



TOWN OF VINCENT

Enhancing and celebrating our diverse community

Annual Report 2002-2003



- Dr Louisa Alessandri Award for Excellence in Action on Access for school holiday programme
- WA Local Government Excellence in Road Safety Major Award for tandem roundabout
- Fire and Emergency Services Authority Major Award for smoke alarm initiative
- Security Industry and Crime Prevention Major Award for 'BackPack Safe'

» Mission Statement

A statement gives an organisation a sense of purpose and direction.

Our mission is to provide quality services and effective representation to meet the needs and expectations of our community.

» Vision

Our Vision is that Vincent will strive to be a vibrant and dynamic community.

We will continue to be a safe and healthy inner city area, rich in heritage and cultural diversity.

Our residents will have a strong sense of belonging and will value Vincent as an integrated community which has its own distinctive identity and community spirit.

Trees, gardens and parks will provide attractive and natural places for recreation and enjoyment. Principles of sustainability will guide all Town decisions.

Our buildings will successfully blend old and new and embrace universal design principles to provide access for all.

We will foster a prosperous and dynamic business environment that serves local needs and attracts support from surrounding communities.

Vincent will be a place of equal opportunity for all people.

Working together, community, business and Council will turn our vision into reality.

» Values

Our values describe the things which are important to us in the way we do business. We strive to display our values in all our interactions - in Council, through Councillors and staff, and within our community.

The Council upholds these guiding principles:

- Community spirit and cohesion are to be protected
- Cultural diversity is built on respect, understanding and interaction
- Community input is valued
- Sustainability guides our decision making
- Access to all facilities
- Co-operation and teamwork

'Enhancing and celebrating our diverse community'

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Mayor's Report



Mayor Nick Catania, JP

Elected to Council 8 May 2001

Re-elected 2003

Retires 2007

It's been another busy twelve months, with Council elections in May 2003 meaning we finished the year with a fresh Council lineup, of which more later in my report.

The major projects I reported on last year which are being carried out in partnership with the State Government, namely the Leederville and Perth Oval redevelopments, have advanced significantly over the past twelve months. Chief Executive Officer John Giorgi has reported on these in more detail, but I would just like to comment on the contribution he and other officers have made to these projects, because many thousands of dollars have been saved in consultancy fees due to the volume and calibre of work carried out in-house.

It's been a very high quality, cost-effective exercise of enormous benefit to ratepayers. I believe the staff involved go way beyond the call of duty in their contribution to the projects while continuing their day-to-day operations. In particular I estimate CEO John Giorgi, as overall project manager, has saved the Town about half a million dollars. I would like to record my deep appreciation for the work they have all done on behalf of the ratepayers of the Town.

The Perth Oval Gates, on which major restoration works were completed in the latter part of 2002, were among of a number of historic locations in the Town that were the focus of the Town's attention this year. Major work on the North Perth Lesser Hall – which celebrated its centenary in 2002 – and Main Hall in View Street, and Lee Hop's Cottage in Robertson Park, was all completed during the last financial year, while work on a number of other historic sites is underway. Full details can be found in the Heritage report on page 23.

The Town's progressive and innovative approach to service delivery was recognised as award-winning in various areas. An innovative engineering design for a tandem roundabout solved a challenging intersection configuration and won the Town's Technical Services a RoadWise/Institute of Public Works Engineering Australia's WA Division's major award at the WA Local Government Excellence in Road Safety Awards 2003.

In the area of community safety the Town won two awards: the State's top Security Industry and Crime Prevention Award in conjunction with the Police Service for a backpacker safety kit called 'BackPack Safe' which was reported on in last year's report, and an award from the Fire and Emergency Services Authority (FESA) in recognition of the Town's successful push to have smoke alarms installed in all lodging houses and backpackers hostels within the Town.

In the area of universal access to information, services and facilities for all members of the community, to which we have an absolute commitment, we were delighted and honoured to receive the prestigious Dr Louisa Alessandri Award for Excellence in Action on Access for our School Holiday Programme. The programme recognises the importance of promoting access and inclusion from an early age by working in partnership with such organisations as the WA Deaf Society, and providing AUSLAN interpreters to ensure children who are deaf can participate fully in the holiday activities.

We also encourage innovation and excellence in individuals and organisations in the Town through a number of award schemes. The Building Design and Conservation Awards recognise innovative building, design and conservation works within the Town; Vincent Library's Local History Awards encourage the local community to explore and document the Town's history; the Visions of Vincent Photographic Awards give the local community a chance to celebrate their neighbourhood from a different perspective; the Art Award attracts a broad spectrum of entries and offers a great opportunity to acquire original art from emerging artists at a realistic price; and the Vincent Improved Access (VIA) Awards promote the policy of accessibility and encourage more people to make changes to support equal access. And last but not least, the ever-popular annual Garden Competition encourages residents to take pride in their streetscape. You'll find more details about all these awards elsewhere in this report.

I had a chance to revisit my childhood growing up in North Perth when I participated in the Library's Men of Vincent oral history project, which brings together information and photographs from interviews with various men who spent their early years in the Town and contributes to Vincent Library's Local Studies Collection. Men of Vincent followed the highly successful Women of Vincent project which was reported on in last year's Annual Report.

The most enjoyable part of the year was again the many opportunities I had to meet the people who have chosen to live and work in the Town of Vincent, whether it was at Citizenship Ceremonies, Beatty Park Leisure Centre's very popular 40th birthday celebrations, Pioneers of Vincent Luncheon – or just exploring our expanding retail commercial areas and strolling through Hyde Park.

As I mentioned earlier, local government elections took place in May 2003 and, as a result, we have three new Councillors: Cr Steed Farrell in the North Ward, and Crs Sally Lake and Maddalena Torre in the South Ward. I thank them and all my other fellow councillors for their



'Back Pack Safe' State Award: at the presentation, from left, CEO John Giorgi, Safer Vincent Co-ordinator Kate Bennett, Police and Emergency Services Minister Michelle Roberts, Inspector Bob Phipps and Mayor Nick Catania.

commitment to electors in the Town, and I also commend those ratepayers who made the effort to exercise their right to vote in the election. I believe we have a hard-working and cohesive team who are committed to work in partnership for the good of the Town.

I can only touch on some of the activities of the past year; the officers' reports are much more comprehensive and I encourage you to read them so you are fully informed.


The next year promises to be as full of opportunities and challenges as this one. In particular we need to address the increasing tendency of the State Government to withdraw funding or impose regulations with little consultation. Recent examples include the withdrawal of valuation subsidies; a one thousand percent increase in the cost of vehicle owner search fees; and the current move to introduce onerous recording requirements for councillors which, quite apart from the workload which would be imposed on councillors, raises serious privacy issues for our residents and ratepayers.

We also face the challenge of dealing with an ever-increasing demand for infill from developers and individuals wanting to maximise their major asset.

This not only imposes pressure on sustainability, but is also increasingly drawing a negative response from communities opposed to infill, who then seek to downsize their zoning to resolve the issue.

Positive initiatives include continuation of redevelopment of the two ovals, the TravelSmart Individualised Marketing Programme coming on track for half of the Town, and plans for the undergrounding of power in and around Highgate.

I would like to record my thanks to the Town's officers and Executive Team, in particular Chief Executive Officer, John Giorgi, for their hard work over a challenging twelve months, and I look forward to working with them on behalf of Vincent residents and businesses over the coming year.


NICK CATANIA, B.Ec., JP
 MAYOR

Council Information

Council Meetings

Council Meetings were held at 6.00pm on the second and fourth Tuesday of each month (except November and December 2002 when they were on the first and third Tuesday, and January 2003 when there was no meeting) at the Administration and Civic Centre, 244 Vincent Street (corner Loftus Street), Leederville. Special meetings of Council were called to consider specific matters.

The meetings are open to the public and there is a public question time at the beginning of the meeting during which you may ask a question on any Local Government matter.

Council Meeting Attendance

MEMBERS	ORDINARY COUNCIL MEETINGS ENTITLED TO ATTEND#	ORDINARY COUNCIL MEETINGS ATTENDED	APOLOGIES	LEAVE OF ABSENCE	SPECIAL COUNCIL MEETINGS ENTITLED TO ATTEND*	SPECIAL COUNCIL MEETINGS ATTENDED	APOLOGIES	LEAVE OF ABSENCE
Mayor Nick Catania	23	21	-	2	8	6	-	2
Cr Ian Ker (Deputy Mayor)	23	20	1	2	8	8	-	-
Cr Simon Chester	23	22	-	1	8	8	-	-
Cr Caroline Cohen	23	20	-	3	8	6	-	2
Cr David Drewett	19	18	1	-	6	6	-	-
Cr Helen Doran-Wu	23	23	-	-	8	7	1	-
Cr Steed Farrell	4	4	-	-	2	2	-	-
Cr Basil Franchina	23	23	-	-	8	7	1	-
Cr Kate Hall	19	19	-	-	6	6	-	-
Cr Sally Lake	4	4	-	-	2	2	-	-
Cr Marilyn Piper	19	13	2	4	6	4	1	1
Cr Maddalena Torre	4	3	-	1	2	2	-	-

• # maximum Ordinary Meetings is 23

• *maximum number of Special Meetings is 8

Committees to which the Town has Delegates or Representatives

- Claise Brook Catchment Advisory Group
- East Perth Redevelopment Authority Government Officers Liaison Group
- Leederville Gardens (Inc) Retirement Village Board of Management
- Local Emergency Management Advisory Committee
- Local Government Association Central Metropolitan Zone
- Mindarie Regional Council
- North West District Planning Committee
- Safer WA (Western Suburbs) Committee
- Swan River Trust
- Vincent Community Recreation Association
- Western Suburbs Accord Steering Committee
- Western Suburbs Community Policing Committee

The Town also has the following Advisory Groups to advise Council on specific matters:

- Aboriginal
- Art
- Universal Access
- Garden Awards
- Heritage
- Local Area Traffic Management
- Safer Vincent
- Seniors

Register of Financial Interests for Elected Members and Senior Staff

This register was implemented on 1 July 1997 in accordance with the requirements of the Local Government Act (1995). It is held in the Chief Executive's office and is available for viewing by the public.

Code of Conduct

The Council has a Code of Conduct which was reviewed and re-endorsed by Council at its meetings of 23 August 1999 and 28 August 2001.

Your Councillors



CR IAN KER
Deputy Mayor
Elected 1995;
Re-elected 1997;
Re-elected 2001;
Retires 2005



CR CAROLINE COHEN
Elected 2001;
Retires 2005



CR SALLY LAKE
Elected May 2003;
Retires 2007



CR MADDALENA TORRE
Elected May 2003;
Retires 2007

South Ward



CR MARILYN PIPER, JP
Elected 2000; Retired 2003



CR KATE HALL
Elected 1995;
Re-elected 1999; Retired 2003



CR HELEN DORAN-WU
Elected 2001;
Retires 2005



CR SIMON CHESTER
Elected 1999;
Re-elected 2003;
Retires 2007



CR STEED FARRELL
Elected May 2003;
Retires 2007



CR BASIL FRANCHINA
Elected 1995; Re-elected 1997;
Re-elected 2001; Retires 2005

North Ward



CR DAVID DREWETT, JP
Elected December 1997;
Re-elected 1999;
Retired 2003

Chief Executive Officer's Report

It is with pleasure that I report on a busy and most successful year. The Town has continued to consolidate its position as a leading local government with significance. This success is a direct result of a concerted effort to develop the Town's practices and procedures in order to meet the diverse needs of its ratepayers, residents and visitors, and the many expectations placed upon it. It has received a number of significant awards which acknowledge the Town's expertise and achievements in these areas. These awards are referred to throughout the report.

Tamala Park Land

Work continued on the future land holdings at Tamala Park, which is a 432 hectare land holding about 30kms from the Perth CBD. A total of 252 hectares is currently leased to the Mindarie Regional Council for use as a Regional Waste Facility. The value of this land is estimated between \$16.5 million and \$20 million; however its final value will depend on any subdivision layout determined by the landowners.

Various subdivision proposals have been explored; however, the matter of Bushplan has not been resolved and the intervention of the Premier has been requested. Bushplan is the State Government strategy to provide natural bushland in sensitive areas. The amount of land earmarked by the State Government for Bushplan is being disputed by the member councils and, until this is resolved, the subdivision proposals cannot be finalised.

Mindarie Regional Council

The Mindarie Regional Council, of which the Town is a member, is progressing the options for secondary waste treatment. Several land holdings have been identified north of Wanneroo; however, as the type of treatment plant has not been finalised, the land holding at Tamala Park is yet to be determined. It is expected that decisions will be made in 2003-04 in this most important matter.

State Sporting Facilities

The \$4.02 million redevelopment of Leederville Oval and adjacent Loftus Centre land progressed to the stage that East Perth Football Club moved into their new clubrooms and held their first home game of the season there on 3 May. Subiaco Football Club's offices and clubrooms are on target to be completed by the end of October 2003. By the end of the financial year, community consultation on the construction of an office building to accommodate the Department of Sport and Recreation had closed, and a report on the project was due to go to Council for consideration early in the new financial year. The proposed office building will front Vincent Street, adjacent to the Oval.



John Giorgi, JP
Chief Executive Officer

Over at Perth Oval, arrangements were finalised for a Heads of Agreement between the Town and Allia Holdings Pty Ltd (a subsidiary of Perth Glory Soccer Club) for the management, catering and naming rights for the new multipurpose sports stadium. This is a very exciting project which will provide a new state-of-the-art Sports Stadium which can be used by a variety of sports such as soccer, rugby, rugby league and lacrosse. The John Holland Group was the successful builder and, at the time of writing this report, was gearing up to commence construction in July 2003.

Major works to restore the historic Perth Oval entrance gates had already been completed in the latter part of 2002, after a staged programme that commenced in 2000. Built in 1932, the gates required careful assessment and repairs after they had become severely damaged. Now they have been returned to their former glory, they will provide an impressive entry statement for the redeveloped Oval.

Land Subdivisions

The Council approved of the subdivision of the Old Bottleyard site on the corner of Palmerston and Stuart Streets, Perth. This land was sold on 15 August 2002 to a private developer for \$2,110,000 and settlement occurred in March 2003.

Beatty Park Leisure Centre

The Coroner's Inquest into the tragic incident that resulted in the drowning of a young girl in January 2002 was held in May/June 2003. The Deputy State Coroner found that no organisation or individual could be held responsible and that the death was an accident. In fact she made specific comment about how impressed she was with the level of commitment and caring shown by Beatty Park Leisure Centre and the Town of Vincent over the young girl's death. The thorough examination of operating procedures and policies and the implementation of any suggestion or recommendation that was felt would assist in providing better care for users and patrons, irrespective of whether or not it was relevant to the circumstances in this case, was also commended.

An inquiry into both incidents was carried out by the Town's CEO and senior staff and a report was submitted to the Coroner. This inquiry revealed that this was the first aquatic death at the Centre since it opened in 1962. A period of almost forty years.

Independent Organisational Review

In January 2003 the Council approved of an Independent Organisational Review to be carried out and the Terms of Reference covered all aspects of the organisation. A report was submitted to the Council in May 2003 and this contained many positive comments and highlighted many areas where the Town is performing well.

The Review also identified opportunities to improve the organisational performance in a cost-effective manner that will result in the Town of Vincent providing improved standards of performance for the betterment of service delivery to its community. A number of recommendations have been made to realise these opportunities and, at the time of writing this report, the Town's administration and Council were working together to progress this matter and implement the recommendations.

Strategic Plan

In December 2002 the Council adopted its Draft Strategic Plan 2003-08 and advertised it for public comment. (The final plan was adopted at the Ordinary Meeting of Council held on 9 September 2003.) This new Strategic Plan will provide a revised road map for the next five years and new programmes will be introduced to realise the key result areas.

Conclusion

I am pleased that both staff and Elected Members have worked together for the benefit of the Town. I express my appreciation to Mayor Nick Catania, JP and Councillors and to the Executive Managers, Rob Boardman, Mike Rootsey and Rick Lotznicher, for their support during the year, and to the Town's employees for their outstanding commitment and dedication in ensuring the future success of the Town and making it a special place in which to live.



JOHN GIORGI

B.App.Sc. (Env Health), Grad.Cert.Public Sector Mgmt,
FAIEH, MLGMA, JP
CHIEF EXECUTIVE OFFICER



Perth Oval: Artist's impression of the new multi-purpose rectangular sports stadium

Chief Executive Officer's Division

Human Resources

Manager: Maureen Gallagher

Staff Recruitment

For the year 2002-03, 45 positions were advertised, 355 applications received and 115 interviews conducted. References were followed up and pre-employment medical examinations were arranged and, in the case of outside field staff, audiological assessments were arranged. Twenty-four staff ceased employment with the Town during the period, resulting in a turnover of 13.26 per cent compared with 12.75 per cent for the previous year. (This is well below the local government average of approximately 18 per cent).

Work Experience

The Town continues to assist in workplace training. Work experience students were placed in the following areas: Beatty Park Leisure Centre, Library, Health Services and Information Technology.

Staff Development And Training

The operational staff have participated in training in Roadside Safety, Chainsaw, Tree Pruning, Pesticide and Power Line Safety. Beatty Park Leisure Centre staff have been trained in First Aid, Defibrillation and Self Contained Breathing Apparatus. Other staff have attended several seminars, conferences and workshops.

Occupational Safety And Health

The Town's Safety and Health Committee meet on a regular basis throughout the year. Training sessions, including Safety Orientation, are ongoing for inside and outside staff. A ballot was conducted to elect new Safety Representatives. Refresher courses have been arranged for Safety Representatives.

Health Assessments were carried out by Health on the Move (formerly St John of God Health and Injury Management). A total of 35 administrative staff and 22 operational staff participated, with the results posted on the Town's Intranet site.

Workers Compensation

As the Town's Workplace Injury Management Coordinator, the Manager Human Resources delivered Injury Management information sessions to Administrative, Library and Beatty Park staff. Local Government Insurance Services conducted an Injury Management Spot Audit, which has to be carried out annually to ensure compliance under the status of self-insured employers. It is pleasing to report that the findings determined that all staff have an understanding of Injury Management policies and procedures.

Workers Compensation claims were low for the 2003 fund year with 22 claims and just 7 days lost with lost time injuries amounting to 1.00, which is an excellent record. In the previous year there were 18 claims and 50 days lost.

	00/01	01/02	02/03
Number Of Claims	13	18	22
Lost Time Injury Days	10	50	7
Full Time Equivalent Employees	176	182	182

Other Matters

The Town's Employment Assistance Programme (EAP) with OSA Group was renewed and is still being well utilised. This program provides free counselling to employees and Elected Members and their family. The utilisation rate is 9 (4.46%), compared with 11 (7%) for the previous year.

Staff Manuals were updated and issued to all staff at Beatty Park Leisure Centre. A bus tour was organised for new staff as part of their induction.

Marketing/Public Relations

The Town's 'Welcome Pack' that goes to all new purchasers of residential property in the Town continues to draw favorable comment from new residents. Information in the pack is under continuous review so it can respond to changing needs.

A useful addition to the pack will be an access and facilities guide which has been prepared by the State Department for Planning and Infrastructure (DPI) and is currently due to go to print. Flagged in last year's Annual Report, the map is part of the DPI's TravelSmart initiative which is being targeted at a segment of the Town approximately north of Vincent Street. The map contains public transport, walk and bike information, plus at the request of the Town the DPI has accommodated a considerable amount of additional information. The Town has ordered additional copies in the DPI's initial print run, which is substantial, thus obtaining a supply for Welcome Packs at a very cost-effective price.



Since May 2003 the format of the CEO's newsletter to staff has been simplified and it now goes out on a fortnightly basis to every employee attached to each pay slip. Photographs of new staff are also included to make it easier for existing staff to recognise and welcome the newcomers. Initial feedback has been positive.

The *Town of Vincent News* which goes out quarterly to all residents and businesses continues to be a valuable communication tool, and the twice-yearly 'Have Your Say' inserts provide an easy response mechanism for the local community to use to raise issues of concern.

The Marketing/PR Officer continues to work in collaboration with the Information Technology Section on the content of the website, which also continues to be an important source of information for residents and ratepayers. As we go into the new financial year, a subscriber page is due to go online, whereby web users can nominate to receive advice on a regular basis about, for example, Agendas and Minutes.

Elections

An ordinary election was held within the Town of Vincent on 3 May 2003 to fill the office of Mayor, as well as to elect two Councillors for the North Ward and two for the South Ward. A plebiscite was also held to decide whether the position of Mayor should be decided by the Electors or Councillors. The results were:

ELECTIONS

Expiry of Term	5 May 2007
Total Electors	17,896
Participation Rate	37.1%

Candidate	Votes	Percentage	Expiry of term
CATANIA Nick	4,678	73.25%	5 May 2007
FRANCHINA Maria	1,708	26.75%	
Total valid votes	6,386	100%	

(2) COUNCILLORS – NORTH WARD

Expiry of term	5 May 2007
Total electors	8,635

Candidate	Votes	Percentage	Expiry of term
CHESTER Simon	*	*	5 May 2007
FARRELL Steed	*	*	5 May 2007
Total valid votes	0	100%	

* Both candidates elected unopposed

(2) COUNCILLORS – SOUTH WARD

Expiry of term	5 May 2007
Total electors	9,290
Participation Rate	37.16 %

Candidate	Votes	Percentage	Expiry of term
CONNELLY Paul	530	8.55 %	
MAIER Dudley	1,023	16.50 %	
TORRE Maddalena	1,027	16.56 %	5 May 2007
BUCKELS Matt	450	7.26 %	
LAKE Sally	1,219	19.66 %	5 May 2007
GERONIMOS Nick	835	13.47 %	
GRANT Peter	511	8.24 %	
JEFFREYS Elena	271	4.37 %	
HALL Kate	335	5.40 %	
Total valid votes	6,201	100 %	

Election type: Plebiscite

Question: Which method of filling the office of Mayor do you prefer?

Responses	Votes	Percentage
Elected by Electors	5,632	90.63 %
Elected by Councillors	582	9.37 %
Total valid votes	6,214	100 %

Citizenships

The Town conducts citizenship ceremonies on behalf of the Department of Immigration and Multicultural Affairs. This involves preparing administrative paperwork, contacting recipients and hosting the ceremony.

During the year, three citizenship ceremonies were held with a total of 88 recipients. In addition, 36 people became Australian citizens in private ceremonies conducted by the Chief Executive Officer and the Mayor. A total of 124 residents became Australian citizens.

Senior Officers

The major responsibilities of the Executive Management Team are:

- Developing specific strategies to support the adopted strategic direction;
- Overseeing the preparation of the annual budget in conjunction with the Town's operational areas; and
- Monitoring the progress of each of the Town's operational areas towards attaining identified corporate goals, financial targets and non-financial performance indicators.

The Executive Management Team meets formally each week.



Executive Management Team

<p>John Giorgi B.App.Sc. (Env Health), FAIEH, MLGMA, JP Grad. Cert. Public Sector Mgmt CHIEF EXECUTIVE OFFICER</p> <ul style="list-style-type: none"> • Town Management • Elected Members Liaison • Council Meetings • Civic Functions and Catering • Citizenship • Strategic Planning • Policy Formulation and Local Laws • Economic Development • Public Relations and Marketing • Human Resources Management 	<p>Rick Lotznicher NZCE (Civil), Grad.Dip.Eng., MIPWEA EXECUTIVE MANAGER TECHNICAL SERVICES</p> <ul style="list-style-type: none"> • Engineering Services • Parks Services • Waste Management • Works Depot • Fleet Management • Plant/Equipment 	<p>Mike Rootsey CPA, B.Bus, Post Grad (Accounting) EXECUTIVE MANAGER CORPORATE SERVICES</p> <ul style="list-style-type: none"> • Community Development and Administrative Services • Financial Services • Beatty Park Leisure Centre • Information Technology Services 	<p>Robert Boardman P.Grad Dip Hlth Admin (Curtin), MAIEH, MLGMA. EXECUTIVE MANAGER ENVIRONMENTAL AND DEVELOPMENT SERVICES</p> <ul style="list-style-type: none"> • Planning and Building Services • Health Services • Law and Order Services • Library Services
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Managers

Des Abel

Planning and Building Services

Elizabeth Scott

Library Services

Jacinta Anthony

Community Development and Administrative Services

Natasha Russell

Financial Services

Maureen Gallagher

Human Resources

Jim MacLean

Law and Order Services

Deon Brits

Acting Manager (1.7.02-28.2.03)
 Manager (from 1.3.03)
 Health Services

(late) Greg Squire

Manager (1.7.02-28.2.03)
 Health Services

Deb Vanallen

Beatty Park Leisure Centre

Dale Morrissy

Acting Manager (2.9.02-30.6.03)
 Beatty Park Leisure Centre

Jeremy van den Bok

Parks Services

Craig Wilson

Engineering Design Services

Michael Yoo

Information Technology

Corporate Services

EXECUTIVE MANAGER

Mike Rootsey

Financial Services

Manager: Natasha Russell

Financial Services aims to continue to provide and improve financial management for the Town of Vincent. The preparation of the annual budget and the annual financial statements are the major outcomes for the service area, which strives to provide timely and accurate financial information whilst meeting statutory obligations and customer expectations. Financial controls are regularly reviewed to ensure data integrity.

Statutory Reporting

The 2002-2003 Annual Budget was adopted at the Special Council Meeting on 9 July 2002. Budget performance is closely monitored and this year two budget reviews were undertaken.

The annual financial statements for the year ending 30 June 2003 received an unqualified report from the auditors. The Principal Activity Plan for the period 2002–2006 was also well received and is displayed for reference in the Local Government Department's Library.

Rates

Rates are the principal source of revenue to the Town. The pie charts at page 56 illustrate that General Purpose Funding represented 68 per cent of total operating income. Total rates collected during the year was \$12,317,609 and 4.36 per cent of rates were outstanding as at 30 June 2003. Macquarie Collection Agency was contracted throughout the year and, due to the combined actions of staff and Macquarie, the collection rate has been high.

For 2002-03 the Town of Vincent adopted a single general rate of 7.68 cents in the dollar of Gross Rental Value of the property and a minimum rate of \$435 applied. The Town's rates are competitive in the metropolitan region.

Corporate System

The implementation of the new Corporate System went according to schedule, with the core financial modules as well as animals and infringements going 'live' on 1 July 2002. Since that date eServices, Bank Reconciliation, Bin Registers and Swimming Pool Registers have been implemented. Health Registers and the Human Resources module have commenced the process and are in the initial stages of implementation.

Organisational Review

One of the terms of reference for the Review was the financial accountability of the Town of Vincent. The findings of the Organisational Review reported that 'the consultants consider that the Town has sound

financial systems and procedures in place. The Town has been compliant over recent years in regards to the Local Government Act, Finance and Administration Regulations, and with other legislative requirements.'

Community Development and Administrative Services

Manager: Jacinta Anthony

Community Development and Administrative Services works in partnership with various stakeholders including the local community, other service providers and spheres of government to secure the best solutions to meet identified needs.

This year, the process of attempting to measure the social value of services provided by the team has continued. The information gathered serves to provide a good foundation for the future direction in conducting appropriate social research and developing a strategic social planning process for the Town. Investment in demographic data has also been made to enable synthesis of data and needs analysis to plan for the evolving needs of the Vincent community.

Information Dissemination

A range of Community Services Information and events directory is available over the website. Service directories for seniors, families and people with disabilities are available from the Administration and Civic Centre. The Community Services Data Base has been updated and should be available to the public shortly.

Community Events

In October 2002 more than 80 Vincent Pioneers were honored as part of the Pioneers Lunch organised during Seniors Week in the Town of Vincent Function Room. Also featured was a display on the 'Women of Vincent' set up by the Local Studies Librarian. 'Viva Vincent' was held at Braithwaite Park in November 2002 and featured performances and activities that celebrated the cultural diversity of the community. Family Week was celebrated in May 2003 in Braithwaite Park, Mount Hawthorn. Local precinct groups and the Mount Hawthorn Playgroup assisted with the promotion of the event.



Viva Vincent: Ziggy (of group Ziggy Bey Jan) sets the pace for the rest of the entertainment.

Corporate Services



Viva Vincent: the colourful Sambanistas get feet tapping.

Community Programmes

Members of the Vincent Seniors Group continue to meet with the Community Development Officer once a month to plan regular outings, activities and information sessions for seniors. The outings are still extremely popular, while the seniors continue to build on their friendships and provide support to one another outside the organised activities.

Val Corey, one of the seniors involved in the Vincent Seniors Group, has been assisting with the organisation and running of the outings on a volunteer basis for the past three years.

In partnership with the Fire and Emergency Services (FESA), the programme to provide and install smoke alarms for Vincent Seniors and persons with a disability has continued. The partnership formed between the Town and Volunteer Task Force to change the batteries in smoke alarms for seniors referred by the Town is also working well.

Social Research

The final stages of the research project looking at services for families and children located in and nearby to the Town of Vincent has almost been completed. The research has also involved looking at where there may be gaps in services. The information gathered through face-to-face meetings and questionnaires sent to all child care centres, playgroups, toy libraries, programmes for three year olds, and child health centres, will be written up in a report for the Town.

Research into the needs of people with disabilities living in the Town has also been completed. The information collated will be used in looking at priorities within the Town for service development, including updating of the Access Strategic Plan and Disability Services Plan and identifying areas for further research.

The Town is working in partnership with Curtin University to progress a Seniors Strategy for the Town of Vincent. The objective and purpose of the Seniors Strategy is to assist the Town of Vincent to effectively plan for the service needs of seniors by developing a broad strategy for services for seniors living in the Town of Vincent. The project requires

the collection of data on the various aspects of living in a senior-friendly community, including pertinent information on social isolation, social support and life events, using a variety of existing standardised data collection measures.

Support for the Community

Through the Community and Welfare Donations Scheme, \$59,963.22 was granted to 27 groups and organisations providing community and welfare services to the Town's residents. Throughout the year requests for ad hoc donations from groups, organisations and individuals were provided as appropriate.

Sporting donations were made to individuals within the Town who are competing at state, national or international level, with a total of 18 donations made this year. The total contribution of \$4,200 was shared among the successful applicants.

Cultural Development Seeding Grants for not-for-profit groups that organise cultural events within the Town of Vincent to the benefit of residents were provided to eight groups sharing funds to a total of \$4,640.

The Town contributed over \$40,000 towards installing playing lights and shelters at the Forrest Park Clubrooms through the Community Sporting and Recreation Facilities Fund (CSRFF). This fund is administered by the Department of Sport and Recreation who contributes a third of the total project cost. This funding programme also contributed towards the installation of a bubble machine for the dive pool at Beatty Park Leisure Centre.

Youth

The Smith's Lake Mural Art Project is designed to coincide with the beautification of Smith's Lake and the implementation of the Wetlands Heritage Trail. The remuraling of the wall with images relevant to Smith's Lake will be a focal point for people of all ages to view the history and stories of the area through the images of the five young artists. The project concludes with a mural art exhibition at the PICA. The project has received \$12,000 in additional external funds from ArtsWA and CANWA.

As part of National Youth Week, the Town of Vincent Youth Advisory Council (YAC) developed X-Static, a time capsule project. The YAC received an additional \$1,900 from the Office for Children and Young People Policy to pay for an interpreter for one of the YAC members from the WA Deaf Society. The YAC developed a bi-monthly youth focused newsletter (The Town's Low Down) providing young people with up-to-date information and a link to their local YAC.

AmpFest (Clash of the Bands) was completed in March 2003, receiving \$9,000 in funding from Healthway. The AmpFest committee consisted of five local government authorities: the Cities of Claremont, Cambridge, Subiaco, Mosman Park and the Town of Vincent. Satellite Recording Studio and Xpress magazine also sponsored the event, which received 57 applications from young up-and-coming bands.

Corporate Services



School Holiday Programme: getting shipshape for the Swan.

The School Holiday Programme has been successful in providing local residents with affordable and accessible activities for their children. The programme promotes community cohesion and requires the parents to stay at the activities and enjoy a free morning tea or to participate with their children in the fun activities. The various activities are designed to ensure young children with a disability can also participate. AUSLAN interpreters are also available for young children who are deaf.

Recreation

Active Australia Day for 2002 was incorporated with Pets in the Park as well as a Mayoral Walk and was held on Sunday 27 October 2002. The venue was Beatty Park Reserve, corner of Vincent and Charles Streets, in North Perth.

The 2003 Anzac Day Service at Axford Park in Mt Hawthorn was a highly successful event with more than 500 people attending the event.

The Town of Vincent has celebrated Harmony Day for the past two years, this year with a film night held at Luna Outdoor Cinema. The event appealed to a range of people and was an opportunity to try something new in partnership with local groups. Harmony Week 2003 was held from Friday 14 to Friday 21 March.

The inaugural Mayoral Community Barbecue was held on Sunday 15 December 2002 at Banks Reserve and catered for community members and groups that have been involved with the Town.

Recreation Week is an annual event that provides existing sport and recreation clubs the opportunity to promote their club and programmes, and in 2003 was held from Monday 21 April to Sunday 27 April. Other activities listed were the Town's School Holiday Programme, as well as classes and workshops held in juggling and circus skills by Who What Why Where.

The Summer Concerts Series of 2003 had three free concerts spanning January to March. Bands performed at local parks and reserves in the early evening.

Arts

The Wetlands Interpretive Project has been progressed with the completion of stage one of the master plan which involved completing the sculptural works at Smith's Lake and Stuart Street Reserve. Close involvement with artists, Scitech, Town's staff and numerous contractors followed to plan and implement the artworks.

Stage two is in progress with the design and proposal for the Robertson Park stage of the trail undergoing community consultation. The structure is currently being built and will be ready in approximately two months.



Wetlands Interpretive Project: artwork model proposed for Robertson Park.

The final Hyde Park Mosaic Mural Playground has been completed, where a series of designs were created by students from Aranmore, Highgate and Sacred Heart primary schools in conjunction with artists Ricky Arnold and Bronwen Gray.

The Town of Vincent Art Award 2003 was held in June and received 225 entries. The prize money was restructured to be non-acquisitive, with more funds available for purchase. The winner of the 2003 Vincent Art Award First Prize \$2,000 was Ron Tapper, with a gouache painting entitled 'Cathedral and Offices', which the Town has since purchased. A total of 800 people viewed the exhibition.

The residents of Angove Street were given a series of options for artworks to be installed as part of the beautification project. Community artist Paul Caporn-Bennett was commissioned to complete a series of

Corporate Services

resin tiles with objects embedded in them representing the trade history of the street. Seven of these have been installed and residents' feedback has been positive.

Perth Modern School nominated two prospective recipients for the \$500 scholarship, which is given by the Town annually to a talented art student from a different local high school.

Community Arts

The Visible Walls project – a seat sculpture that incorporates a variety of images and self portraits of the young participants – has been recently installed at Braithwaite Park in Mount Hawthorn. This project involved a variety of local youth-focused organisations including Perth Modern, WA Deaf Society, Perth Inner City Youth Service and the Vietnamese Society.

Recently installed at Oxford Street Reserve is a seat and drinking fountain that were designed by local young artists with assistance from two mentor artists. The art forms represent the skating culture of the Headquarters youth facility.

The 2003 Visions of Vincent photographic award attracted 160 entries from residents and regular visitors to the Town. The competition was open for entries from the start of October 2002 until 20 December. The theme this year was 'Life in Vincent - capture it!' Prizes were presented to the winners at an award ceremony and exhibition launch held on Australia Day 2003 in conjunction with the Town's Australia Day Citizenship Ceremony.



Visions of Vincent: Bruce Bailey with his winning entry, "Dessert on Detention".

Universal Access

The Vincent Improved Access (VIA) Awards were held in December 2002 with the major award being presented to the Department of Training for implementing universal access improvements at Leederville TAFE. Certificates of merit were presented to the Oxford Hotel, City Housing, East Perth Football Club and WA Deaf Society. A collaboration with Recreation Network has included the presentation of the Recreation Network Community Group award at the VIA awards.

This is a unique initiative and extends the awards to recognise community groups who have ensured people with a disability are fully included in their programmes.

Work is continuing with the Property Maintenance section to progress the Access Audit. This is now on schedule for completion as originally outlined in the strategic access plan.

Partnerships developed with local organisations have ensured the Town gathers information about the needs of people living locally and has enabled development of joint initiatives which have improved access and services for people with a disability.

The Town worked closely with the WA Deaf Society to establish better access for people who are deaf and inclusion of people who are deaf in Town of Vincent events. Through the development of this partnership the seniors group and youth groups at the society have become involved in Town events.

Disability Services Plan Report 2002

The Town is committed to improving services and facilities for people with disabilities and this has been reflected in a number of initiatives in the past five years. The following report looks at actions taken with regard to meeting the outcomes of the DSP over the past year.

Outcome 1: Existing services are adapted to meet the needs of people with disabilities and their families

- > Ensuring access is provided is a priority at all Town of Vincent events.
- > The Disability Services Officer (DSO) liaises with all service areas to increase awareness of access issues and ensure that access is improved.
- > Interpreters provided at school holiday events and Youth Advisory Council meetings.

Outcome 2: Access to buildings and facilities is improved

- > The Strategic Access Plan is being updated in liaison with the Universal Access Advisory Group.
- > Access improvements are made in response to community requests, e.g. accessible toilet has been added to Mount Hawthorn Community Centre.
- > The Vincent Improved Access Awards were held in December 2002 with the major award being presented to the Department of Training for implementing universal access improvements at Leederville TAFE. Certificates of merit were presented to Oxford Hotel, City Housing, East Perth Football Club and WA Deaf Society.
- > The Access and Equity Policy is in place and is promoted to all service areas.

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- > Access is discussed at the planning stage for all Council buildings and facilities.
- > Private developers are required to meet basic access standards and also given information about enhanced standards. Town officers provide support to local businesses in looking at how to offer improved access to their facilities/services.

Outcome 3: Information about functions, facilities and services is provided in formats which will meet the communication requirements of people with disabilities

- > Brochures and documents state they are available in alternative formats on request and have been provided in Braille and large print to local residents.
- > The website continues to be developed and improved access has been included.
- > A range of community information is available on the website including information about services relevant to people with a disability.
- > When designing flyers and posters for events, consideration is given to the layout to ensure it is clear and easy to read, and flyers indicate events are accessible.
- > AUSLAN Interpreters are provided at Town of Vincent holiday programme activities to ensure people who are deaf can participate.

Outcome 4: Staff awareness of the needs of people with disabilities and skills in delivering advice and services are improved

- > Information circulated to relevant staff regarding developments in their areas with regard to access issues.

Outcome 5: Opportunities are provided for people with disabilities to participate in public consultations, grievance mechanisms and decision-making processes

- > Access Comment and 'Have Your Say' forms provide residents with avenues to offer feedback on disability issues.
- > Public consultations are advertised as being available in alternative formats, people are able to respond via email and able to contact the relevant officer or DSO for support if necessary.
- > Staff are aware of how to respond to requests for information in alternative formats.
- > Research has been conducted on the needs of residents in the Town and will be used to design suitable programmes.

Outcome 6: Provision of services which meet the specific needs of people with disabilities

- > The Town has a Disability Services Officer who is able to offer support to residents looking for services and also able to advocate within Council on service developments.

Outcome 7: Provision of welfare advice and support to people with disabilities and their family/carers

- > Community Development Information brochure includes information on DSO, the role and how to contact DSO. DSO is also promoted in the Town of Vincent newsletter.
- > DSO continues to develop partnerships with local agencies which ensure that advice and support is provided to people.
- > Community database has been updated and includes details of many disability related services; new contacts are added as necessary on an ongoing basis.
- > A number of community workshops have been held to offer information to local residents.

Halls and Reserves

A total of 5,323 phone and front counter enquiries were received in relation to halls and reserves, which has more than doubled since last year. This can be attributed to the interest created by the recently refurbished North Perth Town Hall and North Perth Lesser Hall and the increasing popularity of soccer in the Town of Vincent.

The Town has 16 reserves available for hire with an average of 11,000 users per month. A substantial percentage of the users are from junior clubs who are not required to pay hire fees under Council policy.

There are seven halls available for hire which accommodate an average of 5,000 users per month. Booking activity has increased with the refurbishment of the North Perth Town Hall and North Perth Lesser Hall, and Administrative Services now has 47 regular hall hirers.

Leederville Gardens Retirement Village

Full time management of Leederville Gardens Retirement Estate by the Town commenced in the 2002-03 financial year. A number of new initiatives were started including amending the existing constitution, implementation of fire safety procedures, and implementation of a risk management plan. The Town of Vincent also donated a computer to the residents and the Board purchased a piano for the common room.

Information Technology

Manager: Michael Yoo

Records Management

The 2002-03 financial year has seen an increase of 30 per cent in the volume of records being managed by this service area, due to the increase in development activities at the Town.

The Records Management System application was upgraded to ensure that the Town meets its customer expectations and legislative requirements with regard to Record Management.

The Town has now developed a draft record-keeping plan in conjunction with several councils. This plan is now being implemented to comply with State Records Act 2002, which will become effective in March 2004.

Freedom of Information

Any person can make an application for the release of documented information held by the Town, subject to the provisions of the Freedom of Information (FOI) Act (1992).

Complementary to the FOI Act, the Town has a policy of complete co-operation with someone who is seeking information. This policy includes attempting to provide an applicant with all the documents they need without having to lodge an FOI application, thus saving them time and money. However this policy does not extend to information about staff, information that would jeopardise the privacy of other members of the community, or information that is commercially sensitive or a legal nature.

This year there have been 12 FOI requests, which is one less than the previous year.

Information Technology

The Information Technology Service area completed a number of major projects which included implementation of new servers in addition to the network, telecommunication administration, and PC support.

The major projects and tasks completed in the year are as follows:

- Four new servers were implemented to replace outdated hardware.
- Server operating system was upgraded from Windows NT 4.0 to Windows 2000.
- Desktop operating system was upgraded to Windows XP.
- The Town has agreed to a corporate licensing scheme for use of MapInfo and associated applications.
- The Town's web site has received ongoing development throughout the year.
- A secure network has been deployed to protect sensitive data by implementing a DMZ (Demilitarised Zone) in the network.

- An internal service level agreement was developed and implemented to provide best practice service to the Town.
- The section co-ordinated a number of training sessions throughout the year as part of the ongoing commitment of the Town to maintain and improve the IT skills of their employees.
- Upgrades were made to the Town's infringement management system, local area network, enterprise fax sharing system and standard office applications.
- IT staff developed and implemented an online purchase order number system.
- A graffiti management system was developed and implemented to assist in collecting information about graffiti.

Beatty Park Leisure Centre

Acting Manager: Dale Morrissy

The year 2002 was a milestone for Beatty Park with the Centre celebrating its 40th birthday. A week of events was organised from Monday 18 to Sunday 24 November 2002, culminating in an open day on the Sunday attended by more than 2,500 people.



40th Birthday: Mayor Nick Catania and Beatty Park Leisure Centre Manager Deb Vanallen cut Beatty Park's birthday cake.

Over the year Beatty Park Leisure Centre maintained its status as a highly respected venue in the leisure industry. The Centre has prided itself over the years in achieving industry best practice in all aspects of the operation including strategic and business planning, programme and event innovation, customer service delivery, human resource management, asset and risk management, financial management, and the application of new technology.

As part of the Centre's commitment to preventative maintenance, ongoing building upgrades and enhanced safety measures, the following works were undertaken during the year.

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- Conversion from chlorine gas to liquid chlorine for swimming pool disinfection;
- Installed safety glass in all walkways;
- Installed safety handrails around the shallow areas of the leisure pool and replaced the ones to the main slide;
- Installed a bubble machine in the dive pool to assist divers learning new dives;
- Installed a new spa for peak times as well as upgrading the old one;
- Repanelled the sauna and retiled the steamroom;
- Installed 2.5 metre lifeguard tower; and
- Purchased semi-automatic defibrillator



Eagle eye lookout: the new 2.5m lifeguard tower.

Aquatic Programmes and Activities

The Centre continues to offer indoor and outdoor heated water space catering to elite swimmers, general lap swimmers and also those just simply wanting to have some fun. The indoor water playground is an ideal area for families with young children.

Beatty Park Leisure Centre continues to play a major role in swimming education in WA. The Centre's Swim School had a stable year with further enhancements to the fully computerised booking system and further expansion of its school holiday programme.

In the 2003 summer season, the Centre hosted 20 school carnivals and a range of club-based competitions. Thousands of Perth children participated in the successful In-term and Vacation Swimming classes throughout the year.

The youth disco, known as 'Splashdance', is a regular event on the Centre's calendar. It is held monthly on Friday nights in the indoor pool hall and is hosted by either a DJ or live band. Between 200 and 300 children attend each event.

Health and Fitness Programmes and Services

Beatty Park's health and fitness programme area introduced the Les Mills 'Pump' programme and Pilates which both proved to be extremely successful, despite competition from other providers in the Centre's immediate catchment areas.

Personal training and massage numbers have continued to increase this year due to a strong commitment by instructors to meet patrons' needs.

The membership is at its highest level in Beatty Park Leisure Centre history, thanks mainly to strong sales during the 40th birthday celebrations and other ongoing marketing strategies.

Retail Shop, Café and Crèche Service

Beatty Park's retail shop had another successful year. Its diverse range of products from recognised suppliers ensured year-round sales and customer confidence in quality and service. A well-marketed sales programme was adopted to reduce stock levels.

The Café delivered an affordable range of food and beverage items to Beatty Park Leisure Centre's patrons in an efficient and hygienic manner.

Beatty Park Leisure Centre's Crèche service continues to be highly regarded as a safe, friendly and secure venue for children. On-site child minding gives parents a valuable opportunity to have some time out for them to exercise.

EXECUTIVE MANAGER**Robert Boardman**

Law and Order Services

Manager: Jim MacLean

Parking General

The number of parking infringement notices issued during the 2002-03 financial year was 13,764 to a total value of \$638,350. This shows a very slight increase in number, but substantial increase in value from the 2001-02 figures of 13,433 infringement notices to a value of \$589,734. The five offences for which most infringement notices were issued are as follows:

- Stopping longer than time allowed – 3,377 Notices
- Parking in area set aside for other persons – 2,760 Notices
- Not clearly displaying a current ticket – 2,639 Notices
- Stopping in a Clearway – 965 Notices
- Stopping in a No Standing area – 730 Notices

Other services provided by Law and Order Services Section are:

Car Parks

There are a total of sixteen car parks which are under the control of the Council; of these six currently attract a day-time parking fee, and four attract a night-time fee. The Barlee Street Car Park has free parking during the day-time period; however a night-time fee is applicable.

In the North Perth area, Wasley and View streets car parks have been upgraded to increase the number of parking bays, and also improve the lighting. A new three-hour time restriction has also been introduced. Both car parks are now landscaped to improve the amenity.

The Avenue Car Park in Leederville has now been upgraded and re-configured, creating 87 additional parking bays within this area. The unrestricted time period from noon to 8pm Saturday and Sunday has also been amended to include the one-hour restriction during this time.

Parking for persons with a disability

In response to a number of requests from persons with disabilities, the Town and ACROD undertook a pilot scheme to provide additional parking facilities. The Town introduced a number of standard-sized parking bays, called 'ACROD 2.5 Bays', into Frame Court Car Park for use by holders of current ACROD Permits only.

Animal Control

There are 2,147 dogs registered in the Town of Vincent. There have been 19 dog attacks recorded in the past year; 12 on people and seven on animals. Two of the dogs involved in the above attacks were surrendered for destruction.

During the year 73 infringement notices and 112 warning notices were issued. By far the most common issue with regard to dogs is 'not held on a leash'. Also 16 of the total penalties applied were infringement notices issued for dog attacks. There is an overall increase in the number of infringements and warnings issued for offences by dog owners.

Information pamphlets explaining the responsibilities of animal owners and listing the free exercise areas are available for members of the public.

Litter Control

Most shopping centres in the Town of Vincent area now participate in a trolley removal and recovery service. Trolleys are normally collected by the contractor three days a week. The number of trolleys collected is greatly reduced and complaints in this area are now minimal.

Rangers have adopted a more pro-active role in the area of discarded cigarette butts from vehicles and a total of 76 contacts have been made in this regard, with 48 infringement notices being issued. A number of infringements and warnings have also been issued for the offence of 'Illegal Bill Posting'.

Display of Items on a Footpath

The Town of Vincent Local Law Relating to the Display of Items on a Footpath has been in operation for the past three years. The Town of Vincent is the only local government in Western Australia to have introduced legislation which permits advertising signs to be displayed on a footpath.

Over the past twelve months there have been six new applications for the Display of Items on a Footpath. In the preceding year, fifty new applications were received, most of which have been given approval. The remaining applications were assessed by the Rangers prior to being granted a licence.

Community Policing/Security

The issue of crime prevention and safety and security consistently emerges as one of the areas of most concern in the community. It has been identified, however, that no one agency should tackle this issue alone. It must be an integrated approach identifying what the issue is and who most appropriately should be the primary agency to address issues. No one solution is necessarily appropriate and it has been found that to effectively deal with an issue, multi-faceted strategies need to be developed.

Environmental and Development Services

The Town has established strong and effective partnerships with a number of integral agencies and other local authorities and it is through this network that the Town can provide a holistic and relevant response to issues of community safety.

Prostitution

For a number of years, there has been an identified problem associated with the increasing numbers of street prostitutes operating in the Perth and Highgate areas. To respond to this issue the Town has entered into a partnership with the WA Police Service. The Perth Prostitution Team has been established to deal specifically with the issue of street prostitution and to establish a line of communication with the community, Police and Council.

Safety and Security

In keeping with the changes that occur within society, the role of the Town's Rangers has also changed. As the need for the community's personal security and the protection of their property increases, the Rangers have been asked to pay attention to parks, rights of way and other public places. This is carried out in liaison with the Police Service to ensure that, where possible, Police Officers are available to provide the necessary assistance. In many cases this Ranger presence has reduced the incidence of antisocial behaviour and is improving the amenity of the surrounding areas.

The Safer Vincent Co-ordinator is active in developing strategies and initiatives such as 'Backpack Safe'. Both the State and Federal Government Tourism Ministers have shown an interest in further developing the 'Backpack Safe' concept into a Western Australian or national programme.

The Town has been successful in obtaining grant funding to provide a safety programme for primary school children called 'Safe Steps' which will reinforce the protective behaviours and safety message for years 4 and 5 children. The second programme is a series of seminars for the African and Vietnamese Communities.



Rangers: Checking that all's well in one of Vincent's many parks.

Burning/Smoke Nuisances

The Town's Local Law relating to Health prohibits the burning of rubbish and refuse or other material on the ground at all times of the year. This is dealt with during business hours by the Health Services Section, but all other calls are dealt with by Rangers. As a result, the Law and Order Services Section received 14 after-hours complaints. All were dealt with by the Rangers who obtained compliance in each case.

Abandoned Vehicles

During the 2002-03 period, 267 abandoned vehicles were investigated, resulting in 55 being towed away and 212 being removed by the owner.

Bush Fire Hazard

One hundred fire hazard complaints were received during the year, none of which required the issue of infringement notices. In each case, Rangers provided appropriate education and obtained compliance from owners or occupiers of the properties.

Syringes/Needles

The incidence of discarded syringes and needles in public places continues to be a serious issue and staff are called upon to collect such items fairly regularly. In the past 12 months, a total of 557 syringes/needles has been collected and disposed of by Rangers, Environmental Health Officers, Engineering staff and Parks staff. The number of discarded syringes/needles being collected each month has reduced over the year, partly due to the Town providing a number of disposal containers in car parks, toilets and other public places, and partly due to the vigilance of the Rangers, Police and other agencies.

State Emergency Services

The Town of Vincent is one of the sponsors of the Northshore Unit of the State Emergency Service. The Emergency Operations Centre for this Unit is situated within the Town of Vincent boundaries. This is a voluntary organisation whose personnel are trained to assist throughout the state in times of storm, cyclone, flood and earthquake. They are also heavily involved in searches for missing persons.

The Unit has been operational on 87 occasions over the 12 month period, most recently when a major storm swept through the metropolitan area causing extensive damage to roofs and properties in the Wembley area. The Unit has also given assistance and provided personnel for bushland searches outside the metropolitan area. The Unit has also been deployed to assist with problems in the South West. The Town's Manager Law and Order Services, Jim MacLean, is the Deputy Local Manager of the Unit.

Library Services

Manager: Elizabeth Scott

This has been a busy year for this library and staff, and the support and team spirit of the staff in continuing to provide a first rate library service is acknowledged.

Information Services

A total of 2,274 new members have enrolled, of whom 58 per cent are local residents; evidence of community support of the Library. Staff have handled 10,408 enquiries, the majority pertaining to author or title information. The State Library of Western Australia (SLWA), recognised our continued growth in membership and usage and increased our stock allocation. Library Services hopes to achieve State Library standards by the end of 2003. By purchasing best sellers, magazines and other high demand items, the library has ensured that members have access to current and popular material.

Local Studies and History

The Local Studies Collection now comprises 94 oral histories and transcripts, 1,100 photographs, 332 books and unpublished documents and 3,525 newspaper articles. Interviews are continuing on the Men of Vincent Project, the Wetlands Trail Project, and other general interviews. One special interviewee was Mrs J Spence, wife of the Beatty Park Construction Manager, who generously allowed copying of her husband's scrapbook of the project. Another was Mrs M Williams, daughter of Pte Porter of Anzac Cottage; information, memorabilia and photos she supplied were used to create an Anzac Day display. The family, who now live in Bunbury, were very moved when they visited the library to see the display. Valerie Everett, the 2002 Local History Awards winner, presented an afternoon discussion about her book about the Paddington Ale House called 'Seventy Years of Cheers', which was published in December 2002.



Local History Awards: a 1940s image of the Mt Hawthorn Hotel, now the Paddington Ale House and subject of the winning entry.

Housebound Readers Service

The Library continues to deliver books and community services information to 146 individual housebound members and nine institutions. This has continued to be a much valued and appreciated service, catering mainly for senior members of the Town's community.

To celebrate Seniors Week 2002, Mrs Helen Schroeder addressed 41 guests, including housebound members, on her late husband's book 'Last train from Vienna'.

Languages other than English

Materials in languages other than English (LOTE) are available for Library members whose first language is not English. Catering for adult literacy students and tutors is the 'Read, Write Now!' collection. Special needs can be catered for upon request. The Library is committed to supporting the International Decade of Literacy.

Children's Services

A total of 2,368 children attended the 84 story time sessions for pre-schoolers, whilst free school holiday activities were well attended. Of particular note was the 'Mission: seek and survive' summer reading programme, based on a State Library of Western Australia programme and attracting 140 children. In Children's Book Week, school classes were invited to attend workshops with West Australian author Louise Schofield, who impressed teachers with her ability to keep 'even the boys' interested and involved.



Story time: Young people's services senior librarian, Reid Champion, reveals his musical talents.

Environmental and Development Services

Health Services

Manager: Deon Brits

Overview

The objective of the Health Services Section is to address a range of generic environmental health issues, and to identify emerging issues in order to safeguard the health, safety and well-being of the Vincent community, visitors to our Town, and the inner-city environmental liveability. This section includes property maintenance of Council-owned properties.

Using available resources, Health Services works in partnership with various internal and external stakeholders to enhance public health and the general urban environment to meet community expectations and state, national and international environmental health standards.

Programmes

Food Safety

Food Premises Inspections and Food Safety Assessments are conducted at food establishments to monitor food handling and maintenance practices in accordance with the relevant food hygiene and safety standards. A total of 190 eating houses including restaurants, dining rooms, tearooms and take-away premises were licensed during the year, together with 46 alfresco dining establishments. In addition, there are seven fish processing establishments, one smallgoods manufacturer and 28 butchers. There are a further 84 food-related food premises that do not require a Health Services licence.

Microbiological and Chemical Sampling

A total of 133 samples were submitted for microbiological or chemical analysis to the Local Government Analytical Analyst or to the State Health Laboratory Food Hygiene Section (Path Centre). During the previous financial year 141 samples were taken. Of the 133 samples submitted, 29 were directly related to complaints received by the Town's Environmental Health Officers. The Town has continued to participate in the WA Food Monitoring Group. Recent sampling included imported oriental foods and gluten-free products. Sampling was representative with ten local authorities participating, and the majority of results being highly satisfactory.

Food Recall Notifications

The Health Department of Western Australia issued 56 food recalls, 33 of which required Environmental Health Officer action to ensure the removal of the non-compliant, adulterated or incorrectly labelled food products.

FoodSafe Training and Accreditation Programme

Environmental Health Officers have continued their promotion of the nationally recognised FoodSafe programme. This basic food handler training package targets all food establishments within the municipality and helps proprietors ensure the food they serve to customers is safe, hygienic, and of an appropriate quality. There are currently 20 FoodSafe accredited premises within the Town, including a school canteen, nursing homes, Meals on Wheels, child care centres, restaurants and various other food service establishments.



The FoodSafe logo: look out for it when choosing food establishments.

Accommodation Control – Lodging Houses and Substandard buildings

Accommodation facilities including dwellings, 24 lodging houses, hotels and motels are required to provide and maintain adequate standards of hygiene and safety. Health Services' focus is directed towards ensuring that buildings are initially designed or upgraded to a standard that encourages the facility to be appropriately maintained and operated in a manner that protects the health and safety of its patronage. Complaints regarding substandard buildings were investigated that led to a total of 39 properties being listed on a Substandard Buildings Register for ongoing monitoring.

Water Quality Control

Health Services conduct regular routine microbiological, physical and chemical testing of public swimming pools in accordance with the Health (Swimming Pool) Regulations 1964. A total of 162 samples were submitted, with the majority of samples meeting the required microbiological and chemical standards.

Infectious and Notifiable Disease Control

In 2002-03 the Health Department of Western Australia advised the Town's Health Services to investigate the following notifiable cases of infectious disease.

Salmonellosis	2	Campylobacteriosis	6
Giardiasis	4	Cryptosporidiosis	2
Shigella	1		

- A total of 15 notifiable diseases were reported in 2002-03, which is greatly reduced compared to the 46 of the previous financial year.
- Immunisation was provided to 224 children who attended the Town's four child health clinics and 105 school children at six local primary schools. Fifty-nine staff members were also immunised against influenza.

Alfresco Dining

The Town's Alfresco Dining Policy was reviewed in 2002. The reviewed policy includes the delineation of alfresco dining areas with brass plates. It is envisaged that the existing 46 premises will be retrofitted with plates over the next financial year, and installation of new premises will occur at the time of establishment.

Environmental Health Service Requests/Complaints

Health Services provides information to potential purchasers of a premises or business when a 'Property Enquiry' has been lodged. Information regarding outstanding health orders and any relevant health licence required for a premises is given (i.e. eating house, lodging house).

- Approximately 1,175 property enquiries;
- Around 1,400 general requests relating to poor accommodation, overgrown vegetation, vermin, alleged food poisoning, food quality complaints, smoky chimneys, discarded needles, and odour complaints.
- Approximately 200 requests for rodent baits, and approximately 400 requests for information relating to rodents and their eradication.
- Four Health Notices were issued for a variety of nuisance activities.

Environmental Noise Control

Alleged unreasonable noise and sound disturbances continue to be a significant source of complaints, particularly from residents in high-density settings. Subsequently, Health Services impose various noise control measures including Noise-Specific Building Conditions requiring Noise Management Plans and, if justified, the issuing of Noise Abatement Directions, Warning letters and Infringement Notices to minimise/deter the occurrence. Health Services actioned 351 noise complaints and around 200 noise queries during the year. These were mainly related to amplified music, air-conditioner noise, building construction noise, public events and roosters.

The majority of complaints were resolved by personal approach, oral and written directions, and mediation. Three Noise Abatement Directions were issued under the Environmental Protection Act.

Public Buildings

Health Services undertake routine assessments of public buildings, including late night inspections, in accordance with the Health (Public Buildings) Regulations 1992. In addition, all public buildings have recently been encouraged to install hard-wired smoke alarms in the interest of public health and safety.

Health Promotion

During the past year health promotion has been provided to staff, residents and proprietors, and involved the following issues.

- Mental Health;
- Breast Screening Awareness Campaign;
- Drink Spiking Presentation;
- Public Building Smoke Alarm Survey; and,
- Ongoing participation in the Health Promotion Network Group.

In addition, the Town's Health Services website has recently been updated with new Health Fact Sheets on topics such as Rodents, Poultry, Noise Control, Severe Acute Respiratory Syndrome (SARS), Rainwater Tanks, and Greywater Reuse.

Needle and Syringe Programmes, including the Discarded Needle Collection Service, are a successful public health strategy aimed at reducing the transmission of infections such as hepatitis B, hepatitis C, and HIV/AIDS. The vast majority of needles and syringes distributed are disposed of properly; however, sometimes improperly discarded needles and syringes are found in the community. The collection service was continued at 35 rigid sharps containers strategically located throughout the Town. A total of 66 inappropriately discarded needles were collected and disposed of by Environmental Health staff.

Pest Control

Rodents such as rats and mice are endemic in the metropolitan area, and control poses an ongoing commitment from individual households, businesses and Health Services to minimise food sources and harbourage. Rodenticidal bait was issued to 200 premises in the Town. Numerous inquiries were also received, and subsequently fact sheets on the control of vermin were issued to residents.

Special Events and Temporary Food Stalls

During the twelve month period a number of fairs and festivals were held. The Town's Environmental Health Officers inspected and issued permits to all food vendors servicing the events.

Capital Works and Specified Building Maintenance Programmes

One full-time Property Maintenance Officer is responsible for undertaking selected capital, specific and general building maintenance works at 62 Council-owned properties. Repair/upgrade works were identified from regular building maintenance inspections. Many upgrading projects were undertaken with the Property Maintenance Officer's direct or indirect involvement, as indicated in the following selection of specific maintenance and upgrade works:

Environmental and Development Services

- Disability (universally) accessible toilets or ramped access were provided at five properties;
- Major building repairs/repaints were performed at fourteen premises;
- Restoration of Lee Hop's Cottage;
- Building extensions at Berryman Playgroup;
- Greens floodlighting at Forrest Park Clubrooms; and
- Emergency evacuation upgrades to Council-owned buildings.
- Numerous operational maintenance items were conducted daily for the necessary upkeep of building and property assets, in addition to the above selection.

Planning and Building Services

Manager: Des Abel

The objective of Planning and Building Services is to plan and create a multi-dimensional sustainable environment that respects and grows from its past and effectively embraces the community needs of today and tomorrow.

Planning Services

Activity

A total of 460 Planning Applications was received during the year. This was a decrease of 21% from the previous year.

The Planning Applications comprised the following:

- 386 development applications
- 17 new home occupations
- 4 renewal home occupations
- 7 applications for demolition only of existing buildings
- 46 applications for demolition of existing buildings including redevelopment.

Planning Appeals

Where Council exercised discretionary power under the Town Planning Scheme, its decisions were subject to a right of appeal by applicants to the Minister for Planning and Infrastructure or the Town Planning Appeal Tribunal.

- Twelve appeals were lodged against decisions of Council: a rise of 20 per cent from the previous year. Of those, one appeal was lodged with the Minister and eleven with the Tribunal.
- The one appeal lodged with the Minister was upheld. In terms of the appeals lodged with the Tribunal: one was dismissed, five withdrawn (including three via mediation and two via subsequent Planning Approval), and five are pending determination.

Heritage Management Projects

The district survey and review of the Municipal Heritage Inventory (MHI) continued to progress well. The Town continued to prepare heritage assessments of properties to establish their heritage significance. This allows the Town and other decision-makers to have due consideration of the heritage significance of the properties and guide future heritage management and development of the properties.

The Town completed the following projects:

- Conservation works at Perth Oval Main Gates
- Interior conservation works at North Perth Town Hall (Main Hall and Lesser Hall)
- Conservation of Lee Hop's Cottage at 176 Fitzgerald Street as a joint initiative with Central TAFE Aboriginal Programs
- Hyde Park conservation plan
- Brookman Street and Moir Street development guidelines
- Analysis and cataloguing of Old Bottleyard artefacts
- Interpretive signage at North Perth Town Hall, Birdwood Square, 245 Vincent Street, Leederville Oval and Lee Hop's Cottage
- Conservation and framing of panoramic photograph of Hyde Park and maps



Perth Oval Main Gates: restored to former glory.

The Town conducted its annual Building Design and Conservation Awards to recognise the different sectors in the community that contribute to the built environment.

The Town continued to contribute to the Western Australian Local Government Association Low Interest Loan Scheme.

Strategic Planning Projects

A number of special projects were in operation throughout the year. These included the completion of the Cities for Climate Protection Strategy, review of the Trees of Significance Inventory, and various amendments to Town Planning Scheme No. 1 and associated Policies.

Town Planning and Development Act Notices

Notices were served for unauthorised uses and works on three separate properties under the provisions of the Town Planning and Development Act and the Town's Town Planning Scheme. Two notices were complied with and one was addressed via a retrospective Planning Approval.

Building Services

Activity

A total of 519 Building Applications was received during the year. This was a 6 per cent decrease to the previous year.

The Building Applications comprised the following components:

- 408 Building Licences
- 53 Demolition Licences
- 19 Sign Licences
- 13 Swimming Pool Licences
- 26 Strata Certificates

Total value of approved constructions was \$54,551,136; a rise of over 10 per cent over the previous year.

Building Appeals

This year no appeals were lodged against a Building Licence condition.

Local Government Act Notices

Notices were served for unauthorised works and dangerous structures under the provisions of the Local Government (Miscellaneous Provisions) Act (1960).

Four notices were served on unauthorised construction of structures; two complied with the notice, two were appealed against and both appeals were upheld.

Four notices were served on variation from the approved plans of the Building Licence; two complied with the notice, one was addressed via a retrospective Planning Approval, and one was appealed against and the appeal was upheld.

One notice was served on the owner of a dangerous structure. The dangerous structure is pending legal action.

One notice was served for a neglected building and another for dilapidated building in terms of the same property. Both notices are pending legal action.

One stop work notice was served and this was removed following approval being granted for the works.

Technical Services

EXECUTIVE MANAGER

Rick Lotznicher

Engineering Services, Waste Management and Works

This section is responsible for the construction and maintenance of the Town's infrastructure including roads, footpaths, drainage, rights of way and streetscape improvements. The section is also responsible for the collection of household refuse.

CAPITAL WORKS IMPLEMENTED DURING 2002-03 INCLUDED:

Footpath Slab Replacement

The 2002-03 financial year was year six of the programme to replace and upgrade old slab footpaths within the Town with either cast in-situ concrete or brick paving. A total of \$350,000 was allocated for this purpose and approximately 6.5 km of slab footpaths were upgraded throughout the Town.

Road Resurfacing and Rehabilitation

An additional \$290,000 was allocated for road resurfacing and rehabilitation on local roads as part of Council's ongoing road upgrading programme.

Federal Roads To Recovery Projects

In 2002-03, \$127,000 of Federal Roads To Recovery funding was used to resurface the following roads:

- Joel Terrace, Mt Lawley – Gardiner Street to Pakenham Street
- Federation Street, Mt Hawthorn – Anzac Road to Berryman Street
- Chelmsford Road, Mt Lawley – William Street to Beaufort Street

Rights of Way (ROWs)

In accordance with Council's adopted programme, a further nine Town-owned ROWs were upgraded to a paved and drained standard at a total cost of approximately \$320,000. In addition the Town upgraded several ROWs for private developers and carried out minor maintenance works as required on a number of other ROWs.

Maintenance Works

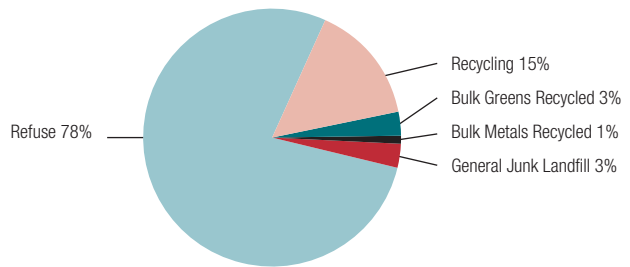
More than \$400,000 was expended on the maintenance of footpaths, roads, drainage and ROWs, installation of crossovers and installation of new and replacement street/parking signage and line marking.

Waste Management Services

Refuse and Recycling Collection

More than \$1 million was spent on household and commercial refuse and recycling and bulk verge collections during 2002-03. The percentage breakdown of materials collected during this period is outlined in diagram 1.

Diagram 1: Waste Management 2002 - 2003

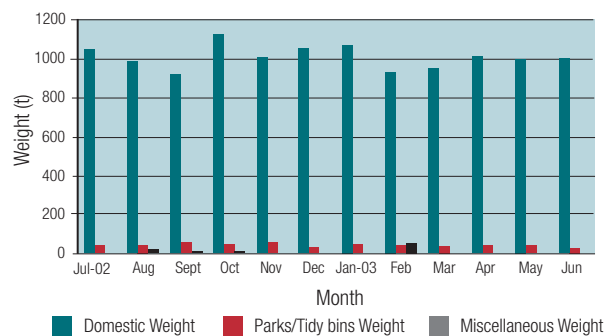


General Refuse Collection

A weekly residential refuse collection service is provided to the Town's residents with some units and flats being collected two or three times a week to minimise the number of mobile garbage bins required.

The Town's Waste Management Service collected and disposed of approximately 12,580 tonnes of Refuse in 2002-03 as shown in diagram 2.

Diagram 2: Tipping Weights 2002 - 2003



Technical Services

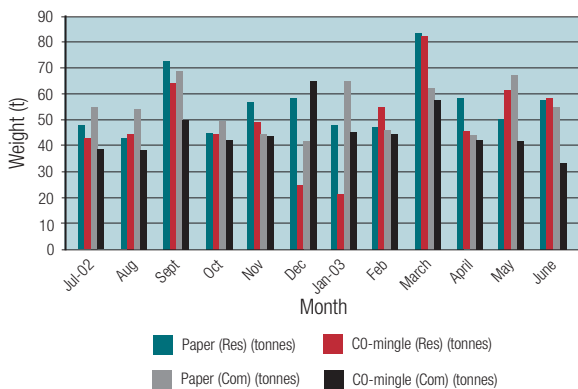
Recycling Collection

A fortnightly kerbside collection service using 50 litre crates was provided during this period. The Town supplies the recycling crates and they are collected on a fortnightly basis by a private contractor. Recyclable items include:

- glass jars and bottles (with lids removed)
- aluminium cans and clean foil and trays
- steel cans (with labels removed)
- milk and juice cartons (clean)
- paper products (newspaper and cardboard).
- plastics (clean with tops/lids removed)

The Town's recycling service collected more than 2,464 tonnes during the year as outlined in diagram 3.

Diagram 3: Recycling Collection Weights 2002 - 2003

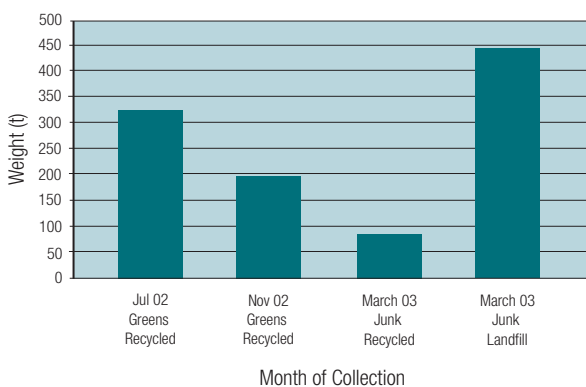


Bulk Verge Collections

The Town carried out two Greens Only Bulk Verge collections and one General Waste Only Bulk Verge Collection during the year.

During this period approximately 603 tonnes of recyclable materials was collected, with only 353.86 tonnes of general junk going to landfill, as outlined in diagram 4.

Diagram 4: Bulk Verge Collections 2002 - 2003



Worm Farms and Compost Bins

The development of a comprehensive Waste Management Strategy has been placed on hold pending the outcome of the Mindarie Regional Council's Secondary Waste Facility plans for the region. Once this has been determined the method of collection and disposal of waste in the Town will be progressed.

However, other initiatives which will form part of the strategy include the promotion of home composting such as 'worm farms' and the use of home composting bins.

Therefore with this in mind, the Council resolved to promote and subsidise the cost of worm farms to the Town's residents and allocated \$5,000 for compost bins and worm farms.

Home composting bins are currently available to the Town's residents for \$40 per bin.

More workshops will be undertaken in 2003/2004.



Worm Farms: Vincent Waste Management Officer Natasha Vaughan and The Worm Shed's Kevin Smith with a wriggly handful. *Photo courtesy Voice News.*

Mindarie Regional Council (MRC)

The Town of Vincent and six other metropolitan local governments comprise the MRC. The MRC is committed to reducing the amount of waste to landfill and has resolved to develop a Secondary Waste Treatment Facility (SWTF) to reduce the size of any future landfill at Tamala Park Landfill Site, and dramatically increase the volume of materials recycled.

The MRC plans to introduce the above secondary waste treatment services in stages, commencing in 2005. The nature of the SWTF has yet to be determined; however, investigations are currently in progress and, once the facility is established, a new recycling system may be introduced in the Town.

Technical Services

In the 2002-03 year alone, the Town's residents sent approximately 12,580 tonnes of refuse to landfill, and they also recycled 2,464 tonnes of material which would otherwise have also gone to landfill. The new MRC initiatives aim to reverse this trend in the long term.

Engineering Design Services

Manager: Craig Wilson

The Engineering Design Services section is responsible for the design, development and implementation of infrastructure upgrade programmes including roads, footpaths, drainage, rights of way, street signage and furniture. The section also provides survey support for Council's Engineering Works and Parks Services sections.

CAPITAL WORKS DESIGNED AND IMPLEMENTED DURING 2002-03 INCLUDED:

Cycling and Pedestrian Improvements

In the 2001-02 financial year the Town, in partnership with the Department for Planning and Infrastructure (formerly Bikewest), spent \$120,000 on Perth Bicycle Network, Local Bicycle Network and Pedestrian Access improvement projects. However in 2002-03 there was a significant reduction in the level of State funding available to the Town and, as a result, total expenditure on cycling and pedestrian improvements was \$32,500. A majority of the works consisted of the installation of new pedestrian ramps, tactile ground indicators, additional bicycle parking facilities and on-road bicycle lanes at various locations throughout the Town.

However the reduction in State funding was in part offset by the opening of the Department for Planning and Infrastructure's \$1.8 million Principal Shared Path from the Graham Farmer Freeway to Maylands, via the Perth-Midland Railway Reserve, in December 2002.

Further, significant pedestrian and Local Bicycle Network enhancements were incorporated into the recently completed Black Spot Improvement Project at the intersection of William and Lincoln Streets, Highgate, with the installation of pedestrian refuge islands providing a safer access to Hyde Park.

Rehabilitation (State/Local Government funded road works)

Major road upgrade projects were carried out jointly funded by Main Roads WA and the Town. The value of these projects was approximately \$448,000 with the works comprising new kerbing, drainage improvements, profiling of the existing pavement surface and applying an asphalt overlay.

Amongst the projects were:

- Walcott Street, Mount Lawley – William Street to Venn Street.
- Carr Street, West Perth – Charles Street to Fitzgerald Street.
- Oxford Street, Mount Hawthorn – Scarborough Beach Road to Anzac Road.

Streetscape Improvements

The value of these projects was approximately \$590,000 with the works comprising brick paving, new street trees, pedestrian crossing facilities and, specific to the Newcastle Street Upgrade Project, asphalt resurfacing and underground power. Amongst the projects were:

- Newcastle Street (Perth) Upgrade Project Stage 2B – Fitzgerald Street to William Street, and including Money and Lindsay Streets (in conjunction with the East Perth Redevelopment Authority and the City of Perth).
- Newcastle Street (Perth) Upgrade Project Stage 3B – William Street to Lord Street, anticipated completion November 2003 (in conjunction with the East Perth Redevelopment Authority and the City of Perth).
- Oxford Street, Leederville, Bourke Street to Franklin Street, verge paving (western side) stage 1 of 2.
- Angove Street, North Perth, Daphne Street to Fitzgerald Street streetscape enhancement project.
- Walcott Street, Mount Lawley, William Street to Burt Street, footpath and verge paving incorporating new street trees.
- Hope and Irene Streets, Perth, planting of on-road street trees with protective nibs and bollards.
- Church Street, Perth, Palmerston Street to Lake Street, streetscape enhancement, parking improvements, traffic calming and re-surfacing.

Drainage

As well as the previously mentioned road rehabilitation projects drainage improvement works the Town also completed various small to medium drainage projects addressing problem areas and specifically targeting road low points where localised flooding has occurred in the past. The value of these projects was approximately \$35,000.

Car Parking

Approximately \$508,000 was spent on the construction of new, and improvements to existing, parking facilities within the Town, including:

- The Avenue Car Park, Leederville, reconfiguration and upgrade (stage 1), to improve its capacity and efficiency and incorporating new lighting, signage and extensive tree planting.
- Woodville Street, North Perth, in conjunction with the Angove Street enhancement project, new long-term on-road parking installed.
- Wasley Street Car Park, North Perth, rear of the Fitzgerald Street commercial/retail area, new lighting and re-surfacing.
- View Street Car Park, North Perth, toilet block demolished and car park reconfigured to increase capacity with new lighting and tree planting.

Technical Services

- Beatty Park Leisure Centre, car park lighting upgraded.
- Shakespeare Street, Leederville, additional on-road angled parking adjacent Aranmore College.
- Richmond Street, Leederville, on-road angled parking, Oxford Street to Loftus Street.

Traffic Management and Safety

Various traffic management projects were completed during the year ranging from small localised enhancement projects to major works. The value of these projects was in the vicinity of \$220,000, including:

- Joel Terrace, Mount Lawley/East Perth, installation of traffic calming devices, median islands, line marking and embayed parking.
- Farmer Street, North Perth, replacement of horizontal displacement devices (chicanes) with speed humps.
- Scarborough Beach Road, Mount Hawthorn, installation of low profile speed humps and pedestrian safety fencing to pre-empt the introduction of a 50 kph zone.
- Anzac Road, Mount Hawthorn, installation of traffic calming devices, line marking and embayed parking, Oxford Street to Loftus Street, over two stages.
- Minor alignment improvements and channelisation of various intersections, both wards.

Blackspot Projects

In the past year the Town has either completed or, as of 30 June 2003, is in the process of completing four State and Federal Black Spot Improvement Projects with a total value of \$298,000, of which the State and Federal Governments contributed \$220,000.

Projects undertaken by the Town include:

Federal

- Installation of a roundabout at the intersection of Oxford Street and Leederville Parade, Leederville.

State

- Installation of a tandem roundabout at the intersection of Stirling and Brisbane Streets, Perth.*

* Winner of the 2003 WA Local Government Excellence in Road Safety Awards for Engineering Solutions over \$50,000 category (Metropolitan).



Roundabout: innovative shape solves challenging intersection

- Installation of pedestrian refuge islands in William Street, Highgate, at the intersection of Lincoln Street, and removal of 'Zebra Crossing'.
- Intersection modifications at Scarborough Beach Road and Matlock Street, Mt Hawthorn.

Other Initiatives

Distributor Road streetlight upgrading programme. The final year of a six-year programme which has seen the level of street lighting on twenty-three of the Town's major roads significantly upgraded to improve both road safety and pedestrian security. Roads completed in the past year included Scarborough Beach Road, Mt Hawthorn/North Perth (Main Street to Charles Street), Walcott Street*, Coolbinia/North Perth/Mt Lawley (Charles Street to Lord Street), and Newcastle Street*, Leederville/West Perth (Oxford Street to Fitzgerald Street).

*On boundary roads with the Cities of Stirling and Perth, the Town's side upgraded only, with the adjoining local authorities requested to do likewise.

Annual streetlight audit. In July/August 2002 all streetlights within the Town were inspected by Council Officers to ensure they were in working order, to assess the adequacy of the lighting and to recommend additional lighting where appropriate. In all 2,963 street lights were identified and their locations logged, of which some 86 (or 2.9 per cent) of lights were not working and reported to Western Power for repair. The 2001-02 audit identified 2,920 streetlights, representing an increase of 43 lights over the twelve month period (by comparison, in 2001-02, 110 (or 3.8 per cent) of lights were not working). The Town spent a further \$21,000 in 2002-03 supplementing the level of lighting in both residential streets and distributor roads as a direct result of residents' and businesses' requests or to eliminate dark or substandard areas as identified in the audit.

Technical Services

'Power Watch' security lights. Power Watch security lights were installed in various locations throughout the Town in response to residents' concerns in areas that could not be addressed by improving the level of the adjacent street lighting.

Dedicated Rights of Way (ROWS) naming and lighting programme. Year three of a five-year programme to name and 'light' dedicated ROWs within the Town, which in 2002-03 included Nova Lane (west), Alto Lane, Viva Lane and Biro Lane, North Perth.

Car park lighting upgrade/installation programme. Currently a number of the Town's smaller public car parks do not have any security or access lighting and, as a consequence, are under-utilised at night. Lights were installed in the Wasley Street and View Street car parks in North Perth while the level of lighting in the Beatty Park Leisure Centre and The Avenue car parks were significantly upgraded. It is proposed that lighting will be installed in the remaining 'unlit' car parks progressively over subsequent financial years.

Subdivision contract supervision. Site works for a seven-lot residential subdivision in Elven Street, North Perth, were completed, for which Technical Services provided contract liaison, supervision and control on behalf of the Town.

Bus Shelter Grants Scheme. The Town participated in the Department for Planning and Infrastructure's grants scheme to co-fund the installation of new bus shelters. In all four shelters were installed, with a further four to follow in each subsequent year for the life of the programme. Shelters have been installed in Oxford Street, Leederville, Fitzgerald Street, North Perth, Cleaver Street, West Perth, and Bulwer Street, West Perth, and are fully compliant with disability access requirements.

Parks Services

Manager: Jeremy van den Bok

Parks Services is responsible for the maintenance and development of sportsgrounds, parks, road reserves and streetscape plantings.

In addition to the above primary function, the section also maintains and co-ordinates the following programmes: Fleet Management, Major Plant/Equipment and Graffiti Removal.

CAPITAL (NEW) WORKS IMPLEMENTED DURING 2002-03

Installation of Domestic Bores/Pumps

With Western Australia now suffering the effects from the low rainfall over the past few winters and further water restrictions likely, a need has arisen to convert many of the existing scheme-watered parks and gardens to bore-watered systems.

Fortunately all the major reserves have now been completed; however many smaller parks/gardens now must be converted or alternatively left to decline, should a total sprinkler ban be implemented.

In view of the above, the following parks/gardens are now irrigated with bore water.

- Ivy Park
- Lynton Street Reserve
- Brisbane/Wade Street Reserve
- Avenue Car Park
- Angove Streetscape
- Loftus Streetscape
- Charles/Walcott Reserve
- Leake/Alma Street Reserve
- Stirling/Brisbane Street Roundabout
- Beatty Park Leisure Centre Car Park

Other capital works completed during the year were as follows: -

- Forrest Park Replacement of perimeter fencing
- Beatty Park Upgrade of training lights
- Les Lilleyman Reserve Upgrade of cricket nets
- Axford Park Completion of War Memorial upgrade works
- Multicultural Federation Garden Access improvements and lighting
- Menzies Park Installation of shade sail
- Lynton Street Reserve Upgrade of playground pit/equipment
- Edinboro Street Reserve Upgrade of playground pit/equipment
- Stuart Street Reserve Upgrade of playground pit/equipment
- Banks Reserve Installation of cricket net/soccer goal

In addition to the above, works have commenced on the Oxford Street Reserve redevelopment and East Parade verge where some 8,000 tubestock shrubs were planted as part of National Tree Day 2003.

OPERATIONS - MAINTENANCE

Street Trees

The Town has approximately 10,000 street trees of which 5,000 are located beneath powerlines. Pruning of street trees is undertaken annually between July and November in accordance with Western Power's clearance profiles.

Street trees not situated under powerlines are under-pruned annually and, if requested, will be thinned out and cut back of property boundaries, but generally not reduced in height.

A total of 165 street trees was removed during the year. The removals were required as the trees were either dead, in poor health and condition, or causing damage to private property. Two hundred and twenty-one trees were planted in streets throughout the Town during 2002-03.

Technical Services

Weed Pest Control/Fertiliser Applications

Weed control of footpaths/kerbs/medians was completed in October 2002 and May 2003. Properties can be exempted from spraying of the above areas by filling in an exemption form which is advertised in the local papers one month prior to the works being undertaken. Spraying of parks and reserves is generally only undertaken when absolutely necessary.

Turf Renovation

Verti-mowing, coring and top dressing, where required, of all sportsgrounds was completed November/December 2002.

Playgrounds

Routine inspections of all equipment is undertaken weekly, with a full operational inspection and any necessary repairs and maintenance carried out four weeks prior to the commencement of each school holiday period.

Graffiti Control

The Council has a policy of, where possible, removing all reported graffiti tags within 24 hours.

Graffiti statistics, suburb by suburb, from July 2002 to June 2003 are as follows: -

Suburb	Reports	Tags	Square Metres
East Perth	69	300	209
Highgate	66	489	194
Leederville	259	1,325	751
Mt Hawthorn	579	2,851	1,818
Mt Lawley	302	1,633	933
North Perth	396	2,156	1,729
Perth	487	2,901	1,888
West Perth	65	248	220
	2,223	11,903	7,742

Garden Competition

The Town's Annual Garden Competition was conducted again in October 2002.

Included in the competition for the first time was an additional category: 'Catchment Friendly Garden'.

A Catchment Friendly Garden is one that fits in with its environment; it takes notice of the soil and the climate and uses plants that are well adapted to the environment, preferably local native species which provide habitat for all manner of native animals from invertebrates to reptiles and birds.

It is a garden which is managed in such a way as not to harm the environment. It follows sustainable fertiliser and watering practices, avoids the use of harmful chemicals and avoids plants which may escape to become a weed.



Catchment Friendly Garden: John Seman's award-winning garden in Shakespeare Street, Mt Hawthorn.



John Seman accepts his award from Mayor Nick Catania.

	1995	1996	1997	1998	1999	2000	2001	2002
No. of entries	45	34	70	94	84	115	71	84

Principal Activities Plan

The Local Government Act 1995 (Section 5.53(2)(d)) requires that every Local Government prepare a Principal Activities Plan for each year and to review that plan on an annual basis.

The 2002-03 Annual Report contains information on performance measures linked to the Principal Activities Plan. The performance measures or commonly referred to Key Performance Indicators (KPI) have been compared to the previous year's results where applicable.

On 9 July 2003, Council adopted its reviewed Principal Activity Plan for the period 2002-2006, which identified the following major activities:

- Governance;
- Administrative Services Costs;
- Asset Acquisition and Replacement;
- Beatty Park Leisure Centre;
- Vincent Library Services;
- Law and Order Services;
- Car Parks and Parking Control;
- Town Planning and Development Control;
- Building Management and Control;
- Health Services;
- Parks and Sports Grounds;
- Road Reserve Infrastructure;
- Waste Management;
- Community Development;
- Land Disposal; and
- Capital Works Land and Buildings.

All of the activities included in the adopted Principal Activities Plan were undertaken during the year under review, with the exception of land disposal, where the sale of land that was identified in the Principal Activity Plan has not eventuated.

The auction was arranged for the sale of the Emmerson/Elven Street sub-division; however the Western Australian Planning Commission and Council raised concerns with the proposed design guidelines, with a result that the auction has now been postponed until the guidelines have been resolved. It is anticipated that the sale will now be undertaken in late 2003/early 2004.

The disposal of the other identified lots in Vincent Street is likely to be reviewed.

The Town performed to a high standard in all activity areas, generally meeting performance measures established. Details on the performance of specific activities are included in the various section reports contained within this Annual Report. In some activities, surveys of performance were not undertaken but other options such as responses to 'Have Your Says' have been taken into account.

Operating expenditures were subject to some minor variations, operating incomes were on budget.

Principal Activity

GOVERNANCE

ACTIVITY

To provide efficient and effective administrative and operational services to the Elected Members to enable them to perform their duties and meet the requirements of the community and the Council.

OBJECTIVE

To provide timely, professional advice and services to Elected Members to facilitate strategic planning and responsible decision making.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Average number of residents per Elected Member	2,866	2,866
• Size of Local Government	10.4 sq km	10.4 sq km
• Average population per square kilometre	2,480	2,480
Efficiency Indicators		
• Governance expenses as a percentage of operating expenditure	5.62%	6.02%
• Average governance expenses per Elected Member	\$129,914	\$149,550
• Average amount of Council expenses per Elected Member	\$73,500	\$84,100
Effectiveness Indicators		
• Elector rating of overall Elected Member performance	N/A	N/A
• Voter participation at Elections	N/A	37.09%
• Number of Elector initiated Elector Meetings	Nil	Nil
• Number of complaints received	4	5

GOVERNANCE

STATISTICAL INFORMATION	00/01	01/02	02/03
• Governance as a percentage of operating expenditure	5.94%	5.62%	6.02%
• Average governance expenditure per Elected Member – total governance	\$129,649	\$129,914	\$149,550
• Members of Council only	\$59,789	\$73,500	\$84,100

DECISIONS OF COUNCIL - STATISTICAL INFORMATION

ITEM	00/01	%	01/02	%	02/03	%
Items Considered	738	-	824	-	787	-
Recommendations Adopted	549	74.3	546	66	504	64.04
Recommendations Amended	169	22.8	214	26	184	23.52
Recommendations Not Adopted	9	1.21	30	4	38	4.82
Items carried En Bloc	N/A	-	N/A	-	301	40.4
Items Deferred	11	1.49	29	4	50	6.35
Items 'Laid on Table'	N/A	-	N/A	-	11	1.39
Notices of Motion	17	-	34	-	40	-
Average Public Attendance	32	-	33	-	29	-
Average Public Questions/Speakers	N/A	-	-	-	13	-
Average Meeting Time	2 Hours & 37 Minutes		3 Hours & 12 Minutes		3 Hours & 24 Minutes	

ELECTOR INITIATED MEETINGS	00/01	01/02	02/03
Number of Meetings	1	0	0

Ombudsman's Complaints	00/01	01/02	02/03
Number of Complaints	0	5	0

Freedom of Information Requests	00/01	01/02	02/03
No. of FOI Requests	7	13	12

Principal Activity

ASSET ACQUISITION AND REPLACEMENT

ACTIVITY

To provide for the acquisition and replacement of Council's vehicles, plant and equipment assets. The major plant and waste plant are acquired and replaced in line with the five-year Plant Replacement Programme. The light vehicles are replaced in accordance with the Fleet Management Contract. The acquisition and replacement of computer hardware is in line with the Information Technology Strategic Plan currently under development.

OBJECTIVE

To provide a programme for the planned acquisition and replacement of Council-owned assets and to ensure the necessary reserves are in place to enable this to be funded in the future.

KEY PERFORMANCE INDICATORS	01/02	02/03
Effectiveness Indicators		
• Percentage of Capital Expenditure financed by external funding	34%	15%
• Percentage of Assets programmed for replacement actually replaced	87%	80%
• Ratio of Capital Expenditure to total depreciation	75%	62%

BEATTY PARK LEISURE CENTRE OPERATIONS

ACTIVITY

To maintain a high quality leisure facility for the benefit of all ratepayers, residents and other members of the public.

OBJECTIVE

To provide the community with a self-funding facility that has access to both aquatic and other leisure activities in a clean, well-supervised, state-of-the-art facility.

STRATEGIC PLAN LINK

Key Result Area 2 - Community and Information Services

'2.5 Consolidate Beatty Park Leisure Centre as a premier leisure centre.'

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Number of Full Time Equivalent employees in the Leisure Centre	47	47
• Number of recreation and leisure centre users per week	17,361	17,309
• Number of swimming pool users per week	12,477	11,023
• Number of aquatic playground users per week	1,830	1,865
• Number of activity users per week (swim school, circuit, aerobics, aquarobics, yoga, personal training, tiny tumbler, massage)	1,675	1,554
Efficiency Indicators		
• Net cost of operating Leisure Centre per user	\$0.84	\$0.85
• Net cost per Full Time Equivalent employee	\$16,164	\$16,264
• Operating cost per hour open to the public	\$142.19	\$143.06
Effectiveness Indicators		
• Leisure Centre total operating hours per week	102.75	102.75
• Leisure Centre's written complaints per 1,000 capita	<0.1%	<0.1%

Principal Activity

BEATTY PARK LEISURE CENTRE OPERATIONS cont.

CATEGORY	00/01	01/02	02/03
Adult Swim	181,500	180,100	170,150
Child Swim	90,300	85,665	56,860
Student Swim	23,100	20,250	18,849
Pensioner/Senior Swim	71,200	65,050	34,907
Sauna/spa/steamroom/swim	19,550	17,850	12,925
Pensioner Sauna/spa/steamroom/swim	11,360	12,960	7,590
Trainer Swim	31,600	30,010	18,609
Family Swim (2 adults and 2 children)	23,150	19,950	21,840
Baby Toddler – free	72,400	65,300	69,450
Spectator	56,850	51,250	88,715
In-term Swim and VacSwim	97,150	45,600	48,721
Carnival	41,100	32,600	28,151
Birthday Party participants	5,610	2,853	3,197
Swim School - parent baby	12,040	10,035	10,696
Swim School - pre-school	20,900	17,620	18,777
Swim School - school age	33,210	31,520	29,137
Swim School – adult	3,210	1,820	1,689
Swim School – one-to-one	440	1,020	249
Member entry	172,650	170,250	223,645
Casual Gym	2,680	2,080	2,101
Fitness Appraisal	1,640	1,655	1,620
50+FIT	1,560	720	1,440
Aerobics (not including members)	6,550	6,010	4,382
Circuit Gym (not including members)	3,590	3,590	2,040
Aquarobics (not including members)	12,950	8,590	7,556
Massage	250	490	518
Personal Training	650	685	880
Yoga	4,100	4,580	2,280
Tiny Tumblers	670	420	83*
Crèche	15,100	12,263	13,590
Pilates	N/A	N/A	1,080
TOTAL	1,017,060	902,786	901,727

* Program cancelled after 1 term

Principal Activity

LIBRARY SERVICES

ACTIVITY

Providing a comprehensive Library and information service for the residents, in well-equipped and modern surroundings at the Town of Vincent Library.

OBJECTIVES

To provide the community of the Town with access to a first class service which provides the widest range of Library services and maximises the use of current technology.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Number of Library loans per annum	207,487	184,239
• Total registered members	19,891	21,471
• Total number of requests per annum per member	0.52	0.42
Efficiency Indicators		
• Total number of requests satisfied	8,387	8,700
• Total members served per staff member Full Time Equivalent	20.13	21.73
• Total book loans per staff member Full Time Equivalent	21,000	18,648
• Library operating expenditure per member	\$37	\$37.37
Effectiveness Indicators		
• Number of Library loans per member	10.38	8.58
• Total hours per week of access	49.5	49.5
• Hours of access outside normal office hours	12	12
• Current membership as percentage of Local Government population	42.9%	49.01%
• Average number of users of Internet terminals per week	70	68

STATISTICAL INFORMATION

ITEM	00/01	01/02	02/03
Adult Membership	14,825	16,208	17,670
Child Membership	3,063	3,193	3,300
Total Membership	17,888	19,891	21,471
% Residents Membership	54%	44.37%	49.01%
Number of housebound readers	111	135	147
Average Monthly Transactions	33,620	33,308	31,271
Number of Library Board stock per capita	1.2070	1.21	1.21
Library Board Standard	1.25	1.25	1.25
Number of items issued	209,552	207,387	184,239
Library Gross Expenditure	\$694,262	\$729,741	\$802,395
Cost per issue	\$3.31	\$3.51	\$4.36

Principal Activity

LAW AND ORDER SERVICES

ACTIVITY

To provide a Ranger service to the community which will fulfil the statutory requirements of the Council within the law and order and public safety services.

OBJECTIVE

To provide the residents, ratepayers and business proprietors of the Town of Vincent with an effective liaison, educational and legislative service in the areas of Animal Control, Litter Control, Graffiti Control, Fire Hazards, Abandoned Vehicles and other associated activities.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Expenditure per property serviced by Ranger Services	\$46.80	\$46.48
• Total annual complaints received per capita	0.43	0.45
• Number of reports received to which Rangers Services response is warranted	7,307	6,862
Efficiency Indicators		
• Cost per Rangers Service Full Time Equivalent	\$81,003	\$80,121
• Response time to reports received	2 hours*	2 hours*
• Responses handled per Full Time Equivalent	913	858
Effectiveness Indicators		
• Percentage of rateable properties covered by Ranger Services	100%	100%
• Percentage of total reports warranting Ranger response to which response was provided	100%	100%
• Total reported complaints	11,186	11,684

* Dog attacks actioned immediately

* Serious parking complaints – initial response as soon as possible

* Dependent on severity of complaint

STATISTICAL INFORMATION

Number of Complaints	00/01	01/02	02/03
Litter	254	223	217
Dogs General	212	219	251
Dogs Noise	84	67	53
Dogs Attacks	41	22	19
Graffiti	398	N/A	N/A
Bush Fire/Burn off	27	21	12
Number of Infringement Notices Issued			
Dog Act	84	79	74
Litter Act	33	20	68
Number of dogs impounded	159	150	177
Number of dogs claimed	134	128	114
Number of dogs sold	16	9	9
Number of dogs euthanised	9	13	54

Principal Activity

CAR PARKS AND PARKING CONTROL

ACTIVITY

To provide an enforcement service to residents, ratepayers and business proprietors of the Town of Vincent and to provide car parking facilities for use by the customers of the Town.

OBJECTIVE

To provide the residents, ratepayers and business proprietors of the Town with effective and cost-efficient car parking facilities.

To provide suitably maintained car parks to ensure safety and security of patrons.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Parking revenue as a percentage of overall revenue	5.52%	5.58%
• Total number of infringements issued per annum	13,656	13,764
• Total number of infringements issued per capita	0.62	0.53
Efficiency Indicators		
• Number of infringements issued per Full Time Equivalent (FTE)	1,707	1,721
Effectiveness Indicators		
• Percentage of revenue over total expenditure for car parks and parking control	110%	108.47%
• Number of complaints received re. Ranger Services regarding parking in the Town of Vincent	3,428	5,792
• Number of complaints received re. parking control service	#	4

See statistical information.

STATISTICAL INFORMATION

Number of Complaints	00/01	01/02	02/03
Parking	1,588	1,497	1,504
Number of Infringement Notices Issued			
Parking	12,476	13,656	13,764
Types of Infringement/Notice			
Failure display ticket	4,645	4,300	3,571
Stop longer T/Allowed	3,655	4,300	4,067
Stopping – No Stopping Area	1,192	1,392	722
Stopping on footpath	263	225	180
Stopping on Clearway	987	635	71
Not headed in traffic direction	195	231	344
No Parking – Restricted period	37	105	249
Unlawful private property	325	231	269
Other	247	247	94
No parking any time	181	61	634
Not wholly in M/Stall	51	35	40
Stopping – verge	195	131	57
Stop Taxi/Bus Stand	58	64	204
Causing obstruction	46	141	42
Parking Disabled Bay	34	15	71
Stop Loading Zone	160	177	212
Stop particular Class	269	844	2,175
Park in excess of 24 hours	108	100	67
Number of Full Time Employees	8	8	8
Number of Infringements Issued per FTE	1,560	1,707	1,721

Principal Activity

CAR PARKS AND PARKING CONTROL cont.

PARKING REVENUE COMPARISON

INSPECTORIAL CONTROL	00/01	01/02	02/03
Modified Penalties	456,596	465,674	531,818
Court Imposed Penalties	39,873	57,497	4,729
Sale of Parking Signs	614	364	500
Other Revenue	286	2,634	3,038
TOTAL	497,369	526,169	540,085

CAR PARKS	00/01	01/02	02/03
Frame Court	286,724	272,993	282,320
Brisbane Street	33,399	31,260	41,648
Raglan Road	6,491	5,667	7,612
The Avenue	106,915	122,867	134,289
Chelmsford Road	5,354	5,072	4,740
Barlee Street	0	8,520	15,167
TOTAL	438,883	446,379	485,776

KERBSIDE PARKING	00/01	01/02	02/03
William Street	58,177	66,554	96,860

PARKING REVENUE TOTAL	994,429	1,039,102	1,122,721
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Principal Activity

TOWN PLANNING AND DEVELOPMENT CONTROL

ACTIVITY

To provide for the orderly and proper land use and development in the Town by the provision of equitable and timely planning advice and efficient and effective decision making for the long term benefit of the residents of the Town.

OBJECTIVE

To provide the future strategic planning of the Town and to maintain an efficient and effective service in the deliverance of statutory planning issues.

KEY PERFORMANCE INDICATORS	01/02	02/03
Comparative Indicators		
• Net planning and regulatory costs per capita	\$37	\$40
• Number of planning applications determined through the year	556	563
• Development applications	472	404
• Survey strata title applications	34	49
• Subdivision referrals	50	53
• Change of land use applications	50	35
• Home occupation applications	22	21
• Requests for Town Planning Scheme amendments	10	1
Efficiency Indicators		
• Percentage of planning applications determined under delegated authority	20%	38%
• Development applications	20%	40%
• Survey strata title applications	85%	90%
• Subdivision referrals	90%	85%
• Change of land use applications	9%	23%
• Home occupation applications	4%	94%
• Average net cost of processing planning applications	\$1,323	\$2,235
• Average planning application processing time	37 days	44 days
• Development applications	34 days	56 days
• Survey strata title applications	63 days	43 days
• Subdivision referrals	54 days	32 days
• Change of land use applications	42 days	51 days
• Home occupation applications	36 days	27 days
• Percentage of applications processed within statutory time frame	62%	78%
Effectiveness Indicators		
• Percentage of appeals per application decision	1.8%	2.0%
<p><i>The total number of applications determined comprises development, change of use and home occupation applications.</i></p> <p><i>The Western Australian Planning Commission is the responsible authority for strata and survey strata title applications and subdivision referrals.</i></p> <p><i>There are no formal appeal rights on requests for town planning scheme amendments.</i></p>		
• Percentage of successful appeals per appeal lodged	2%	50%

Principal Activity

TOWN PLANNING AND DEVELOPMENT CONTROL cont.

DESCRIPTION	00/01	01/02	02/03
Planning Applications	361	472	386
• Home Occupation	8	18	17
• Home Occupations – renewals	3	4	4
• Demolition excluding redevelopment	40	25	7
• Demolition including redevelopment		37	46
Total	412	556	460
Planning Appeals – Minister			
Total Number	23	5	1
Appeals Dismissed	3	1	-
Appeals Upheld	6	1	1
Appeals Dismissed (part)	1	1	-
Appeals Withdrawn	4	-	-
Appeals Pending	9	2	-
Planning Appeals- Tribunal			
Total Number	3	5	11
Appeals Dismissed	1	-	1
Appeals Upheld	2	1	-
Appeals Dismissed (part)		1	-
Appeals Withdrawn		1	5
Appeals Pending		2	5
TOTAL NUMBER OF APPEALS	26	10	12
Approved Developments			
Single Houses	N/A	N/A	58
Grouped Dwellings	N/A	N/A	141
Multiple Dwellings	N/A	N/A	56
Aged/Dependent persons dwellings	N/A	N/A	3
TOTAL NUMBER OF DWELLINGS	N/A	N/A	258
Dwellings subject to alterations/additions	N/A	N/A	183
Home Occupations	N/A	N/A	19
Mixed Use Developments	N/A	N/A	9
<i>comprising:</i>			
<i>shop</i>			11
<i>office</i>			23
<i>eating house</i>			3
<i>show room</i>			1
<i>education establishment</i>			1
<i>group dwellings</i>			32
<i>multiple dwellings</i>			73
Commercial	N/A	N/A	71

Principal Activity

BUILDING MANAGEMENT AND CONTROL

ACTIVITY

To manage and maintain the Town's building assets to meet the required standards in accordance with the Town's five-year maintenance programme.

OBJECTIVES

1. To ensure building developments comply with the statutory standards of enabling legislation and provide for reasonable structure of integrity, durability, health, safety and amenity for the benefit of the occupants in the community.
2. To manage the Town's building assets and to ensure the Town's buildings are maintained to a satisfactory level that ensures both health and safety of the users of the buildings.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Number of building applications per year	548	519
• Average value of building applications per year	\$90,409	\$121,315
• Building control revenue to expenditure ratio	0.49	0.35
Efficiency Indicators		
• Average number of working days to decide building application	49	33
• Percentage of building licence applications processed within 35 days	66%	67%
• Percentage of private swimming pools inspected during the year	Nil – due 2003	100%
• Net private swimming pool inspection costs per inspection	Nil – due 2003	\$28
Effectiveness Indicators		
• Percentage of appeals per building licence application decision	4%	2%
• Percentage of successful appeals lodged	0.4%	50%
• Percentage of pools inspected that require second or subsequent inspection to ensure compliance	Nil – due 2003	37%

STATISTICAL INFORMATION

DESCRIPTION	99/00	00/01	01/02	02/03
Building Licences	442	350	499	400
• Demolition Licences	67	40	33	51
• Sign Licences	13	8	16	12
Total	522	398	548	463
• Value	\$41,684,323	\$31,579,141	\$49,544,472	\$54,551,136
Private Pool Inspections*				
Number of Pools Inspected	310	-	-	326
Number of Pools Requiring Re-Inspection	211	-	-	120
% of Pools Requiring Re-Inspection	69.4%	-	-	37%

*Inspections are only carried out every four years - due 2007

Principal Activity

HEALTH SERVICES

ACTIVITY

To ensure overall compliance with all statutory health and noise legislation and codes.

OBJECTIVE

To provide regulation, control and education to promote, protect and maintain the health of the community and provide equitable access to community health services.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Health Service expenditure as a percentage of total operating expenditure	2.7%	2.3%
• Health expenditure per head of population	\$22	\$20
• Number of premises inspections required per annum:		
• Class 1	386	736
• Class 2	20	60
• Class 3	64	18
• Class 4	20	93
• Class 5	13	18
• Public buildings	60	60
• Public swimming pools	24	40
• Lodging houses	25	23
• Hairdressers and skin penetration premises (registered)	25	25
• Offensive trades	20	8
• Pest control	173	200
• Noise	364	351
• Other nuisances	1,040	1,092
• Number of Child Health Centres per thousand capita (under 5 yrs)	6.25	3.00
• Number of complaints/service requests received per annum	1,577	1,246
Efficiency Indicators		
• Percentage of premises inspections completed during the year – for each type:		
• Class 1	100%	52%
• Class 2	100%	27%
• Class 3	100%	117%
• Class 4	100%	39%
• Class 5	100%	112%
• Public buildings	80%	58%
• Public swimming pools	65%	68%
• Lodging houses	71%	83%
• Hairdressers and skin penetration premises	58%	24%
• Offensive trades	100%	87%
• Pest control	100%	100%
• Noise	98%	99%
• Number of food samples submitted for analysis per thousand capita	5.46	5.32
• Net cost of immunisation service for vaccination	\$46,370	\$43,549
• Immunisation cost per vaccination	\$47	\$44
Effectiveness Indicators		
• Vaccinations per thousand capita by Local Government's immunisation service	25.31	18.32
• Percentage of unsatisfactory food samples relative to total samples submitted for analysis	7.09%	8.27%
• Percentage of regular inspected premises failing to meet a satisfactory level of health compliance - for each type:		
• Class 1	3.8%	9.78%
• Class 2	0%	20%
• Class 3	0%	16.6%
• Class 4	2.5%	0%
• Class 5	1.0%	0%
• Public buildings	5.0%	25%
• Public swimming pools	1%	11%
• Lodging houses	1.7%	8%
• Hairdressers and skin penetration premises	2%	0%
• Offensive trades	1%	12.5%
• Pest control	0%	0%
• Noise	0.06%	10%

Class 1 (cooking), Class 2 (seafood, poultry, bakeries), Class 3 (bakery only bread, tearoom), Class 4 (deli, supermarkets, groceries), Class 5 (fruit & veg, liquor store)

Principal Activity

HEALTH SERVICES cont.

INFECTIOUS DISEASES	00/01	01/02	02/03
Campylobacter	25	21	6
Giardiasis	9	3	4
Salmonellosis	10	3	2
Hepatitis	1	0	0
Shigellosis	0	0	1
Vibro Parahaemolyticus	0	0	0
Typhoid	0	0	0
Legionella	0	0	0
Ross River Virus	0	0	0
Amoebiasis	0	0	0
Cryptosporidiosis	-	-	2
Total	45	27	15
Number of Health Notices Issued	41	23	4
Number of Upgrading Orders Issued for Food Premises	26	18	17
Food Samples			
Chemical food Samples	98	68	91
Complying Samples	96	62	80
Units used	920	692	742
Microbiological Samples	33	34	26
Microbiological Swabs	18	26	16
Immunisation			
Number of people Immunised	215	653	469
Cost of Service	\$6,320	\$6,809	\$8,086
Number of Child Health Centres Visits	4	4	4
Harold Street – Highgate	N/A*	341	357
Loftus Centre – Leederville	N/A*	194	213
Mount Hawthorn	N/A*	687	519
View Street – North Perth	N/A*	438	633
<small>*Information not available from Swan Health District</small>			
Noise Complaints			
Number of Noise Complaints	309	364	351
Number of Directives Issued	9	9	3
Number of Pollution Abatement Notices Issued	0	0	0
Substandard Housing Inspections/Visual Checks			
Number of Inspections	64	86	196

Principal Activity

PARKS AND SPORTS GROUNDS

ACTIVITY

The development and maintenance of all parks and sports grounds utilised for passive and active recreation to the highest standard of duty and care.

OBJECTIVE

To provide equitable access to a range of parks, gardens and recreation grounds to enable the passive and active recreation needs of the community to be enjoyed in a safe and aesthetically satisfying environment.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Hectares of parks, gardens and recreation grounds per thousand capita passive and active	4.03	4.06
• Annual cost of parks and recreation grounds maintenance per rateable property	\$80.60	\$88.28
Efficiency Indicators		
• Annual maintenance cost per hectare for parks and recreation grounds	\$10,942	\$11,984
• Annual maintenance cost per hectare for street tree verge maintenance	\$7,316	\$7,195
Effectiveness Indicators		
• Survey result percentage of residents who consider the conditions of parks and recreation grounds to be good or better	*	*
• Percentage of residents who consider the general safety of parks and recreation grounds to be good or better.	*	*
• Percentage of residents who regularly use parks, gardens and recreation grounds	*	*

*No specific survey conducted but regular feedback positive through 'Have Your Says'

STATISTICAL INFORMATION

Workload Indicators

- Number of passive/active reserves

00/01	01/02	02/03
Passive	Passive	Passive
28	30	30

00/01	01/02	02/03
Active	Active	Active
21	21	21

- Number of trees planted per year

99/00	00/01	01/02	02/03
682	662	419	431

Principal Activity

Efficiency Indicators

Reserve Booking Statistics	00/01	01/02	02/03
Braithwaite Park			
<i>Number of Bookings</i>	5	7	10
<i>Number of Users</i>	1,415	1,781	3,100
<i>Revenue</i>	\$50	\$260	\$315
Hyde Park			
<i>Number of Bookings</i>	112	115	114
<i>Number of Users</i>	12,495	17,349	14,044
<i>Revenue</i>	\$1,702	\$2,345	\$2,966
Banks Reserve			
<i>Number of Bookings</i>	8	7	11
<i>Number of Users</i>	2,451	1,450	2,868
<i>Revenue</i>	\$146	\$205	\$342
Beatty Park Reserve			
<i>Number of Bookings</i>	236	224	220
<i>Number of Users</i>	4,242	2,824	3,330
<i>Revenue</i>	\$1,254	\$1,712	\$3,662
Woodville Reserve			
<i>Number of Bookings</i>	72	60	61
<i>Number of Users</i>	764	671	856
<i>Revenue</i>	\$2,247	\$539	\$1,818
Britannia Road Reserve			
<i>Number of Bookings</i>	556	523	513
<i>Number of Users</i>	29,955	69,608	53,243
<i>Revenue</i>	\$4,662	\$4,392	\$3,938 + leased
Charles Veryard Reserve			
<i>Number of Bookings</i>	88		92
<i>Number of Users</i>	4,403	9,576	10,300
<i>Revenue</i>	\$836	Leased	\$60 + leased
Les Lilleyman Reserve			
<i>Number of Bookings</i>	38	42	44
<i>Number of Users</i>	1,078	1,656	2,647
<i>Revenue</i>	\$882	\$1,553	\$1,321
Menzies Park Reserve			
<i>Number of Bookings</i>	25	32	35
<i>Number of Users</i>	4,556	5,748	7,222
<i>Revenue</i>	\$875	\$1,115	\$769
Birdwood Square			
<i>Number of Bookings</i>	72	74	45
<i>Number of Users</i>	402	428	1,170
<i>Revenue</i>	\$1,295	\$210	\$88
Forrest Park			
<i>Number of Bookings</i>	230	236	244
<i>Number of Users</i>	4,112	28,830	45,001
<i>Revenue</i>	\$1,049	\$478	\$541

Principal Activity

INFRASTRUCTURE, CONSTRUCTION AND MAINTENANCE

ACTIVITY

The management and maintenance of an effective and efficient infrastructure system for roads, drainage, street lighting, including the provision and maintenance of a network of safe footpaths and dual use paths. The monitoring of traffic patterns in terms of access, safety and road capacity to ensure efficient traffic flows, ensure that adequate levels of vehicular parking exists within designated strategic locations and develop and maintain streetscape improvements to achieve an attractive visual environment. Progressively carry out improvements to rights of way (ROWs).

OBJECTIVE

To develop and manage a road system that provides for safe, efficient and comfortable vehicular and pedestrian traffic.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Road preservation expenditure ratio	0.13	0.11
• Own resources roadwork expenditure per rateable property	\$158	\$202
• Proportion of total expenditure applied to sealed roads	11.53%	12.11%
Efficiency Indicators		
• Percentage of utilisation and road making plant	73.63%	80.90%
• Percentage of road asset network assessed for a set condition	14.71%	36.76%
• Percentage of road construction completed within the year	75%	87.69%
• Average cost of verge or streetscape maintenance per hectare	\$93	\$78
Effectiveness Indicators		
• Road condition ratio	0.57	0.41
• Percentage of road capital expenditure to road depreciation	2.78%	3.68%
• Road preservation performance ratio	0.71	0.64

Principal Activity

WASTE MANAGEMENT

ACTIVITY

The removal and disposal of putrescible, recyclable and green waste in a cost effective and efficient manner by means of:

1. Weekly domestic service.
2. Fortnightly recycling service.
3. Bi-annual verge collection.
4. Provision of compost bins at cost price.

The aim of these services is to reduce the quantity of waste disposal to landfill sites.

OBJECTIVE

To provide a cost efficient, effective and environmentally friendly waste collection/recycling service to the residents of the Town of Vincent, employing state-of-the-art disposal technology

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Waste management revenue to expenditure ratio	\$0.08	\$0.27
• Number of residential waste collections per week	12,322	12,438
• Total tonnes of waste to landfill per annum	12,375	12,408
Efficiency Indicators		
• Waste collection cost per tonne	\$118	\$111
• Waste collection cost per service	\$126	\$124
• Net recycling cost per tonne	\$91	\$86
• Total annual waste management expenditure per capita	\$61	\$60
Effectiveness Indicators		
• Number of complaints per thousand capita	7.06	7.03
• Percentage of missed services per week	0.02%	0.02%

Principal Activity

WASTE MANAGEMENT cont.

Rubbish Collection	00/01	01/02	02/03
Rateable Properties	14,500	13,965	14,169
Residential Properties serviced	10,450	12,322	12,438
Commercial Properties serviced by Town of Vincent (<i>includes Churches, Schools, halls and some vacant blocks that are under development</i>)	4,050	1,293	1,380
Commercial Properties not serviced by Town of Vincent	350	350	350
Total domestic and commercial rubbish tipping costs	N/A	\$264,623	\$270,626
Total tonnes domestic and commercial rubbish collected	11,600	11,761	12,015

Recycling - Domestic			
Paper	693.1	662	671
Co mingled	566.56	530	595
Total Tonnage	1277.03	1192	1,266

Recycling - Commercial			
Paper	823	511	655
Co mingled	260	270	544
Total Tonnage	849	781	1,199

Public Tidy Bins/Parks			
Tipping cost per tonne	\$22.50	\$22.50	\$22.50
Tipping Costs	\$14,582	\$13,298	\$10,935
Tonnes	648	591	486
Collection Cost	\$89,667	\$102,700	\$91,826
Collection Cost per tonne	\$138	\$174	\$189

Bulk Verge Collection			
Contractor's cost per annum	\$87,711	\$112,050	\$112,827
Tipping costs per annum	\$16,838	\$37,497	\$47,125
Hard Waste collected	314	345	440
Green Waste collected	606	545	517

Principal Activity

COMMUNITY DEVELOPMENT

ACTIVITY

To progress the Town's vision and values by facilitating the achievement of the community's goals through co-operation and partnership with the local community.

OBJECTIVES

- To provide services and programmes which are relevant to the needs of our community.
- To promote community development and cultural diversity.
- To provide opportunities for people in our community to enhance their quality of life.
- To facilitate an effective communication flow between the community and the Town.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Participant numbers in events	10,114	6,206
• Number of events serviced	37	32
Efficiency Indicators		
• Client feedback on services provided	See below	See below
Effectiveness Indicators		
• Evaluation surveys on events	Approximately 740 total surveys have been collected. 92% rated the organisation of the events as 4 or 5 (Likert scale with 1 being for badly organised and 5 for well organised). 86% of those surveyed would like to attend the event again.	Surveys have been collected for 90% of events. 94% rated the organisation of the events as 4 or 5 (Likert scale with 1 being for badly organised and 5 for well organised). 89% of those surveyed would like to attend the event again.
• Percentage of external funding compared with total Community Development expenditure	11.37%	10.45%

Principal Activity

COMMUNITY DEVELOPMENT cont.

HALL BOOKING STATISTICS	00/01	01/02	02/03
North Perth Town Hall			
<i>Number of Bookings</i>			
<i>Main Hall</i>	262	309	187
<i>Lesser Hall</i>	leased to ECU	31	114
<i>Number of Users</i>			
<i>Main Hall</i>	2,778	2,421	3,721
<i>Lesser Hall</i>	leased	562	2,500
<i>Revenue</i>	\$6,223	\$6,518	\$13,888
<i>Total Revenue</i>	\$12,350	\$8,633	\$11,360
<i>Total Expenditure</i>	\$11,802	\$33,934	\$174,956
<i>Net Return</i>	\$548	-\$25,301	-\$163,596
Mount Hawthorn Community Centre			
<i>Number of Bookings</i>			
<i>Main Hall</i>	252	268	355
<i>Lesser Hall</i>	628	835	720
<i>Number of Users</i>			
<i>Main Hall</i>	10,507	7,620	12,220
<i>Lesser Hall</i>	14,361	14,988	25,800
<i>Revenue</i>	\$18,735	\$19,706	\$37,256
<i>Total Revenue</i>	\$20,731	\$21,526	\$37,256
<i>Total Expenditure</i>	\$55,137	\$50,586	\$73,328
<i>Net Return</i>	-\$34,406	-\$29,060	-\$36,072
Banks Reserve Pavilion			
<i>Number of Bookings</i>	294	342	286
<i>Number of Users</i>	3,429	4,928	5,402
<i>Revenue</i>	\$6,296	\$5,413	\$6,022
<i>Total Revenue</i>	\$7,005	\$5,413	\$6,022
<i>Total Expenditure</i>	\$14,023	\$13,914	\$21,464
<i>Net Return</i>	-\$7,018	-\$8,501	-\$15,442
Menzies Park Pavilion			
<i>Number of Bookings</i>	32	69	126
<i>Number of Users</i>	1,912	1,240	2,027
<i>Revenue</i>	\$1,361	\$1,563	\$2,251
<i>Total Revenue</i>	N/A	N/A	\$2,251
<i>Total Expenditure</i>	N/A	N/A	\$63,822
<i>Net Return</i>			-\$61,571
Royal Park Hall			
<i>Number of Bookings</i>	173	206	441
<i>Number of Users</i>	8,140	7,436	13,447
<i>Revenue</i>	\$9,994	\$6,913	\$20,183
<i>Total Revenue</i>	\$25,685	\$25,889	\$39,597
<i>Total Expenditure</i>	\$39,368	\$65,143	\$48,999
<i>Net Return</i>	-\$13,683	-\$39,254	-\$9,402

Principal Activity

LAND DISPOSAL

ACTIVITY

To provide for the disposal of any land surplus to the requirements of the Town and maximise the financial return to the Town on the disposal.

OBJECTIVE

To provide a programme for the orderly disposal of surplus land in a manner that maximises the financial return to the Town and for the lodgement of resultant monies in the appropriate reserves or for capital infrastructure work.

KEY PERFORMANCE INDICATORS	01/02	02/03
Workload Indicators		
• Number of surplus land identified for sale	1	2
Efficiency Indicators		
• Net gain on disposal of land	\$1.93M	\$1.93M
Effectiveness Indicators		
• Investment return average	Nil	Nil
• Land disposal average return	Nil	86%

Principal Activity

MAJOR CAPITAL WORKS LAND AND BUILDINGS

ACTIVITY

To provide quality facilities and reserves for the benefit of the residents of the Town.

OBJECTIVE

To construct and develop buildings and reserves that are in accordance with the vision of the Town.

KEY PERFORMANCE INDICATORS

- The projects to be completed within the stipulated timeframe.
- Projects to be completed within the allocated funds budgeted.

Leederville Oval Upgrade

Status

The \$4.02 million redevelopment of Leederville Oval into a 'Football Centre of Excellence' and to be jointly the home ground and clubrooms for East Perth and Subiaco Football Clubs is almost complete. The joint sharing of a ground is a first for Western Australia. The construction phase of the project is scheduled to be completed by October 2003. Floodlighting will be installed in late 2003. The development of the public open space surrounding Leederville Oval will commence following the completion of the construction and is to be finished by mid-2004.

As part of the redevelopment of the oval, a new bore and reticulation was installed at a cost of \$78,000.

Perth Oval Upgrade

Status

Construction of the multi-purpose rectangular stadium commenced in July 2003 and will be completed in December 2003.

Richmond Street Parking

Status

This has been completed, providing an additional 110 bays at a cost of \$116,000.

Robertson Park Redevelopment

Status

As the Old Bottleyard has been sold and the funds are available for development, much of the year has been spent designing the redevelopment. The plans have been out for community comment and at the time of writing a report is planned to go to Council in late October. The work is planned to commence in November 2003.

State Indoor – Multi-use Sports Stadium

Status

Peter Hunt Architects have been appointed for the project. However, the project is currently awaiting the outcome of a feasibility study on the Challenge Stadium for the State Government to assess funding and user implications.

Smith's Lake Redevelopment

Status

The sale of the Elven Street lots has been deferred. This is due to both Council and the Western Australian Planning Commission raising concerns with the proposed design guidelines for the lots. The new timeframe for the sale of the lots is March 2004.

Extension of the Veterans Tennis Pavilion at Robertson Park

Status

Following an internal review by the members of the original pavilion development, the planned development was significantly changed. (The plans for the new proposal were approved at the Council meeting of 23 September 2003). It is anticipated that construction of this refurbishment will commence in early 2004.

Office Building for Department of Sport and Recreation

Status

A lease has been finalised between the Town and the Ministry of Housing Works. The final building plans have been approved by Council and the building tender contract will be issued in October 2003, with construction expected to commence in November 2003.

Community Facility

Status

The Town is progressing its Seniors Strategy and is in discussion with a number of organisations in regard to the potential use of this type of facility.

Beatty Park Leisure Centre

Status

A needs analysis and feasibility study is to be undertaken during this financial year which will assess the long term requirements and costs of any future development of the facility.

Competition Principles Agreement

The Competition Principles Agreement (CPA) is a contractual agreement between the Federal Government and all State and Territory Governments. Local government is committed to the CPA through the State Governments' involvement. The focus of the CPA is to ensure that all public enterprises operate in a transparent manner in the best public interest. This requires that public enterprises review their operations to ensure that they do not have a competitive advantage or disadvantage resulting from their status as public enterprises.

To ensure compliance with the CPA, local governments are required to include in their annual reports certain particulars in relation to CPA. The Town of Vincent supports the concept of the CPA and in this regard the following particulars are reported:

Competitive Neutrality

This principle deals with ensuring that government business operations do not have any advantage or disadvantage in comparison with the private sector. At present no activities undertaken by the Town have been classified as either a Public Trading Enterprise (PTE) or a Public Financial Enterprise (PFE) by the Australian Bureau of Statistics.

During the reporting period the Town has not received any allegations of non-compliance with the principles of Competitive Neutrality.

Structural Reform of Public Monopolies

The Town does not operate any Public Monopolies within the CPA definition and accordingly there is no reporting requirement.

Legislation Review

Within the principles of the CPA is a requirement for local governments to review all existing legislation to ensure that the legislation does not restrict competition, or if restrictive legislation is in place, it is in the best interests of the community.

During this year the Town continued the process of reviewing all Local Laws. The Local Government Act 1995 requires all existing Local Laws to be reviewed every eight years. A major review of all Local Laws is required to be carried out prior to 30 June 2004. As part of this process the intention to review Local Laws is advertised in the press as required by the Local Government Act, thus giving residents and ratepayers the opportunity to comment on any proposed changes, additions or deletions to the Town's Local Laws.

The following is the current position relating to Local Laws:

Local Laws

Reviewed

	Adopted	Gazetted
Parking Facilities	27.05.2003	26.06.2003

Policies

In conjunction with the Local Laws Review process, Council regularly reviews its policies. All new policies were advertised for 21 days for public comment, thereafter being adopted by the Council. In some cases policies were amended to reflect current terminology and community expectations. Policy amendments are an ongoing commitment and feature regularly at Council Meetings. A major review of all policies commenced in June 2003 and is expected to be completed by December 2003.

History

For tens of thousands of years before the settlement of the Swan River Colony, the indigenous Nyungar people were hunters and gatherers who occupied the southwest corner of Western Australia. The lakes on the coastal plain were particularly important to the Aboriginal people, providing them with both spiritual and physical sustenance.

At the time of the first European contact in 1827, the area in which Perth now stands was called Boorloo. Boorloo formed part of Mooro, the tribal lands of Yellagonga, whose group was one of several based around the Swan River known collectively as the Whadjug. The Whadjug was a part of the greater group of thirteen or so tribes which formed the south west socio-linguistic block still known today as Nyungar ('The People'), or sometimes by the name Bibbulman.

After settlement in 1829, the Europeans gave the name of 'Third Swamp' to one of a chain of lakes stretching from Claisebrook to Herdsman Lake. Nearly seventy years later, in 1897, 15 hectares of Third Swamp would be gazetted as a public park and two years later renamed Hyde Park. Hyde Park is now of course one of the Town of Vincent's most attractive and popular parks.

From 1831, hostile encounters between European settlers and Nyungars – both large-scale land users with conflicting land value systems – increased considerably. This phase of violence culminated in events such as the execution of Whadjug tribal chief Midgegooroo, the murder of his son Yagan and the massacre of the Murray tribe.

By 1843, when Yellagonga died, his tribe had begun to disintegrate and had been dispossessed of their land around the main settlement area of the Swan River Colony. They retreated to the swamps and lakes north of the settlement area including Third Swamp, formerly known by them as Boodjamooling.

Third Swamp continued to be a main campsite for the remaining Nyungar people in the Perth region and was also used by travellers, itinerants and homeless people. By the goldrush days in the 1890s they were joined by many miners en route to the goldfields.

Meanwhile the principal lakes had been drained and between 1855 and 1883 there were phases of settlement to the north of Perth. The 1871 Municipalities Act established Perth and seven other towns as municipalities with the authority to levy rates, while Local Road Districts were financed almost exclusively from government grants.

Leederville, Highgate and North Perth were originally included in the vast area controlled by the Perth Road Board District, whose limited revenue over the next twenty years was reflected most obviously in the lack of road construction. Much early infrastructure was financed by private citizens.

Residential development progressed from the 1880s, particularly following the completion of the Fremantle to Guildford rail line in 1881. Highgate began to develop, the Woodville Estate (now North Perth) was opened in 1890, and the Monger and Leeder Estates were sold to developers and subdivided in 1890-1891.

By 1897 Third Swamp was no longer a camp site and was vested for the Citizens as a public reserve.

Much of Vincent's rich heritage stems from the 1890s and 1900s when many community buildings were established, including the North Perth district school (now North Perth Primary), Highgate Primary School, Leederville and Brisbane Street post offices, North Perth police station, Brisbane and Queens hotels, the North Perth Town Hall, the Redemptionist Monastery and the Perth Mosque.

By 1895 North Perth had emerged as a suburb in its own right. Four years later it was declared a Road District and, in October 1901, gazetted as a municipality. The North Perth Council was in existence from 25 October 1901 to 22 December 1914.

In 1914 the Councils of Perth, North Perth and Leederville agreed to the union of the three municipalities, as prescribed in the Municipal Corporation's Act 1906. The union took effect on 22 December 1914. Later, the ratepayers of Victoria Park Council decided by referendum on 22 November 1916 to amalgamate with the City of Perth, and this union was consummated on 1 November 1917.

On 1 July 1994, the restructure of the City of Perth created three new local governments: the Towns of Vincent, Cambridge and Shepparton (now Victoria Park), plus a smaller City of Perth. Commissioners were appointed to control these until elections were held in May 1995.

The Town of Vincent's inaugural elections were conducted by the State Electoral Commission under the postal voting system, which produced a voter response in excess of 44 per cent.

The Town of Vincent was named after Vincent Street, which in turn is believed to have been named after Richard P. Vincent, a local hardware wholesaler and Mayor of the Town of North Perth Council. The municipality includes the suburbs of Mt Hawthorn, North Perth, Highgate, and parts of West Perth, East Perth, Perth City, Leederville, Mt Lawley, Menora and Coolbinia.

Although only new, within its boundaries Vincent holds a rich and varied history. It is a place of cultural diversity with residents whose origins lie in places like Europe and Asia, and 45 per cent of whom were born overseas. Reflections of this variety are found in the number of religions or spiritual groups that have representation within the Town, among them 18 Christian denominations, and Hinduism, Islam and Judaism.

There are busy and popular commercial areas such as Beaufort, Fitzgerald and Oxford Streets, and Scarborough Beach Road, and peaceful suburbs where old and new lie side by side. There is more than a hundred years of built history and heritage within the boundaries of the municipality - and all of it, whether a century, a decade, or just a few years old, is important to the Town of Vincent. All of it contributes to the colour and personality of Vincent, enriching the lives of the people who live here and of those just passing through.

Statistics

Area	10.4 square km of which 104 hectares comprises parks and gardens
Population	25,795
Aged - under 15	13%
	- 15 to 55 65.6%
	- Over 55 21.4%
Median age	34 years
Homes owners/purchasers	54%
Rateable Properties	15,514
Number of Electors	18,103
Number of Council Employees	182 (FTE)
Number of Wards	Two
Total Budget	\$20,937,000

Number of Elected Members

Mayor and eight Councillors

Distance from Perth City

The Administration and Civic Centre is 3km from Perth GPO

Area of Parks and Gardens

104 hectares

Length of Roads and Footpaths

Roads 139km
Footpaths 260km

Suburbs and Localities

Suburbs: North Perth, Leederville, Highgate, Mt Hawthorn and parts of East Perth, West Perth, Perth City, Mt Lawley, Menora and Coolbinia.

Boundaries

Town of Cambridge, Cities of Bayswater, Perth and Stirling.

Facilities

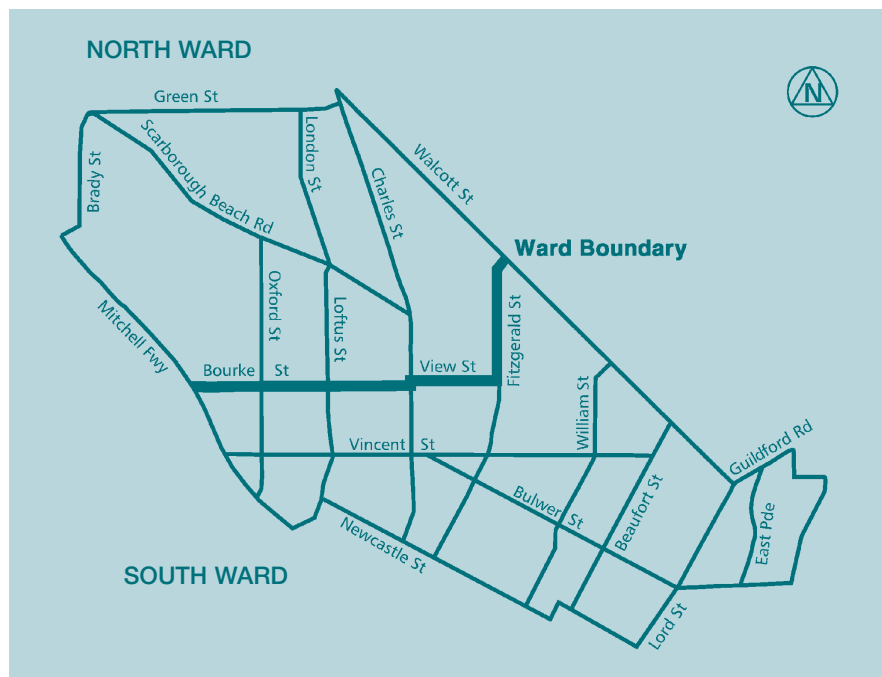
Library: Town of Vincent Library, 99 Loftus Street, Leederville.

Child Health Centres: Harold Street, Highgate; Loftus Community Centre, Loftus Street; Mt Hawthorn Community Centre, Scarborough Beach Road; View Street, North Perth.

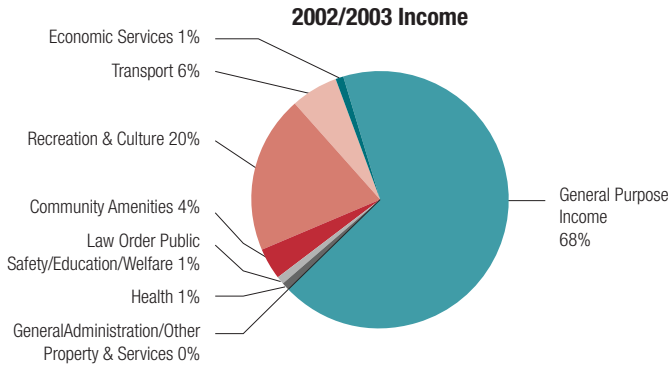
Senior Citizens Centres: Rosewood Care Group (Inc.), Lakeview Aged Person Centre.

Services for Seniors: Rosewood Care Group (Inc.) (Meals on Wheels); Volunteer Task Force; Multicultural Service Centre of WA; Vincent Community Care.

Recreation Facilities: Beatty Park Leisure Centre, Hyde Park, E & D Litis Stadium, Dorrien Gardens, Loftus Recreation Centre, Bowling Clubs, Tennis Clubs, Croquet Club, Robertson Park Tennis Complex, Royal Park, Perth Oval, Leederville Oval.

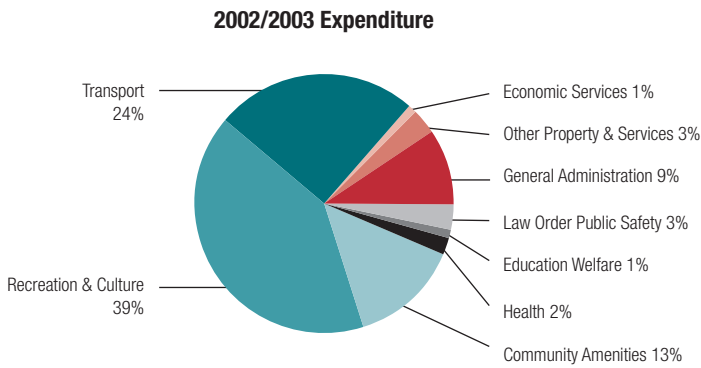


Income and Expenditure



OPERATING INCOME

Income Type	Amount
	\$
General Purpose Income	13,648,489.00
General Administration/Other Property & Services	94,795.00
Health	81,103.00
Law Order Public Safety/Education/Welfare	141,775.00
Community Amenities	733,614.00
Recreation & Culture	4,131,731.00
Transport	1,321,530.00
Economic Services	\$190,322.00
	<hr/>
	20,343,359.00



OPERATING EXPENDITURE

Expense Type	Amount
	\$
General Administration	1,908,868.00
Law Order Public Safety	778,491.00
Health	520,152.00
Education/Welfare	605,888.00
Community Amenities	2,912,454.00
Recreation & Culture	8,687,073.00
Transport	5,463,126.00
Economic Services	564,800.00
Other Property & Services	963,102.00
	<hr/>
	22,403,954.00

Financial Report

FOR YEAR ENDED 30 JUNE 2003



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BARRETT & PARTNERS – DFK

Certified Practising Accountants

PARTNERS

Ronald E Barrett FCA

Anthony D Macri FCPA

Domenic A Macri CPA

INDEPENDENT AUDIT REPORT

TO: RATEPAYERS OF THE TOWN OF VINCENT

Scope

We have audited the financial report of the Town of Vincent, comprising the Operating Statement, Statement of Financial Position, Statement of Changes in Equity, Statement of Cash Flows, and the notes to and forming part of the financial report for the year ended 30 June 2003. The Council is responsible for the preparation and presentation of the financial report and the information contained therein. We have conducted an independent audit of the financial report in order to express an opinion on it to the ratepayers of the Town of Vincent.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with the requirements of the Local Government Act 1995 and Regulations under that Act, Australian Accounting Standards and other mandatory professional reporting requirements so as to present a view of the Town of Vincent which is consistent with our understanding of its financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report of the Town of Vincent:

- (a) present fairly the financial position of the Town of Vincent as at 30 June 2003 and the results of its operations for the year then ended in accordance with applicable Accounting Standards; and
- (b) are prepared in accordance with the requirements of the Local Government Act 1995 and Regulations under that act and other mandatory professional reporting requirements.

We did not during the course of our audit become aware of any instances where the Council did not comply with the requirements of the Local Government Act and Regulations under that Act.


BARRETT & PARTNERS – DFK
CERTIFIED PRACTISING ACCOUNTANTS
28 THOROGOOD STREET
BURSWOOD WA 6100


A MACRI
PARTNER

PERTH

DATED THIS 22nd DAY OF OCTOBER 2003.

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A member firm of

DFK
 INTERNATIONAL
 A worldwide association of independent
 accounting firms & business advisors

Statement by Chief Executive Officer

FOR YEAR ENDED 30 JUNE 2003

The attached financial report of the Town of Vincent being the annual financial report and supporting notes and other information for the financial year ended 30 June 2003 are in my opinion, properly drawn up to present fairly the financial position of the Town of Vincent at 30 June 2003 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards (except to the extent that these have been varied in the Statement of Accounting Policies required by Australian Accounting Standard AAS 6 "Accounting Policies" and the accompanying notes to the annual financial report) and comply with the provisions of the Local Government Act 1995 and the regulations under that Act.



JOHN GIORGI, JP
Chief Executive Officer

Signed on the 14th day of October 2003.

OPERATING STATEMENT FOR THE YEAR ENDED 30 JUNE 2003

OPERATING STATEMENT	Note	Actual 30-Jun-02 \$	Budget 2002/03 \$	Revised Budget 2002/03	Actual 30-Jun-03 \$
OPERATING EXPENDITURE					
General Purpose Funding		603,294	553,625	553,625	548,024
Governance		1,176,747	1,314,920	1,321,420	1,349,739
Law, Order, Public Safety		675,402	764,059	772,309	778,491
Health		568,204	529,196	537,864	520,152
Education and Welfare		579,009	579,934	629,314	605,888
Community Amenities		2,624,680	2,977,832	2,977,832	2,912,454
Recreation and Culture		8,103,409	8,037,640	8,064,216	8,687,073
Transport		5,139,874	4,891,303	5,440,203	5,463,126
Economic Services		468,880	491,545	496,445	564,800
Other Property and Services		892,967	796,380	824,276	963,102
General Administration		2,539	200	200	11,105
		20,835,005	20,936,634	21,617,704	22,403,954
OPERATING REVENUE					
General Purpose Funding		12,749,413	13,793,864	13,793,864	13,648,489
Governance		9,261	8,145	8,145	8,159
Law, Order, Public Safety		64,900	38,031	41,281	57,024
Health		90,647	81,755	81,755	81,103
Education and Welfare		118,116	74,683	124,819	84,751
Community Amenities		379,639	404,851	430,953	733,614
Recreation and Culture		3,934,397	4,357,853	4,359,600	4,131,731
Transport		1,460,998	1,246,914	1,312,185	1,321,530
Economic Services		210,229	203,061	205,393	190,322
Other Property and Services		99,381	61,592	62,051	82,202
General Administration		2,539	2,898	2,898	4,434
		19,119,520	20,273,647	20,422,944	20,343,359
CONTRIBUTIONS/GRANTS FOR THE DEVELOPMENT OF ASSETS					
Health		100	0	0	0
Community Amenities		40,859	10,000	10,000	0
Recreation and Culture		685,875	3,403,782	3,019,900	382,483
Transport		875,603	1,026,907	1,026,907	766,011
Other Property and Services		411,096	0	0	0
	5	2,013,533	4,440,689	4,056,807	1,148,494
DISPOSAL OF ASSETS					
Proceeds of Sale		2,880,318	1,414,000	1,414,000	2,578,991
Book Value		(520,230)	(289,568)	(289,568)	(521,216)
<i>Gain/(Loss) on Disposal</i>	4(d)	2,360,088	1,124,432	1,124,432	2,057,775
Change in net assets resulting from Operations					
	4(a)	2,658,136	4,902,134	3,986,479	1,145,674

STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 30 JUNE 2003

Actual 2001/02 \$	\$		Note	Actual 2002/03 \$	\$
CURRENT ASSETS					
10,033,369		Cash	11	10,001,132	
28,399		Deposits and Prepayments		23,967	
11,000		Investments	7	11,000	
1,180,955		Accounts Receivable	6	1,260,850	
344,301		Stock on Hand	26	273,217	
	11,598,024	TOTAL CURRENT ASSETS			11,570,166
CURRENT LIABILITIES					
986,794		Accounts Payable	8	2,092,035	
639,196		Provisions	8	811,350	
	1,625,990	TOTAL CURRENT LIABILITIES			2,903,385
	9,972,034	NET CURRENT ASSETS			8,666,781
NON-CURRENT ASSETS					
0		Investment in Mindarie Regional Council	19	100,541	
119,524		Accounts Receivable	6	129,503	
95,707,528		Property, Plant and Equipment	9	98,011,275	
	95,827,052	TOTAL NON-CURRENT ASSETS			98,241,319
NON-CURRENT LIABILITIES					
278,789		Provisions	8	242,129	
	278,789	TOTAL NON-CURRENT LIABILITIES			242,129
	105,520,297	NET ASSETS			106,665,971
EQUITY					
92,066,312		Retained Profits (Surplus)		92,509,063	
6,530,494		Cash Reserves	10	7,233,417	
6,923,491		Asset Revaluation Reserve		6,923,491	
	105,520,297	TOTAL EQUITY			106,665,971

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2003

	TOTAL EQUITY		RETAINED PROFITS SURPLUS		CASH RESERVES		ASSET REVALUATION RESERVE	
	2001/02 \$	2002/03 \$	2001/02 \$	2002/03 \$	2001/02 \$	2002/03 \$	2001/02 \$	2002/03 \$
Opening Balance 1 July	102,862,160	105,520,297	90,064,724	92,066,314	5,873,949	6,530,492	6,923,491	6,923,491
Change in net assets resulting from Operations	2,658,137	1,145,674	2,658,135	1,145,674				
Revaluation of Assets	0	0						
Transfer to Reserves			(2,816,879)	(3,413,025)	2,816,879	3,413,025		
Transfers from Reserves			2,160,334	2,710,100	(2,160,334)	(2,710,100)		
Closing Balance 30 June	105,520,297	106,665,971	92,066,314	92,509,063	6,530,494	7,233,417	6,923,491	6,923,491

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2003

Actual Inflows/ (Outflows) 30-Jun-02 \$		Note	Budget Inflows/ (Outflows) 30-Jun-03 \$	Actual Inflows/ (Outflows) 30-Jun-03 \$
Cash flows from operating activities				
	Payments			
(7,960,233)	Employee Costs		(8,218,472)	(8,067,211)
(6,707,352)	Materials and Contracts		(7,543,005)	(8,430,880)
(1,115,070)	Utilities		(761,795)	(1,221,832)
(147,240)	Insurance Expense		(179,848)	(280,002)
(100,471)	Other expenditure		(256,500)	(234,346)
(16,030,366)	Total Payments		(16,959,620)	(18,234,271)
	Receipts			
11,454,454	Rates		12,610,556	12,143,800
754,835	Grants and subsidies		0	0
243,086	Contributions, reimbursements and donations		655,800	740,069
5,677,682	Fees and Charges		6,127,777	6,515,425
650,329	Interest earnings		765,600	723,683
65,056	Goods and Services Tax		0	1,075,850
243,147	Other revenue/income		171,890	201,789
19,088,589	Total Receipts		20,331,623	21,400,616
3,058,223	<i>Net cash flows from operating activities</i>	12 (a)	3,372,003	3,166,345
Cash flows from investing activities				
	Payments			
(1,162,597)	Purchase Land and Building Assets		(3,466,322)	(586,800)
(3,445,704)	Purchase Infrastructure Assets		(3,831,640)	(3,286,921)
(999,365)	Purchase Plant and Equipment		(993,361)	(1,065,332)
(358,497)	Purchase Furniture and Equipment		(194,325)	(210,695)
(76,320)	Work in Progress (Uncompleted Works)		(5,394,830)	(2,352,015)
(6,042,483)			(13,880,478)	(7,501,763)
	Receipts			
297,773	Disposal of Plant & Equipment	4 (d)	314,000	355,173
-	Disposal of Furniture & Equipment	4 (d)	-	909
2,582,545	Disposal of Land & Building	4 (d)	1,100,000	2,222,909
-	Contributions from Community Groups		223,541	-
-	Contributions from Other Parties		2,959,000	-
2,880,318			4,596,541	2,578,991
(3,162,165)	<i>Net cash flows from investing activities</i>		(9,283,937)	(4,922,772)
Cash flows from financing activities				
-	Net increase in Bonds and Deposits		-	236,504
-			0	236,504
Cash flows from government				
	Receipts from appropriations/grants			
646,287	Recurrent		635,000	339,192
916,410	Capital		1,258,148	1,148,494
1,562,697			1,893,148	1,487,686
1,458,755	Net(decrease)/increase in cash held		(4,018,786)	(32,237)
8,574,614	Cash at 1 July		10,633,871	10,033,369
10,033,369	Cash at 30 June	11	6,615,085	10,001,132

1 SIGNIFICANT ACCOUNTING POLICIES

The significant policies which have been adopted in the preparation of these financial statements are :-

(a) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, transfers between Funds) have been eliminated.

Trust Funds

As the Town performs only a custodial role in respect of these monies, and because the monies cannot be used for Council purposes, they are excluded from the financial statements.

A separate statement of these monies appears at Note 18 to these financial statements.

Amounts received as bonds, deposits and retention amounts controlled by Council are included in the amount disclosed as "creditors" within current liabilities.

(b) Basis of Accounting

This Financial Report is a General Purpose Financial Report, and has been prepared in accordance with applicable Australian Accounting Standards and disclosure requirements of the Australian Accounting bodies, the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996.

It has been prepared on the accrual basis under the convention of historical cost accounting.

(c) Property, Plant and Equipment

(i) Cost and Valuation

Property, plant and equipment and infrastructure are carried at cost.

Any gain or loss on disposal of assets is determined as the difference between the carrying amount of the asset at the time of disposal and the proceeds from disposal and is included in the operating results in the year of disposal.

Fixed assets with acquisition cost of less than \$500 have not been capitalised.

Land under roads is not recognised in the Statement of Financial Position.

Bus shelters, Signs and Litter Bins are considered immaterial and have not been capitalised.

(c) Property, Plant and Equipment

(ii) Depreciation of non current assets

Items of property, plant and equipment, including infrastructure and buildings but excluding freehold land, are depreciated over their estimated useful lives on a straight line basis, using rates which are reviewed each reporting period.

Major depreciation periods are:

Asset Description	Life Expectancy	Asset Description	Life Expectancy
Buildings	10 - 50 years	Footpaths-Slab	20 years
Furniture and Equipment	2 - 10 years	Parking-Sealed/Kerbed/Drained	40 years
Plant and Equipment	3 - 15 years	Parking-Lighting	30 years
Bores/Pumps	10 - 20 years	Rights of Way-Sealed/Kerbed/Drained	40 years
Playground Equipment	10 years	Drainage	80 years
Motor Vehicles	5 - 10 years	Fencing	20 years
Roads-Sealed/Kerbed/Drained	33 years	Park Furniture/Street Furniture	10 - 30 years
Footpaths-Insitu Concrete	40 years		

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time an asset is completed and held ready for use.

(iii) Revaluation of Non Current Assets

Furniture and internal equipment are rarely sold but used until obsolete. Plant such as vehicles, trucks and external equipment are traded frequently to ensure their reliability.

(d) Employee Entitlements

Provision for annual leave represents the full annual leave accrued (including pro-rata leave) for all staff as at the end of the reporting period.

Council's liability for long service leave is recorded as current and/or non current liabilities. The current liability represents the Council's legal and contractual entitlements at termination of employment. The non-current liability is calculated on a pro-rata basis by various percentages related to years of service.

In respect of employees who have transferred to the Town from other Local Government Authorities, Council's liability for long service leave is recorded in the statement of financial position net of contributions due from other Local Government Authorities.

Provisions made for employees' annual and long service leave include related payroll costs such as superannuation and workers compensation. The superannuation and workers compensation for the reporting period is the amount of the statutory contribution the Council makes to provide benefits to its employee. Details of superannuation arrangements are set out in Note 13.

Provisions for sick leave are not made in the accounts as they are non vesting and are paid as incurred.

(e) Provision for Doubtful Debts

The Financial Statements do not make any provision for uncollectable rate debtors as these are secured over a ratepayer's property.

Provision for other bad and doubtful debts is made where considered necessary. It is expected that some small amounts will be uncollectable during the year and these will be written off by Council.

(f) Investments

All investments are made in accordance with the Trustees Act and are valued at cost with interest revenue recognised as accrued.

(g) Leases

The Council has no obligations under finance leases at balance date.

In respect of operating leases, where the lessor effectively retains substantially all of the risks and benefits incidental to ownership of the leased items, lease payments are charged to expense over the lease term.

(h) Rates, Grants, Donations and other Contributions

The rating and reporting periods coincide. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of rates.

Grants, donations and other contributions are recognised as revenues when the Council obtains control over the assets comprising the contributions. Control over granted assets is normally obtained upon their receipt or upon prior notification that a Grant has been secured, and the timing of commencement of control depends upon the arrangements that exist between the grantor and the Council. Contributions not received over which the Council has control are recognised as receivables.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 5. The note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

(i) Stock on Hand and Work in Progress

Stock on hand and work in progress are valued at the lower of cost and net realisable value.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

(j) Interest in Regional Council

The Council is participant with 6 other Councils, namely the cities of Joondalup, Wanneroo, Stirling, Perth and the Towns of Cambridge and Victoria Park.

Information about the Mindarie Regional Council is set out in Note 19.

(k) Accounts Payable

Trade payables and other accounts payable are recognised when the Council becomes obliged to make future payments resulting from the purchase of goods and services.

(l) Rounding

All figures shown in the financial report have been rounded off to the nearest dollar and some minor variations between schedules may result.

(m) Comparatives

Comparative figures are, where appropriate, reclassified as to be comparable with the figures presented for the current financial year.

(n) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

2 CHANGES IN ACCOUNTING POLICY

There were no changes in accounting policy.

3 COMPONENT FUNCTIONS/ACTIVITIES

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis reflected by the Council's Mission and Vision Statement and for each of its broad activities/programs.

These objectives provide a framework for the future direction of the Town of Vincent.

Council By-line

'Enhancing and celebrating our diverse community'

Council Mission Statement

Our mission is to provide quality services and effective representation to meet the needs and expectations of our community.

Council Vision Statement

Our Vision is that Vincent will strive to be a vibrant and dynamic community.

We will continue to be a safe and healthy inner city area, rich in heritage and cultural diversity.

Our residents will have a strong sense of belonging and will value Vincent as an integrated community which has its own distinctive identity and community spirit.

Trees, gardens and parks will provide attractive and natural places for recreation and enjoyment. Principles of sustainability will guide all Town decisions.

Our buildings will successfully blend old and new and embrace universal design principles to provide access for all.

We will foster a prosperous and dynamic business environment that serves local needs and attracts support from surrounding communities.

Vincent will be a place of equal opportunity for all people.

Working together, community, business and Council will turn our vision into reality.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

Values

- Community spirit and cohesion are to be protected
- Cultural diversity is built on respect, understanding and interaction
- Community input is valued
- Sustainability guides our decision making
- Access to all facilities
- Co-operation and teamwork

The Operating Statements are presented in a programme format using the following classifications :

GOVERNANCE

This schedule details costs and revenues associated with Governance of the Town. These include Members of Council and other costs involved in supporting members and governing the Town.

GENERAL PURPOSE FUNDING

This schedule records details of rate revenue and general purpose grants allocated by the WA Local Government Grants Commission as well as expenditures associated with this (rates collection, investment of funds).

LAW, ORDER AND PUBLIC SAFETY

This programme covers costs associated with Animal Control, Fire Prevention and other Law and Order services generally associated with Local Law control.

HEALTH

This programme covers Health Administration and Inspection, Child Health Clinics, Immunisation Clinics, Food Control and Pest Control Services.

EDUCATION AND WELFARE

The major costs here relate to staff involved in coordinating welfare, disability and youth services and donations to various community welfare groups serving the Town.

COMMUNITY AMENITIES

This programme covers activities of household refuse and recycling, other sanitation including public litter bins and bulk rubbish collections, as well as town planning and regional development administration, protection of the environment and bus shelters and street furniture.

RECREATION AND CULTURE

This programme covers activities associated with public halls, recreation administration, sportsgrounds, parks and reserves, Beatty Park Leisure Centre, Vincent Library and cultural activities.

TRANSPORT

The principal operating areas here relate to maintenance of footpaths, drains, street cleaning, verges and medians, roads and kerbs, rights of way, crossovers, street trees and road reserves. Parking control and operation of carparks is also covered.

ECONOMIC SERVICES

This programme covers costs associated with building control and area promotion.

OTHER PROPERTY AND SERVICES

This programme is principally a clearing area where costs associated with public works overheads are accumulated and then subsequently dispersed to other expense areas. Other activities include plant operation costs, insurance claims and properties held for civic purposes.

ADMINISTRATION GENERAL

This schedule accumulates costs associated with executive management, financial services, administrative services and computing which cannot be directly charged to other programmes. Costs are then allocated to other programmes using Activity Based Costing techniques.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

4 (a) OPERATING REVENUE AND EXPENDITURE CLASSIFIED BY NATURE AND TYPE

Actual 2001/02 \$		Note	2002/03 Budget \$	2002/03 Actual \$
OPERATING REVENUE				
11,368,383	Rates	23	12,600,764	12,170,604
2,215,395	Grants and Subsidies		655,800	1,487,686
895,784	Contributions, reimbursements and donations		4,392,375	678,443
2,360,088	Profit/(Loss) on asset disposals	4(d)	1,124,432	2,057,775
5,873,780	Fees and charges	20	6,127,777	6,036,044
650,329	Interest earnings		765,600	723,683
129,382	Other revenue/income		171,890	395,393
23,493,141			25,838,638	23,549,628
OPERATING EXPENDITURE				
8,020,432	Employee costs		7,536,005	8,191,707
6,769,167	Materials and contracts		7,543,005	8,028,472
1,115,070	Utilities		761,795	1,060,529
147,240	Insurance expenses		179,848	243,037
4,521,436	Depreciation on non-current assets	4(c)	4,042,386	4,676,801
261,660	Other expenditure		256,500	203,408
20,835,005			20,943,634	22,403,954
\$2,658,136	Change in Net Assets Resulting from Operations		\$4,895,004	\$1,145,674

4 (b) ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY YEAR ENDED 30 JUNE 2002

2001/02 \$		2002/03 \$
4,174,068	General Purpose Funding	3,390,461
3,584,341	Governance	3,441,651
513,585	Law, Order, Public Safety	386,685
802,725	Health	5,504
3,661,832	Education and Welfare	4,545,328
2,748,471	Community Amenities	3,093,174
34,974,985	Recreation and Culture	35,405,672
50,285,235	Transport	51,168,348
206,309	Economic Services	160,125
6,473,525	Other Property and Services	8,214,537
107,425,076		109,811,485

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

4 (c) DEPRECIATION

Depreciation expense for the financial year was charged in respect of:

2001/02 \$		2002/03 \$
1,198,823	Buildings	1,232,566
2,379,147	Infrastructure Assets	2,457,181
546,582	Plant and Mobile Equipment	583,793
396,884	Office Furniture and Equipment	403,261
\$4,521,436		\$4,676,801

4 (d) DISPOSAL OF ASSETS BY CLASS YEAR ENDED 30 JUNE 2003

	Budget Net Book Value \$	Actual Net Book Value \$	Budget Sale Price \$	Actual Sale Price \$	Budget Gain (Loss) \$	Actual Gain (Loss) \$
Plant and Mobile Equipment	289,568	209,178	314,000	355,173	24,432	145,995
Office Furniture and Equipment	0	2,206	0	909	0	(1,297)
Land and Building Assets	0	309,832	1,100,000	2,222,909	1,100,000	1,913,077
	289,568	521,216	1,414,000	2,578,991	1,124,432	2,057,775

5 CONDITIONS OVER CONTRIBUTIONS

Grants which were recognised as revenues during the year and which were obtained on the condition that they be expended on the acquisition of non current assets but have yet to be applied in that manner at reporting date were:

2001/02 \$		2002/03 \$
0	Roads to Recovery Grant	60,554
\$0		\$60,554

Grants which were recognised as revenues in a previous reporting period and were expended during the current reporting period in the manner specified by the grantor were:

2001/02 \$		2002/03 \$
41,520	Roads to Recovery Grant	103,000
426	Lotteries Commission – Perth Oval Gates	0
\$41,946		\$103,000

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

6 RECEIVABLES

2001/02 \$	Current	2002/03 \$
328,873	Rates	339,715
12,689	Works and Services	323,305
90,677	Property Rental/Leases	87,510
10,362	Rubbish Charges	685
723,506	Other	123,106
25,846	Accrued Income	38,506
0	Rebate Receivable from Mindarie Regional Council	128,978
0	Infringements	225,631
(10,998)	Less Provision for Doubtful Debts	(6,586)
\$1,180,955		\$1,260,850
2001/02 \$	Non Current	2002/03 \$
119,524	Pensioners' Rates Deferred	129,503
\$119,524		\$129,503

Pensioners' Rates Deferred

The amount of \$129,503 in 2002/03 relates to Council Rates deferred by pensioners in accordance with the Rates and Charges (Rebates and Deferments) Act 1992. During the 2001/02 year the deferred rates amounted to \$119,524.

7 (a) INVESTMENTS

Investments are made in accordance with the Western Australia Trustee Act 1962 (as amended). All investments are recorded at cost.

2001/02 \$	Current	2002/03 \$
11,000	Shares in North Perth Community Financial Services Limited	11,000
\$11,000		\$11,000

(b) INTEREST EARNINGS

2001/02 Actual \$	Interest Earnings	2002/03 Budget \$	2002/03 Actual \$
370,256	Municipal	300,000	275,764
280,073	Reserve	355,100	342,772
\$650,329		\$655,100	\$618,536

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

8 PAYABLES AND PROVISIONS

2001/02 \$	Payables - Current	2002/03 \$
12,402	Creditors	1,006,172
732,399	Bonds and Deposits	968,903
114,594	Income Received in Advance	28,389
127,399	Accrued Expenses	88,571
\$986,794		\$2,092,035

2001/02 \$	Provisions - Current	2002/03 \$
	Leave Entitlements	
487,963	Annual Leave	569,998
73,053	Long Service Leave	146,077
78,180	Salary On Costs	95,275
\$639,196		\$811,350

2001/02 \$	Provisions - Non Current	2002/03 \$
	Leave Entitlements	
238,581	Long Service Leave	179,852
40,208	Salary On Costs	62,277
\$278,789		\$242,129

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

9 (a) PROPERTY, PLANT AND EQUIPMENT, INFRASTRUCTURE ASSETS

2001/02 \$		2002/03 \$
5,340,345	Land: at cost	5,131,938
0	Buildings: at valuation	0
50,468,667	Buildings: at cost	50,962,512
(23,730,324)	Less: Accumulated Depreciation	(24,937,545)
<u>26,738,343</u>		<u>26,024,967</u>
0	Roads: at valuation	0
52,081,690	Roads: at cost	53,658,280
(29,841,100)	Less: Accumulated Depreciation	(31,403,550)
<u>22,240,590</u>		<u>22,254,730</u>
0	Drainage: at valuation	0
22,120,725	Drainage: at cost	22,155,815
(8,108,301)	Less: Accumulated Depreciation	(8,246,555)
<u>14,012,424</u>		<u>13,909,260</u>
0	Footpaths: at valuation	0
13,859,789	Footpaths: at cost	14,162,897
(8,076,146)	Less: Accumulated Depreciation	(8,601,160)
<u>5,783,643</u>		<u>5,561,737</u>
0	Park Development: at valuation	0
9,126,959	Park Development: at cost	9,235,192
0	Less: Accumulated Depreciation	0
<u>9,126,959</u>		<u>9,235,192</u>
0	Car Park Development: at valuation	0
4,789,460	Car Park Development: at cost	5,325,099
(1,468,554)	Less: Accumulated Depreciation	(1,545,757)
<u>3,320,906</u>		<u>3,779,342</u>
0	Other Infrastructure Assets: at valuation	0
6,980,404	Other Infrastructure Assets: at cost	7,723,833
(1,661,284)	Less: Accumulated Depreciation	(1,815,542)
<u>5,319,120</u>		<u>5,908,291</u>

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

9 (a) PROPERTY, PLANT AND EQUIPMENT, INFRASTRUCTURE ASSETS (Continued)

2001/02 \$		2002/03 \$
4,367,622	Plant and Mobile Equipment: at cost	4,657,960
(1,856,136)	Less: Accumulated Depreciation	(1,874,113)
<u>2,511,486</u>		<u>2,783,847</u>
3,922,127	Office Furniture and Equipment: at cost	4,130,071
(2,706,887)	Less: Accumulated Depreciation	(3,109,603)
<u>1,215,240</u>		<u>1,020,468</u>
999	Work in Progress – Parks Development	23,735
1,615	Work in Progress – Car Parks	0
321	Work in Progress – Rights of Way	0
7,166	Work in Progress – Roads	396,703
79,681	Work in Progress – Buildings	1,980,858
8,690	Work in Progress – Footpaths	208
<u>98,472</u>	Total Work in Progress	<u>2,401,504</u>
<u>\$95,707,528</u>	Total Fixed Assets	<u>\$98,011,275</u>

9 (b) PROPERTY, PLANT AND EQUIPMENT, INFRASTRUCTURE ASSETS

MOVEMENT IN CARRYING AMOUNTS

Movements in the carrying amounts for each class of property, plant, equipment and infrastructure assets between the beginning and end of the current financial year.

	Land	Buildings	Plant & Equipment	Office Furniture & Equipment	Roads	Footpaths	Drainage	Park Develop	Carpark Develop	Other Infrastruct Assets	Work Progress	TOTAL
Balance at beginning of year	5,340,345	26,738,343	2,511,485	1,215,240	22,240,590	5,783,643	14,012,424	9,126,959	3,320,906	5,319,120	98,472	95,707,527
Additions	93,730	493,070	1,065,332	210,695	1,572,049	294,418	35,090	108,232	534,025	743,107	2,352,015	7,501,763
Transfers		33,815	-	-	4,541	8,690	-	-	1,615	321	(48,982)	-
Disposals	(302,137)	(7,695)	(209,178)	(2,206)	-	-	-	-	-	-	-	(521,216)
Depreciation Expense		(1,232,566)	(583,793)	(403,261)	(1,562,451)	(525,014)	(138,255)	-	(77,203)	(154,259)	-	(4,676,801)
Carrying Amount at end of the year	5,131,938	26,024,967	2,783,846	1,020,468	22,254,729	5,561,737	13,909,259	9,235,191	3,779,343	5,908,291	2,401,505	98,011,274

10 CASH RESERVES

On restructuring of the City of Perth, the Town of Vincent was provided with several specific cash reserves which were transferred to the Town by Order of the Governor under Section 13 of the Local Government Act 1960. The Town has also established other specific reserves to provide for future capital works. The specific reserves have been established for the following purposes:

(a) BEATTY PARK LEISURE CENTRE RESERVE

This reserve was established for the major upgrade and redevelopment of the Beatty Park Leisure Centre including major plant and equipment purchases. Transfers represent the before depreciation operating surplus of the Centre. The exact amount transferred will depend upon the surplus achieved.

(b) STRATEGIC WASTE MANAGEMENT RESERVE

This reserve was established in 2001/02 for the investigation and implementation of integrated waste management strategies/programs and initiatives (including secondary waste treatment and costs associated with the redevelopment of Lot 118 Tamala Park.

(c) LOFTUS RECREATION CENTRE RESERVE

Contributions are made to the Council by the lessee of the Loftus Recreation Centre. These funds are held in a cash backed reserve for the purpose of replacing major items of plant and equipment or modifications to the Centre.

(d) LOFTUS COMMUNITY CENTRE RESERVE

Contributions are made to the Council by the lessee of the Loftus Community Centre. These funds are held in a cash backed reserve for the purpose of replacing major items of plant and equipment or modifications to the Centre.

(e) PLANT AND EQUIPMENT RESERVE

This reserve was established for the purchase of replacement plant and equipment associated with Council's works. An annual transfer is made to this reserve to minimise the impact of major purchases in any one year.

(f) WASTE MANAGEMENT RESERVE

This reserve was established for the purpose of replacing plant and equipment associated with Council's waste management operations. An annual transfer is made to this reserve to minimise the impact of major purchases in any one year.

(g) LAND AND BUILDING ASSET ACQUISITION RESERVE

This reserve was established from proceeds of sale of land. The purpose of the reserve is to ensure that proceeds of real assets disposed of are restricted to purchase other land and buildings for civic purposes.

(h) CAPITAL RESERVE

This was established in 1995/96 with the allocation of \$1,000,000 from the Infrastructure Account established under the City of Perth Restructuring Act. The reserve exists for future major capital works.

(i) ADMINISTRATION CENTRE RESERVE

This reserve was established for the purpose of providing for major renovation and maintenance/repairs associated with the Administration and Civic Centre.

(j) CARPARKING DEVELOPMENT RESERVE

This reserve was established from payment of cash-in-lieu of carparking from developers and is to be used to upgrade existing car parks or the establishment of new car parks.

(k) ELECTRONIC EQUIPMENT RESERVE

This reserve was established for the purpose of replacement and major upgrade of computing equipment owned by the Town.

(l) AGED PERSONS SENIOR CITIZENS RESERVE

This is a new reserve established in 1997/98 from a contribution from the Board of Leederville Gardens Retirement Village for the purpose of the acquisition, provision, maintenance, management or extension of the existing Leederville Gardens Village, or the purchase or construction of a similar type of village for senior citizens or provision of aged or senior citizens facilities, within the Town's boundaries.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

10 CASH RESERVES (Continued)

(m) LEEDERVILLE OVAL RESERVE

This reserve was established in 1998/99 with the allocation of \$1,000,000 from the Infrastructure Account established under the City of Perth Restructuring Act. The purpose of this reserve is for the redevelopment of Leederville Oval.

(n) LEN FLETCHER PAVILION RESERVE

This reserve was established in 1998/99 with the allocation of \$250,000 from the Infrastructure Account established under the City of Perth Restructuring Act. The purpose of this reserve is for works associated with the renovation/maintenance/repairs/demolition of Len Fletcher Pavilion and associated land.

(o) HERITAGE LOW INTEREST LOAN SCHEME RESERVE

This reserve was established in 1998/99 with the allocation of \$20,000 to the newly created Heritage Loan Reserve.

The purpose of the Heritage Loan Reserve is to be changed to the Heritage Low Interest Loan Scheme and the funds held to be applied to that new Reserve to enable the funds to be transferred to the proposed Western Australian Municipal Association scheme.

(p) LIGHT FLEET REPLACEMENT RESERVE

This reserve was established in the budget for 2001/02 to fund the replacement of the light vehicle fleet which is now contracted to occur every three years. An annual transfer will be made to this reserve, which minimises the impact of the capital outlay for the light vehicle fleet in the year of the replacement of fleet.

(q) UNDERGROUND POWER RESERVE

This reserve was established in 1998/99 with the allocation of \$20,000 for the purpose of funding Council's possible contribution to underground power projects considered by State Government.

The following reserve funds will be used as and when the need arises:-

- Administration Centre Reserve
- Land and Building Asset Acquisition Reserve
- Capital Reserve
- Aged Persons Senior Citizens Reserve
- Leederville Oval
- Len Fletcher Pavilion Reserve
- Heritage Low Loan Interest Scheme Reserve
- Strategic Waste Management Reserve

The following reserve funds are established to minimise the impact of major expenditure on any one budget and varying levels of expenditure will occur from year to year as required:-

- Beatty Park Leisure Centre Reserve
- Carparking Development Reserve
- Electronic Equipment Reserve
- Loftus Community Centre Reserve
- Loftus Recreation Centre Reserve
- Plant and Equipment Reserve
- Waste Management Reserve
- Underground Power Reserve
- Light Fleet Replacement Reserve

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

10 CASH RESERVES (Continued)

2001/02 Actual \$		2002/03 Budget \$	2002/03 Actual \$
Beatty Park Leisure Centre			
283,431	Opening Balance 1 July	237,404	199,170
213,895	Transfer from Accumulated Surplus	212,574	212,489
(298,156)	Transfer to Accumulated Surplus	(384,190)	(171,358)
199,170	Closing Balance 30 June	65,788	240,301
Strategic Waste Management			
0	Opening Balance 1 July	0	0
0	Transfer from Accumulated Surplus	11,000	14,313
0	Transfer to Accumulated Surplus	0	0
0	Closing Balance 30 June	11,000	14,313
Loftus Recreation Centre			
116,921	Opening Balance 1 July	161,341	137,973
21,052	Transfer from Accumulated Surplus	47,170	47,361
0	Transfer to Accumulated Surplus	(30,000)	(28,654)
137,973	Closing Balance 30 June	178,511	156,680
Loftus Community Centre			
39,985	Opening Balance 1 July	42,820	43,136
3,151	Transfer from Accumulated Surplus	6,977	2,275
0	Transfer to Accumulated Surplus	0	0
43,136	Closing Balance 30 June	49,797	45,411
Plant and Equipment Reserve			
832,039	Opening Balance 1 July	652,695	659,021
85,559	Transfer from Accumulated Surplus	222,202	233,601
(258,576)	Transfer to Accumulated Surplus	(654,300)	(567,633)
659,022	Closing Balance 30 June	220,597	324,989
Waste Management Reserve			
578,536	Opening Balance 1 July	351,848	387,507
237,405	Transfer from Accumulated Surplus	183,505	229,754
(428,434)	Transfer to Accumulated Surplus	0	0
387,507	Closing Balance 30 June	535,353	617,261
Land & Building Asset Acquisition			
626,588	Opening Balance 1 July	240,420	245,184
27,303	Transfer from Accumulated Surplus	11,030	12,933
(408,707)	Transfer to Accumulated Surplus	0	0
245,184	Closing Balance 30 June	251,450	258,117

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

10 CASH RESERVES (Continued)

2001/02 Actual \$		2002/03 Budget \$	2002/03 Actual \$
Capital Reserve			
258,893	Opening Balance 1 July	1,793,915	1,595,999
1,810,862	Transfer from Accumulated Surplus	3,388,679	2,282,446
(473,756)	Transfer to Accumulated Surplus	(2,964,060)	(426,870)
1,595,999	Closing Balance 30 June	2,218,534	3,451,575
Administration Centre Reserve			
186,687	Opening Balance 1 July	210,551	186,655
33,395	Transfer from Accumulated Surplus	34,698	35,125
(33,427)	Transfer to Accumulated Surplus	0	(5,580)
186,655	Closing Balance 30 June	245,249	216,200
Carparking Development Reserve			
142,792	Opening Balance 1 July	33,390	13,687
3,982	Transfer from Accumulated Surplus	32,649	30,722
(133,086)	Transfer to Accumulated Surplus	0	0
13,688	Closing Balance 30 June	66,039	44,409
Electronic Equipment Reserve			
124,844	Opening Balance 1 July	131,437	132,754
106,494	Transfer from Accumulated Surplus	57,552	61,808
(98,584)	Transfer to Accumulated Surplus	(113,500)	(109,598)
132,754	Closing Balance 30 June	75,489	84,964
Aged Persons Senior Citizens			
1,241,958	Opening Balance 1 July	1,342,036	1,351,884
109,926	Transfer from Accumulated Surplus	52,055	71,207
0	Transfer to Accumulated Surplus	(130,000)	(25,000)
1,351,884	Closing Balance 30 June	1,264,091	1,398,091
Leederville Oval Reserve			
1,115,320	Opening Balance 1 July	1,155,439	1,163,918
48,598	Transfer from Accumulated Surplus	24,766	56,450
0	Transfer to Accumulated Surplus	(1,175,000)	(1,175,000)
1,163,918	Closing Balance 30 June	5,205	45,368
Len Fletcher Pavilion Reserve			
280,571	Opening Balance 1 July	290,663	292,796
12,226	Transfer from Accumulated Surplus	13,007	15,445
0	Transfer to Accumulated Surplus	0	0
292,797	Closing Balance 30 June	303,670	308,241
Heritage Loan Reserve			
22,692	Opening Balance 1 July	23,508	23,681
989	Transfer from Accumulated Surplus	1,087	1,249
0	Transfer to Accumulated Surplus	0	(24,930)
23,681	Closing Balance 30 June	24,595	0

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

10 CASH RESERVES (Continued)

2001/02 Actual \$		2002/03 Budget \$	2002/03 Actual \$
	Light Fleet Replacement Reserve		
0	Opening Balance 1 July	73,077	73,445
101,054	Transfer from Accumulated Surplus	102,065	104,599
(27,609)	Transfer to Accumulated Surplus	(123,000)	(175,477)
73,445	Closing Balance 30 June	52,142	2,567
	Underground Power Reserve		
22,692	Opening Balance 1 July	23,508	23,681
989	Transfer from Accumulated Surplus	1,087	1,249
0	Transfer to Accumulated Surplus	0	0
23,681	Closing Balance 30 June	24,595	24,930
\$6,530,494	Total Cash Reserves at 30 June	\$5,592,105	\$7,233,417

11 CASH ASSETS

2001/02 \$		2002/03 \$
618,791	Cash on Hand/Cash Advances	1,322,865
9,414,578	Short Term Investments	8,678,267
\$10,033,369		\$10,001,132

The following restrictions have been imposed by regulations or other externally imposed requirements:-

2001/02 \$	Investments	2002/03 \$
6,530,494	Reserves as shown in Note 10.	7,233,417
0	Unspent Grants/Contributions	60,554
732,399	Bonds and Deposits Received in Advance	968,903
\$7,262,893	Total Restricted	\$8,262,874
\$2,770,476	Total Unrestricted	\$1,738,258
\$10,033,369		\$10,001,132

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

12 NOTES TO THE STATEMENT OF CASH FLOWS

(a) RECONCILIATION OF NET CASH PROVIDED BY OPERATING ACTIVITIES TO OPERATING SURPLUS FOR THE YEAR ENDED 30 JUNE 2003

2001/02 \$		2002/03 \$
2,658,136	Change in Net Assets Resulting from Operations	1,145,674
	Adjustment for items not involving the movement of Cash:	
4,521,436	Depreciation	4,676,801
(2,360,088)	(Gain)/Loss on Sale of Property, Plant and Equipment	(2,057,775)
4,819,484		3,764,700
	Revenues Provided by:	
(646,287)	Government Grants – Operating	(339,192)
(916,410)	Government Grants - Non Operating	(1,148,494)
(1,562,697)		(1,487,686)
	Change in Operating Assets and Liabilities	
31,893	Increase/(Decrease) in Provisions	124,496
102,137	Increase/(Decrease) Income Received in Advance	(79,007)
2,974	Increase/(Decrease) in Accrued Expenses	0
142,905	Increase/(Decrease) in Bonds	0
1,343	Increase/(Decrease) in Creditors	741,441
(133,210)	Decrease/(Increase) in Debtors	(117,235)
(450,707)	Decrease/(Increase) in Deferred Assets	0
(12,803)	(Decrease)/Increase in Prepaid Receivables	0
21,029	Decrease/(Increase) in Prepayments	6,171
57,852	(Increase)/Decrease in Stock on Hand	71,085
0	GST Movement	271,358
0	Mindarie Regional Council Rebate	(128,978)
38,022	(Increase)/Decrease in Accrued Interest	0
(198,565)		889,331
\$3,058,222	Net Cash Provided by Operating Activities	\$3,166,345

(b) RECONCILIATION OF CASH

For the purposes of the statement of cash flows the Town of Vincent considers cash to include cash on hand and in banks and investments net of outstanding bank overdrafts and non cash investments. Cash at the end of the reporting period as shown in the statement of cash flows is reconciled to the related items in the statement of financial position as follows:

2001/02 \$		2002/03 \$
618,791	Cash on Hand/Cash Advances	1,322,865
9,414,578	Short Term Investments	8,678,267
\$10,033,369		\$10,001,132

13 SUPERANNUATION

The Town of Vincent complies with the minimum obligations under federal law and contributes in respect of its employees to one of the following superannuation plans:-

WA LOCAL GOVERNMENT SUPERANNUATION PLAN

The Council contributes in respect of certain of its employees to an accumulated benefit superannuation fund established in respect of all Councils in the State. In accordance with statutory requirements, the Council contributes to the WA Local Government Superannuation Plan ("the plan") amounts nominated by the Council. As such, assets are accumulated in the plan to meet members' benefits as they accrue. The audited financial report of the plan as at 30 June 2002, which was not subject to audit qualification, indicates that the assets of the plan are sufficient to meet accrued benefits. No liability of the Council has been recognised as at the reporting date in respect of superannuation benefits for its employees.

CITY OF PERTH SUPERANNUATION FUND

The Council contributes in respect of certain former City of Perth employees to a defined benefit superannuation plan. In accordance with statutory requirements, the Council contributes to the City of Perth Superannuation Fund ("the plan") amounts determined by the plan actuary in respect of contributory members. In respect of non-contributory members, the Council contributes at the minimum Award/SGC contribution rate. As such, assets are accumulated in the plan to meet members' benefits as they accrue. The latest available audited financial report of the plan as at 30 June 2002, which was not subject to audit qualification, indicated that the assets of the plan are sufficient to meet accrued benefits. The last full actuarial assessment of the plan was undertaken as at 30 June 2002 by Mercer Human Resource Consulting Pty Ltd.

The employer contribution rate for contributory members is 12% of salary.

The amount of statutory superannuation contributions paid by the Council during the reporting period was \$650,980. During the 2001/02 year the contributions were \$621,606.

14 CONTINGENT LIABILITIES

At the reporting date the Town of Vincent had no contingent liabilities.

15 COMMITMENTS FOR CAPITAL EXPENDITURE

The Town of Vincent has outstanding commitment towards capital expenditure on Perth and Leederville Ovals.

16 FINANCE LEASE COMMITMENTS

At the reporting date the Town of Vincent had no obligations under finance leases.

17 OPERATING LEASE COMMITMENTS

At the reporting date, the Town of Vincent had the following obligations under non-cancellable operating leases (these obligations are not recognised as liabilities):

2001/02 \$		2002/03 \$
11,826	Not longer than one year	17,784
16,066	Longer than one year and not longer than two years	16,583
14,091	Longer than two years and not longer than five years	8,970
0	Longer than five years	
\$41,983		\$43,337

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

18 TRUST FUNDS

Funds over which the Town has no control and which are not included in the Financial Statements are as follows:

2001/02 \$		2002/03 \$
21,474	Opening Balance	21,474
	Receipts	
-	Unclaimed Monies	779
-	Total Receipts	779
	Payments	
-	Unclaimed Monies	-
-	Total Payments	-
\$21,474	Closing Balance	\$20,695

As the Town performs only a custodial role in respect of these monies and because the monies cannot be used for Council purposes, they are excluded from the Financial Statements.

19 INTEREST IN REGIONAL COUNCIL

The Mindarie Regional Council was formally constituted in December 1987. The Town of Vincent, along with the Cities of Perth, Wanneroo, Joondalup, Stirling and Towns of Victoria Park and Cambridge, is a member of the Mindarie Regional Council. The primary function of the Regional Council under the constitution agreement is for the orderly and efficient treatment and/or disposal of waste.

The Town of Vincent has a one twelfth (1/12) equity in the land and assets of the refuse disposal facility as per the constitution amendment (dated 25 November 1996) that recognises the Town as a member of the Mindarie Regional Council. The net assets of Mindarie Regional Council as at 30 June 2003 was \$6,500,133 (unaudited). The share of the distribution of the surplus for the 2003 year from the Mindarie Regional Council is taken up in the operating statement.

The Town of Vincent has for the first time recognised in the Statement of Financial Position, under non-current assets, the initial capital investment it has in Mindarie Regional Council of \$100,541 and by way of a credit entry in the operating statement (within the Community Amenities program) recognised the capital contribution to Mindarie Regional Council. As a consequence of this adjustment the investment now agrees with the financial records of the Mindarie Regional Council. The Town is currently reviewing its amount of equity in the Mindarie Regional Council and this may cause the above amount to be changed by a small amount in the future.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

20 FEES AND CHARGES BY PROGRAM

Program	2001/02 \$	2002/03 \$
Governance	1,955	3,760
General Purpose Funding	94,652	101,683
Law Order and Public Safety	61,853	51,034
Health	80,411	77,238
Education and Welfare	19,168	19,275
Community Amenities	291,210	309,937
Recreation and Culture	3,783,021	3,967,221
Transport	1,318,836	1,299,015
Economic Services	203,475	181,967
Other Property and Services	19,199	25,914
	\$5, 873,780	\$6,036,044

21 MAJOR LAND TRANSACTIONS

	Budget 2002/03 \$	Actual 2002/03 \$
Sale of Surplus Land		
Elven St and Emmerson St Subdivision	1,100,000	0
Lot 611 Toorak Rise	0	152,000
Stuart/Palmerston Street (Former Bottleyard)	0	2,070,909
Revenue	1,100,000	2,222,909
Expenditure		
Elven St and Emmerson St Subdivision	106,000	0
Lot 611 Toorak Rise	0	0
Stuart/Palmerston Street (Former Bottleyard)	106,000	0
Expenditure	106,000	0
Net Proceeds of Sale to be used for Future Infrastructure/Capital Works	994,000	2,222,909
GAIN ON SALE		
Sale Proceeds	1,100,000	2,222,909
Less Book Value of Land	0	302,137
Gain on Sale	\$1,100,000	\$1,920,772

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

22 MEMBERS FEES AND ALLOWANCES

	Fee \$	Budget 2002/03 \$	Actual 2002/03 \$
Annual Meeting Fee (Section 5.99)			
Mayor	12,000		
Councillors (8)	6,000	60,000	59,923
Total Annual Meeting Fee		\$60,000	\$59,923
Annual Entertainment Allowance (Section 5.98 (5)(b))			
Mayor	36,000	36,000	35,998
Deputy Mayor	9,000	9,000	9,520
Total Annual Entertainment		\$45,000	\$ 45,518
Prescribed Expense Reimbursement (Section 5.98 (2))			
Telephone Rental/Call Costs/ Connection/Reconnection		20,000	26,931
Travelling Expenses		2,600	3,542
Child Care		3,000	2,041
Stationery		6,500	2,022
Other expenses		1,000	107
Miscellaneous Council Expenses		10,500	1,751
Total Expense Reimbursement		\$43,600	\$36,394

23 STATEMENT OF RATING INFORMATION

Actual 2001/02 \$		Rateable Value \$	Rate in Dollar Cents	Budget 2002/03 \$	Actual 2002/03 \$
RATE REVENUE					
Gross Rental Values					
	General Rate				
10,096,954	12,265 Assessments	148,111,388	7.68	11,374,954	11,329,80
	Minimum Rate				
1,030,710	1506 Assessments @ \$435	6,871,177	n/a	675,810	655,110
170,602	Interim Rates		7.68	200,000	139,419
25,757	Back Rates		Various	30,000	24,854
11,324,023	Total General Rates Levied	154,982,565		12,280,764	12,149,185
	Ex Gratia Rates				
44,361	50 Assessments	587,948	7.68	45,000	48,135
11,368,384		155,570,513		12,325,764	12,197,320
	Plus Non Payment Penalties				
38,683	Instalment Interest @ 5.5%			39,000	39,003
53,902	Penalty Interest @ 11%			58,000	62,167
36,648	Administration Charge - \$4 per instalment			37,000	34,452
-	Legal Costs Recovered			7,000	11,382
(22,234)	Less Rates Written Off			(4,500)	(26,715)
\$11,475,383	Total Amount Made Up From Rates			\$12,462,264	\$12,317,609

Council issued rates on 12 August 2002, with payment to be made either in full by 16 September 2002 (35 Days from date of issue of notices) or by four instalments as provided for in the Local Government Act 1995.

The due dates for each instalment were:

- First Instalment 16 September 2002
- Second Instalment 18 November 2002
- Third Instalment 15 January 2003
- Fourth Instalment 19 March 2003

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

24 FINANCIAL INSTRUMENTS

Significant Accounting Policies

Details of the significant policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which revenues and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument are disclosed in note 1 to the accounts.

Interest Rate Risk

The following table details the Council's exposure to interest rate risk as at the reporting date.

2003	Average Interest Rate %	Variable Interest Rate \$	Fixed Interest Rate Less Than 1 Year \$	Non-Interest Bearing \$	Total \$
Financial Assets					
Cash	4.0	-	1,322,865	-	1,322,865
Receivables	7.5	469,218	-	921,135	1,390,353
Investments	4.75	-	8,678,267	-	8,678,267
		469,218	10,001,132	921,135	11,391,485
Financial Liabilities					
Trade Payables		-	-	2,092,035	2,092,035
		-	-	2,092,035	2,092,035
2002					
2002	Average Interest Rate %	Variable Interest Rate \$	Fixed Interest Rate Less Than 1 Year \$	Non-Interest Bearing \$	Total \$
Financial Assets					
Cash	3.5	-	618,791	-	618,791
Receivables	3.5	119,524	-	1,180,955	1,300,479
Term Deposits	4.38	-	9,414,578	-	9,414,578
		119,524	10,033,369	1,180,955	11,333,848
Financial Liabilities					
Trade Payables		-	-	986,794	986,794
		-	-	986,794	986,794

Credit Risk

Credit Risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Council. The Council has adopted the policy of only dealing with creditworthy counterparties, and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults. The Council measures credit risk on a fair value basis.

The Council does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics.

Net Fair Value

The carrying amount of financial assets and financial liabilities recorded in the financial statements represents their respective net fair values, determined in accordance with the accounting policies disclosed in note 1 to the accounts.

25 REMUNERATION OF AUDITORS

2001/02 \$		2002/03 \$
8,545	Auditing the Financial Report	4,527
\$8,545		\$4,527

26 STOCK

2001/02 \$		2002/03 \$
44,319	Stock held at the Depot	48,204
299,982	Retail Stock – Beatty Park	225,012
\$344,301		\$273,216

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2003

27 FINANCIAL RATIOS OF THE ACCOUNTS

	1999	2000	2001	2002	2003
a) Current Ratio					
(current assets minus restricted assets)					
(current liabilities minus liabilities associated with restricted assets)					
	2.78	2.74	5.35	4.39	1.71
	Times	Times	Times	Times	Times
Purpose: To assess ability to meet current commitments					
b) Debt Ratio					
total liabilities					
total assets					
	2.20%	2.14%	2.02%	1.77%	2.86%
Purpose: To identify the exposure of the Town to debt, and as an indicator of the 'solvency' of the Town.					
c) Outstanding Rates Ratio					
rates outstanding					
rates collectable					
	5.66%	4.11%	3.88%	3.73%	3.67%
Purpose: To assess rate collection					
d) Rate Coverage Ratio					
net rate revenue					
operating revenue					
	50.92%	55.19%	56.84%	48.84%	52.30%
Purpose: To assess the dependence on rate income					
e) Debt Service Ratio					
debt service cost					
available operating revenue					
	N/A	N/A	N/A	N/A	N/A
Purpose: To assess the capacity of the Town to meet total debt commitments from rate income. This ratio is not applicable as the Town is debt free.					

28 BUDGET COMPARISONS

	2003 Budget \$	2003 Actual \$
a) Non Operating Income and Expenditure		
The following non operating income and expenditure and movements to and from reserve accounts are not included in the operating statement.		
Non Operating Income		
Proceeds on sale of assets	1,414,000	2,578,991
Transfers from Reserves	5,574,050	3,413,026
Non Operating Expenditure		
Transfer to Reserves	2,302,100	2,710,100
Capital Acquisitions		
Land and Buildings	5,934,982	586,800
Plant and Equipment	1,262,961	1,065,332
Furniture and Equipment	243,825	210,695
Infrastructure Assets	6,438,710	5,638,936

b) Net Current Asset Position

The net current asset position balance carried forward from the previous financial year after adjustment for Restricted Assets for the purpose of the 2002/2003 budget was \$1,374,570.

The actual net current asset position balance shown in the audited financial report as at 30 June 2002 and after adjustment for Restricted Assets was \$3,441,540.

In late 1995 a public competition was conducted to design and create the Town's corporate logo. The joint winners of the Competition were Renato Perino and Paul Glasson. The logo was adopted by the Council on 12 February 1996.

The logo concept has been developed combining some of the elements that characterise the diversity of the area.

These include:

THE SUN – symbolising warmth and energy, reflecting the pleasant lifestyle in this area.

THE TREE BRANCH – symbolising the lush, well kept parks and gardens and a strong commitment to a clean, healthy and safe environment, which are aspects of the Town of Vincent's outdoors.

THE BIRD – symbolising peace, harmony and friendliness which prevails within the Town.

THE CORNICE – symbolising the architectural and historic aspect of the area, which features on many character houses and buildings, some of which were built in the late 1890s and early 1900s.

THE DIAMOND SHAPE – symbolising strength and prosperity.

The Colour Values of maroon/deep red are closely associated with the heritage and represent action, youth and vitality which symbolises the Town. The direct opposite colour is green/blue and represents strength and reliability.





TOWN OF VINCENT

Administration and Civic Centre

244 Vincent Street (cnr Loftus)

Leederville WA 6007

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