Total registered members*	12,093	16,373	10,765
Total number of requests per annum per member	0.99	0.41	0.63
Efficiency Indicators			
Total number of requests satisfied	6567	6685	6805
Total members served per staff member full-time equivalent	14.52	15.89	10.45
Total book loans per staff member full-time equivalent	22,482	17,300	18,973
Library operating expenditure per member	\$79.27	\$65.82	\$111.59
Effectiveness Indicators			
Number of library loans per member**	19.86	10.88	18.15
Total hours per week of access	52	57	55
Hours of access outside normal office hours	12	17	15
Current membership as percentage of local government population	45.21	61.21	35.35
Average number of users of Internet terminals per week	88	142.86	261

* The membership statistics have significantly changed as memberships that have been inactive for more than two years are no longer included in the figures, providing a more accurate record of the actual membership (procedure to regularly delete inactive memberships from records databases to be introduced). The Library is registering more than 250 new memberships per month.

** In February 2009 the loan limits were increased from eight items per card to ten per card and a number of members are borrowing more items as a result.

Statistical Information

Description	06/07	07/08	08/09
Adult Membership	9,786	13,055	9,064
Child Membership	2,094	2,645	1,436
Total Membership	12,093	16,373	10,765
Percentage of resident membership	64.12	62.76	54.09
Number of housebound members	118	103	70
Average monthly transactions	28,215	30,878	30,660
Number of Library Board stock per capita	1.25	1.22	1.25
Library Board standard	1.25	1.25	1.25
Number of items issued	240,107	178,190	195,422
Library gross expenditure	\$958,654	\$1,077,748	\$ 1,201,225 (provisional)
Cost per issue	\$3.99	\$6.05	\$6.15

Law and Order Services

ACTIVITY

To provide a Ranger Service to the community which will fulfil the statutory requirements of the Council within the law and order and public safety services.

OBJECTIVE

To provide the residents, ratepayers and business proprietors of the Town with an effective liaison, educational and legislative service in the areas of Animal Control, Litter Control, Graffiti Control, Fire Hazards, Abandoned Vehicles and other associated activities.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Expenditure per property serviced by Ranger Services	\$40.22	\$55.89	\$58.82
Total annual complaints received per capita	0.58	0.79	0.87
Number of reports received to which Ranger Services response is warranted	15,127	22,313	24,742
Efficiency Indicators			
Ranger Service revenue per full-time equivalent	-\$68,050	-\$119,419	-\$81,790
Response time to reports received	2 hours*	2 hours*	2 hours*
Responses handled per full-time equivalent	1,891	2,789	2,749
Effectiveness Indicators			
Percentage of rateable properties covered by Ranger Services	100	100	100
Percentage of total reports warranting Ranger response to which response was provided	100	100	100
Total reported complaints	15,129	22,315	24,744

* Dog attacks actioned immediately / Serious parking complaints – initial response as soon as possible / Dependent on severity of complaint

Statistical Information

Number of Complaints	06/07	07/08	08/09
Litter	263	266	171
Dogs – general	202	261	282
Dogs – noise	41	62	63
Dogs – attacks	12	22	30
Bush fire/burn off	99	131	214
Other	-	132	1,234
Total number of non-parking complaints*	617	874	1,006
Number of Infringement Notices Issued			
Dog Act	30	29	60
Litter Act	42	31	46
Dogs			
Number of dogs impounded	90	116	101
Number of dogs claimed	73	98	86
Number of dogs sold	7	7	6
Number of dogs euthanised	9	11	7

*The non-parking complaints relate to areas that were previously not the responsibility of Rangers and therefore were not previously reported. The complaints primarily relate to Road Closures, Skip Bins, Non-vehicular Verge Obstructions, Infringements of the Outdoor Eating Area requirements, as well as safety concerns by members of the public and security issues identified by Council Members.

Car Parks and Parking Control

ACTIVITY

To provide an enforcement service to residents, ratepayers and business proprietors of the Town and to provide car parking facilities for use by the customers of the Town.

OBJECTIVES

- To provide the residents, ratepayers and business proprietors of the Town with effective and cost-efficient car parking facilities.
- To provide suitably maintained car parks to ensure safety and security of patrons.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Parking revenue as a percentage of overall revenue	9.0	12.7	12.25
Total number of infringements issued per annum	24,125	26,079	32,746
Total number of infringements issued per capita	0.92	0.93	1.15
Number of premises assessed for eligibility for parking permits*	-	1,039	1,150
Number of properties assessed for road closure/ obstruction Permits	-	497	706
Number road/footpath obstruction permits issued**	-	324	434
Efficiency Indicators			
Number of infringements issued per Full Time Equivalent (FTE)	3,016	2,898	3,638
Effectiveness Indicators			
Percentage of revenue over total expenditure for car parks and parking control	195	202	196
Number of complaints received by. Ranger Services regarding parking in the Town of Vincent	12,079	16,642	14,405
Number of complaints received regarding parking control service	2	2	2

*It was decided that this function be reported as a Workload Indicator because of the substantial number of properties that are inspected by Rangers to establish eligibility for being issued with residential and/or visitor's parking permits.

**The issuing of permits for roadway and footpath obstructions became the responsibility of Ranger and Community Safety Services on 1 July 2007.

Statistical Information

Revenue	06/07	07/08	08/09
Inspectorial Control			
Modified Penalties	\$1,439,395	\$1,939,162	\$2,011,300
Court Imposed Penalties	Not Available	Not Available	\$500
Sale of Parking Signs	\$432	\$1,211	\$1,100
Other Revenue	\$1,761	\$5,359	\$1,810
Total	\$1,441,588	\$1,945,732	\$2,014,710
Car Parks			
Frame Court	\$543,793	\$625,866	\$643,200
Brisbane Street	\$183,088	\$266,693	\$240,500
Raglan Road	\$21,270	\$23,494	\$25,900
The Avenue	\$352,873	\$418,170	\$408,900
Oxford Street	\$22,499	\$7,860	\$2,000
Chelmsford Road	\$39,234	\$54,187	\$55,700
Loton Park	Not Available	\$36,335	\$35,000
The Stadium	\$15,154	\$5,197	\$5,000
Barlee Street	\$29,422	\$37,817	\$35,000
Total	\$1,207,333	\$1,475,619	\$1,451,200
Kerbside Parking			
Various Kerbside Locations	\$198,544	\$526,484	\$597,500
Parking Revenue Total	\$2,847,465	\$3,947,835	\$4,063,410
Expenditure			
Inspectorial Control	\$1,102,330	\$1,570,832	\$1,672,545
Car Parks	\$418,848	\$385,322	\$507,541
Parking Expenditure Total	\$1,521,178	\$1,956,154	\$2,180,086
Net Parking Revenue	\$1,326,287	\$1,991,681	\$1,883,324*

*There has been a reduction of Net Parking Revenue of \$108,357 from the 2007-2008 figure; this is due in part to the increasing non-parking demands being placed on Rangers' time, as well as the fact that the Town recently engaged new Rangers who required training. Training time not only requires new Rangers to build their skills, but also reduces the ability of the trainers to maintain their own performance level.

Town Planning and Development Control

ACTIVITY

To provide for the orderly and proper land use and development in the Town by providing equitable and timely planning advice and efficient and effective decision-making for the long-term benefit of the residents of the Town.

OBJECTIVE

To provide the future strategic planning of the Town and to maintain an efficient and effective service in the deliverance of statutory planning issues.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Comparative Indicators			
Net planning and regulatory costs per capita	\$25	\$29	\$42
Number of planning applications determined through the year	737	615	703*
<ul style="list-style-type: none"> Development applications 	631	511	539
<ul style="list-style-type: none"> Survey strata title applications 	15	16	32
<ul style="list-style-type: none"> Subdivision referrals 	36	41	61
<ul style="list-style-type: none"> Change of land use applications 	50	42	66
<ul style="list-style-type: none"> Home occupation applications 	5	5	5
Requests for Town Planning Scheme amendments	1	0	0
Efficiency Indicators			
Percentage of planning applications determined under delegated authority	66	76	72
Development applications	70	79	76
Survey strata title applications	58	74	66
Subdivision referrals	44	66	69
Change of land use applications	44	33	38
Home occupation applications	80	40	40
Average net cost of processing planning applications	\$921	\$1,267	\$980
Average planning application processing time	55 days	48 days	52 days
Development applications	56 days	59 days	63 days
Survey strata title applications	16 days	33 days	34 days
Subdivision referrals	42 days	29 days	37 days
Change of land use applications	60 days	71 days	65 days
Home occupation applications	42 days	46 days	80 days
Percentage of applications processed within statutory time frame	62	93	65
Effectiveness Indicators			
Percentage of appeals per application decision**	4	3	4
Percentage of successful appeals per appeal lodged	29	40	50

*The total number of planning applications (703) relates to those applications received and determined in the financial year, whereas the total figure of 844 in the statistical table relates to applications that are determined only in the financial year (an application may have been received in the previous financial year). The total number of applications determined comprises development, change of use and home occupation applications. The Western Australian Planning Commission is the responsible authority for strata and survey strata title applications and subdivision referrals.

**There are no formal appeal rights on requests for town planning scheme amendments.

Statistical Information

Planning Applications	06/07	07/08	08/09
Planning Applications	390	302	517
Development not involving demolition	50	42	66
Home Occupation	4	4	5
Home Occupations – renewals	1	1	0
Demolition excluding redevelopment	28	25	54
Demolition including redevelopment	213	184	202
Total	686	558	844
Planning Appeals – Tribunal			
Total Number	28	20	23
Appeals Dismissed	8	8	3
Appeals Upheld	6	3	4
Appeals Dismissed (part)	1	1	0
Appeals Withdrawn	7	5	8
Appeals Pending	6	3	8
Approved Developments			
Single Houses	29	69	84
Grouped Dwellings	105	32	46
Multiple Dwellings	22	12	10
Aged/Dependent Persons Dwellings	0	1	0
Total Number of Dwellings	156	114	140
Dwellings subject to alterations/additions	383	286	703
Home Occupations	5	1	5
Mixed-Use Developments	15	25	31
Comprising:			
shop	4	10	10
office	7	56	60
eating house	3	6	1
show room	0	6	1
education establishment	0	0	0
group dwellings	14	8	0
multiple dwellings	18	302	202
light industry	1	0	1
unlisted use	0	4	1
Commercial	74	79	129

Building Management and Control

ACTIVITY

To manage and maintain the Town's building assets to meet the required standards in accordance with the Town's five-year maintenance programme.

OBJECTIVES

- To ensure building developments comply with the statutory standards of enabling legislation and provide for reasonable structure of integrity, durability, health, safety and amenity for the benefit of the occupants in the community.
- To manage the Town's building assets and to ensure the Town's buildings are maintained to a satisfactory level that ensures both the health and the safety of the users of the buildings.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Number of building applications per year	334	563	583
Average value of building applications per year	\$164,291	\$264,869	\$225,428.29
Building control revenue to expenditure ratio	0.55	0.52	0.60
Efficiency Indicators			
Average number of working days to decide building application	34.39 days	12.0 days (after adjustment)	4.4 days
Percentage of building licence applications processed within 35 days	81%	95% (after adjustment)	100%
Percentage of private swimming pools inspected during the year	8.5%	96%	43%
Net private swimming pool inspection costs per inspection	\$20	\$26.40 (GST Inc.)	\$26.40 (GST Inc.)
Effectiveness Indicators			
Percentage of appeals per building licence application decision	Nil	Nil	Nil
Percentage of successful appeals lodged	No Building Appeals	No Building Appeals	No Building Appeals
Percentage of pools inspected that require second or subsequent inspection to ensure compliance	84	33	62

Statistical Information

Building Licences	06/07	07/08	08/09
Building Licences	360	397	397
Demolition Licences	49	80	89
Sign Licences	21	18	13
Swimming Pool Licences	52	50	30
Strata Certificates	9	18	20
Total	491	563	583
Value	\$88,364,502	\$149,120,980	\$131,424,695
Private Pool Inspections			
Number of Pools Inspected	38	598	271
Number of Pools Requiring Re-Inspection	32	154	168
Percentage of Pools Requiring Re-Inspection	84	26	62

Health Services

ACTIVITY

To ensure overall compliance with all statutory environmental health related legislation, codes and standards.

OBJECTIVE

To provide regulation, control and education to promote, protect and maintain the health of the community and provide equitable access to community health services.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Expenditure			
Health Service expenditure as a percentage of total operating expenditure	2.61	1.75	2.2
Health expenditure per head of population	\$27.02	\$22.12	\$26.57
Workload Indicators * <i>previously not reported</i>			
Number of premises inspections required per annum:			
• Food Premises	993	971	871
• Public buildings	148	126	130
• Public swimming pools samples	306	364	372
• Lodging houses	42	42	42
• Hairdressers and skin penetration premises (registered)	62	60	13
• Offensive trades	15	15	22
• Pest control	230	262	170
• Noise (including follow up)	483	346	671
Number of Special Event permits	*	*	81
Number of Development and Building Licence applications assessed	*	*	610
Number of Greywater System Applications assessed	*	*	3
Number of Property and Business Orders and Requisitions Processed	*	*	1,554
Number of customer requests actioned	*	*	297
Number of complaints received against Health Services per annum	*	1	0
Efficiency Indicators			
Percentage of premises inspections completed during the year – for each type:			
Food Premises	*	67.6	67.1
• Public buildings	51.35	51.58	75.4
• Public swimming pools	55.8	57.51	91.3
• Lodging houses	83.3	59.52	100
• Hairdressers and skin penetration premises	10	10	15
• Offensive trades	66.66	66.66	59.1
• Pest control	100	100	100
• Noise	100	100	100

Effectiveness Indicators			
Number of health notices issued under the <i>Health Act 1911</i> and <i>Town of Vincent Health Local Law 2004</i> (Compliance achieved as a percentage)	8 (-)	60 (82)	49 (82)
Number of statutory notices issued under the <i>Local Government Act 1995</i> and <i>Local Government (Miscellaneous Provisions) Act 1960</i> (Compliance achieved as a percentage)	(-)	11 (72.8)	13 (85)
Number of Infringement Notices Issued (Compliance achieved as a percentage)	1 (-)	4 (75)	13 (70)
Number of Noise Abatement Directions Issued (Compliance achieved as a percentage)	3 (-)	3 (100)	7 (71)
Number of Environmental Pollution Notices Issued (Compliance achieved as a percentage)	0 (-)	0 (-)	0 (-)
Number of non-compliant swimming pool samples received	- (-)	10 (3.41)	5 (1.47)
Number of unsatisfactory food samples submitted for analysis (Compliance achieved as a percentage)	- (-)	8 (2.03)	17 (9.83)
Number of prosecutions under the <i>Health Act 1911</i> (Compliance achieved as a percentage)	- (-)	0 (-)	1 (100)

Statistical Information

Infectious Disease	06/07	07/08	08/09
Campylobacteriosis	9	29	1
Giardiasis	4	1	0
Salmonellosis	4	6	4
Shigellosis	0	2	0
Ross River Virus	0	0	2
Cryptosporidiosis	0	0	0
Total	17	39	7
Food Samples			
Chemical Food Samples	84	102	95
Complying Samples	77	159	156
Microbiological Samples	61	69	78
Microbiological Swabs	10	9	0
Number of food samples submitted for analysis per thousand capita	4.87	6.3	6.2
Immunisation			
Number of Staff Immunised against Influenza	98	102	122

Parks and Sports Grounds

ACTIVITY

The development and maintenance of all parks and sports grounds utilised for passive and active recreation to the highest standard of duty and care.

OBJECTIVE

To provide equitable access to a range of parks, gardens and recreation grounds to enable the passive and active recreation needs of the community to be enjoyed in a safe and aesthetically satisfying environment.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Hectares of parks, gardens and recreation grounds per thousand capita passive and active	3.86	3.94	3.93
Annual cost of parks and recreation grounds maintenance per rateable property	\$106.68	\$116.35	\$121.45
Number of passive reserves	35	39	39
Number of active reserves	21	21	21
Number of trees planted per year	317	256	250
Efficiency Indicators			
Annual maintenance cost per hectare for parks and recreation grounds	\$15,347	\$16,978	\$18,163
Annual maintenance cost per hectare for street tree and verge maintenance	\$9,529	\$8,439	\$8,911

Statistical Information

Reserve Booking Statistics	06/07	07/08	08/09
Braithwaite Park			
Number of Bookings	15	17	19
Number of Users	2,270	2,566	1,300
Revenue	\$939	\$1,066	\$1,183
Hyde Park			
Number of Bookings	98	180	90
Number of Users	9,616	23,695	38,039
Revenue	\$7,991	\$3,964	\$7,952
Banks Reserve			
Number of Bookings	15	15	16
Number of Users	1,850	3,080	1,342
Revenue	\$1,170	\$3,627	\$5,549
Beatty Park Reserve			
Number of Bookings	266	265	246
Number of Users	12,624	11,680	10,286
Revenue	\$4,328	\$4,820	\$5,358
Woodville Reserve			
Number of Bookings	32	32	85
Number of Users	2,270	1,180	1,633
Revenue	\$3,047	\$12,342	\$13,114
Britannia Road Reserve			
Number of Bookings	512	464	722
Number of Users	84,760	68,983	88,803
Revenue	\$6,539	\$10,190	\$15,560
Charles Veryard Reserve			
Number of Bookings	132	197	213
Number of Users	9,280	6,893	9,705
Revenue	\$7,518	\$10,458	\$12,704

Les Lilleyman Reserve			
Number of Bookings	82	229	290
Number of Users	6,790	7,683	6,904
Revenue	\$998	\$3,229	\$3,579
Menzies Park Reserve			
Number of Bookings	175	216	311
Number of Users	12,480	12,786	12,850
Revenue	\$739	\$1,339	\$9,365
Birdwood Square			
Number of Bookings	53	106	110
Number of Users	960	4,432	3,425
Revenue	\$225	\$2,472	\$1,769
Forrest Park			
Number of Bookings	372	324	350
Number of Users	48,080	35,418	37,432
Revenue	\$1,719	\$2,333	\$2,475
Hall Booking Statistics			
North Perth Town Hall			
Number of Bookings			
Main Hall	267	356	697
Lesser Hall	360	359	430
Number of Users			
Main Hall	9,905	15,033	22,258
Lesser Hall	7,574	8,421	10,553
Total Revenue	\$26,335	\$24,000	\$50,716
Total Expenditure	\$24,872	\$20,682	\$41,218
Net Return	-\$1,463	\$3,318	\$9,498
Mount Hawthorn Community Centre			
Number of Bookings			
Main Hall	349	172	336
Lesser Hall	515	455	900
Number of Users			
Main Hall	10,211	8,988	11,506
Lesser Hall	18,039	29,590	26,667
Total Revenue	\$35,728	\$36,650	\$48,726
Total Expenditure	\$62,523	\$57,326	\$74,987
Net Return	-\$26,795	-\$20,676	-\$26,261
Banks Reserve Pavilion			
Number of Bookings	203	197	425
Number of Users	4,740	5,456	6,188
Total Revenue	\$6,435	\$7,500	9,518
Total Expenditure	\$18,436	\$19,030	\$25,044
Net Return	-\$12,001	-\$11,530	\$15,526
Menzies Park & Pavilion			
Number of Bookings	97	214	164
Number of Users	1,827	6,586	5,657
Total Revenue	\$3,018	\$7,850	\$7,900
Total Expenditure	\$66,918	\$80,980	\$72,578
Net Return	-\$63,900	-\$73,130	-\$64,678
Royal Park Hall			
Number of Bookings	240	205	786
Number of Users	6,273	10,141	15,196
Total Revenue	\$10,381	\$10,919	\$46,157
Total Expenditure	\$50,181	\$44,610	\$78,559
Net Return	-\$39,800	-\$33,691	-\$32,402

Road Reserve Infrastructure

ACTIVITY

The management and maintenance of an effective and efficient infrastructure system for roads, drainage and street lighting, including the provision and maintenance of a network of safe footpaths and dual-use paths. The monitoring of traffic patterns in terms of access, safety and road capacity to ensure efficient traffic flows, ensuring that adequate levels of vehicular parking exists within designated strategic locations and developing and maintaining streetscape improvements to achieve an attractive visual environment. Progressively carry out improvements to rights of way (ROWS).

OBJECTIVE

To develop and manage a road system that provides for safe, efficient and comfortable vehicular and pedestrian traffic.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Road preservation expenditure ratio	0.18	0.13	0.16
Own resources roadwork expenditure per rateable property	\$160.83	\$220.31	\$177.09
Proportion of total expenditure applied to sealed roads	8.71%	9.24%	11.83%
Efficiency Indicators			
Percentage of utilisation and road-making plant	83.15	85.39	85.39
Percentage of road asset network assessed for a set condition	7.35	7.14	7.14
Percentage of road construction completed within the year	77.63	80.37	79.37
Average cost of verge or streetscape maintenance per hectare	\$82.83	\$91.50	\$91.50
Effectiveness Indicators			
Road condition ratio	0.36	0.49	0.49
Percentage of road capital expenditure to road depreciation	2.72	4.86	4.35
Road preservation performance ratio	0.80	0.81	0.87

Waste Management

ACTIVITY

The removal and disposal of putrescible, recyclable and green waste in a cost-effective and efficient manner by means of:

1. Weekly domestic service
2. Fortnightly recycling service
3. Bi-annual verge collection
4. Provision of compost bins at cost price.

The aim of these services is to reduce the quantity of waste disposal which goes to landfill sites.

OBJECTIVE

To provide a cost-efficient, effective and environmentally-friendly waste collection/recycling service to the residents of the Town of Vincent by employing state-of-the-art disposal technology.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Waste management revenue to expenditure ratio	0.04	0.03	0.03
Number of residential waste collections per week	13,521	13,081	14,020
Total tonnes of waste to landfill per annum	12,848	13,801	15,352
Efficiency Indicators			
Waste collection cost per tonne	\$142	\$196	\$235
Waste collection cost per service	\$134	\$171	\$226
Net recycling cost per tonne	\$111	\$205	\$257
Total annual waste management expenditure per capita	\$73	\$101	\$118
Effectiveness Indicators			
Number of complaints per thousand capita	7.71	7.62	6.24
Percentage of missed services per week	0.01	0.01	0.01

Statistical Information

Rubbish Collection	06/07	07/08	08/09
Rateable Properties	14,974	15,855	16,300
Residential Properties serviced	12,458	13,081	14,020
Commercial Properties serviced by Town of Vincent (includes churches, schools, halls and some vacant blocks that are under development)	1,280	2,774	1,804
Commercial Properties not serviced by Town of Vincent	400	410	418
Total domestic and commercial rubbish tipping costs	\$539,801	\$648,647	\$731,665
Total tonnes domestic and commercial rubbish collected	12,848	13,801	13,727
Recycling – Domestic			
Paper	480	N/A	N/A
Co-mingled	946	N/A	N/A
Total Tonnage	1,426	1,367	3,128
Recycling – Commercial			
Paper	603	N/A	N/A
Co-mingled	225	N/A	N/A
Total Tonnage	828	1,345	N/A
Public Tidy Bins/Parks			
Tipping cost per tonne	\$45.83	\$47.00	\$59.40
Tipping costs	\$28,222	\$30,926	\$33,481
Tonnes	615	658	564
Collection cost	\$97,202	\$106,000	\$139,831
Collection cost per tonne	\$200	\$161	\$248
Bulk Verge Collection			
Contractor's cost per annum	\$155,000	\$243,600	\$229,196
Tipping costs per annum	\$64,593	\$105,000	\$156,891
Hard waste collected	518	679	567
Green waste collected	547	630	500

Community Development

ACTIVITY

To progress the Town's vision and values by facilitating the achievement of the community's goals through co-operation and partnership with the local community.

OBJECTIVES

- To provide services and programmes which are relevant to the needs of our community.
- To promote community development and cultural diversity.
- To provide opportunities for people in our community to enhance their quality of life.
- To facilitate an effective communication flow between the community and the Town.

KEY PERFORMANCE INDICATORS	06/07	07/08	08/09
Workload Indicators			
Participant numbers in events	8,850	8,937	9,856
Number of events serviced	61	67	56
Efficiency Indicators			
Client feedback on services provided	See below	See below	See below
Effectiveness Indicators			
Evaluation surveys on events	98% rated the organisation of the events as 4 or 5 (Likert scale with 1 being for badly organised and 5 for well organised) 97% of those surveyed would like to attend the event again.	99.5 % rated the organisation of the events as 4 or 5 (Likert Scale with 1 being for badly organised and 5 for well organised) 98.2% of those surveyed would like to attend the event again.	99.6 % rated the organisation of the events as 4 or 5 (Likert Scale with 1 being for badly organised and 5 for well organised) 99.2% of those surveyed would like to attend the event again.
Percentage of external funding compared with total Community Development expenditure	15.6	18.3	16.7

COMPETITION PRINCIPLES AGREEMENT

The Competition Principles Agreement (CPA) is a contractual agreement between the Federal Government and all State and Territory Governments. Local Government is committed to the CPA through the State Governments' involvement. The focus of the CPA is to ensure that all public enterprises operate in a transparent manner in the best public interest. This requires that public enterprises review their operations to ensure that they do not have a competitive advantage or disadvantage resulting from their status as public enterprises.

To ensure compliance with the CPA, local governments are required to include in their annual reports certain particulars in relation to CPA. The Town of Vincent supports the concept of the CPA and in this regard the following particulars are reported.

Competitive Neutrality

This principle deals with ensuring that government business operations do not have any advantage or disadvantage in comparison with the private sector. At present no activities undertaken by the Town have been classified as either a Public Trading Enterprise or a Public Financial Enterprise by the Australian Bureau of Statistics.

During the reporting period the Town has not received any allegations of non-compliance with the principles of Competitive Neutrality.

Structural Reform of Public Monopolies

The Town does not operate any Public Monopolies within the CPA definition and accordingly there is no reporting requirement. The Town did not privatise any activities during 2008-2009.

Legislation Review

Within the principles of the CPA is a requirement for local governments to review all existing legislation to ensure that the legislation does not restrict competition, or if restrictive legislation is in place, it is in the best interests of the community.

Local Laws

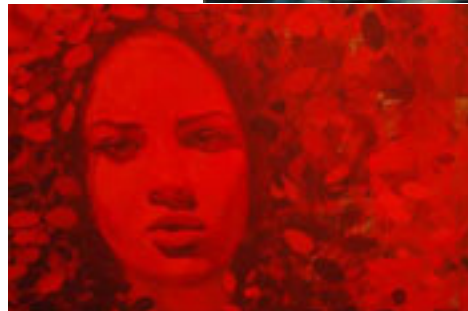
During the year the Town continued the process of reviewing all Local Laws. The *Local Government Act 1995* requires all existing Local Laws to be reviewed every eight years. As part of this process the intention to review Local Laws is advertised in the media as required by the Local Government Act, thus giving residents and ratepayers the opportunity to comment on any proposed changes, additions or deletions to the Town's Local Laws.

Policies

In conjunction with the Local Laws Review process, Council regularly reviews its policies. All new policies were advertised for twenty-one days for public comment, thereafter being adopted by the Council. In some cases policies were amended to reflect current terminology and community expectations. Policy amendments are an ongoing commitment and feature regularly at Council Meetings.



Close-ups of some of the artworks entered in the 2008 Art Awards.



TOWN PROFILE

History

For tens of thousands of years before the settlement of the Swan River Colony, the indigenous Nyoongar people were hunters and gatherers who occupied the south-west corner of Western Australia. The lakes on the coastal plain were particularly important to the Aboriginal people, providing them with both spiritual and physical sustenance.

At the time of the first European contact in 1827, the area in which Perth now stands was called Boorloo. Boorloo formed part of Mooro, the tribal lands of Yellagonga, whose group was one of several based around the Swan River known collectively as the Whadjug. The Whadjug was a part of the greater group of thirteen or so tribes which formed the south west socio-linguistic block still known today as Nyoongar ('The People'), or sometimes by the name Bibbulman.

After settlement in 1829, the Europeans gave the name of 'Third Swamp' to one of a chain of lakes stretching from Claisebrook to Herdsman Lake. Nearly seventy years later, in 1897, fifteen hectares of Third Swamp would be gazetted as a public park and two years later renamed Hyde Park. Hyde Park is now one of the Town of Vincent's most attractive and popular parks.

From 1831, hostile encounters between European settlers and Nyoongars – both large-scale land users with conflicting land value systems – increased considerably. This phase of violence culminated in events such as the execution of Whadjug tribal chief Midgegooroo, the murder of his son Yagan and the massacre of the Murray tribe.

By 1843, when Yellagonga died, his tribe had begun to disintegrate and had been dispossessed of their land around the main settlement area of the Swan River Colony. They retreated to the swamps and lakes north of the settlement area including Third Swamp, formerly known by them as Boodjamooling.



Les, Harold and Mavis Brennan, 1912. Photo courtesy: Brennan family.



1914-1918, interior of the WA Boot Manufacturing Company in Lake Street, Perth. Photo courtesy: Peter Arcus.

Third Swamp continued to be a main camp site for the remaining Nyoongar people in the Perth region and was also used by travellers, itinerants and homeless people. By the gold rush days in the 1890s they were joined by many miners en route to the goldfields.

Meanwhile, the principal lakes had been drained and between 1855 and 1883 there were phases of settlement to the north of Perth. The *1871 Municipalities Act* established Perth and seven other towns as municipalities with the authority to levy rates, while Local Road Districts were financed almost exclusively from government grants.

Leederville, Highgate and North Perth were originally included in the vast area controlled by the Perth Roads Board, whose limited revenue over the next twenty years was reflected most obviously in the lack of road construction. Much early infrastructure was financed by private citizens.

Residential development progressed from the 1880s, particularly following the completion of the Fremantle to Guildford rail line in 1881. Highgate began to develop, the Woodville Estate (now North Perth) was opened in 1890, and the Monger and Leeder Estates were sold to developers and subdivided in 1890-1891. The first subdivision of the Mount Hawthorn locations into residential estates occurred between 1887 and 1903, with the Hawthorn Estate being one of the later subdivisions.

Development was rapid in Leederville and North Perth. In May 1895, the section of the Perth Roads Board area covering Leederville and West Leederville was gazetted Leederville Roads Board. Less than twelve months later, Leederville became a municipality, having sufficient property within its boundaries to provide a minimum of £300 in annual rates at a rating of not more than one shilling to the pound. In April 1897 the population of the Leederville municipality had reached more than one thousand and its municipal area was divided into three wards – north, south and central.

By 1895 North Perth had also emerged as a suburb in its own right. Four years later it was declared a Roads Board and, in October 1901, gazetted as a municipality. The North Perth Council was in existence from 25 October 1901 to 22 December 1914.

By 1897 Third Swamp was no longer a camp site and was vested for the citizens as a public reserve.

Much of Vincent's rich heritage stems from the 1890s and 1900s when many community buildings were established, including the North Perth District School (now North Perth Primary), Highgate Primary School, Leederville and Brisbane Street post offices, North Perth Police Station, Brisbane and Queens hotels, the North Perth Town Hall, the Redemptorist Monastery and the Perth Mosque.

In 1914 the Councils of Perth, North Perth and Leederville agreed to the union of the three municipalities (Greater Perth), as prescribed in the *Municipal Corporation's Act 1906*. The union took effect on 22 December 1914. Later, the ratepayers of Victoria Park Council decided, by referendum on 22 November 1916, to amalgamate with the City of Perth, and this union was consummated on 1 November 1917.

On 1 July 1994, the restructure of the City of Perth created three new local governments: the Towns of Vincent, Cambridge and Shepperton (now Victoria Park), plus a smaller City of Perth. Commissioners were appointed to control these until elections were held in May 1995.

The Town of Vincent's inaugural elections were conducted by the State Electoral Commission under the postal voting system, which produced a voter response in excess of forty-four per cent.

In July 2007 the Town's boundaries were expanded to include a part of Glendalough south of the Mitchell Freeway (subsequently renamed Mount Hawthorn in 2008) and parts of East and West Perth north of the Graham Farmer Freeway.

The Town of Vincent is named after Vincent Street, which is a major road through the centre of the Town. It is also the location of the Town's Council Chambers and administrative offices.

Vincent Street is believed to be named after George Vincent, the Chief Draftsman in the Lands Department and original grantee of land on the north side, east from Charles Street. He named it after himself on issue of the first Crown Grant of Perth c.1876. The municipality includes the suburbs of North Perth, Leederville, Highgate and Mount Hawthorn, and parts of East Perth, West Perth, Perth, Mount Lawley and Coolbinia. Although only new, within its boundaries Vincent holds a rich and varied history. It is a place of cultural diversity with residents whose origins lie in places like Europe and Asia, and forty per cent of whom were born overseas. Reflections of this variety are found in the number of religions or spiritual groups that have representation within the Town, among them Christianity (eighteen denominations), Buddhism, Islam, Judaism and Hinduism.

There are busy and popular commercial areas such as Beaufort, Fitzgerald and Oxford streets and Scarborough Beach Road, and peaceful suburbs where old and new lie side by side. There is more than a hundred years of built history and heritage within the boundaries of the municipality – and all of it, whether a century, a decade, or just a few years old, is important to the Town of Vincent. All of it contributes to the colour and personality of Vincent, enriching the lives of the people who live here and of those just passing through.

TOWN OF VINCENT BOUNDARIES



Statistics

Area	11.3 square km of which 106.4 hectares comprises parks and gardens
Population	26,878
Aged - under 15	13.1%
- 15 to 55	66.5%
- over 55	20.4%
Median age	35 years
Homes owners/purchasers	52.9%
Rateable Properties	16,083
Number of Electors	18,410
Number of Council Employees	190 (FTE)
Number of Wards	Two
Total Budget	\$36,260,705

Number of Elected Members

Mayor and eight Councillors

Distance from Perth City

The Administration and Civic Centre is 3 km from Perth GPO

Area of Parks and Gardens

104 hectares

Length of Roads and Footpaths

Roads	139 km
Footpaths	260 km

Suburbs and Localities

Suburbs: Highgate, Leederville, Mount Hawthorn, North Perth and parts of East Perth, West Perth, Perth City, Mount Lawley, Coolbinia and Osborne Park.

Boundaries

Town of Cambridge, Cities of Bayswater, Perth and Stirling.

Facilities

Library: Town of Vincent Library & Local History Centre, 99 Loftus Street, Leederville

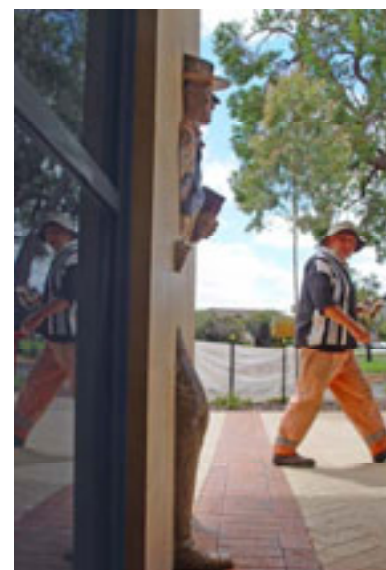
Loftus Community Centre: 99 Loftus Street, Leederville

Services for Seniors: Rosewood Care Group (Inc.), (Meals on Wheels); Volunteer Task Force; Multicultural Services Centre of WA Inc.; Vincent Community Care.

Recreation Facilities: Beatty Park Leisure Centre, Hyde Park, E & D Litis Stadium, Dorrien Gardens, Loftus Recreation Centre, State Gymnastics Centre, Bowling Clubs, Tennis Clubs, Croquet Club, Robertson Park Tennis Complex, Royal Park, Members Equity Stadium (Perth Oval), Medibank Stadium (Leederville Oval).



Artworks by Judith Forrest have been installed at the Library & Local History Centre and have proved to be popular.



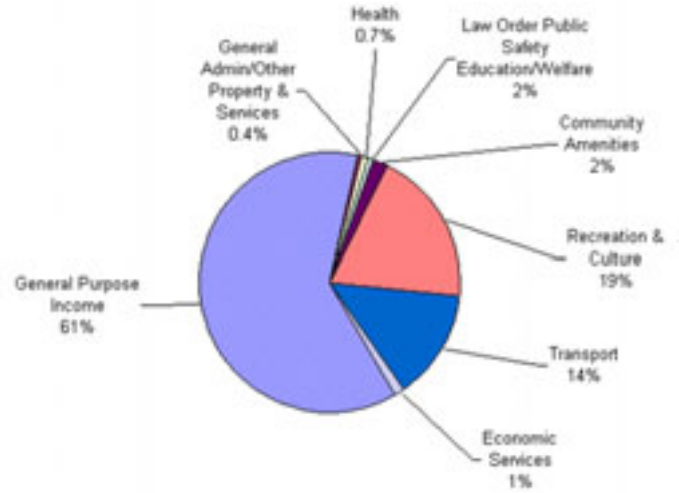
Mayor Nick Catania and the Hon. Terry Waldron MLA, Minister for Sport and Recreation, at the official opening of the State Gymnastics Centre and Loftus Centre on 1 December 2008.

PIE CHARTS

Income and Expenditure Pie Charts

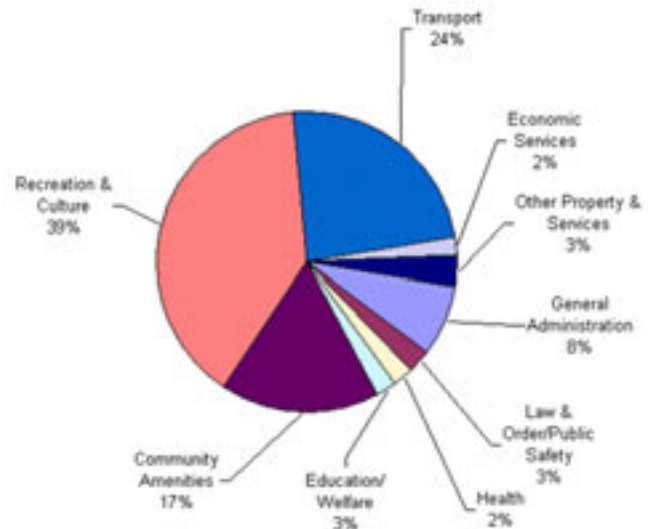
Operating Income

INCOME TYPE	AMOUNTS \$
General Purpose Income	20,990,088
Govt/Gen Admin/Other Property & Services	198,595
Health	252,366
Law & Order/Public Safety/Education/Welfare	197,321
Community Amenities	659,589
Recreation & Culture	6,495,058
Transport	4,619,102
Economic Services	443,866
	<hr/>
	33,855,985



Operating Expenditure

EXPENSE TYPE	AMOUNTS \$
General Administration	2,685,601
Law & Order/Public Safety	917,140
Health	742,471
Education/Welfare	781,197
Community Amenities	6,038,920
Recreation & Culture	14,079,065
Transport	8,457,903
Economic Services	775,129
Other Property & Services	1,139,669
	<hr/>
	35,617,095



FINANCIAL REPORT for the year ended 30 June 2009

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INDEPENDENT AUDIT REPORT



Certified Practising Accountants

PARTNERS
 Anthony Macri FCPA
 Domenic Macri CPA
 Corrie De Felice CA

INDEPENDENT AUDIT REPORT

TO: RATEPAYERS OF TOWN OF VINCENT

Report on the Financial Report

We have audited the financial report of the Town of Vincent, which comprises the Balance Sheet as at 30 June 2009 and the Income Statement, Statement of Changes in Equity, Cash Flow Statement, Rate Setting Statement and the notes to and forming part of the financial report for the year ended on that date.

The Responsibility of the Council for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended). This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. Our audit has been conducted in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with the relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.



INDEPENDENT AUDIT REPORT


Auditor's Opinion

In our opinion, the financial report of the Town of Vincent:

- (i) gives a true and fair view of the financial position of the Town of Vincent as at 30 June 2009 and of its financial performance for the year ended on that date; and
- (ii) complies with the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) and the Australian Accounting Standards (including the Australian Accounting Interpretations).

Statutory Compliance

We did not during the course of our audit become aware of any instances where the Council did not comply with the requirements of the Local Government Act 1995 (as amended) and the Local Government (Financial Management) Regulations 1996 (as amended).



MACRI PARTNERS
CERTIFIED PRACTISING ACCOUNTANTS
28 THOROGOOD STREET
BURSWOOD WA 6100



A MACRI
PARTNER

PERTH
DATED THIS 5th DAY OF OCTOBER 2009.



STATEMENT BY CHIEF EXECUTIVE OFFICER

Financial Year Ended 30 June 2009

The attached financial report of the Town of Vincent, being the annual financial report and supporting notes and other information for the financial year ended 30 June 2009, is, in my opinion, properly drawn up to present fairly the financial position of the Town of Vincent at 30 June 2009 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the *Local Government Act 1995* and the regulations under that Act.



John Giorgi, JP
Chief Executive Officer

Signed on the 1st day of October 2009

INCOME STATEMENT BY PROGRAMME

for the year ended 30 June 2009

	Note	Budget 2008/09 \$	Actual 2008/09 \$	Actual 2007/08 \$
OPERATING EXPENDITURE				
General Purpose Funding		863,939	836,261	993,250
Governance		1,795,696	1,841,208	1,884,445
Law, Order and Public Safety		985,149	917,140	866,447
Health		746,748	742,471	755,972
Education and Welfare		874,960	781,197	946,463
Community Amenities		6,167,317	6,038,920	4,908,820
Recreation and Culture		12,373,582	14,079,065	12,021,078
Transport		8,239,566	8,457,903	7,646,978
Economic Services		794,010	775,129	869,766
Other Property and Services		874,894	1,139,669	1,581,007
General Administration		4,049	8,132	5,361
		33,719,910	35,617,095	32,479,587
OPERATING REVENUE				
General Purpose Funding		20,604,467	20,990,088	19,119,406
Governance		9,050	11,786	12,566
Law, Order and Public Safety		73,460	77,086	64,072
Health		189,020	252,366	158,321
Education and Welfare		216,655	120,235	425,373
Community Amenities		654,370	659,589	670,184
Recreation and Culture		7,923,165	6,495,058	7,984,022
Transport		4,318,540	4,619,102	4,203,612
Economic Services		487,450	443,866	436,400
Other Property and Services		115,315	183,507	486,211
General Administration		4,640	3,302	5,469
		34,596,132	33,855,985	33,565,636
CONTRIBUTION AND GRANT FOR THE DEVELOPMENT OF ASSETS				
Education and Welfare		0	0	198,891
Community Amenities		30,000	0	21,620
Recreation and Culture		2,369,465	218,122	1,130,646
Transport		818,112	1,053,452	5,644,051
		3,217,577	1,271,574	6,995,207
DISPOSAL OF ASSETS				
Proceed of Sale		810,154	1,415,476	209,259
Book Value		0	0	(137,166)
Gain/(Loss) on Disposal	4(c)	810,154	1,415,476	72,093
NET RESULTS		4,903,953	925,940	8,153,349

This statement is to be read in conjunction with the accompanying notes

INCOME STATEMENT CLASSIFIED BY NATURE OR TYPE

for the year ended 30 June 2009

	Note	Budget 2008/09 \$	Actual 2008/09 \$	Actual 2007/08 \$
REVENUE FROM ORDINARY ACTIVITIES				
Rates	24	18,294,367	18,578,995	16,746,470
Grants and Subsidies	22	793,750	1,273,556	833,564
Contributions, Reimbursement and Donations		2,866,215	847,730	2,886,697
Service Charge		0	(43,835)	(85,312)
Fees and Charges	21	11,098,115	11,624,686	11,279,504
Interest Earnings	3	1,303,250	1,238,716	1,449,087
Other Revenue/Income		240,435	336,137	455,626
		34,596,132	33,855,985	33,565,636
EXPENDITURE FROM ORDINARY ACTIVITIES				
Employee Costs		13,608,383	16,207,740	15,339,532
Materials and Contracts		12,331,467	9,478,311	9,104,657
Utilities		1,408,909	1,525,045	1,367,263
Insurance Expenses		205,287	169,573	175,951
Interest Expenses		0	905,628	947,677
Depreciation of Non-Current Assets	4(b)	6,165,864	7,330,798	5,544,507
		33,719,910	35,617,095	32,479,587
Non-Operating Grants, Subsidies and Contributions		3,217,577	1,271,574	6,995,207
Profit on Asset Disposal	4(c)	810,154	1,417,013	74,393
Loss on Asset Disposal	4(c)	0	(1,537)	(2,300)
NET RESULTS		\$4,903,953	\$925,940	\$8,153,349

This statement is to be read in conjunction with the accompanying notes

BALANCE SHEET

for the year ended 30 June 2009

	Note	Actual 2008/09 \$	Actual 2007/08 \$
CURRENT ASSETS			
Cash and Cash Equivalents	11	9,476,197	10,702,564
Other Assets	7	96,495	190,478
Trade and Other Receivables	6	4,509,647	3,788,184
Inventories	27	213,931	217,568
TOTAL CURRENT ASSETS		14,296,270	14,898,794
NON-CURRENT ASSETS			
Trade and Other Receivables	6	152,525	167,282
Financial Assets	20	1,479,165	1,479,165
Property, Plant, Equipment and Infrastructure Assets	9	138,885,960	139,396,269
TOTAL NON-CURRENT ASSETS		140,517,650	141,042,716
TOTAL ASSETS		154,813,920	155,941,510
CURRENT LIABILITIES			
Trade and Other Payables	8	4,637,152	5,908,108
Provisions	8	1,569,394	1,434,306
Borrowings – Current Portion	17	1,088,392	1,085,611
TOTAL CURRENT LIABILITIES		7,294,938	8,428,025
NON-CURRENT LIABILITIES			
Borrowings – Non-Current Portion	17	12,441,967	13,380,850
Provisions	8	646,394	627,954
TOTAL NON-CURRENT LIABILITIES		13,088,361	14,008,804
TOTAL LIABILITIES		20,383,299	22,436,829
NET ASSETS		134,430,621	133,504,681
EQUITY			
Retained Surplus		120,014,092	119,596,657
Reserves – Cash Backed	10	7,373,868	6,865,363
Reserves – Asset Revaluation		7,042,661	7,042,661
TOTAL EQUITY		134,430,621	133,504,681

This statement is to be read in conjunction with the accompanying notes

STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2009

	Note	Actual 2008/09 \$	Actual 2007/08 \$
RETAINED SURPLUS			
Balance at beginning of year		119,596,657	110,174,539
Net Results		925,940	8,153,349
Transfer to Reserves		(1,877,106)	(6,001,848)
Transfer from Reserves		1,368,601	7,270,617
Balance at end of year		<u>120,014,092</u>	<u>119,596,657</u>
RESERVES – CASH BACKED			
Balance at beginning of year		6,865,363	8,134,133
Transfer to Retained Surplus		1,877,106	6,001,847
Transfer from Retained Surplus		(1,368,601)	(7,270,617)
Balance at end of year	10	<u>7,373,868</u>	<u>6,865,363</u>
RESERVES – ASSETS REVALUATION			
Balance at beginning of year		7,042,661	6,923,491
Revaluation Increment/Decrement		0	119,170
Balance at end of year		<u>7,042,661</u>	<u>7,042,661</u>
TOTAL EQUITY		<u>134,430,621</u>	<u>133,504,681</u>

This statement is to be read in conjunction with the accompanying notes

CASH FLOW STATEMENT

for the year ended 30 June 2009

	Note	Budget 2008/09 \$	Actual 2008/09 \$	Actual 2007/08 \$
Cash Flows From Operating Activities				
Payments				
Employee Costs		(13,418,159)	(16,054,210)	(14,994,921)
Materials and Contracts		(12,331,467)	(14,516,297)	(11,994,868)
Utilities		(1,408,909)	(1,775,828)	(1,699,972)
Insurance		(205,287)	(197,458)	(218,767)
Other Expenditure		0	(705,273)	(401,869)
Total Payments		(27,363,822)	(33,249,066)	(29,310,397)
Receipts				
Rates		18,269,367	18,649,618	16,726,695
Contributions, Reimbursements and Donations		1,134,931	2,271,077	3,069,539
Grants		769,500	102,406	862,295
Fees and Charges		11,098,115	11,272,093	14,269,897
Interest Earnings	3	1,303,250	1,238,716	1,449,087
Goods and Services Tax		1,300,000	1,106,960	1,734,897
Other Revenue/Income		240,435	2,263,740	2,107,094
Total Receipts		34,115,598	36,904,610	40,219,504
Net Cash Flows From Operating Activities	12(a)	6,751,776	3,655,544	10,909,107
Cash Flows From Investing Activities				
Payments				
Purchase of Land and Buildings	9(b)	(3,952,834)	(1,678,697)	(15,871,058)
Purchase of Infrastructure Assets		(8,502,612)	(4,535,792)	(7,141,464)
Purchase of Plant and Equipment		(1,520,700)	(555,181)	(1,606,897)
Purchase of Furniture and Equipment		(163,850)	(139,602)	(522,422)
Work in Progress (Uncompleted Works)		0	(308,500)	(1,120,259)
		(14,139,996)	(7,217,772)	(26,262,100)
Receipts				
Disposal of Plant and Equipment	4(c)	164,000	192,076	208,479
Disposal of Furniture and Equipment	4(c)	0	5,660	780
Disposal of Land and Building	4(c)	700,000	1,615,022	0
Contribution from Other Parties		4,138,000	0	0
Grant and Contribution for the Development of Assets		873,112	1,273,556	7,034,407
		5,875,112	3,086,314	7,243,666
Net Cash Flows From Investing Activities		(8,264,884)	(4,131,458)	(19,018,434)
Cash Flows From Financing Activities				
Borrowings		0	(170,943)	5,493,914
Repayment of Borrowings		0	(914,657)	(855,140)
Net increase in Bonds and Deposits		0	335,146	380,822
Net Cash Flow From Financing Activities		0	(750,454)	5,019,596
Net Increase/(Decrease) In Cash Held		(1,513,108)	(1,226,368)	(3,089,731)
Cash at 1 July 2008		10,123,851	10,702,565	13,792,296
Cash at 30 June 2009	12(b)	8,610,743	9,476,197	10,702,565

This statement is to be read in conjunction with the accompanying notes

RATE SETTING STATEMENT

for the year ended 30 June 2009

	Note	Budget 2008/09 \$	Actual 2008/09 \$
OPERATING REVENUE (Excluding Rates)			
General Purpose Funding		2,344,800	2,411,092
Governance		9,050	11,785
Law, Order and Public Safety		73,460	77,086
Health		189,020	252,366
Education and Welfare		216,655	120,235
Community Amenities		654,370	659,589
Recreation and Culture		6,167,630	6,495,058
Transport		4,318,540	4,619,102
Economic Services		487,450	443,867
Other Property and Services		115,315	183,508
General Administration (Allocated)		4,640	3,302
		14,580,930	15,276,990
LESS EXPENDITURE			
General Purpose Funding		(863,939)	(836,262)
Governance		(1,795,696)	(1,841,208)
Law, Order and Public Safety		(985,149)	(917,140)
Health		(746,748)	(742,471)
Education and Welfare		(874,960)	(781,197)
Community Amenities		(6,167,317)	(6,038,920)
Recreation and Culture		(12,373,582)	(14,079,065)
Transport		(8,239,566)	(8,457,903)
Economic Services		(794,010)	(775,129)
Other Property and Services		(874,894)	(1,139,668)
General Administration (Allocated)		(4,049)	(8,132)
		(33,719,910)	(35,617,095)
NET		(19,138,980)	(20,340,105)
NON CASH EXPENDITURE AND REVENUE			
Prov Employee Benefit (non current) adjustment		0	18,440
Deferred Rates adjustment		0	14,757
Write Back Non-Cash Items Depreciation		6,161,364	7,330,798
Contributions/Grant for the development of Assets		5,176,112	1,271,574
		(7,801,504)	(11,704,536)
ACQUISITION OF NON-CURRENT ASSETS			
Purchase Buildings assets		(3,952,834)	(1,678,697)
Purchase Infrastructure Assets		(8,502,612)	(4,535,792)
Purchase Plant & Equipment		(1,520,700)	(555,181)
Purchase Furniture & Equipment		(163,850)	(139,602)
Work in progress (Uncompleted Works)		0	(308,500)
Proceed from Disposal of Assets		907,000	1,812,758
Repayments Loan Capital		(914,657)	(914,657)
Transfer to Reserves		(2,447,910)	(1,877,106)
Transfer from Reserves		2,604,900	1,368,601
		(13,990,663)	(6,828,176)
DEMAND FROM RESOURCES		(21,792,167)	(18,532,712)
ADD SURPLUS/(DEFICIT) 1 JULY 08 B/FWD		3,528,000	509,075
LESS SURPLUS/(DEFICIT) 30 JUNE 09C/FWD		0	555,358
AMOUNT TO BE MADE UP FROM RATES	24	(18,264,167)	(18,578,995)

This statement is to be read in conjunction with the accompanying notes

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

1. SIGNIFICANT ACCOUNTING POLICIES

The significant policies which have been adopted in the preparation of these financial statements are:

(a) Basis of preparation

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the *Local Government Act 1995* and accompanying regulations. The report has also been prepared on the accrual basis under the convention of historical cost accounting.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make a judgment, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgment about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, transfers between Funds) have been eliminated.

Trust Funds

As the Town performs only a custodial role in respect of these monies, and because the monies cannot be used for Council purposes, they are excluded from the financial statements.

A separate statement of these monies appears at Note 19 to these financial statements.

Amounts received as bonds, deposits and retention amounts controlled by Council are included in the amount disclosed as "creditors" within current liabilities.

(c) Property, Plant and Equipment

(i) *Cost and Valuation*

Property, plant and equipment and infrastructure are carried at cost.

Any gain or loss on disposal of assets is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds from disposal and is included in the operating results in the year of disposal.

Fixed assets with acquisition cost of less than \$500 have not been capitalised.

Signs and Litter Bins are considered immaterial and have not been capitalised.

(ii) *Land Under Roads*

Acquired on or before 30 June 2008:

Council has elected not to recognise the value of land under roads acquired on or before 30 June 2008 in accordance with AASB 1051.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

Acquired on or after 1 July 2008:

Land under roads acquired after 30 June 2008 is accounted for in accordance with AASB 116 – Property, Plant and Equipment. However, *Local Government (Financial Management) Regulation 16* prohibits the recognition of land under roads as an asset as it is crown land but is vested under the control or management of the local government.

Local Government (Financial Management) Regulation 4 states that where the Accounting Standard is inconsistent with the provisions of the regulations, the provisions of the regulations prevail to the extent of that inconsistency.

Consequently, any land under roads acquired on or after 1 July 2008 are not included as an asset of the Council.

(iii) *Depreciation of Non-Current Assets*

Items of property, plant and equipment, including infrastructure and buildings but excluding freehold land, are depreciated over their estimated useful lives on a straight line basis, using rates which are reviewed each reporting period.

Major depreciation periods are:

Asset Description	Life Expectancy
Buildings	10-50 years
Furniture and Equipment	2-10 years
Plant and Equipment	3-15 years
Bores/Pumps	10-20 years
Playground Equipment	10 years
Motor Vehicles	5-10 years
Roads – Sealed/Kerbed/Drained	33 years
Footpaths – Insitu Concrete	40 years
Footpaths – Slab	20 years
Parking – Sealed/Kerbed/Drained	40 years
Parking – Lighting	30 years
Right of Ways – Sealed/Kerbed/Drained	40 years
Drainage	80 years
Fencing	20 years
Park Furniture/Street Furniture	10-30 years

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use.

(iv) *Revaluation of Non-Current Assets*

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Those assets carried at a revalued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date. The revaluation of infrastructure assets was undertaken this year.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(v) *Assets Acquisition from Boundary Changes*

Under the *Local Government Act 1995*, Local Government (Change of District Boundaries) Orders 2007, made by the Governor in Executive Council, on the recommendation of the Minister under section 2.1 and 2.2 of the Act, portions of land and infrastructure assets were acquired from the City of Perth and City of Stirling. This order came into operation on the 1 July 2007. Infrastructure assets were taken up originally at cost and then revalued from 30 June 2008.

(d) **Employee Entitlements**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within twelve months represents the amount the municipality has a present obligation to pay resulting from employees' services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) *Long Service Leave (Long-term Benefits)*

The provision for employees' benefits for long service leave expected to be settled more than twelve months from the reporting date represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees' service to balance date.

(e) **Trade and other receivables**

Trade receivables, which generally have 30-90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. Provision for impairment in receivables is raised when there is objective evidence that they will not be collectible.

(f) **Leases**

The Council has no obligations under finance leases at balance date.

In respect of operating leases, where the lessor effectively retains substantially the entire risks and benefits incidental to ownership of the leased items, lease payments are charged to expense over the lease term.

(g) **Rates, Grants, Donations and Other Contributions**

The rating and reporting periods coincide. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of rates.

Grants, donations and other contributions are recognised as revenues when the Council obtains control over the assets comprising the contributions. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured, and the timing of commencement of control depends upon the arrangements that exist between the grantor and the Council. Contributions not received over which the Council has control are recognised as receivables.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged at the reporting date, the nature of, and amounts pertaining to, those undischarged conditions are disclosed in Note 5. The note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next twelve months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the Operating Statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

(i) Interest in Regional Councils

The Council is participant with six other Councils, namely the Cities of Joondalup, Wanneroo, Stirling, Perth and the Towns of Cambridge and Victoria Park in two regional councils.

Information about the Mindarie Regional Council and the Tamala Park Regional Council are set out in Note 20.

(j) Cash and Cash Equivalents

Cash and cash equivalents in the Balance Sheet comprise cash at bank and in hand and short-term deposits with an original maturity of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities on the Balance Sheet.

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within thirty days of recognition.

(l) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Balance Sheet are stated inclusive of applicable GST.

(m) Impairment of Assets

Assets are tested for impairment where an impairment trigger has occurred. To the extent any impairment is determined, this will be recognised immediately in the operating statement.

Based on the assessment performed to date, it is not anticipated any such adjustment will be significant.

(n) Interest-Bearing Loans and Borrowings

All loans and borrowing are initially recognised at the fair value of the consideration received, less directly attributable transaction costs. Fees paid on the establishment of loan facilities that are yield-related are included as part of the carrying amount of the loans and borrowings. Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least twelve months after the Balance Sheet date.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(o) Investments and Other Financial Assets

Classification

Council classifies its investments in the following categories: financial assets at fair value through profit or loss, loans and receivables, held-to-maturity investments and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(i) *Financial Assets at Fair Value through Profit and Loss*

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

(ii) *Loans and Receivables*

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than twelve months after the Balance Sheet date which are classified as non-current assets. Loans and receivables are included in trade and other receivables in the Balance Sheet.

(iii) *Held-to-Maturity Investments*

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity. If Council were to sell other than an insignificant amount of held-to-maturity financial assets, the whole category would be tainted and reclassified as available-for-sale. Held-to-maturity financial assets are included in non-current assets, except for those with maturities less than twelve months from the reporting date, which are classified as current assets.

(iv) *Available-for-Sale Financial Assets*

Available-for-sale financial assets, comprising principally marketable equity securities, are non-derivatives that are either designated in this category or not classified in any of the other categories. They are included in non-current assets unless management intends to dispose of the investment within twelve months of the Balance Sheet date. Investments are designated as available-for-sale if they do not have fixed maturities and fixed or determinable payments and management intends to hold them for the medium to long term.

Recognition and Derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the Income Statement. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the Income Statement as gains and losses from investment securities.

Subsequent Measurement

Loans and receivables and held-to-maturity investments are carried at amortised cost using the effective interest method.

Available-for-sale financial assets and financial assets at fair value through profit and loss are subsequently carried at fair value. Gains or losses arising from changes in the fair value of the financial assets at fair value through profit or loss category are presented in the Income Statement within other income or other expenses in the period in which they arise. Dividend income from financial assets at fair value through profit and loss is recognised in the Income Statement as part of revenue from continuing operations when Council's right to receive payments is established. Changes in the fair value of other monetary and non-monetary securities classified as available-for-sale are recognised in equity.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

Impairment

Council assesses, at each balance date, whether there is objective evidence that a financial asset or group of financial assets are impaired. In the case of equity securities classified as available-for-sale, a significant or prolonged decline in the fair value of a security below its cost is considered as an indicator that the securities are impaired. If any such evidence exists for available-for-sale financial assets, the cumulative loss – measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in profit or loss – is removed from equity and recognised in the Income Statement. Impairment losses recognised in the Income Statement on equity instruments classified as available-for-sale are not reversed through the Income Statement.

(p) Provisions

Provisions are recognised when: the Council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(q) Impairment

In accordance with Australian Accounting Standards, the Town's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments are made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

(r) Estimation of Fair Value

The fair value of financial assets and financial liabilities must be estimated for recognition and measurement or for disclosure purposes.

The fair value of financial instruments traded in active markets is based on quoted market prices at the Balance Sheet date.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, are used to determine fair value for the remaining financial instruments.

The nominal value less estimated credit adjustments of trade receivables and payables are assumed to approximate their fair values. The fair value of financial liabilities for disclosure purposes is estimated by discounting the future contractual cash flows at the current market interest rate that is available to the Council for similar financial instruments.

(s) Rounding

All figures shown in the financial report have been rounded off to the nearest dollar and some minor variations between schedules may result.

(t) Comparatives

Comparative figures are, where appropriate, reclassified as to be comparable with the figures presented for the current financial year.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(u) New Accounting Standards and Interpretations

Australian Accounting Standards and Interpretations that have recently been issued or amended, but are not yet effective, have not been adopted by the Council for the annual reporting period ending 30 June 2009.

Council's assessment of these new standards and interpretations is set out below:

Title and Topic	Issued	Applicable (*)	Impact
(i) AASB 8 Operating Segments and AASB 2007-3 Amendments to Australian Accounting Standards arising from AASB 8	Feb 2007	1 Jan 2009	Nil – The Standard is not applicable to not-for-profit entities.
(ii) Revised AASB 123 Borrowing Costs and AASB 2007-6 Amendments to Australian Accounting Standards arising from AASB 123 [AASB 1, AASB 101, AASB 107, AASB 111, AASB 116 & AASB138 and Interpretations 1 & 12]	Jun 2007	1 Jan 2009	Nil – The revised Standard has removed the option to expense all borrowing costs and, when adopted, will require capitalisation of all borrowing costs directly attributable to the acquisition, construction or production of a qualifying asset. There will be no impact on the financial report of the Council as the Council already capitalises borrowing costs relating to qualifying assets.
(iii) Revised AASB 101 Presentation of Financial Statements and AASB 2007-8 Amendments to Australian Accounting Standards arising from AASB 101 and AASB 2007-10. Further Amendments to Australian Accounting Standards arising from AASB 101	Sep 2007 and Dec 2007	1 Jan 2009	Nil – The revised Standard requires the presentation of a Statement of Comprehensive Income and makes changes to the Statements of Changes in Equity, but will not affect any amount recognised in the financial statements. If Council has made a prior period adjustment or has reclassified items in the financial statements, it is likely it will need to disclose a third Balance Sheet (Statement of Financial Position), being as at the beginning of the comparative period.
(iv) AASB2008-5 Amendments to Australian Accounting Standards arising from the Annual Improvements Project	Jul 2008	1 Jan 2009	Nil – The revisions are part of the AASBs annual improvement project to help ensure consistency with presentation, recognition and measurement criteria of IFRSs.
AASB 2008-6 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project	Jul 2008	1 Jul 2009	The revisions embodied in these Standards relate largely to terminology or editorial comments and will have a minimal effect on the accounting practices of the Council. It is not anticipated the more significant change will have any effect on the financial report as the topics are not relevant to the operations of the Council.
(v) AASB2008-11 Amendments to Australian Accounting Standards – Business Considerations Among Not-for-Profit Entities	Nov 2008	1 Jul 2009	Nil – Whilst this Standard has the effect of applying AASB 3 Business Combinations to the Not-for-Profit sector, specific provisions are provided in respect of local government. These specific provisions are very similar to the previous requirements of AAS 27.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(vi) AASB 2008-1 Amendments to Australian Accounting Standards – Share-Based Payments: Vesting Conditions and Cancellations	Feb 2008	1 Jan 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2008-2 Amendments to Australian Accounting Standards – Puttable Financial Instruments and Obligations Arising on Liquidation	Mar 2008	1 Jan 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2008-3 Amendments to Australian Accounting Standards arising from AASB 3 and AASB 127	Mar 2008	1 Jan 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2007-7 Amendments to Australian Accounting Standards – Costs of an Investment in a Subsidiary, Jointly Controlled Entity or Associate	Jul 2008	1 Jan 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2008-8 Amendments to Australian Accounting Standards – Eligible Hedged Items	Aug 2008	1 Jul 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2008-9 Amendments to AASB 1049 for Consistency with AASB101	Sep 2008	1 Jan 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
AASB 2008-13 Amendments to Australian Accounting Standards arising from AASB Interpretation 17 – Distributions of Non-Cash Assets to Owners	Dec 2008	1 Jul 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
Interpretation 1 – Changes in Existing, Decommissioning, Restoration and Similar Liabilities	Jun 2007	1 Jan 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
Interpretation 12 – Service Concession Arrangements	Jun 2007	1 Jan 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
Interpretation 15 – Agreements for the Construction of Real Estate	Aug 2008	1 Jan 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
Interpretation 16 – Hedges of a Net Investment in a Foreign Operation	Aug 2008	1 Oct 2008	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
Interpretation 17 – Distributions of Non-Cash Assets to Owners	Dec 2008	1 Jul 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
Interpretation 18 – Transfers of Assets from Customers	Mar 2009	Ending 1 Jul 2009	Nil – None of these amendments will have any effect on the financial report as none of the topics are relevant to the operations of the Council.
Notes: (*) – Applicable to reporting periods commencing on or after the given date. (+) – Applicable to not for profit and/or public sector entities only.			

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

2. COMPONENT FUNCTIONS/ACTIVITIES

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis reflected by the Council's Mission and Vision Statement and for each of its broad activities/programmes.

These objectives provide a framework for the future direction of the Town of Vincent.

Council Mission Statement

Enhancing and celebrating our diverse community

Council Vision Statement

A sustainable and caring community built with vibrancy and diversity

Council Purpose

To provide and facilitate services for a safe, healthy and sustainable community

Council Guiding Values

Excellence & Service

We aim to pursue and deliver the highest possible standard of service and professionalism to the Vincent community

Honesty & Integrity

We are honest, fair, consistent, accountable, open and transparent in our dealings with each other and are committed to building trust and mutual respect

Caring & Empathy

We are committed to the well-being and needs of our employees and community and value each others' views and contributions

Innovation & Diversity

We encourage creativity, innovation and initiative to realise the vibrancy and diversity of our vision

Teamwork & Commitment

Effective teamwork is vital to our organisation and we encourage co-operation, teamwork and commitment within and between our employees and our business partners and community.

The Operating Statements are presented in a programme format using the following classifications:

GOVERNANCE

This schedule details costs and revenues associated with governance of the Town. These include Members of Council and other costs

GENERAL PURPOSE FUNDING

This schedule records detail of rate revenue and general purpose grants allocated by the WA Local Government Grants Commission as well as expenditures associated with this (rates collection, investment of funds).

LAW, ORDER AND PUBLIC SAFETY

This programme covers costs associated with Animal Control, Fire Prevention and other Law and Order services generally associated with Local Law control.

HEALTH

This programme covers Health Administration and Inspection, Child Health Clinics, Immunisation Clinics, Food Control and Pest Control Services.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

EDUCATION AND WELFARE

The major costs here relate to staff involved in co-ordinating welfare, disability and youth services and donations to various community welfare groups serving the Town.

COMMUNITY AMENITIES

This programme covers activities of household refuse and recycling, other sanitation including public litter bins and bulk rubbish collections, as well as town planning and regional development administration, protection of the environment and bus shelters and street furniture.

RECREATION AND CULTURE

This programme covers activities associated with public halls, recreation administration, sports grounds, parks and reserves, Beatty Park Leisure Centre, Vincent Library and cultural activities.

TRANSPORT

The principal operating areas here relate to maintenance of footpaths, drains, street cleaning, verges and medians, roads and kerbs, rights of way, crossovers, street trees and road reserves. Parking control and operation of car parks is also covered.

ECONOMIC SERVICES

This programme covers costs associated with building control and area promotion.

OTHER PROPERTY AND SERVICES

This programme is principally a clearing area where costs associated with public works overheads are accumulated and then subsequently dispersed to other expense areas. Other activities include plant operation costs, insurance claims and properties held for civic purposes.

ADMINISTRATION GENERAL

This schedule accumulates costs associated with executive management, financial services, administrative services and computing which cannot be directly charged to other programmes. Costs are then allocated to other programmes using Activity Based Costing techniques.

3. INTEREST EARNINGS

	Budget 2008/09 \$	Actual 2008/09 \$	Actual 2007/08 \$
Interest Earnings			
Municipal	817,540	743,810	820,240
Reserve	485,710	494,906	628,847
	\$1,303,250	\$1,238,716	\$1,449,087

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

4. (a) ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

	Actual 2008/09 \$	Actual 2007/08 \$
General Purpose Funding	2,337,317	3,186,260
Governance	5,414,257	5,273,888
Law, Order and Public Safety	18,441	14,276
Health	3,313,454	2,316,929
Education and Welfare	3,578,934	2,967,014
Community Amenities	4,422,592	4,927,488
Recreation and Culture	66,693,779	68,270,884
Transport	65,368,627	63,758,923
Economic Services	31,088	0
Other Property and Services	3,635,431	5,225,848
	\$154,813,920	\$155,941,510

(b) DEPRECIATION

Depreciation expense for the financial year was charged in respect of:

	Actual 2008/09 \$	Actual 2007/08 \$
Buildings	2,078,929	1,739,163
Infrastructure Assets	4,151,105	2,891,252
Plant and Mobile Equipment	875,355	771,020
Office Furniture and Equipment	225,409	143,072
	\$7,330,798	\$5,544,507

(c) DISPOSAL OF ASSETS BY CLASS

	Budget Net Book Value \$	Actual Net Book Value \$	Budget Sale Price \$	Actual Sale Price \$	Budget Gain (Loss) \$	Actual Gain (Loss) \$
Plant and Mobile Equipment	53,846	104,222	164,000	192,076	110,154	87,854
Furniture and Equipment	-	2,751	-	5,660	-	2,909
Land and Building Assets	-	290,309	700,000	1,615,022	700,000	1,324,713
Total	53,846	397,282	864,000	1,812,758	810,154	1,415,476

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

5. CONDITIONS OVER CONTRIBUTIONS

	Actual 2008/09 \$	Actual 2007/08 \$
Grants recognised as revenues in previous reporting period and which were not expended at the close of the previous reporting period	40,083	20,680
Add: New grants which were recognised as revenue during the reporting period	136,749	171,943
Total Grant Available	176,832	192,623
Less grants expended during the reporting period in the manner specified by the grantor were:		
Turner Street – Wright to Lord		18,351
Leslie Street – Stanley to Joel		11,012
Wright Street – Turner to Broome		22,291
Burt Street – Monmouth to Norfolk		52,835
Mary Street – William to Beaufort		37,399
Hobart Street – Loftus to Edinboro		10,652
Total Expenditure 2007/08		152,540
Less Grants which were recognised as revenues in a current reporting period and were expended during the current reporting period in the manner specified by the grantor were:		
Chatsworth Road -William to Beaufort	50,600	
Stanley Street- Mitchell to Joel Terrace	18,838	
Buxton Street- Berryman to Ashby	18,821	
Anzac Road- Scarborough to Loftus	20,779	
Bedford Street – Selkirk to Walcott	26,424	
Total Expenditure 2008/09	135,462	
Closing Balances of Unexpended Grants	\$41,370	\$40,083

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

6. TRADE AND OTHER RECEIVABLES

Current	Actual 2008/09 \$	Actual 2007/08 \$
Rates	82,463	138,255
Works and Services	1,352,002	1,963,232
Property Rental/Leases	1,803,645	141,215
Other	246,283	555,594
Accrued Income	172,452	205,298
Infringements	941,109	785,670
Less Provision for Impairment of Receivables	(88,307)	(1,080)
	\$4,509,647	\$3,788,184
Non-Current	2008/09 \$	2007/08 \$
Pensioners' Rates Deferred	152,525	167,282
	\$152,525	\$167,282

Works and Services (Underground Power)

The amount of \$1,347,373 related to instalments receivable from the total of Works and Services of \$4,347,193 from the Town of Vincent inaugural State Underground Power Highgate East project in 2006/2007.

Pensioners' Rates Deferred

The amount of \$152,525 in 2008/09 relates to Council Rates deferred by pensioners in accordance with the *Rates and Charges (Rebates and Deferments) Act 1992*. During the 2007/08 year the deferred rates amounted to \$167,282.

7. OTHER ASSETS

Investments

Investments are made in accordance with the *Western Australia Trustee Act 1962* (as amended). All investments are recorded at cost.

Current	Actual 2008/09 \$	Actual 2007/08 \$
Investments – Shares in North Perth Community Financial Services Limited	11,000	11,000
Deposits and prepayments	85,495	179,478
	\$96,495	\$190,478

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

8. PROVISIONS, TRADE AND OTHER PAYABLES

Trade and Other Payables – Current

	Actual 2008/09 \$	Actual 2007/08 \$
Creditors	1,087,753	2,628,027
Bonds and Deposits	2,691,157	2,356,011
Income Received in Advance	341,801	231,261
Accrued Expenses	516,441	692,809
	\$4,637,152	\$5,908,108

Provisions – Current

	Actual 2008/09 \$	Actual 2007/08 \$
Annual Leave	1,109,603	1,089,738
Long Service Leave	459,791	344,568
	\$1,569,394	\$1,434,306

Provisions – Non-Current

	Actual 2008/09 \$	Actual 2007/08 \$
Long Service Leave	646,394	627,954
	\$646,394	\$627,654

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

9. (a) PROPERTY, PLANT AND EQUIPMENT, INFRASTRUCTURE ASSETS

	Actual 2008/09 \$	Actual 2007/08 \$
Land: at cost	6,376,078	6,383,401
Buildings: at cost	86,764,982	86,371,596
Less: Accumulated Depreciation	(34,055,155)	(33,050,372)
	<u>52,709,827</u>	<u>53,321,224</u>
Roads – at management valuation	78,534,066	74,777,388
Less: Accumulated Depreciation	(43,342,318)	(40,809,436)
	<u>35,191,748</u>	<u>33,967,952</u>
Drainage: at cost	24,136,761	23,984,245
Less: Accumulated Depreciation	(9,250,155)	(8,950,352)
	<u>14,886,606</u>	<u>15,033,893</u>
Park Development: at cost	13,144,925	12,494,673
Less: Accumulated Depreciation	(624,732)	0
	<u>12,520,193</u>	<u>12,494,673</u>
Car Park Development: at cost	10,700,654	10,155,398
Less: Accumulated Depreciation	(2,326,319)	(2,037,873)
	<u>8,374,335</u>	<u>8,117,525</u>
Other Infrastructure Assets: at cost	7,271,959	6,792,433
Less: Accumulated Depreciation	(2,442,660)	(2,041,040)
	<u>4,829,299</u>	<u>4,751,393</u>
Plant and Mobile Equipment: at cost	7,099,887	6,998,346
Less: Accumulated Depreciation	(4,141,546)	(3,615,608)
	<u>2,958,341</u>	<u>3,382,738</u>
Office Furniture and Equipment: at cost	3,246,232	3,097,302
Less: Accumulated Depreciation	(2,515,199)	(2,274,092)
	<u>731,033</u>	<u>823,210</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

	Actual 2008/09 \$	Actual 2007/08 \$
Work in Progress – Parks Development	48,689	149,847
Work in Progress – Car Parks	0	229,084
Work in Progress – Rights of Way	0	6,594
Work in Progress – Roads	29,564	647,974
Work in Progress – Buildings	87,239	71,822
Work in Progress - Drainage	0	556
Work in Progress – Parks Furniture	51,400	0
Work in Progress – Footpaths	91,608	14,383
Total Work in Progress	308,500	1,120,260
Total Fixed Assets	\$138,885,960	\$139,396,269

Revaluation of Roads

Revaluation was undertaken using the ROMAN Asset management system based on written down replacement value. The valuation was undertaken on 30 June 2009.

Assets at cost are subjected to an annual assessment as to whether there is any indication an asset may have been impaired in accordance with AASB 136 "Impairment of Assets".

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

9. (b) PROPERTY, PLANT AND EQUIPMENT, INFRASTRUCTURE ASSETS MOVEMENT IN CARRYING AMOUNTS

Movements in the carrying amounts for each class of property, plant, equipment and infrastructure assets between the beginning and end of the current financial year.

	LAND	BUILDINGS	PLANT & EQUIPMENT	OFFICE FURNITURE & EQUIPMENT	ROADS	FOOTPATHS	DRAINAGE	PARK DEVELOP	CAR PARK DEVELOP	OTHER INFRA-STRUCTURE ASSETS	WORK IN PROGRESS	TOTAL
Balance at beginning of year												
Additions	6,383,401	53,321,223	3,382,737	823,211	26,837,929	4,863,155	15,033,893	12,494,673	8,117,525	7,018,262	1,120,259	139,396,268
Boundary Transfer			555,181	139,602							6,522,989	7,217,772
Transfers between assets classes												0
Revaluation increments/ (decrements)					2,896,248	408,728	152,516	650,252	545,256	931,229	(7,334,748)	0
Disposals	(7,323)	(282,986)	(104,222)	(6,370)						3,619		(397,282)
Depreciation Expense				(225,409)	(1,650,703)	(776,665)	(299,803)	(624,732)	(288,446)	(510,754)		(7,350,798)
Carrying Amount at end of year	6,376,078	52,709,827	2,958,341	731,033	28,083,474	4,495,218	14,886,606	12,520,193	8,374,335	7,442,355	308,500	138,885,960

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

10. CASH RESERVES

On restructuring the City of Perth, the Town of Vincent was provided with several specific cash reserves which were transferred to the Town by Order of the Governor under Section 13 of the *Local Government Act 1960*. The Town has also established other specific reserves to provide for future capital works. The specific reserves have been established for the following purposes:

(a) BEATTY PARK LEISURE CENTRE RESERVE

This reserve was established for the major upgrade and redevelopment of the Beatty Park Leisure Centre including major plant and equipment purchases. Transfers represent the before depreciation operating surplus of the Centre. The exact amount transferred will depend upon the surplus achieved.

(b) STRATEGIC WASTE MANAGEMENT RESERVE

This reserve was established in 2001/02 for the investigation and implementation of integrated waste management strategies/programmes and initiatives (including secondary waste treatment and costs associated with the redevelopment of Lot 118 Tamala Park.

(c) LOFTUS RECREATION CENTRE RESERVE

Contributions are made to the Council by the lessee of the Loftus Recreation Centre. These funds are held in a cash backed reserve for the purpose of replacing major items of plant and equipment or modifications to the Centre.

(d) LOFTUS COMMUNITY CENTRE RESERVE

Contributions are made to the Council by the lessee of the Loftus Community Centre. These funds are held in a cash backed reserve for the purpose of replacing major items of plant and equipment or modifications to the Centre.

(e) PLANT AND EQUIPMENT RESERVE

This reserve was established for the purchase of replacement plant and equipment associated with Council's works. An annual transfer is made to this reserve to minimise the impact of major purchases in any one year.

(f) WASTE MANAGEMENT RESERVE

This reserve was established for the purpose of replacing plant and equipment associated with Council's waste management operations. An annual transfer is made to this reserve to minimise the impact of major purchases in any one year.

(g) LAND AND BUILDING ASSET ACQUISITION RESERVE

This reserve was established from proceeds of sale of land. The purpose of the reserve is to ensure that proceeds of real assets disposed of are restricted to purchase other land and buildings for civic purposes.

(h) CAPITAL RESERVE

This was established in 1995/96 with the allocation of \$1,000,000 from the Infrastructure Account established under the *City of Perth Restructuring Act*. The reserve exists for future major capital works.

(i) ADMINISTRATION CENTRE RESERVE

This reserve was established for the purpose of providing for major renovation and maintenance/repairs associated with the Administration and Civic Centre.

(j) CAR PARKING DEVELOPMENT RESERVE

This reserve was established from payment of cash-in-lieu of car parking from developers and is to be used to upgrade existing car parks or the establishment of new car parks.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(k) ELECTRONIC EQUIPMENT RESERVE

This reserve was established for the purpose of replacement and major upgrade of computing equipment owned by the Town.

(l) AGED PERSONS SENIOR CITIZENS RESERVE

This reserve was established in 1997/98 from a contribution from the Board of Leederville Gardens Retirement Village for the purpose of the acquisition, provision, maintenance, management or extension of the existing Leederville Gardens Village, or the purchase or construction of a similar type of village for senior citizens or provision of aged or senior citizens' facilities, within the Town's boundaries.

(m) LEEDERVILLE OVAL RESERVE

This reserve was established in 1998/99 with the allocation of \$1,000,000 from the Infrastructure Account established under the *City of Perth Restructuring Act*. The purpose of this reserve is for the redevelopment of Leederville Oval.

(n) LEN FLETCHER PAVILION RESERVE

This reserve was established in 1998/99 with the allocation of \$250,000 from the Infrastructure Account established under the *City of Perth Restructuring Act*. The purpose of this reserve is for works associated with the renovation/maintenance/repairs/demolition of Len Fletcher Pavilion and associated land.

(o) LIGHT FLEET REPLACEMENT RESERVE

This reserve was established in 2001/02 to fund the replacement of the light vehicle fleet which is now contracted to occur every three years. An annual transfer is made to this reserve, which minimises the impact of the capital outlay for the light vehicle fleet in the year of the replacement of the fleet.

(p) UNDERGROUND POWER RESERVE

This reserve was established in 1998/99 with the allocation of \$20,000 for the purpose of funding Council's possible contribution to underground power projects considered by State Government.

(q) OFFICE BUILDING RESERVE

This reserve was established at the Ordinary Council Meeting of 13 May 2003 for major building upgrade, maintenance, repairs, renovation and replacement of fixtures and fittings associated with the new Department of Sport and Recreation land and building.

(r) PERTH OVAL RESERVE

This reserve was established at the Special Council Meeting of 30 October 2001 for work associated with the maintenance, repairs, upgrade and replacement of Perth Oval buildings, fixtures, fittings and associated land.

(s) PERTH OVAL RESERVE STAGE 2

This reserve was established for work associated with the redevelopment, maintenance, repairs, upgrade and replacement of Perth Oval Stage 2 project of buildings, fixtures, fittings and associated land.

(t) STATE INDOOR MULTI USE SPORTS CENTRE RESERVE

This reserve was established at the Ordinary Council Meeting of 23 July 2002 for works associated with the maintenance, repairs, alterations, upgrade and replacement of the proposed State Indoor Multi Use Sports Centre buildings, major plant and equipment, fixtures, fittings and associated land.

(u) HYDE PARK LAKE RESERVE

This reserve was established at the Special Council Meeting of 12 July 2005 for works associated with the investigation, maintenance, remedial works and rehabilitation of the Hyde Park Lakes and surrounds.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(v) PARKING FACILITY AND EQUIPMENT RESERVE

This reserve was established at the Special Council Meeting of 2 July 2008 for works associated with the purchase, maintenance and operations of the parking ticket machines.

The following reserve funds will be used as and when the need arises:

- Administration Centre Reserve
- Land and Building Asset Acquisition Reserve
- Capital Reserve
- Aged Persons Senior Citizens Reserve
- Leederville Oval
- Len Fletcher Pavilion Reserve
- Strategic Waste Management Reserve
- Perth Oval Reserve
- Perth Oval Stage 2 Development Reserve
- State Indoor Multi Use Sports Centre Reserve
- Office Building Reserve
- Hyde Park Lake Reserve
- Parking Facility and Equipment Reserve.

The following reserve funds are established to minimise the impact of major expenditure on any one budget and varying levels of expenditure will occur from year to year as required:

- Beatty Park Leisure Centre Reserve
- Car Parking Development Reserve
- Electronic Equipment Reserve
- Loftus Community Centre Reserve
- Loftus Recreation Centre Reserve
- Plant and Equipment Reserve
- Waste Management Reserve
- Underground Power Reserve
- Light Fleet Replacement Reserve.

	2008/09 Budget \$	2008/09 Actual \$	2007/08 Actual \$
Beatty Park Leisure Centre Reserve			
Opening Balance 1 July 2008	781,566	834,387	238,295
Transfer from Accumulated Surplus	774,855	74,803	736,342
Transfer to Accumulated Surplus	(169,900)	(84,867)	(140,250)
Closing Balance 30 June 2009	1,386,521	824,323	834,387
Strategic Waste Management Reserve			
Opening Balance 1 July 2008	56,964	57,262	53,493
Transfer from Accumulated Surplus	4,067	3,909	3,769
Transfer to Accumulated Surplus	0	0	0
Closing Balance 30 June 2009	61,031	61,171	57,262

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

	2008/09 Budget \$	2008/09 Actual \$	2007/08 Actual \$
Loftus Recreation Centre Reserve			
Opening Balance 1 July 2008	718	0	91,993
Transfer from Accumulated Surplus	55,233	55,357	46,138
Transfer to Accumulated Surplus	0	(11,800)	(138,131)
Closing Balance 30 June 2009	55,951	43,557	0
Loftus Community Centre Reserve			
Opening Balance 1 July 2008	414	1,360	56,734
Transfer from Accumulated Surplus	5,340	5,437	3,197
Transfer to Accumulated Surplus	0	0	(58,571)
Closing Balance 30 June 2009	5,754	6,797	1,360
Plant and Equipment Reserve			
Opening Balance 1 July 2008	564,369	635,154	426,929
Transfer from Accumulated Surplus	241,640	367,660	347,101
Transfer to Accumulated Surplus	(511,000)	(164,741)	(138,876)
Closing Balance 30 June 2009	295,009	838,073	635,154
Waste Management Reserve			
Opening Balance 1 July 2008	1,240,511	747,526	1,156,046
Transfer from Accumulated Surplus	144,055	148,145	411,210
Transfer to Accumulated Surplus	(750,000)	(200,000)	(819,730)
Closing Balance 30 June 2009	634,566	695,671	747,526
Land and Building Asset Acquisition Reserve			
Opening Balance 1 July 2008	346,054	347,867	324,973
Transfer from Accumulated Surplus	24,684	23,745	22,894
Transfer to Accumulated Surplus	0	0	0
Closing Balance 30 June 2009	370,738	371,612	347,867
Capital Reserve			
Opening Balance 1 July 2008	6,319	0	1,419,198
Transfer from Accumulated Surplus	257,003	256,923	209,728
Transfer to Accumulated Surplus	(250,000)	0	(1,628,926)
Closing Balance 30 June 2009	13,322	256,923	0

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

	2008/09 Budget \$	2008/09 Actual \$	2007/08 Actual \$
Administration Centre Reserve			
Opening Balance 1 July 2008	79,240	89,055	330,733
Transfer from Accumulated Surplus	33,451	35,217	45,725
Transfer to Accumulated Surplus	(19,000)	(76,879)	(287,403)
Closing Balance 30 June 2009	93,691	47,393	89,055
Car Parking Development Reserve			
Opening Balance 1 July 2008	41,784	42,003	39,239
Transfer from Accumulated Surplus	2,981	2,867	2,764
Transfer to Accumulated Surplus	0	0	0
Closing Balance 30 June 2009	44,765	44,870	42,003
Electronic Equipment Reserve			
Opening Balance 1 July 2008	24,722	42,213	48,825
Transfer from Accumulated Surplus	32,743	33,210	34,317
Transfer to Accumulated Surplus	(40,300)	(22,673)	(40,929)
Closing Balance 30 June 2009	17,165	52,750	42,213
Aged Persons Senior Citizens Reserve			
Opening Balance 1 July 2008	2,570,939	2,356,061	2,343,639
Transfer from Accumulated Surplus	183,398	158,964	165,109
Transfer to Accumulated Surplus	0	(34,903)	(152,687)
Closing Balance 30 June 2009	2,754,337	2,480,122	2,356,061
Leederville Oval Reserve			
Opening Balance 1 July 2008	140,691	141,863	193,323
Transfer from Accumulated Surplus	55,875	55,929	10,108
Transfer to Accumulated Surplus	0	0	(61,568)
Closing Balance 30 June 2009	196,566	197,792	141,863
Len Fletcher Pavilion Reserve			
Opening Balance 1 July 2008	0	0	376,750
Transfer from Accumulated Surplus	0	0	21,106
Transfer to Accumulated Surplus	0	0	(397,856)
Closing Balance 30 June 2009	0	0	0

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

	2008/09 Budget \$	2008/09 Actual \$	2007/08 Actual \$
Light Fleet Replacement Reserve			
Opening Balance 1 July 2008	7,341	166,373	16,924
Transfer from Accumulated Surplus	251,207	266,395	254,553
Transfer to Accumulated Surplus	(238,700)	(111,509)	(105,104)
Closing Balance 30 June 2009	19,848	321,259	166,373
Underground Power Reserve			
Opening Balance 1 July 2008	135,805	136,839	31,341
Transfer from Accumulated Surplus	12,958	9,340	105,498
Transfer to Accumulated Surplus	0	0	0
Closing Balance 30 June 2009	148,763	146,179	136,839
State Indoor Multi Use Sport Centre Reserve			
Opening Balance 1 July 2008	0	0	102,782
Transfer from Accumulated Surplus	0	0	3,067,676
Transfer to Accumulated Surplus	0	0	(3,170,458)
Closing Balance 30 June 2009	0	0	0
Perth Oval Reserve			
Opening Balance 1 July 2008	455,130	384,630	325,442
Transfer from Accumulated Surplus	144,037	134,768	132,414
Transfer to Accumulated Surplus	(140,500)	(176,051)	(73,226)
Closing Balance 30 June 2009	458,667	343,347	384,630
Perth Oval Reserve Stage 2 Reserve			
Opening Balance 1 July 2008	433,610	435,883	407,197
Transfer from Accumulated Surplus	0	18,817	28,686
Transfer to Accumulated Surplus	(430,000)	(430,000)	0
Closing Balance 30 June 2009	3,610	24,700	435,883

FINANCIAL REPORT for the year ended 30 June 2009

	2008/09 Budget \$	2008/09 Actual \$	2007/08 Actual \$
Office Building Reserve			
Opening Balance 1 July 2008	178,181	179,217	136,545
Transfer from Accumulated Surplus	49,181	53,315	42,672
Transfer to Accumulated Surplus	(5,500)	(5,178)	0
Closing Balance 30 June 2009	221,862	227,354	179,217
Hyde Park Lake Reserve			
Opening Balance 1 July 2008	321,920	267,670	13,735
Transfer from Accumulated Surplus	22,967	18,270	310,837
Transfer to Accumulated Surplus	0	0	(56,902)
Closing Balance 30 June 2009	344,887	285,940	267,670
Parking Facility and Equipment Reserve			
Opening Balance 1 July 2008	0	0	0
Transfer from Accumulated Surplus	152,235	154,035	0
Transfer to Accumulated Surplus	(50,000)	(50,000)	0
Closing Balance 30 June 2009	102,235	104,035	0
Total Cash Reserves at 30 June 2009	\$7,229,288	\$7,373,868	\$6,865,363

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

11. CASH AND CASH EQUIVALENTS

	Actual 2008/09 \$	Actual 2007/08 \$
Cash on Hand	6,396	5,109
Cash at Bank	317,155	447,455
Short Term Investments	9,152,646	10,250,000
	\$9,476,197	\$10,702,564

The following restrictions have been imposed by regulations or other externally imposed requirements:

	Actual 2008/09 \$	Actual 2007/08 \$
Reserves as shown in Note 10	7,373,868	6,865,363
Unspent Grants/Contributions	41,370	40,083
Bonds and Deposits Received in Advance	2,060,959	2,356,011
Total Restricted	9,476,197	9,261,457
Total Unrestricted	0	1,441,107
	\$9,476,197	\$10,702,564

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

12. NOTES TO THE CASH FLOW STATEMENT

(a) RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO NET RESULT

	Actual 2008/09 \$	Actual 2007/08 \$
Change in Net Assets Resulting from Operations	925,940	8,153,349
Adjustment for items not involving the movement of Cash:		
Depreciation	7,330,798	5,544,507
Non cash contribution	0	(6,200,844)
(Gain)/Loss on Sale of Property, Plant and Equipment	(1,415,476)	(72,093)
	<u>6,841,262</u>	<u>7,424,919</u>
Revenues Provided by:		
Government Grants for the Development of Assets	(1,273,556)	(833,564)
	<u>(1,273,556)</u>	<u>(833,564)</u>
Change in Operating Assets and Liabilities		
Increase/(Decrease) in Provisions	153,529	344,612
Increase/(Decrease) Income Received in Advance	110,540	176,528
Increase/(Decrease) in Accrued Expenses	(1,711)	63,179
Increase/(Decrease) in Creditors	(1,457,679)	1,678,093
Decrease/(Increase) in Debtors	(1,179,459)	2,101,781
Decrease/(Increase) in Investments	0	(54,694)
Decrease/(Increase) in Prepayments	93,983	(57,115)
(Increase)/Decrease in Stock on Hand	3,637	40,413
GST Movement	215,501	(145,988)
(Increase)/Decrease in Accrued Interest	149,497	170,943
	<u>(1,912,162)</u>	<u>4,317,752</u>
Net Cash Provided by Operating Activities	<u>\$3,655,544</u>	<u>\$10,909,107</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(b) RECONCILIATION OF CASH

For the purposes of the Cash Flow Statement, the Town of Vincent considers cash to include cash on hand and in banks and investments net of outstanding bank overdrafts and non-cash investments. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Actual 2008/09 \$	Actual 2007/08 \$
Cash on Hand	6,396	5,109
Cash at Bank	317,155	447,455
Short Term Investments	9,152,646	10,250,000
	\$9,476,197	\$10,702,564

13. SUPERANNUATION

The Town of Vincent complies with the minimum obligations under Federal law and contributes in respect of its employees to one of the following superannuation plans:

WA LOCAL GOVERNMENT SUPERANNUATION PLAN

The Council contributes, in respect of certain of its employees, to an accumulated benefit superannuation fund established in respect of all Councils in the State. In accordance with statutory requirements, the Council contributes to the WA Local Government Superannuation Plan ("the Plan") amounts nominated by the Council. As such, assets are accumulated in the plan to meet members' benefits as they accrue. The audited financial report of the plan as at 30 June 2008, which was not subject to audit qualification, indicates that the assets of the plan are sufficient to meet accrued benefits. No liability of the Council has been recognised as at the reporting date in respect of superannuation benefits for its employees.

CITY OF PERTH SUPERANNUATION FUND

The Council contributes, in respect of certain former City of Perth employees, to a defined benefit superannuation plan. In accordance with statutory requirements, the Council contributes to the City of Perth Superannuation Fund ("the Fund") amounts determined by the plan actuary in respect of contributory members. In respect of non-contributory members, the Council contributes at the minimum Award/SGC contribution rate. As such, assets are accumulated in the Fund to meet members' benefits as they accrue.

At 1 July 2008 the Fund was in a satisfactory financial position; however the projections show that the current contribution is insufficient to maintain satisfactory coverage of defined benefits. According to the Actuarial Valuation prepared by the Fund's actuary, Ms Kathryn Daniels, Authorised Representative #273501 of Mercer (Australia) Pty Ltd, Corporate Authorised Representative #260851 acting as authorised representative of Mercer Investment Nominees AFS Licence #235906, the Fund is expected to be in an unsatisfactory position as 30 June 2009.

City of Perth Superannuation Fund from the 1 July 2009 will be transferred to Australian Super Corporate Solutions. The Fund will be administered by Mercer Spectrum.

The employer contribution rate for contributory members is 15% of salary.

The amount of statutory superannuation contributions paid by the Council during the reporting period was \$1,023,552. During the 2007/08 year the contributions were \$983,829.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

14. EMPLOYEES' REMUNERATION

Number of employees of the Council, in bands of \$10,000, entitled to an annual salary of \$100,000 or more.

Salary Range \$	2008/09	2007/08
100,000 - 109,999	-	1
110,000 - 119,999	-	3
120,000 - 129,999	3	-
130,000 - 139,999	-	-
140,000 - 149,999	-	-
150,000 - 159,999	-	-
160,000 - 169,999	-	1
170,000 - 179,999	1	-

15. EMPLOYEE NUMBERS

The number of full-time equivalent Employees at balance date.

	2008/09	2007/08
	<u>190</u>	<u>196</u>

16. CONTINGENT LIABILITIES

MINDARIE REGIONAL COUNCIL

An Ordinary Council Meeting will be held at Town of Vincent prior to the end of the calendar year to accept the Deed of Guarantee to satisfy the financial security requirements relating to the tender currently under review by the Mindarie Regional Council for the construction of a Resource Recovery Facility at Neerabup. The Town's maximum exposure under the Deed of Guarantee is \$7.33 million. The Deed of Guarantee will only crystallise if:

- Mindarie Regional Council is unable to meet the payments and there is a Mindarie Regional Council default under the Resource Recovery Facility Agreement (RRFA);

- There is a Force Majeure Event.

Force Majeure Events will be limited due to insurance and can be narrowed down to the following:

- War risks, confiscations, nationalisation;
- Nuclear attacks, radiation, contamination by radio activity from nuclear waste etc;
- Sea damage, tidal wave or high water or storm surge;
- Spontaneous combustion, fermentation or any process involving application of heat.

CITY OF PERTH SUPERANNUATION FUND

In accordance with Section 170D of the *Local Government (Superannuation) Legislation Amendment Act 1994*, the Town is required to participate in and comply with the City of Perth ("The City") scheme to the same extent as the City of Perth.

At 1 July 2008 the Fund was in a satisfactory financial position. However projections show the current contribution rates are insufficient to maintain satisfactory coverage of the defined benefits. The Fund is expected to be in an unsatisfactory financial position as at 30 June 2009.

In order to correct the deficit, the City has agreed to contribute a lump sum amount of \$3.2 million immediately and intends to contribute a further \$2.0 million in August 2009. This amount has been agreed with the actuary as satisfactory for the time being and is conditional on the financial position of the Fund being reviewed on an annual basis.

Additionally, an increase in the employer contribution rate for defined benefit members to 17% of salaries from 1 July 2009 is necessary to maintain coverage of vested benefits and the City has agreed to the increase.

The Fund is due to be transferred to AustralianSuper on 1 July 2009. AustralianSuper requirement for accepting the defined benefit members was that the Fund be restored to a satisfactory position within three years. The Town will be required to increase the employer contribution rates for defined benefit members from 15% to 17% of salaries from 1 July 2009. The Actuary has calculated that as at 1 July 2009, on a vested basis, the Town is responsible for 12.3 % of the total defined benefit liabilities of the City of Perth Superannuation Fund. Town of Vincent will be liable to pay \$394,000 (or 12.3% of \$3.2 million).

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

18. OPERATING LEASE COMMITMENTS

At the reporting date, the Town of Vincent had the following obligations under non-cancelable operating leases (these obligations are not recognised as liabilities):

	Actual 2008/09 \$	Actual 2007/08 \$
Not longer than 1 year	137,350	64,130
Longer than 1 year and not longer than 2 years	119,443	63,433
Longer than 2 years and not longer than 5 years	104,566	34,806
Longer than five years	0	267
	\$361,359	\$162,636

At the reporting date the Town of Vincent has no obligations for other finance lease commitments.

19. TRUST FUNDS

Funds over which the Town has no control and which are not included in the Financial Statements are as follows:

	Actual 2008/09 \$	Actual 2007/08 \$
Opening Balance	21,496	18,875
Receipts		
Unclaimed Monies	98	0
Total Receipts	21,398	0
Payments		
Unclaimed Monies	25	2,621
Total Payments	25	2,621
Closing Balance	\$21,423	\$21,496

As the Town performs only a custodial role in respect of these monies and because the monies cannot be used for Council purposes, they are excluded from the Financial Statements.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

20. OTHER FINANCIAL ASSETS

INTEREST IN REGIONAL COUNCILS

(a) Mindarie Regional Council

The Mindarie Regional Council was formally constituted in December 1987. The Town of Vincent, along with the Cities of Perth, Wanneroo, Joondalup, Stirling and Towns of Victoria Park and Cambridge, is a member of the Mindarie Regional Council. The primary function of the Regional Council under the constitution agreement is for the orderly and efficient treatment and/or disposal of waste.

The Town of Vincent has a one twelfth (1/12) equity in the land and assets of the refuse disposal facility as per the constitution amendment (dated 25 November 1996) that recognises the Town as a member of the Mindarie Regional Council.

	2008/2009	2007/2008
Non-Current Assets	\$	\$
Other Financial Assets	<u>127,378</u>	<u>127,378</u>

(b) Tamala Park Regional Council

The Tamala Park Regional Council was formally constituted in February 2006. The Town of Vincent, along with the Cities of Joondalup, Wanneroo, Stirling, Perth and the Towns of Cambridge and Victoria Park, is a member of the Tamala Park Regional Council. The seven participants are joint owners of Lot 118 Mindarie, which is an area of 432 hectares situated in the local authority district of Wanneroo. Part of the land is used by the Mindarie Regional Council as a refuse landfill.

The Tamala Park Regional Council has been established for the specific purpose of creating an urban development of 165 hectares immediately north of the area leased to the Mindarie Regional Council.

	2008/2009	2007/2008
Non-Current Assets	\$	\$
Other Financial Assets	<u>1,351,787</u>	<u>1,351,787</u>

21. FEES AND CHARGES BY PROGRAMME

Programme	Actual 2007/08 \$	Actual 2007/08 \$
Governance	172,493	157,290
Law, Order and Public Safety	55,248	52,946
Health	27,419	10,997
Education and Welfare	255,826	208,133
Community Amenities	109,465	96,928
Recreation and Culture	6,202,230	5,736,299
Transport	3,583,143	3,321,551
Economic Services	60,721	59,384
Other Property and Services	1,069,142	1,225,998
General Administration	88,999	409,978
	<u>\$11,624,686</u>	<u>\$11,279,504</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

22. GRANT REVENUES

By Nature and Type

	Actual 2008/09 \$	Actual 2007/08 \$
Grant and subsidies – operating	1,273,556	833,564
Grant and subsidies – non-operating	1,271,574	794,363
	\$2,545,130	\$1,627,927

By Programme

	Actual 2008/09 \$	Actual 2007/08 \$
General Purpose Funding	710,336	483,015
Law, Order and Public Safety	382,678	272,858
Health	48,550	0
Education and Welfare	2,432	199,891
Community Amenities	0	2,000
Recreation and Culture	310,319	16,721
Transport	1,063,829	627,777
Other Property and Services	26,986	25,665
	\$2,545,130	\$1,627,927

23. MEMBERS' FEES AND ALLOWANCES

	Budget 2008/09 \$	Actual 2008/09 \$	Actual 2007/08 \$
Annual Meeting Fee (Section 5.99)			
Mayor			
Councillors (8)	70,000	69,416	70,348
	\$70,000	\$69,416	\$70,348
Annual Allowance (Section 5.98 (5)(b))			
Mayor	50,000	46,509	47,002
Deputy Mayor	12,500	11,820	10,920
	\$62,500	\$58,329	\$57,922
Prescribed Expense Reimbursement (FM Reg 44)			
Telecommunication Allowance	18,000	13,571	14,905
Travelling Expenses	1,500	1,492	2,153
Child Care	1,000	0	0
Stationery/Printing	1,000	2,172	1,855
Other Expenses	4,500	2,248	3,481
	\$26,000	\$19,483	\$22,394
Total	\$158,500	\$147,228	\$150,664

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

24. STATEMENT OF RATING INFORMATION

	Rateable Value \$	Rate in Dollar Cents	Budget 2008/09 \$	Actual 2008/09 \$	Actual 2007/08 \$
RATE REVENUE					
Gross Rental Values					
General Rate					
14,968 Assessments	264,154,276	6.79	16,869,267	17,855,685	15,112,614
Minimum Rate					
1,000 Assessments @ \$545	7,241,992	@545	906,300	545,000	844,600
Interim and Back Rates	2,580,398	6.79	459,500	175,209	792,106
Total General Rates Levied	273,976,666		18,235,067	18,575,894	16,749,320
Ex Gratia Rates					
50 Assessments	868,135	6.79	59,300	68,294	56,174
	274,844,801		18,294,367	18,644,188	16,805,494
Less Rates Written Off			(30,200)	(65,193)	(59,024)
Total Amount Made Up From Rates			18,264,167	18,578,995	16,746,470
Plus Non Payment Penalties					
Instalment Interest @ 5.5%			78,540	88,490	74,995
Penalty Interest @ 11%			80,000	58,336	69,104
Administration Charge \$5 per instalment			87,000	72,650	53,928
Legal Costs Recovered			31,200	10,155	15,926
			\$18,540,907	\$18,808,626	\$16,960,423

Council issued rates on 21 July 2008, with payment to be made either in full by 25 August 2008 (thirty-five days from date of issue of notices) or by four instalments as provided for in the *Local Government Act 1995*.

The due dates for each instalment were:

- First Instalment 25 August 2008
- Second Instalment 27 October 2008
- Third Instalment 5 January 2009
- Fourth Instalment 3 March 2009

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

25. FINANCIAL RISK MANAGEMENT

Council's activities expose it to a variety of financial risks including price risk, credit risk, liquidity risk and interest rate risk. The Council's overall risk management focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council.

The Council held the following financial instruments at balance date:

	Actual 2008/09 \$	Actual 2007/08 \$	Actual 2008/09 \$	Actual 2007/08 \$
Financial Assets				
Cash and Cash Equivalents	9,476,197	10,702,564	9,476,197	10,702,564
Receivables	4,662,172	3,955,466	4,662,172	3,955,466
	14,138,369	14,658,030	14,138,369	14,658,030
Financial Liabilities				
Payables	4,637,152	5,908,108	4,637,152	5,908,108
Borrowings	13,530,359	14,466,461	8,339,982	8,702,057
	18,167,511	20,374,569	12,977,134	14,610,165

Fair value is determined as follows:

- Cash and Cash Equivalents, Receivables, Payables – estimated to the carrying value which approximates net market value.
- Borrowings – estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles.

(a) Cash and Cash Equivalents

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital. The finance area manages the cash and investments portfolio. Council has an investment policy and the policy is subject to review by Council. An Investment Report is provided to Council on a monthly basis setting out the make-up and performance of the portfolio.

The major risk associated with investments is price risk – the risk that the capital value of investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments of their issuers or factors affecting similar instruments traded in a market.

Cash and investments are also subject to interest rate risk – the risk that movements in interest rates could affect returns. The weighted effective average interest for all the cash and cash equivalent for the year was 4.79% (2007/08 was 7.47%).

Another risk associated with cash and investments is credit risk – the risk that a contracting entity will not complete its obligations under a financial instrument resulting in a financial loss to Council.

SENSITIVITY ANALYSIS

	30 June 2009 \$	30 June 2008 \$
Impact of a 1.0% (2007/08 was 0.5%) movement in interest rates on cash and investments		
- Equity	94,000	53,000
- Income Statement	\$94,000	\$53,000

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

(b) Receivables

Council's major receivables comprise rates and annual charges and user charges and fees. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. Council manages this risk by monitoring outstanding debt and employing debt recovery policies.

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is monitored against benchmarks for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subject to a re-negotiation of repayment terms.

The profile of the Council's credit risk at balance date was:

	30 June 2009	30 June 2008
Percentage of Rates and Annual Charges		
- Current	83%	92%
- Overdue greater than twelve months	17%	8%

	30 June 2009	30 June 2008
Percentage of Other Receivables (exclude Underground Power Charge)		
- Current	90%	64%
- Overdue	10%	36%

(c) Borrowings

Payables and borrowings are both subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required.

The contractual undiscounted cash flows of Council's Payables and Borrowings are set out in the Liquidity Sensitivity Table below:

	Due within 1 year \$	Due between 1 & 5 years \$	Due after 5 years \$	Total contractual cash flows \$	Carrying values \$
2009					
Payables	4,637,152	0	0	4,637,152	4,637,152
Borrowings	1,799,354	7,397,156	10,968,290	20,164,800	13,530,359
	6,436,506	7,397,156	10,968,290	24,801,952	18,167,511
2008					
Payables	5,908,108	0	0	5,908,108	5,908,108
Borrowings	1,835,174	7,145,698	13,018,916	21,999,788	14,466,461
	7,743,282	7,145,698	13,018,916	27,907,896	20,374,569

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs. Council manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation

The following tables set out the carrying amount, by maturity, of the financial instruments exposed to interest rate risks:

	<1 year \$	>1<5 years \$	>5 years \$	Total \$	Weighted Average Effective Interest Rate %
Year Ended 30 June 2009					
Borrowings					
- Fixed Rate					
Debtentures	1,088,392	3,657,796	8,784,170	13,530,358	6.03%
Weighted Average Effective Interest Rate	6.43%	6.37%	5.27%		
Year Ended 30 June 2008					
Borrowings					
- Fixed Rate					
Debtentures	1,085,600	2,145,920	11,234,941	14,466,461	6.01%
Weighted Average Effective Interest Rate	6.44%	6.25%	5.35%		

26. REMUNERATION OF AUDITORS

	Actual 2008/09 \$	Actual 2007/08 \$
Auditing the Financial Reports	13,878	11,760
	\$13,878	\$11,760

27. INVENTORIES

	Actual 2008/09 \$	Actual 2007/08 \$
Stock held at the Depot	141,528	142,962
Retail Stock – Beatty Park	72,403	74,606
	\$213,931	\$217,568

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

28. MAJOR LAND TRANSACTIONS

	Budget 2008/09 \$	Actual 2008/09 \$
Sale of Surplus Land		
32 Sydney Street, North Perth	700,000	0
202 Scarborough Beach Road (also known as the Mount Hawthorn Pre-Primary Centre) Lot 1 Plan 3845 Volume 1015 Folio 73	0	1,617,000
Lot 226 & 227 Plan 3845 volume 969 Folio 163		
Revenue	<u>700,000</u>	<u>1,617,000</u>
Expenditure	0	1,979
Net Proceed of Sale to be transferred to Reserve and used for Future Infrastructure/Capital Works	<u>700,000</u>	<u>1,615,021</u>
GAIN ON SALE		
Sale Proceeds	700,000	1,615,021
Less Book Value of Land	0	99,642
Gain on Sale	<u>\$700,000</u>	<u>\$1,515,379</u>

29. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

Council did not enter into any trading or major undertakings in the 2008-09 financial year.

30. ECONOMIC DEPENDENCY

A significant portion of revenue is received by way of grants from the State and Federal Government. The total of grant revenue from government sources is disclosed in Note 12a.

31. FINANCIAL RATIOS OF THE ACCOUNTS

	2009	2008	2007
Current Ratio	0.92:1	0.93:1	2.80:1
Debt Ratio	13.2%	14.4%	10.6%
Outstanding Rates Ratio	0.44%	0.76%	0.89%
Rates Coverage Ratio	51.5%	50.5%	39.3%
Debt Service Ratio	5.5%	5.5%	14.1%
Untied cash to Trade Creditors Ratio	0:1	0.43:1	2.51:1
Gross Debt to Revenue Ratio	37.0%	34.9%	23.8%
Gross Debt to Economically Realisable Assets Ratio	17.7%	22.1%	19.2%

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2009

The ratios are calculated as follows:

Current Ratio	$\frac{(\text{Current Assets} - \text{Restricted Assets})}{(\text{Current Liabilities} - \text{Liabilities associated with Restricted Assets})}$
Debt Ratio	$\frac{\text{Total Liabilities}}{\text{Total Assets}}$
Outstanding Rates Ratio (exclude Pensioners)	$\frac{\text{Rates Outstanding}}{\text{Rates Collectable}}$
Rates Coverage Ratio	$\frac{\text{Net Rates Revenue}}{\text{Operating Revenue}}$
Debt Service Ratio	$\frac{\text{Debt Service Cost}}{\text{Available Operating Revenue}}$
Untied Cash to Trade Creditors Ratio	$\frac{\text{Untied Cash}}{\text{Unpaid Trade Creditors}}$
Gross Debt to Revenue Ratio	$\frac{\text{Gross Debt}}{\text{Total Revenue}}$
Gross Debt to Economically Realisable Assets Ratio	$\frac{\text{Gross Debt}}{\text{Economically Realisable Assets}}$



TOWN OF VINCENT

In late 1995 a public competition was conducted to design and create the Town's corporate logo. The joint winners of the competition were Renato Perino and Paul Glasson. The logo was adopted by the Council on 12 February 1996.

The logo concept has been developed combining some of the elements that characterise the diversity of the area. These include:

THE SUN – symbolising warmth and energy, reflecting the pleasant lifestyle in this area.

THE TREE BRANCH – symbolising the lush, well-kept parks and gardens and a strong commitment to a clean, healthy and safe environment, which are aspects of the Town's outdoors.

THE BIRD – symbolising peace, harmony and friendliness which prevails within the Town.

THE CORNICE – symbolising the architectural and historic aspect of the area, the cornice features on many character houses and buildings – many of which were built in the late 1890s and early 1900s.

THE DIAMOND SHAPE – symbolising strength and prosperity.

The colour values of maroon/deep red are closely associated with the heritage and represent action, youth and vitality which symbolises the Town. The direct opposite colour is green/blue and represents strength and reliability.

