

## SUSTAINABILITY AND TRANSPORT ADVISORY GROUP

Thursday 8 February 2024, at 6pm

Venue:  
City of Vincent  
Administration and Civic Centre  
244 Vincent Street Leederville  
**UNCONFIRMED MINUTES**

### Attendees:

#### City of Vincent Councillors

Cr Ashley Wallace (AW) - Chair  
Cr La Fontaine (ALF)

#### Community Representatives

Barbara Pedersen (BP)                      Chris Cutress (CC)  
Helen Griffiths (HG)                        Ian Kininmonth (IK)  
Kathryn Longden (K)

#### City of Vincent Officers

Peter Varris (PV) - Executive Director Infrastructure and Environment  
Mitchell Hoad (MH) – A/Manager Strategic Planning & Specialist Planner  
Sarah Hill (SH) – Manager Parks  
Sara Orsi (SO) – Sustainability and Innovation Advisor  
Jenaya Shepherd (JS) – Senior Strategic Planner

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### 1. Welcome/Declaration of Opening

Cr Wallace opened the meeting at 6:04pm and delivered the Acknowledgement of Country.

### 2. Apologies

Emma McCallum

### 3. Confirmation of the Minutes

The Minutes of the meeting held on 17 August 2023 were received and confirmed as a true and correct record.

### 4. New business

#### 4.1 Discussion of Terms of Reference

- MH provided overview of Terms of Reference and meeting schedule. The meeting schedule will be aligned with the Enhanced Environment Strategy (EES). The current planned meetings are 14 March 2024, mid-June, and mid-September. These dates will be confirmed closer to the time.
- ALF tabled adding an 'active transport' objective to the Terms of Reference specifically:
  - The development and implementation of safe active transport;
  - Implementation of the bike plan; and
  - Reducing the adverse impacts of vehicle traffic.
- CC supported a transport focus noting the group is still called Sustainability and Transport.
- CC enquired as to who on the group has a transport background.

- HG flagged active transport additions where too specific but supported a general addition.
- IK seconded HG view and noted other topics like liveability should be considered as used to be a part of the 'old' strategy.
- BP tabled a preference for the group to continue to support the City, rather than have an end date of the adoption of the EES.
- BP suggested referencing the SCP pillars as a way of capturing the groups remit without being too specific.
- The suggested changes to the objectives of the Terms of Reference agreed were:
  - To add more detail to one of the Terms of Reference Objectives: *Support the City in the development and implementation of the EES and its pillars (by specifying the pillars)*.
  - The term of members would best coincide with the election cycle, being for a period of two years.
  - The term 'liveable' to be part of the Terms of Reference; *achieving a more 'liveable' city*.

#### **RECOMMENDED ACTION:**

Points above to be incorporated and updated terms of reference to be presented to the next meeting of the STAG before being presented to Council for adoption.

#### **4.2 Sustainable Environment Strategy 2022-23 progress update**

- JS gave an overview of the 2022-23 Sustainable Environment Strategy which was established in 2019 and which is reported on annually to Council. The 5 key areas are: Energy; Transport; Waste; Water and Urban Greening and Biodiversity.
- The group noted the successful work of the City in meeting many of its targets, including those which were seen as 'stretch' targets and during difficult circumstances including the COVID-19 Pandemic.
- There was a general discussion amongst the group about each of the areas and what these may look like in the future.

#### **RECOMMENDED ACTION:**

STAG members to note the update.

#### **4.3 City Strategies Presentation**

- JS gave a presentation of the City's strategies and their alignment to the Strategic Community Plan (SCP) was provided.
  - The City is commencing a sustainability review this year, the terms of reference (TOR) have been focused on informing the review and developing the Strategic Community Plan priority area Enhanced Environment Strategy (EES).
  - This means, unlike previous STAG arrangements to meet quarterly, the meeting schedule will be aligned with the EES project program to ensure STAG collaboration at key stages of the project delivery.
- There was a general discussion amongst the group about the strategic priorities and how the EES sits within this framework.

#### **RECOMMENDED ACTION:**

STAG members to note the update.

#### **4.4 Current/emerging Urban Greening & Biodiversity challenges**

- SH gave an overview of the Polyphagous shot-hole borer that is affecting many trees in WA and the impacts of underground power works on tree canopy.
  - The City is working with the Department of Primary Industries and Regional Development (DPIRD) to help stop the spread of this invasive pest. Many of the City's parks and reserve are infected and have been identified for ongoing treatment.
  - The City has completed mapping of all our street trees. Our parks will be next.
  - Identifying and managing pests is a risk issue for the City, the City has a risk management framework.

- Undergrounding power works are not expected to have a significant impact on existing street tree canopy as City has been working closely with Western Power throughout process.
- There was general discussion amongst the group about the impacts of PHSB on tree canopy within the City.
- BP noted need for the City to consider strategic risk around emergency response and biosecurity.

**RECOMMENDED ACTION:**

STAG members to note the update.

**6. Next Meeting**

The next meeting will be held on 14 March 2024.

**7. Closure**

The meeting closed at 7:56pm

Signed

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**Councillor (Chairperson)**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_