

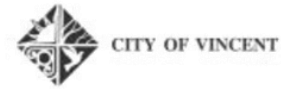
12.3 INFORMATION BULLETIN

- Attachments:**
1. **Confirmed Minutes of the Arts Advisory Group held on 7 February 2024**
 2. **Public Open Space Strategy Key Action Implementation Update 2024**
 3. **Statistics for Development Services Applications as at the end of May 2024**
 4. **Register of Legal Action and Prosecutions Monthly - Confidential**
 5. **Register of Legal Action - Orders and Notices Quarterly - Confidential**
 6. **Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 30 May 2024**
 7. **Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current**
 8. **Register of Applications Referred to the Design Review Panel - Current**
 9. **Bike Plan 2023-2028 Implementation Framework - April 2024 Update**
 10. **Council Meeting Statistics**
 11. **Register of Petitions - Progress Report - June 2024**
 12. **Register of Notices of Motion - Progress Report - June 2024**
 13. **Register of Reports to be Actioned - Progress Report - June 2024**
 14. **Council Workshop Items since 8 May 2024**
 15. **Council Briefing Notes - 14 May 2024**

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated June 2024.

MINUTES



ARTS ADVISORY GROUP

Wednesday 7 February 2024
5:30pm to 6:30pm

Venue: Committee Room
City of Vincent – Administration and Civic Centre
244 Vincent Street Leederville

Attendees:

City of Vincent Councillors

Cr Suzanne Worner (Cr SW) – Chair
Cr Sophie Greer (Cr SG)
Cr Ashley Wallace (Cr AW)

Community Representatives

Wayne Herring (WH)
Iwan Isnin (II)
Marisa Santosa (MS)
Helen Turner (HT)
Kate Rae (KR)

City of Vincent Officers

Eamonn Lourey, Coordinator Place (EL)
Lauren Formentin, Place Planner – Arts (LF)
Holly Mason, Strategic Planner (HM)

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1. Welcome/Declaration of Opening

Councillor Worner opened the meeting at 5:31pm and delivered the Acknowledgement of Country.

2. Apologies

Carolyn Karnovsky (CK)
Chakris Srisuwan (CS)

3. Confirmation of the Minutes

That the Minutes of the meeting held on 30 August 2023 be received and confirmed as true and correct record.

4. Business

4.1 Introduction to the Arts Advisory Group and Arts at Vincent

- The vision identified in the City of Vincent's Arts Plan is "We embed creativity in everything we do to make the City of Vincent the arts capital of Perth"
- LF welcomed new members to the AAG. The term is 21 November 2023 to 18 October 2025.
- LF ran through the [Terms of Reference](#) for the Arts Advisory Group, including the purpose of the AAG which is to:
 - Act in an advisory capacity;
 - Advocate for and promote arts in Vincent;
 - Provide advice, make recommendations and support the City in implementing the Arts Plan; and
 - Represent the group on any arts-related assessment panels.

ACTION – All members to review Terms of Reference for discussion at next AAG meeting.
- LF outlined the resources the City has to bring arts into everything we do including the Arts Plan, and various Local Planning Policies which were discussed in detail in Item 4.2.

4.2 Upcoming Review of Arts Policies and Programs

- Holly presented on the upcoming review of the Local Planning Policy 3.10.7 – Art Collection
ACTION – HM to distribute Local Planning Policy 3.10.7 – Art Collection for review by AAG members.
ACTION – Admin to provide Policy Review document for AAG members to review, bring any feedback for discussion at next meeting (Wednesday 29 May 2024).
 - Cr AW asked “When was the last FY we had budget to procure artwork?”
ACTION – Administration to provide response by next AAG meeting.
 - HT commented that there is an opportunity to including deaccessioning works in the policy review.
ACTION – HM to nmkblj,n include comments in Policy Review
 - KR suggested developing a program for the City to hire artworks to local businesses and community groups
ACTION – HM to include comments in Policy Review
- HM presented on the upcoming review and proposed merger of the Local Planning Policy 3.10.8 – Public Art and Local Planning Policy 3.10.9 – Public Murals.
ACTION – HM to distribute Local Planning Policy 3.10.8 – Public Art and Local Planning Policy 3.10.9 – Public Murals for review by AAG members.
ACTION – Admin to provide Policy Review document for AAG members to review, bring any feedback for discussion at next meeting (Wednesday 29 May 2024).
 - KR queried the difference between the Public Art Policy and the Percent for Art Policy.
 - LF explained it is any public art that is not procured through the LPP Percent for Art.
- LF presented on the relaunch of the Mural Cofunding Program
ACTION – LF to distribute Mural Co-funding Guidelines to AAG members.

4.3 Industrial design of public infrastructure (AW)

- Cr AW discussed potential for art and/or industrial design to be incorporated in all new public infrastructure – specifically transformers related to upcoming Vincent Underground Power Project.
- Discussion ensued amongst the AAG including:
 - Would Western Power support artwork around transformers? Artwork could include screening or redesign of the structure. Vinyl wrapping is the least preferred outcome.
ACTION – Administration to investigate industrial design and/or decorative screening with Western Power
 - Staging roll out from late 2024 in accordance with the Vincent Underground Power Project stages.
 - If cost is a concern, how would we prioritise which transformers require screening? Feedback was transformers in parks and prominent street corners should be prioritised.
 - Could ‘industrial designer’ alongside artists be included in relevant Local Planning Policies?
 - Could the Western Power transformers be turned into an art walk?
 - What other public infrastructure could public art or industrial design be incorporated into?
ACTION – Administration to liaise with Engineering on the most commonly procured items in the public realm.

4.4 Arts Updates

- LF provided updates on recipients of the 2023/24 City of Vincent Film Project
- LF provided update on recent completed public artwork delivered through Percent for Art at Megara Foundry development in Leederville.
- LF provided updates on two mural applications

4.5 Other Business

- Cr SW suggested the City of Vincent investigate the introduction of an annual Art Awards
- Cr SW suggested the City of Vincent investigate how to communicate the arts events held in public and private facilities in Vincent.
 - Discussed ensued amongst the AAG including having a calendar on our website, launching an Arts eNewsletter and digital noticeboards in town centres.
 - Feedback included the consideration of resources to monitor community-sourced content.

5. Close/Next Meeting

The Chairperson closed the meeting at 7:00pm. The next meeting is scheduled to be held on Wednesday 29 May 2024.

Signed _____
Councillor Suzanne Worner (Chairperson)

Dated this _____ day of _____ 20__

Public Open Space Strategy							
Annual Implementation Progress Update - 2024							
Public Open Space plays a vital component to the community and provides a wide range of health, social, environmental and economic benefits. It is important the City continues to plan and prioritise future investment, development and improvements to our public open spaces for the years to come. The Public Open Space Strategy is being reviewed and captured within the new Enhanced Environment Strategy currently being developed, with a Public Open Space Plan to follow in late 2024/2025							
No.	Key Actions	Tasks	Priority	Proposed FY	Lead Team	Status	Comments
1	Develop a clear framework for lease, licence and hire agreements within POS	<ul style="list-style-type: none"> Assess the effectiveness of hire agreements, licenses and leases for community, sport and recreation, and commercial groups utilising POS. Identify and implement preferred tenure arrangements that meet user group needs while maximising community accessibility to POS. 	Short	20/21	Corporate Strategy & Governance	Completed	Council adopted the Property Management Framework in November 2020. 100% of Community groups have transitioned to new agreements. 50% sporting clubs complete with remainder being negotiated.
2	Establish Shared Use Agreements with the Department of Education to enable community access to school ovals and other amenities	<ul style="list-style-type: none"> Liaise with the Department of Education and specific School Principals in priority order. <ul style="list-style-type: none"> Mt Hawthorn Primary School North Perth Primary School Negotiate Shared Use Agreements using the Department of Education Guidelines. Identify and implement Shared Use Agreements at other local school sites based upon community demand. 	Short - Medium	25/26	Urban Design and Strategic Projects	On track	Commence following the Land Utilisation plan, which will help identify opportunities and priority focus areas.
3	Establish Management Agreements with private land owners to enable short/medium term conversion to POS	<ul style="list-style-type: none"> Identify undeveloped or transitional landholdings in areas with identified POS gaps Explore opportunities for interim land use agreements with private land owners to enable short/medium term functionality as POS. 	Short - Medium	25/26	Urban Design and Strategic Projects	On track	Commence following the Land Utilisation plan, which will help identify opportunities and priority focus areas.
4	Repurpose City owned land as POS in strategic locations where gaps have been identified within the network	<ul style="list-style-type: none"> Identify opportunities to repurpose land upon expiry or cessation of existing leases or other similar changes in land management, with a specific focus on key locations within Vincent <ul style="list-style-type: none"> Within the suburb of Mount Hawthorn Within the suburb of North Perth Within the suburb of West Perth 	Medium	23/24	Corporate Strategy & Governance	On track	Opportunities have been identified at the expiry of leases. This includes Sydney Haynes. Further development of this key action will be reliant on the completion of the Land Utilisation Plan
5	Prepare a POS Land Acquisition Strategy to provide POS in strategic locations where gaps have been identified within the network	<ul style="list-style-type: none"> Develop a framework and methodology to nominate site specific land targets. 	Medium	24/25	Urban Design and Strategic Projects	On track	No formal framework has been prepared and will commence in 24/25. The Property Investment and Disposal Policy has been prepared to inform the City's considerations when contemplating the purchase or sale of land.
		<ul style="list-style-type: none"> Acquire land in strategic locations through a dedicated Reserve Fund in order to increase the provision of POS. Identify land swap opportunities. Prepare a business case as the basis for any proposed land disposal. Undertake periodical POS gaps analysis to assess effectiveness of other 'Provision' actions. Identify remaining gaps in the POS network, and investigate alternative strategies to increase public open space provision. 		24/25	Corporate Strategy & Governance	On track	The Property Investment and Disposal Policy has been prepared to inform the City's considerations when contemplating the purchase or sale of land.
		<ul style="list-style-type: none"> Identify remaining gaps in the POS network, and investigate alternative strategies to increase public open space provision. 		24/25	Urban Design and Strategic Projects	On track	Pending the Land Utilisation Plan, which will help identify opportunities and priority areas. Proceeds from sale of No.26 Brentham Street, Mount Hawthorn in 24/25 will assist with the development of POS within Mount Hawthorn. Closure of Birrell Street provides opportunity for some POS within Mount Hawthorn.
6	Initiate a POS Development and Land Acquisition Reserve Fund	<ul style="list-style-type: none"> Investigate the sale of underperforming and/or surplus City owned land / facilities. Specifically ring-fence any land disposal proceeds for the purposes of the POS Reserve Fund. Follow the appropriate planning process for rezoning, subdivision, and development applications to optimise value prior to sale. Implement a program of regular contributions to these reserve funds to ensure the availability of sufficient funding over the long-term. 	Medium	24/25 & 25/26	Corporate Strategy & Governance	On track	POS Reserve Fund has been created. Council approved entering into a lease for a telecommunications Tower at Britannia Reserve June 2023, proceeds of this lease are to be placed in POS Reserve. Sale of No.26 Brentham Street, Mount Hawthorn to be progressed in FY24/25. Sites identified and planning to identify best use underway. Further action items to begin investigating in 25/26.
		22/23		Urban Design and Strategic Projects		On track	
		<ul style="list-style-type: none"> Investigate the feasibility of attracting developer contributions for community infrastructure (POS) in accordance with State Planning Policy 3.6 			21/22	Completed	Council endorsed "implementing the Western Australian Planning Commissions Development Control Policy 2.3 – Public Open Space in Residential Areas" at its Meeting in November 2022. The implementation timeline of the POS cash-in-lieu is extensive (commencement July 2023) to allow for significant notice and engagement, to inform developers prior to lodgement of a development application, so that this can be considered in their development feasibility. The Leederville Precinct Structure Plan incorporates provisions for cash-in-lieu of Public Open Space as well as incentives for developers to provide community infrastructure. These are currently being assessed by the Western Australian Planning Commission.
7	Assess the effectiveness of converting road reserves (or part of) to POS, and identify further opportunities in strategic locations where gaps have been identified within the network	<ul style="list-style-type: none"> Assess the effectiveness of converting underperforming and/or surplus road reserves to POS Identify further sites of unused road reserve and re-purpose as POS. 	Short - Medium	24/25	Urban Design and Strategic Projects	On track	A trial to temporarily convert a section of Grosvenor Road in the Beaufort Street Town Centre into a pedestrianised area occurred in October 2022. The project aimed to understand the possibilities for public realm improvements, and demonstrate the benefits of putting people first and creating places for people. The project also delivered a permanent continuous footpath across Grosvenor Road (adjacent to Beaufort Street) to improve the pedestrian experience. The project was delivered in partnership with RAC, through its Reconnect WA initiative, which aims to create vibrant streets and public spaces for Western Australians to interact and connect with each other. Council resolved not to proceed with closure of this portion.
		<ul style="list-style-type: none"> Establish a high quality civic open space within each Town Centre 					In 2023 the City received a grant through RAC's Reconnect WA initiative to temporarily transform the informal pedestrian link through the View Street and Rosemount Hotel car parks into an activated pedestrian-friendly shared space. The project was implemented in May 2024 with a series of events held on Friday and Sunday's through the month to activate the space and capture utilisation data. The outcome of this trial will inform whether the City looks to permanently implement changes through the car parks.
		<ul style="list-style-type: none"> Implement North Perth Common 					Investigation other into other sites will be pending outcomes of the Land Utilisation Policy
		<ul style="list-style-type: none"> Implement Axford Park Improvements 					North Perth Common was completed and opened in June 2019. At its 17 September 2019 Ordinary Meeting, Council noted the project closure report which included recommendations to continue to monitor the space. A review of North Perth Common was undertaken and additional picnic tables, trees and a water fountain were installed in 2021/22.
				18/19	Urban Design and Strategic Projects	Completed	On 21 August 2018 at its Ordinary Meeting, Council approved a series of small scale 'quick win' improvements to Axford Park and adopted the Axford Park Upgrade Concept Design. The quick win items were implemented in 2018/19 and included pruning, reticulation, turfing, planting, toilet block relocation, footpath improvements and a flush pedestrian crossing to improve park access.
				18/19 - 24/25	Urban Design and Strategic Projects	Delayed	The design and delivery of the first phase of Axford Park Upgrade, which included significant improvements to the western end of the park, was deferred in 2021/22 due to budget constraints. The City received a \$200,000 grant to fund lighting upgrades at Axford Park and Braitwaite Park in Mount Hawthorn. The improvements will increase the passive lighting for safety and useability in the evenings, as well as incorporate some feature lighting to enhance its visibility and appeal. The Lighting Plan Designs will be undertaken in 24/25FY and implementation will occur in 25/26FY. Any upgrades will still consider the Axford Park Upgrade Concept Plan and will be designed to minimise disruption to any potential development if it occurs in future.

		<ul style="list-style-type: none"> Maintain and manage Oxford Street Reserve and Mary Street Piazza. 		21/22 - 22/23	Urban Design and Strategic Projects	On track	Oxford Street Reserve is maintained, managed and available to book online. The POS size expands as an outcome of the Leederville Precinct Structure Plan. Oxford Street reserve and Leederville skate park master plan is due to start in 24/25, along side the Leederville Car Park project.
		<ul style="list-style-type: none"> Identify opportunities within remaining Town Centres 		21/22 - 22/23	Urban Design and Strategic Projects	On track	Opportunities to consider improvements to Tu Do Park in William Street Town Centre will be considered as part of the development of the William Street Town Centre Place Plan in 2023.
8	Reallocate active reserves and revise community lease and licence arrangements, to better accommodate sporting club growth trends and improve community accessibility to POS	<ul style="list-style-type: none"> Assess participation and membership trends amongst sporting clubs as the basis for active reserve allocations. Align sporting codes and clubs with specific POS that can accommodate their respective growth and future needs. Develop shared-use licence arrangements in lieu of exclusive use lease arrangements. Implement performance based lease and licence arrangements with targets relating to membership, diversity, governance and community impact. Align lease and licence arrangements with any revised POS ground allocations. 	Short	22/23 - 24/25	Beatty Park / Urban Design and Strategic Projects	On track	Community Infrastructure Plan will assist to achieve this action.
				22/23 - 23/24	Beatty Park / Corporate Strategy & Governance	On-track	New lease and licenses being implemented following adoption of the Property Management Framework.
9	Prepare and implement a Dog Exercise Strategy/Policy to ensure infrastructure provision aligns with community expectations	<ul style="list-style-type: none"> Ensure that future investment in dog exercise areas and associated infrastructure balances community expectations and broader POS accessibility. Review the effectiveness of the existing off-leash dog exercise areas. Prepare a dog exercise areas strategy/policy aligned with POS hierarchy and levels of service and dog ownership geography. Include fenced dog exercise areas within the strategy/policy and minimum design requirements. Establish decision making criteria for the assessment of off-leash and on-leash areas within POS. Progress the establishment of fenced dog exercise areas in specific POS (identify based on dog ownership, community demand or POS suitability) 	Short - Medium	25/26	Urban Design and Strategic Projects	Delayed	Moved to a long term priority, as it is deemed a lower priority. Strategy/Policy to commence 26/27
10	Implement the POS hierarchy and levels of service as the basis for investing in parks, reserves and other green spaces	<ul style="list-style-type: none"> Adopt the POS hierarchy and levels of service to directly inform infrastructure investment and rationalisation. Implement minimum levels of service and associated design guidelines. Identify, prioritise and undertake POS amenity upgrades utilising the POS audit and levels of service. Manage community expectations through communication of the POS hierarchy, classifications and levels of service. Prepare a POS upgrade program aligned with the Annual Budget, Long Term Financial Plan and Asset Management Plan. Review and revise POS maintenance standards based on the POS hierarchy, classifications and levels of service. Align maintenance standards, schedules and practices with POS functionality and community use: Determine specific maintenance standards and lifecycle costs for <ul style="list-style-type: none"> Playing fields Town Centre POS POS identified as being suitable for festivals and events 	Short - Medium	20/21 21/22 - 30/31	Parks	On track	POS hierarchy and levels of service being implemented through Capital Works Program - Ongoing. Maintenance standards and lifecycle costs yet to be progressed.
11	Implement asset renewal and rationalisation in accordance with the broader Asset Management Plan	<ul style="list-style-type: none"> Establish scheduled asset maintenance and renewal programs for POS through the City's operating/capital budget. 	Medium	21/22 - ongoing	City Buildings and Asset Management	On track	Asset Management and Sustainability Strategy was endorsed November 2021. Strategy Implementation on-going. A scheduled data collection and condition assessment for all (fixed) park asset next FY 2024/25. This will then inform a 10 Year Capital Works Program and Planned Maintenance Schedule.
12	Undertake local history and heritage studies as the basis for POS design, development and management	<ul style="list-style-type: none"> Undertake heritage investigations across the POS network to identify sites of historical importance and cultural value. Undertake Whadjuk Noongar "sense of place" studies and ethnographic surveying as the basis for POS renaming, design, development and management. Identify specific opportunities for sites of historical importance to be recognised through signage, interpretation and other amenities. Plan and develop walking trails between all identified Aboriginal significant sites. 	Medium	22/23 23/24 25/26 25/26	Community Development	On track	<p>Len Collard from Moodjar Consultancy with the assistance of Officers from the City completed the Aboriginal Heritage Interpretation Strategy (AHIS).</p> <p>The AHIS is now a working document that has relevance and use for a range of City projects including signage, naming, art policy, landscaping, collection development, community development and engagement, events and activation and place plans.</p> <p>As a tool, it is a cohesive and focused approach to the collection and sharing of Aboriginal History and heritage in Vincent.</p> <p>The document brings together existing information from prior consultations with Elders, researchers and consultants about 3 key areas relating to Aboriginal heritage in Vincent being:</p> <ol style="list-style-type: none"> Which stories/themes have been identified by Aboriginal people as significant for the Vincent area How can or should these stories be told What are the protocols and principles for collecting and telling these stories <p>This component is now completed.</p> <p>On track to be delivered in 23/24.</p> <p>On track to be delivered in 25/26.</p> <p>On track to be delivered in 25/26.</p>
13	Prepare and implement a Play space Strategy/Policy to ensure infrastructure provision aligns with community demographics	<ul style="list-style-type: none"> Undertake a detailed audit of all play space infrastructure including both condition and functionality. Prepare a Play space Strategy aligned with the POS hierarchy and levels of service, and local community demographics/profiles. Undertake a strategic play space replacement, rationalisation and upgrade program. Directly engage with local children and young people and other relevant stakeholders to ensure POS functionality and amenity aligns with community needs. 	Medium	23/24 & 24/25	Urban Design and Strategic Projects	On track	Play Space to be incorporated into the Community Infrastructure Plan currently in development
14	Integrate art and creativity into POS design and development	<ul style="list-style-type: none"> Identify strategic locations for major art works and percent for art projects. Consider usage of Noongar inspired 'sense of place' themes and artwork as the basis for POS design. Ensure art and creativity is embedded within POS design through the POS upgrade program 	Medium	2022/23 ongoing ongoing	Urban Design and Strategic Projects	On track	<p>A map locating public art projects is included in the Percent for Art Policy as Appendix 1, and will be intermittently updated as a living document through the Arts Plan.</p> <p>Mural titled 'Boorloo Wini' by Sioux Tempest and Seantelle Walsh (Noongar artist) was completed in 2023 at Perth Soccer Club to celebrate the FIFA Women's World Cup 2023. Mural was commissioned by City of Vincent and Tourism WA. Continued to be considered during relevant projects.</p> <p>Collaborative mural titled 'A Whadjuk Tale' by Jami Creative, J.D. Penangke, Kambani, Jack Bromell, Honeys Mural Co and Christian Lovelady was completed in 2023 in Kaadadjiny Lane. Continued to be considered during relevant projects.</p>
		<ul style="list-style-type: none"> Review existing POS bookings and management policies with a specific focus on the customer experience. 		21/22 - 23/24		On track	Current policy is being reviewed and will be presented to Council in 2024.
		<ul style="list-style-type: none"> Review and improve existing management procedures including (but not limited to) sporting club ground allocations, trading in public places permits, mobile food vendor permits, and event applications. 		22/23 - 23/24		On track	Terms and conditions for all hirers, as well as management practices have been reviewed and will be implemented once the new policy has been endorsed. Special consideration will be applied to small businesses who want to make use of outdoor spaces.

15	Review POS management policies and procedures, and implement contemporary practices that maximise accessibility and utilisation	<ul style="list-style-type: none"> Review current fees and charges to determine relationship with POS utilisation. 	Short - Medium	ongoing	Beatty Park	On track	Fees and charges were reviewed and streamlined in 2018. Fees and charges are reviewed annually as part of the City's annual budget process. A further review will be undertaken as part of the 2023/24 budget process. As part of the 2023/24 budget process some changes were made to better reflect adult sports team utilisation and cost of electricity for sports ground lighting.
		<ul style="list-style-type: none"> Expand POS online booking functionality and investigate the incorporation of app technology and linkages to a broader customer relationship management system. 		18/19		Completed	Online booking system SpacetoCo implemented. System reviewed and other options investigated
		<ul style="list-style-type: none"> Improve community awareness of POS through specific marketing initiatives, including specific marketing campaigns for key locations such as Hyde Park. 		23/24		On track	Facility Bookings Officer and Marketing Officer regularly review all content on SpacetoCo and look for opportunities to promote areas where possible. Key campaigns on hold as PSHB effects are reviewed at POS.
		<ul style="list-style-type: none"> Measure POS utilisation and occupancy to better inform management decision making. 		ongoing		On track	Report of income is sent to Centre Manager monthly. Utilisation and occupancy is reviewed prior to confirmation of seasonal sporting allocations. Information will be used as part of the annual budget allocation process to ensure funds are spent where needed.
		<ul style="list-style-type: none"> Align suitability of specific POS with events and festivals as part of the City's event approvals process review. 		ongoing	Marketing and Communications	On track	If an event is proposed in an unsuitable space. Administration works with the applicant to identify a new location that would be better suited for their event.
16	Develop a Signage Strategy for implementation across the POS network	<ul style="list-style-type: none"> Review existing signage practices and infrastructure and proactively rationalise to reduce 'signage pollution' within POS. 	Short	22/23	Urban Design and Strategic Projects	On track	The City of Vincent Wayfinding and Signage Plan was adopted 2022. Development of the plan completed in 23/24 with implementation being rolled out in 24/25
		<ul style="list-style-type: none"> Develop consistent branding and placement protocols for POS and facility signage. 		24/25			
		<ul style="list-style-type: none"> Consider usage of Noongar inspired 'sense of place' themes and artwork as the basis for standardised signage across the POS network. 		25/26			
		<ul style="list-style-type: none"> Investigate private signage, sponsorship signage opportunities and implement regulation. 		21/22			
17	Review use of pesticides and fertilisers on City parks and reserves	<ul style="list-style-type: none"> Review and monitor application of fertilisers and pesticides across the City's POS, in accordance with the Australian Pesticides Veterinary Medicines Authority (APVMA) and the Code of Practice for the use of agricultural and veterinary chemicals in WA. 	Short	Ongoing	Parks	Completed & on-going	The City has reviewed the use of pesticides and fertilise, and continues to review and monitor. Currently controlling the risk of pesticides and using alternatives where possible. Methods include: <ul style="list-style-type: none"> Use of alternative weed controls wherever possible (organic pesticide – pelargonic acid, manual removal, use of mulch for weed suppression) Glyphosate use minimised, no spraying near playgrounds or during school holidays (unless approved by manager i.e. adjacent to schools) Predominantly only used to control perennial woody weeds or perennial running grasses that are not controlled by other options All practices are in accordance with the APVMA (Australian Pesticides Veterinary Medicines Authority). Annual Nutrient Reporting to rate best management practice – City scored 70% (above average with other LGs)
18	Prepare and implement local water management strategies and an Urban Water Management Plan	<ul style="list-style-type: none"> Promote an integrated water cycle management approach. 	Medium	22/23 - review ongoing operational	Engineering & Parks and sustainability	On track	In progress and ongoing. Water sensitive urban design review of the City's Policies, Strategies and Plans completed – recommendations from this review to be implemented in compliance with State Planning Policy 2.9 Planning for Water. A Water Wise Council Action Plan has been prepared and is currently with Water Corporation for approval. Further Water Policies/ Management Plans will need to be prepared in accordance with State Planning Policy 2.9 once adopted. Ongoing investigation, Lynton Street, Walters Brook, and Hyde Park annual replanting program and review. Engineering investigating Storm Water Drainage Policy. Ongoing annual task completed every year.
		<ul style="list-style-type: none"> Review current water management policies. 					
		<ul style="list-style-type: none"> Establish a water management policy that balances water conservation while enabling required irrigation of green spaces. 					
		<ul style="list-style-type: none"> Investigate opportunities to embellish drainage systems within open spaces to offer expanded biodiversity habitat, canopy cover and improve storm water quality 					
		<ul style="list-style-type: none"> Measure and report on total water usage in accordance with the City's commitment to the Water wise Council Program 					
19	Review and implement alternative landscape treatments within POS	<ul style="list-style-type: none"> Manage and reduce water consumption through contemporary landscape treatments. Expand eco-zoning projects and consider future sustainable options. Communicate the benefits of alternative landscape treatments to the community to ensure understanding and acceptance. 	Medium	Ongoing	Parks	Completed & ongoing	Completed and ongoing - native plant sales and adopt a verge program, eco zoning program.
20	Review and implement the Greening Plan 2018-2023 in relation to the future greening on POS	<ul style="list-style-type: none"> Implement the City's Greening Plan including objectives to green, enlarge and enhance POS. Optimise all opportunities to increase canopy cover on public land, including POS Enhance habitat and promote biodiversity throughout the POS network. 	Medium	Ongoing	Parks	Completed	Greening Plan development has been completed and currently being implemented.
21	Protect public open space through the City's town planning framework	<ul style="list-style-type: none"> Reserve land under the Local Planning Scheme and Metropolitan Region Scheme in accordance with the Strategy. 	Medium	18/19	Urban Design and Strategic Projects	Completed	Considered in Local Planning Scheme, endorsed in 2018. Key consideration in the preparation of the amended Local Planning Strategy & Scheme Ongoing considerations when processing development applications. Considered in Local Planning Scheme, endorsed in 2018. Further consideration taken during future reviews.
		<ul style="list-style-type: none"> Ensure encroaching development positively contributes to POS. 		ongoing			
		<ul style="list-style-type: none"> Zone land around and near POS in accordance with the Strategy. 		18/19			
		<ul style="list-style-type: none"> Encourage and permit development forms that complement POS. 		18/19			
22	Prepare and implement the Leederville Oval Master Plan	Provide a long term Plan that considers: <ul style="list-style-type: none"> Capabilities as a multi-use community asset (that increases community access and utilisation) within the Leederville Town Centre. Current and future requirements of the WA Football Commission, East Perth Football Club and Subaco Football Club. Facility management options. Capital funding model options 	Short	18/19 - ongoing	Urban Design and Strategic Projects	On track	Ongoing discussions with relevant key agencies regarding outcomes and funding opportunities. Leederville Oval Civic Precinct Master Plan priority for 24/25. The Leederville Oval Civic Precinct Master Plan which includes a peer review of the Draft Leederville Oval Master Plan and inclusion of the wider precinct to maximize land to create a positive and sustainable precinct with a balance of sporting, community, events, commercial and mixed-use opportunities. The master plan will represent the strategic vision for the precinct over the next 10 years and beyond, with a focus of delivering achievable and sustainable short term, medium term and long-term actions.
23	Prepare and implement Woodville Reserve Master Plan review	Provide a long term Plan that considers: <ul style="list-style-type: none"> Maximising the potential for additional green space to service the North Perth community. Rationalisation of built infrastructure. Improved co-location of clubs and activities. Responsiveness to community demand for outdoor court sports, including netball and basketball. 	Short	24/25	Urban Design and Strategic Projects	Delayed	In the interim, the Woodville Reserve Landscape Plan was implemented in 2022/23. The landscape plan has been designed to allow for integration into any future developments on site. The Woodville Reserve Master Plan scheduled to begin late in FY 24/25. The master plan will represent the strategic vision for the Woodville Precinct over the next 10 years, with a focus on delivering achievable and sustainable short-term, medium-term, and long-term actions.
24	Prepare and implement Britannia Reserve Master Plan review	Prepare a long term Plan that considers: <ul style="list-style-type: none"> Capabilities to accommodate the growth of local sporting clubs. Future use and management of the Lits Stadium site. Management of surface and sub-surface subsidence issues. Community demand for a mountain bike track and other passive recreational activities. 	Short	19/20 - 21/22	Urban Design and Strategic Projects	Completed	Britannia Reserve Master Plan has been replaced with the Britannia North West Development Plan. The Development Plan has been endorsed by Council. Changeroom facility tender awarded and implementation works commenced An election commitment of \$200,000 was announced for a new skate/scooter park in Mount Hawthorn. The Mount Hawthorn Youth Skate Space Plan at Britannia was endorsed in December 2022 for implementation to be completed by June 30, 2024.
		<ul style="list-style-type: none"> Maximise opportunities for additional tree canopy and shade, subject to sporting field requirements and alignments. 					
		Investigate a long term development plan that considers: <ul style="list-style-type: none"> Community accessibility to high quality tennis court infrastructure. 					
		<ul style="list-style-type: none"> Retention and where possible, improvement to existing tree canopy and shade Aboriginal and non-Aboriginal cultural history associated with the site is addressed. 					
25	Investigate and consider Robertson Park Development Plan, in partnership with the State Government and Tennis West	<ul style="list-style-type: none"> Retention and where possible, improvement to existing tree canopy and shade Aboriginal and non-Aboriginal cultural history associated with the site is addressed. 	Short	21/22	Urban Design and Strategic Projects	Completed	The Development Plan endorsed by Council in September 2021, with the first phase of implementation commenced in April 2024 and stretch out over the next 5 years with the first focus on the tennis centre. Funding received from CSRFF for Stage 1A (23/24) and Stage 1A/1B (24/25-25/26)
26	Identify opportunities to deliver community gardens as part of the POS network	<ul style="list-style-type: none"> Determine key locations for additional community garden infrastructure based on community need and capacity. 	Short - Medium	on-going	Urban Design and Strategic Projects	On track	Community gardens are considered throughout the development of POS projects. Two potential locations identified at Robertson Park.
		<ul style="list-style-type: none"> Identify effective volunteer management model to support additional community garden infrastructure. 		25/26		Community Development	On track
27	Prepare and implement Hyde Park Master Plan	Prepare a long term Plan that considers: <ul style="list-style-type: none"> Alignment with levels of service as per POS hierarchy. Aboriginal and non-Aboriginal cultural history associated with the site. Infrastructure upgrades aligned with regional POS and associated levels of service. Improve amenities and capabilities to accommodate community events. 	Medium	25/26	Urban Design and Strategic Projects	On track	Master Plan to commence in 25/26.

		<ul style="list-style-type: none"> Improve key infrastructure including public toilets, path connections, gazebos, shade and playground's. 					
28	Prepare and implement Forrest Park Development Plan	<p>Prepare a development plan to maximise community value that considers.</p> <ul style="list-style-type: none"> Alignment with levels of service as per POS hierarchy. Realignment of sports playing fields. Improved utilisation of built infrastructure, including courts and buildings. Investigate potential location for a community garden. 	Medium	26/27	Urban Design and Strategic Projects	On track	Master Plan to commence in 26/27.
29	Prepare and implement Charles Veryard Reserve Development Plan	<p>Prepare a development plan to maximise community value that considers.</p> <ul style="list-style-type: none"> Capabilities to accommodate the growth of local sporting clubs. Maximise opportunities for additional tree canopy and shade particularly on the reserve perimeter. Effectively manage active and passive recreational demands. 	Medium	24/25	Urban Design and Strategic Projects	On track	Master Plan to commence in 25/26. This plan will now include Beatty Park and Smiths Lake Reserve.
30	Review the effectiveness of parklets within each unique Town Centre and identify further opportunities in strategic locations where gaps have been identified within the network	<ul style="list-style-type: none"> Encourage the development of privately owned parklets within town centres to partially offset the deficit of POS provision. Identify new parklet development opportunities within the suburbs of Mount Hawthorn, Highgate, West Perth and North Perth. 	Medium	21/22	Urban Design and Strategic Projects	Completed	The Vibrant Public Spaces Policy was adopted in June 2022 and sets the process and requirements for street furniture, affixed eating area furniture, parklets and eatlets. Vibrant Public Space queries and applications continue to be received in these town centres.
31	Investigate the possibility of creating an urban wetland stream within the Claisebrook Drain	<ul style="list-style-type: none"> Consider the undeveloped land upstream within Claisebrook Drain, near East Parade and Pakenham Street. Realise the potential opportunity to enhance the biodiversity within the City's POS. 	Long	28/29	Parks	On track	Commencing 28/29.
32	Prepare and implement landscape plans, aligned with hierarchy / minimum levels of service, for:	<p>Jack Marks Reserve</p> <ul style="list-style-type: none"> Develop dog exercise area specific infrastructure and reserve management requirements. Improve seating and shade provisions. Address drainage and reserve surface issues. 	Short	22/23	Parks	Delayed	Delayed to Medium term priority. Completed short term action of seating, water fountain and path upgrades, and on-going action of drainage issues addressed. Further works pending Play Space Strategy and Dog Exercise Strategy, this is to balance use between Brigatti Gardens and Jack Marks.
		<p>Brentham Street Reserve</p> <ul style="list-style-type: none"> Enhance local amenity and connectivity. Further tree planting contributing to local biodiversity. Potential for proposed greenway network. 	Short	20/21	Parks	Completed	Completed pathway, lighting upgrade and ecozoning
		<p>Birdwood Square</p> <ul style="list-style-type: none"> Discontinue usage as an active open space by sporting clubs. Improve amenities and capabilities to accommodate community events. Consider installation of multipurpose outdoor sports courts consistent with POS hierarchy/levels of service. Rationalisation of public toilets as per POS hierarchy/levels of service. Improve tree canopy and shade coverage. 	Short	21/22, 22/23	Urban Design and Strategic Projects	On track	New public toilet and changeroom facility to be implemented by June 30 2024. This is to support the growth in usage by Highgate Primary and local sporting clubs. License for use of non-exclusive use of reserve by Highgate Primary School approved by Council March 2024.
		23/24			On track		
		23/24		Urban Design and Strategic Projects	Delayed	To be reconsidered in Strategy review. Delivery of Active Zone delayed to focus on immediate need of toilets and changing facility, playground renewal, and floodlighting. No new implementation date for the active zone.	
		23/24		City Building / Urban Design and Strategic Projects	On track	Public toilets at Birdwood Square have been demolished. New public toilets to be implemented by June 30 2024	
		25/26	Parks	On track	Additional tree canopy to be considered.		
		<p>Menzies Park</p> <ul style="list-style-type: none"> Identify opportunities to enhance biodiversity. Improve the balance between active and passive reserve users. Identify infrastructure improvements through park fencing, toilet and playground upgrades. 	Medium	24/25	Parks	On track	To be reviewed when developing new eco zoning program.
		21/22, 22/23		Urban Design and Strategic Projects	On track	To be considered during the Community Infrastructure Plan.	
		24/25		City Building / Urban Design and Strategic Projects	Completed	Toilets and change rooms refurbished in 21/22. Exercise equipment renewal in 2022, in-ground irrigation system replacement in 2021, playground shadesail replacement in 2022, playground softfall replacement 2024	
		<p>Beatty Park Reserve</p> <ul style="list-style-type: none"> Improve tree canopy and shade coverage. Investigate feasibility as potential location for current POS amenity gaps (i.e. fenced dog exercise area, BMX pump track). 	Medium	25/26	Urban Design and Strategic Projects	On track	Key action #29 - Prepare and implement Charles Veryard Reserve Development Plan will now include Beatty Park Reserve and Smiths Lake. Actions will be considered during this plan.
		<p>Brigatti Gardens</p> <ul style="list-style-type: none"> Replace dated infrastructure and enhance seating areas. 	Medium	24/25	Parks	On track	Infrastructure upgrade pending development of the Play Space Strategy and Dog Exercise Strategy outcomes in-relation to Jack Marks Reserve.
		<p>Kyllia Park</p> <ul style="list-style-type: none"> Potential rationalisation of built infrastructure. Improve tree canopy and shade provision, and parkland hydro-zoning. Improve integration with Kyllia Primary School. Improve amenities and capabilities to accommodate community events. 	Medium	27/28	Parks / Urban Design and Strategic Projects	Delayed	Delayed to long term priority. Concept Plan to upgrade Kyllia Park to commence 27/28.
		<p>Les Lilleyman Reserve</p> <ul style="list-style-type: none"> Improve balance between active and passive reserve users. Review playing field configuration. Built infrastructure improvements. Playground upgrades. 	Medium	26/27	Urban Design and Strategic Projects	On track	Concept Plan upgrade to commence 26/27 following endorsement of the Community Infrastructure Plan. Play ground recently updated
		<p>Leake / Alma Reserve</p> <ul style="list-style-type: none"> Minor investment to enhance safety and increase usage. Asset renewal as per POS hierarchy/levels of service. Improve accessibility for children and young people. 	Long	28/29	Parks	Completed	Improvement works completed on site. Upgrades include lighting, eco-zoning and pop up play sand pit.

Statistics for Development Applications As at the end of May 2024

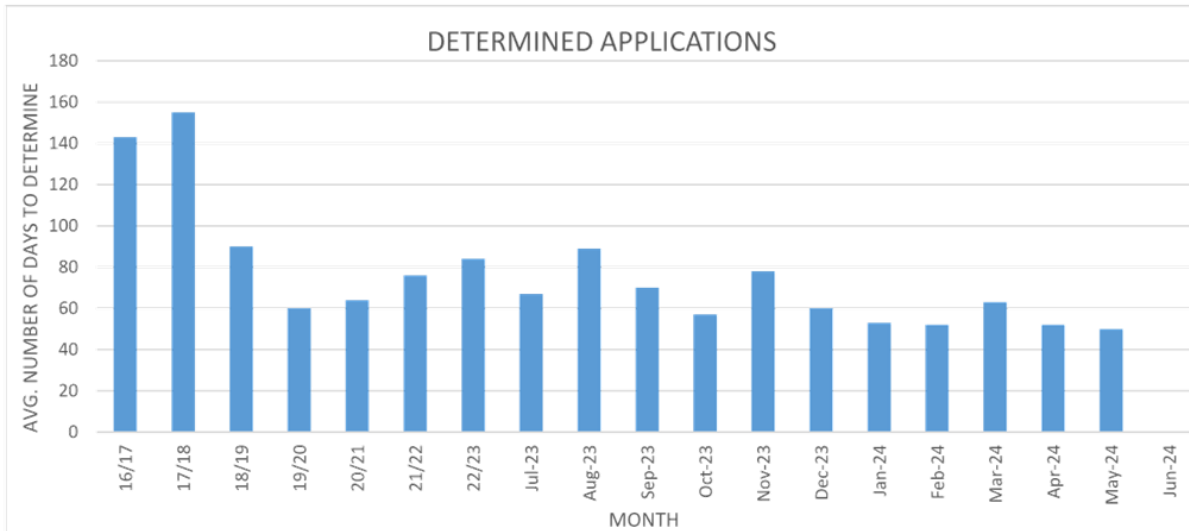
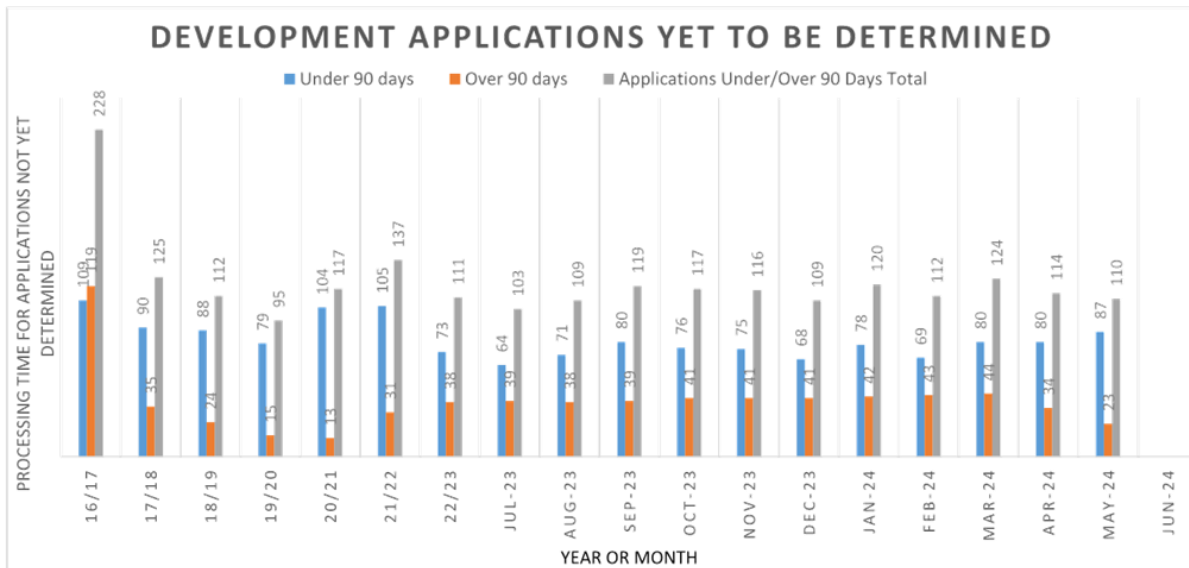


Table 1: Minimum, Average and Maximum Processing Timeframes for determined applications in each financial year since 2016/17 and each month since July 2022.

Processing Days	16/17	17/18	18/19	19/20	20/21	21/22	22/23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
Minimum	7	1	0	0	0	1	0	8	14	31	7	14	7	5	6	1	0	13	
Average	143	155	85	60	64	76	84	67	89	70	57	78	60	53	52	63	52	50	
Maximum	924	1008	787	499	268	298	280	301	362	89	89	159	89	89	165	88	139	90	

	20/21	21/22	22/23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
DA's Determined <i>(excludes exempt from approval or cancelled)</i>	403	385	281	37	18	15	28	18	31	15	29	22	40	32	
Value of Determined DA's <i>(in millions)</i>	217	143	417	12.1	66.42	3.43	10.3	237.3	9.85	6.2	7.8	4.48	18.3	20.7	



	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
DA's lodged	16	30	33	27	24	27	25	22	36	34	31	
DA's to be Determined	103	109	119	117	116	109	120	112	124	114	110	
Value of DA's to be Determined <i>(in millions)</i>	268.68	252.92	257.1	260.5	78.1	76.2	78.5	78.1	84.9	80.6	77.7	

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 30 MAY 2024

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
1.	Nos. 212-214 Lake Street, Perth (DR 223 of 2021)	19 October 2021	Hanoze Park Pty Ltd	<p>Application for review of notice issued in accordance with the <i>Health (Miscellaneous Provisions) Act 1911</i> to address odour nuisance at 7 Grams Chicken Café. Hanoze Park Pty Ltd believes the notice to be invalid.</p> <p>*****</p> <p>SAT Directions Hearings were held on 5 and 11 November 2021, and a further directions hearing held 1 March 2022. The presiding member heard submissions from the City and from the Applicant. On 20 April 2022, the Tribunal handed down their decision, affirming the decision of the City that a Notice can be given under S.184 of the <i>Health (Miscellaneous Provisions) Act 1911</i> (for a nuisance not specifically mentioned in Section 182 of that Act). The matter proceeded to confidential mediation on 5 July 2022. The session centred on a practical solution proposed by the business. The business agreed to present plans for this solution to the City to review by 2 August 2022 with a further mediation hearing scheduled for 9 August 2022. SAT agreed to further adjournment to 21 September 2022. Applicant required to submit mechanical drawings prior to the next SAT Hearing. Matter further adjourned to 17 November 2022 as the consultant contracted by Hanoze Park Pty Ltd passed away. Mechanical drawings have been submitted and it has been identified that a development application and building application would be required. Mediation listed for 17 November 2022 was vacated, and matter is listed for hearing on 3 March 2023. A development approval has been issued for external fixtures, and the City is awaiting submission of a building application for solution. The SAT mediation hearing that was schedule for 3 March 2023, was adjourned, with the matter relisted for a Directions Hearing on 14 April 2023. The City is advised the installation of the new exhaust system at the premises is imminent. The SAT hearing that as schedule for 14 April 2023, was adjourned, with the matter relisted for 12 May 2023. The City is advised the installation of the new exhaust system will be completed by 2 May 2023. The two parties will return to SAT on 23 June 2023. At this time, the matter will either be resolved to the satisfaction of both parties, adjourned to a later mediation or programmed for a Hearing by the SAT Member. 29 June 2023. The SAT Directions hearing set for 23 June was adjourned and relisted for 21 July 2023. At this time, the matter will either be resolved to the satisfaction of both parties, or it will likely be programmed for a Hearing by the SAT Member. The matter was heard by the Senior Member at SAT on 21 July 2023. The matter was listed for a directions hearing on 29 September 2023. Within the timeframe specified by the Order, the City and the Applicant lodged their statements of issues, facts and contentions. As at 30 October 2023 – matter has been listed for a final hearing, commencing 18 March 2024. SAT hearing took place between 18 – 21 March 2024. Matter has been adjourned, for a decision. Decision not expected for 2 – 3 months. Update as at 29 May 2024 – no decision has been handed down by the Tribunal yet. <i>Representation by: McLeods</i></p>

REGISTER OF STATE ADMINISTRATIVE TRIBUNAL (SAT) APPEALS
AS AT 30 MAY 2024

NO.	ADDRESS & SAT REVIEW NO.	DATE RECEIVED	APPLICANT	REVIEW MATTER & COMMENTS
2.	Nos. 41-43 & 45 Angove Street, North Perth (DR 81 of 2023)	1 June 2023	Hidding Urban Planning/Lavan	<p>Application for review of a Development Assessment Panel decision to refuse an application for a Service Station on 3 May 2023.</p> <p>*****</p> <p>Directions hearing held on 16 June 2023. Mediation held on 4 July 2023, with Mayor Cole and interested community members in attendance to make a presentation. A second mediation was scheduled for 14 August 2023 and was vacated. Mediation was rescheduled to 10 October 2023 and was subsequently vacated. The matter was listed for a directions hearing on 10 November 2023 to schedule a new date for mediation. This was vacated. The matter has been listed for a directions hearing on 2 February 2024 with the applicant to provide additional information by 11 January 2024. The applicant has yet to provide any additional information and the matter is still proceeding to the directions hearing on 2 February 2024. The directions hearing has been vacated and the matter has been listed to a further mediation on 27 February 2024. This mediation was scheduled for 6 May 2024. Following this the matter has been listed for a further mediation to be held on 2 July 2024.</p> <p><i>Representation by: DAP Executive Director</i></p>
3.	Nos. 37-43 Stuart Street, Perth (DR184 of 2023)	20 December 2023	Planning Solutions/Lavan	<p>Application for review of conditions of a Joint Development Assessment Panel decision to approve an application for an Unlisted Use (Community Purpose) and Alterations and Additions on 10 November 2023.</p> <p>*****</p> <p>Directions hearing vacated and mediation scheduled for 14 February 2024. Mediation held on 14 February 2024. Matter listed for a further mediation on 19 April 2024 with the applicant having provided further information for consideration on 27 March 2024. Following this mediation the SAT issued orders inviting the DAP to reconsider the application pursuant to s.31(1) of the <i>State Administrative Tribunal Act 2004</i>. The key dates associated with this are:</p> <ul style="list-style-type: none"> • The applicant is to provide additional information by 6 May 2024. • The DAP is to reconsider the application on or before 12 July 2024 (note this timeframe accounts for the meeting itself as well as the publishing of the minutes). • A further directions hearing has been scheduled for 19 July 2024. <p><i>Representation by: DAP Executive Director</i></p>

**METRO INNER DEVELOPMENT ASSESSMENT PANEL (DAP)
REGISTER OF APPLICATIONS RELATING TO THE CITY OF VINCENT
AS AT 4 JUNE 2024**

No.	ADDRESS	APPLICANT	PROPOSAL	DATE APPLICATION RECEIVED	DAP MEETING DATE	DAP DECISION
1.	No. 299 Charles Street, North Perth	Space Collective	Form 1 – Mixed Use Development	29 November 2023	Not yet scheduled	The application is currently under assessment. Responsible Authority Report is currently due on 21 June 2024.
2.	No. 195 Beaufort Street, Perth	Lateral Planning	Form 1 – Mixed Use Development	5 January 2024	30 May 2024	The DAP meeting was held on 30 May 2024. The DAP resolved to unanimously approve the application in accordance with the City's recommendation. The meeting minutes are available here .
3.	No. 538 Fitzgerald Street, North Perth	Planning Solutions	Form 2 – Amendment to Mixed Use Development	29 January 2024	22 May 2024	The DAP meeting was held on 22 May 2024. The DAP resolved to unanimously approve the application in accordance with the City's recommendation. The meeting minutes are available here .
4.	No. 2 Venn Street, North Perth	Stadt Pty Ltd	Form 1 – Six Multiple Dwellings	10 May 2024	Not yet scheduled	The application is currently under assessment. Responsible Authority Report is currently due on 23 July 2024.
5.	Nos. 37-43 Stuart Street, Perth	Planning Solutions/Lavan	Section 31 – Reconsideration of conditions of proposed Change of Use to Unlisted Use (Community Purpose) and Alterations and Additions	20 December 2023	No yet scheduled	The application is currently under assessment. Responsible Authority Report is currently due on 20 June 2024.

DAP Process Improvements:

The City's Administration has changed the process for DAP matters. This will include early confirmation of the availability of Elected Members that are DAP Members to attend DAP meetings. This will also include the circulation of the Responsible Authority Report to all Elected Members on contentious DAP items.

**CITY OF VINCENT DESIGN REVIEW PANEL
REGISTER OF APPLICATIONS CONSIDERED BY DESIGN REVIEW PANEL
AS AT 30 MAY 2024**

ADDRESS	APPLICANT	PROPOSAL	DRP MEETING DATE	REASON FOR REFERRAL
No. 195 Beaufort Street, Perth	Lateral Planning	Mixed Use Development	1 May 2024	Lodged DA – Previously Referred To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 3 May 2023 and 28 February 2024.
Nos. 197-199 Oxford Street, Leederville	Giorgi	Four Storey Commercial Building	22 May 2024	Pre-lodgement Application – Previously Referred To consider amendments to the proposal made in response to the comments of the Design Review Panel (DRP) on 10 December 2023.

<p align="center">Bike Plan 2023-2028 Implementation Framework</p> <p align="center">Annual Implementation Progress Update - 2024</p>							
<p>The Bike Plan 2023-2028 (the Plan) was adopted at the Ordinary Council Meeting, 23 July 2023 detailing works that will align to the Long-Term Cycle Network plan (LTCN), developed by the Western Australian State Government. The Plan has sixty (60) action items, of which two (2) have been completed and eleven (11) are currently underway. The action items were prioritised Low, Medium and High, and this informs the year for delivery.</p> <p>Administration is concluding the 100% design for the Norfolk Street, Safe Active Street project which is estimated to be over \$1 million dollars in value for construction. The size of the project means construction will be a staged approach, over a 2 to 3 year period. This is one of the largest projects resulting from the action items within the Bike Plan.</p>							
No.	Key Actions	Tasks	Priority	Proposed FY	Lead Team Infrastructure & Environment	Status	Comments
1	City to roll out low-speed zones across local road – supported by physical changes to the road environment as necessary. City to seek Main Roads WA approval to make all local roads across the city 40km/h.	Apply to MRWA to slow all Local Roads to 40km/h.	High	2024	Engineering Compliance, Traffic & Transport	Completed	Completed – Signs installed in April 2024 by MRWA.
2	City to upgrade existing paths and streets for better walking and cycling experiences – as identified in the five neighbourhood plans.	Footpath program for maintenance and renewals developed.	Medium	On-going	Engineering Operations	On track	Programmes being developed.
3	Where possible the City to plant trees along streets and paths to provide amenity and shade to reduce urban heat.	Develop program inline with the Greening strategy.	Medium	On-going	Parks & Gardens	On track	
4	City to use low-cost and/or temporary infrastructure to trial or test active transports initiatives locally.	Roll out of the 12-month e-scooter trial.	Medium	2024	Engineering Compliance, Traffic & Transport	Completed	Completed – e-scooter trial underway with report due back to Council in July 2024.
5	City to review location, form, and use of existing bike parking infrastructure in town centres. City to upgrade existing facilities as identified by the review.	Review to include options for e-scooter pick-up and drop off locations.	Medium	2025	Engineering Compliance, Traffic & Transport	Not Started	
6	City to partner with local schools and DoT to identify and review safe routes to school networks. City to investigate options for funding routes or missing links within the safe routes to school network.	Active Transport Officer to set up annual meetings with the DoT and Strategic Planning to discuss.	Low	On-going	Engineering Compliance, Traffic & Transport	Not Started	
7	City to identify and prioritise east-west cycling connections across the city. City to seek WABN grant funding support to deliver high priority east-west connections to work towards delivering the City's LTCN.	Active Transport Officer to set up annual meetings with the DoT and Strategic Planning to discuss.	Low	On-going	Engineering Compliance, Traffic & Transport	Not Started	

8	Investigate options to improve the clarity and safety of the pedestrian and cyclist priority crossing Loftus Street left turn slip lane into Graham Farmer Freeway on ramp. Consider road signage and pavement markings as per the Loftus Street left turn slip lane into Railway Street.	Engineering Design to work with MRWA on a design.	High	2025	Engineering Design	Not Started
9	City to contact Main Roads WA to inform them of community concerns regarding the section of Mitchell Freeway PSP to the south of Old Aberdeen Place where the PSP makes a sharp 90 degree bend and splits between a connection to Newcastle Street and connection to Aberdeen Street/Fitzgerald Street. City to raise concerns over the poor maintenance of the pavement anti-skid coating and tree roots impacting the surface at either end of the transition into the sharp bend.	Engineering Design to work with MRWA on a design.	High	2025	Engineering Design	Not Started
10	Investigate options to improve clarity and safety of pedestrian and cyclist crossing of Newcastle Street between the Strathcona Street and Golding Street sections of the Safe Active Street route.	Engineering Design to work with MRWA on a design.	Medium	2026	Engineering Design	Not Started
11	Investigates options to improve the conditions for cycling along the Vincent Street corridor between the Mitchell Freeway PSP and Charles Street. Including enhanced bike parking at key destinations such as the town centre and Beatty Park.	Compliance, Traffic and Transport to work with MRWA on options.	High	2025	Engineering Compliance, Traffic & Transport	Not Started
12	Investigate options to provide for pedestrian and cyclist priority crossing at the existing Bourke Street raised path connection between Charles Veryard Reserve and Smiths Lake Reserve.	Engineering Design to work with the DoT on options.	Medium	2026	Engineering Design	Not Started
13	On Bourke Street between Scott Street (end of the Safe Active Street treatment) and Charles Street, consider options to improve the visibility of cyclists along the street. Consider pavement markings as a minimum (such as yellow bike symbols).	Engineering Design to work with the DoT on options.	Low	2028	Engineering Design	Not Started
14	Monitor path debris and flooding issues at the Richmond Street connection to the Mitchell Freeway PSP. Seek to resolve path debris and flooding issues if identified as a consistent issue.	Engineering Design to review as part of the drainage strategy and design up suitable solutions.	Low	2028	Engineering Design	Not Started
15	Investigate options to improve safety of pedestrian and cyclist crossing of Loftus Street at Richmond Street.	Engineering Design to work with DoT and MRWA on options.	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started

16	Continue on-street bike lanes on Oxford Street between Vincent Street and Richmond Street. In the longer term, investigate options for segregated or protected cycling infrastructure along the Oxford Street corridor.	Engineering Design to work with the DoT on designs and to protect the existing cycle lane with Reilly kerbs.	Medium	2025	Engineering Design	On track	Reilly Kerb drawings completed and issued to Engineering Operations for delivery
17	Investigate options to improve clarity and safety of pedestrian and cyclist priority crossings at left turn slip lanes at the Vincent Street and Leederville Parade and Mitchell Freeway ramp intersection. Consider road signage and pavement markings as per the Lake Monger Drive and Southport Street and Mitchell Freeway ramp intersection.	Engineering Design to work with MRWA on design options.	High	2025	Engineering Design	Not Started	
18	City to contact Main Roads WA to seek a review of the pedestrian signal phases at the Loftus Street intersections with Vincent Street and Newcastle Street. To seek to provide pedestrian and cyclists crossings in a single phase with sufficient green time.	Compliance, Traffic and Transport to contact MRWA and request signal upgrade.	Low	2028	Engineering Compliance, Traffic & Transport	Not Started	
19	Investigate options to provide for a safe cycling route for local movements between Britannia Road and Bourke Street.	Engineering design to explore options internally with any future planning/master planning of Britannia Reserve.	Medium	2025	Engineering Design	Not Started	
20	Investigates options to improve the conditions for cycling along the Britannia Road corridor between the Mitchell Freeway PSP and Oxford Street	Engineering Design to explore options of a Safe Active Street.	High	2025	Engineering Design	On track	Concept designs complete at the Intersection of Matlock Street and also the corner of Federation Street on Britannia Road which will be incorporated into a "Safe Active Street" design over the next 12 months.
21	Investigate opportunities for a Community Route connecting local communities and a number of school sites from Britannia Road to Angove Street (North Perth Town Centre) via Wavertree Place – Bennelong Place – Marian Street – Chamberlain Street – Pennant Street – Kadina Street – Tay Place – Albert Street.	Active Transport Officer to explore options	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
22	As part of the planning for a Community Route (Project No.21) from Britannia Road to Angove Street (North Perth Town Centre), options should be considered for a safe pedestrian and cyclist crossing of Loftus Street between Marian Street and Chamberlain Street. Consideration should be given to the relocation and replacement of the existing school crossing with a permanent signal-controlled crossing.	Active Transport Officer to explore options	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started	

23	Investigate options to improve clarity and safety of cycling connection between Scarborough Beach Road on-street bike lanes at Eucla Street and Mitchell Freeway PSP/Glendalough Station.	Compliance, Traffic and Transport to liaise	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
24	Provide kerb ramp at end of southbound on-street bike lane adjacent to Mt Hawthorn Primary School, to provide access from the on-street bike lane to school bike parking area and to avoid cyclists along Scarborough Beach Road from having to join the general traffic lane for a short distance to access the school site.	Engineering Design to concept up this option to 15% design.	Medium	2025	Engineering Design	Not Started	
25	Consider seeking Main Roads WA approval for introducing a 30km/h speed limit through Mt Hawthorn Town Centre to improve safety of on-street cycling through the town centre and pedestrian crossing of Scarborough Beach Road.	Principal Engineer – Traffic and Transport to liaise internally with the Mt Hawthorn Town Centre Place Planner.	Medium	2028	Engineering Compliance, Traffic & Transport	Not Started	
26	Investigate options to extend westbound bike lane on Scarborough Beach Road up to Loftus Street intersection.	Active Transport Officer to liaise with Do	Low	2028	Engineering Compliance, Traffic & Transport	Not Started	
27	Review clarity of green bike lane pavement marking eastbound on Scarborough Beach Road on approach to Charles Street, to avoid cyclists being directed towards a raised kerb.	Engineering Design to review.	Low	2028	Engineering Design	Not Started	
28	Investigate options to improve clarity and safety of pedestrian and cyclist crossing of William Street east-west between the traffic signal controlled intersections of Walcott Street/William Street and Vincent Street/William Street. Crossing of William Street should be located to support a future LTCN Local Route – possibly in vicinity of Raglan Road	Compliance, Traffic and Transport to liaise	Medium	2025	Engineering Compliance, Traffic & Transport	Not Started	
29	Continue eastbound on-street bike lane along Bulwer Street to the east of the Beaufort Street and Bulwer Street intersection (adjacent to existing fuel station).	Engineering Design to concept up this option to 15% design.	Medium	2026	Engineering Design	Not Started	

30	Conduct a review of the Bulwer Street and Stirling Street intersection with focus on the movement and safety of pedestrians and cyclists. Review pedestrian and cyclist conflicts across the Bulwer Street bike lanes, review location and utilisation of bike parking adjacent to Woolworths and road safety of on-street parking and cyclists conflicts, and vehicle conflicts with pedestrian and cyclist movements. Develop options to address any issues and safety concerns identified.	Compliance, Traffic and Transport to liaise	Medium	2025	Engineering Compliance, Traffic & Transport	Not Started
31	Conduct a review of the existing Bulwer Street bike lanes channelising cyclists into a narrow traffic lane on approach to the Brisbane Street/Smith Street and Bulwer Street roundabout. Develop options to address the conflicts of cyclists merging into traffic lanes without sufficient warning for bike riders or drivers.	Compliance, Traffic and Transport to liaise	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started
32	Investigate options to continue existing eastbound Bulwer Street bike lane up to the Lord Street intersection. Consider installing cyclist advanced stopline to assist with bike riders adopting a safe position to cross ahead to Summer Street and be visible to drivers of left turning vehicles.	Compliance, Traffic and Transport to liaise	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started
33	Investigate options to improve clarity and safety of cyclist movements between the end of the PSP at Lord Street and the desire to continue along Parry Street (consider both eastbound and westbound cycle movements).	Compliance, Traffic and Transport to liaise	Low	2028	Engineering Compliance, Traffic & Transport	Not Started
34	City to monitor the use of the Swan River Shared Path between the Windan Bridge and Bardon Park and the increasing pressure on the path with high pedestrian and cyclist volumes. City to consider locations where separate pedestrian and cyclist paths may be required in the future.	Active Transport Officer to monitor and Strategy plan for the future of the area regarding sustainable transport.	Medium	2028	Engineering Compliance, Traffic & Transport	Not Started
35	City to advocate for enhanced pedestrian and cyclists facilities and network connections through the area where Guildford Road, East Parade, Whatley Crescent, Railway Parade and the Midland Line rail bridge intersect.	Active Transport Officer to advocate to MRWA, DOT and PTA.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started

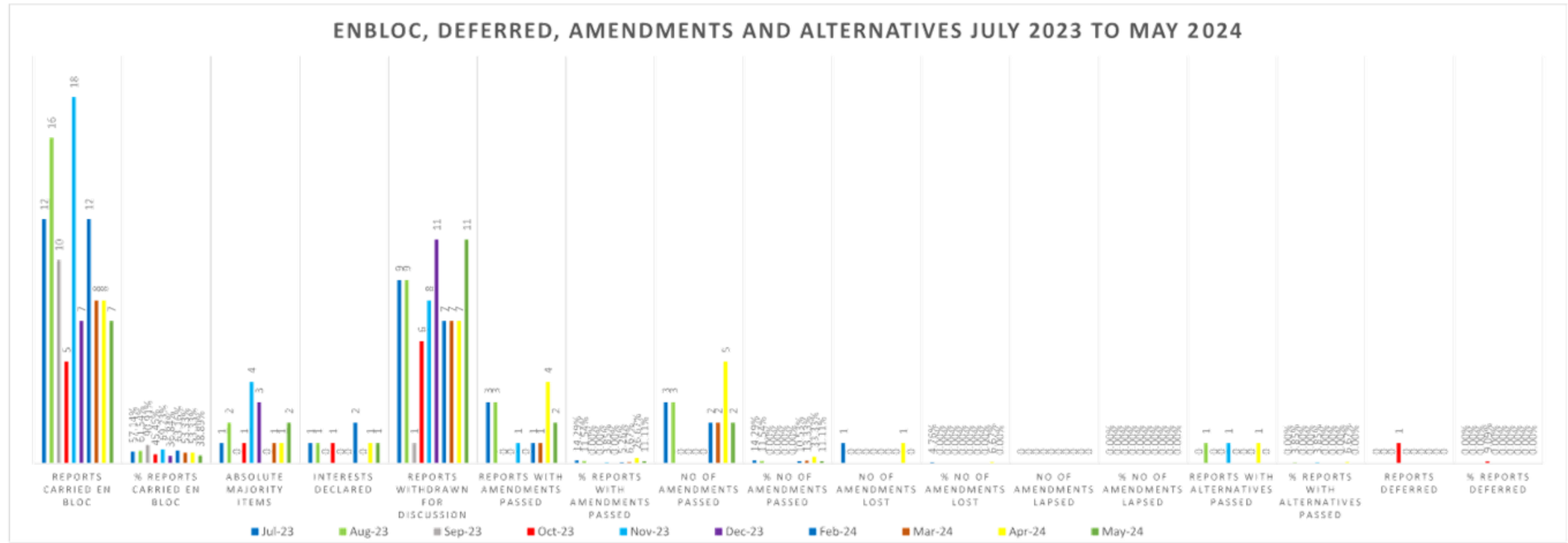
36	Review the proposed LTCN Local Route connection along Broome Street between Beaufort Street and West Parade. Consider the merits of the Harold Street corridor forming the Local Route connection between Beaufort Street and West Parade in this locality. If Harold Street is considered to form a better long term connection and provide access to key local destination, then the City to request for the Harold Street corridor to be added to the LTCN in place of or in addition to the Broome Street corridor.	Compliance, Traffic and Transport to review with the DoT.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
37	City to work with the City of Stirling to consider options for a safe pedestrian and cyclist signal controlled crossing of Walcott Street between the existing traffic signal controlled intersections at Charles Street and Alexander Drive/Fitzgerald Street. Consider location(s) for crossing(s) to support the proposed LTCN Local Route(s) across Walcott Street at Hunter Street/Adair Parade and Redfern Street/McPherson Street.	Compliance, Traffic and Transport to work with the City of Stirling, MRWA and DoT.	High	2025	Engineering Compliance, Traffic & Transport	Not Started	
38	Provide bike parking within Kyilla Park (near to playgrounds) to avoid users locking bikes to the school fence and blocking the path network along the northern side of the park.	Engineering Operations to install bike parking, with the assistance of Engineering Design.	Medium	2027	Engineering Operations	Not Started	
39	Investigate options to contain verge run-off at Redfern Street at the mouth of the path connection south through to Blake Street/Norham Street. Regular debris washed into the mouth of the path access on Redfern Street causing a safety concern for path users.	Engineering Design to concept up this option to 15% design.	Low	2028	Engineering Design	Not Started	
40	Review the proposed LTCN Local Route connection along Norham Street between Redfern Street and Farmer Street. Consider the merits of the Hunter Street corridor forming the Local Route connection between Redfern Street and Farmer Street in this locality. If Hunter Street is considered to form a better long term connection and provide access to key local destination, then the City to request for the Hunter Street corridor to be added to the LTCN in place of the Norham Street corridor.	Compliance, Traffic and Transport to work with MRWA and DoT.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
41	As part of the future Norfolk Street Safe Active Street project, the City to ensure a safe form of cycle crossing is provided across Vincent Street between Ethel Street and Throssell Street.	Engineering Design to work with DoT on the final design for Norfolk Street to ensure this is achieved.	High	2025	Engineering Design	On track	85% designs completed which allows for safe cycle crossing.

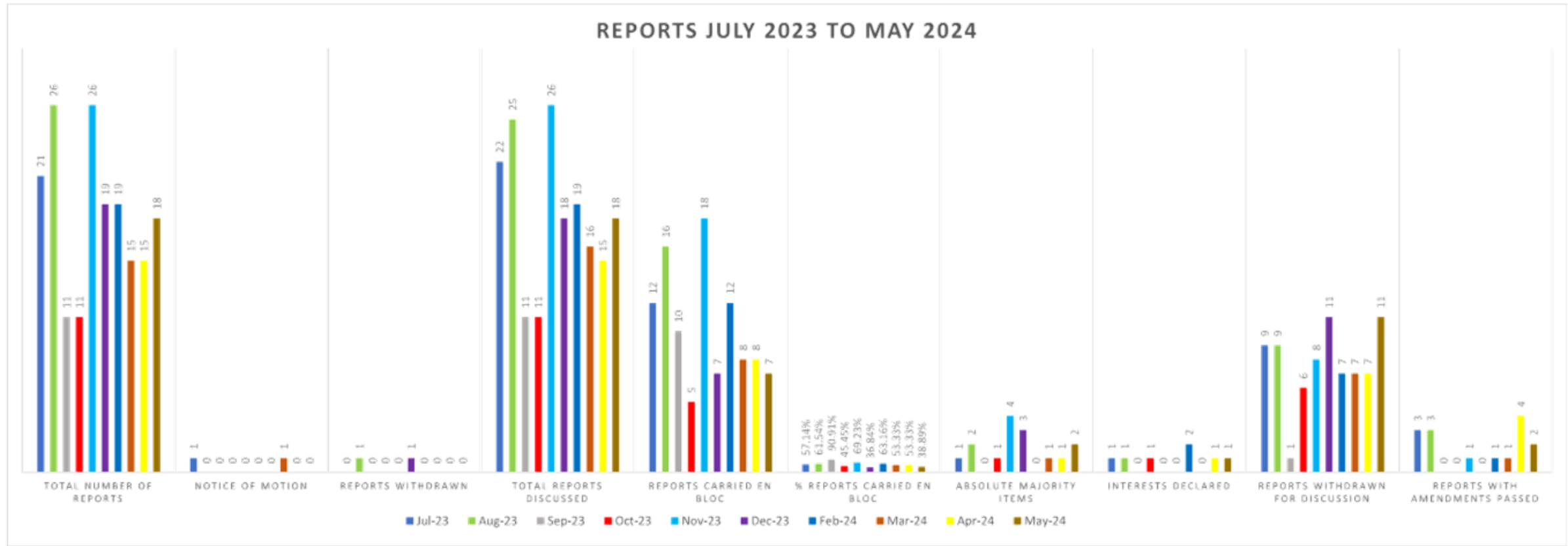
42	As part of the future Norfolk Street Safe Active Street project, the City to investigate options to reduce the carriageway width of Glendower Street between Fitzgerald Street and Throssell Street to reduce vehicle speeds and rat running in proximity to the Safe Active Street route. To ensure these adverse impacts do not impact on the safety and use of the Safe Active Street route.	Engineering Design to work with the resident on the concept design received.	Low	2028	Engineering Design	On track	Concept Design received from resident, being reviewed.
43	Consider options for safe pedestrian and cyclist signal controlled crossing of the Charles Street corridor. Consider location(s) for crossing(s) to support the proposed LTCN route(s) across Charles Street at Hobart Street/Redfern Street (Local Route) and Bourke Street/View Street (Secondary Route).	Compliance, Traffic and Transport to work with MRWA and DoT.	High	2026	Engineering Compliance, Traffic & Transport	Not Started	
44	Consider LTCN route connections to North Perth Primary School and potential plans for Albert Street to support east-west cycling access to the school site and North Perth Town Centre as part of a wider Community Route outlined in Project No.21.	Compliance, Traffic and Transport to work with North Perth Place Planner and DoT.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
45	Continue on-street bike lanes between Stirling Street/Brisbane Street intersection and Bulwer Street either via Brisbane Street or Stirling Street (depending on the long term plans for the north-south route through this area), to include safe pedestrian and cyclist crossing of Bulwer Street.	Engineering Design to concept up this option to 15% design and seek DoT funding for the remaining design and delivery.	Medium	2027	Engineering Design	Not Started	
46	Investigate options to improve clarity and safety of cyclist crossing of Beaufort Street between Parry Street and Little Parry Street. Consider widening the gaps between the yellow base of the existing Beaufort Street central median bollards.	Compliance, Traffic and Transport to work with MRWA and DoT.	Medium	2027	Engineering Compliance, Traffic & Transport	Not Started	
47	Provide bike kerb ramp at the Brisbane Street cul-de-sac to enable bike riders to access the signal controlled crossing at the Beaufort Street/Brisbane Street intersection.	Engineering Operations to Deliver.	Medium	2026	Engineering Operations	Not Started	
48	Investigate options for LTCN Primary Route infrastructure along the William Street corridor to support safe cycling access to Northbridge and Perth CBD from the north.	Compliance, Traffic and Transport to work with MRWA and DoT.	Medium	2026	Engineering Compliance, Traffic & Transport	Not Started	
49	Investigate options to improve clarity and safety of cyclist crossing of William Street between Little Parry Street and Forbes Road.	Compliance, Traffic and Transport to work with MRWA and DoT.	Low	2027	Engineering Compliance, Traffic & Transport	Not Started	

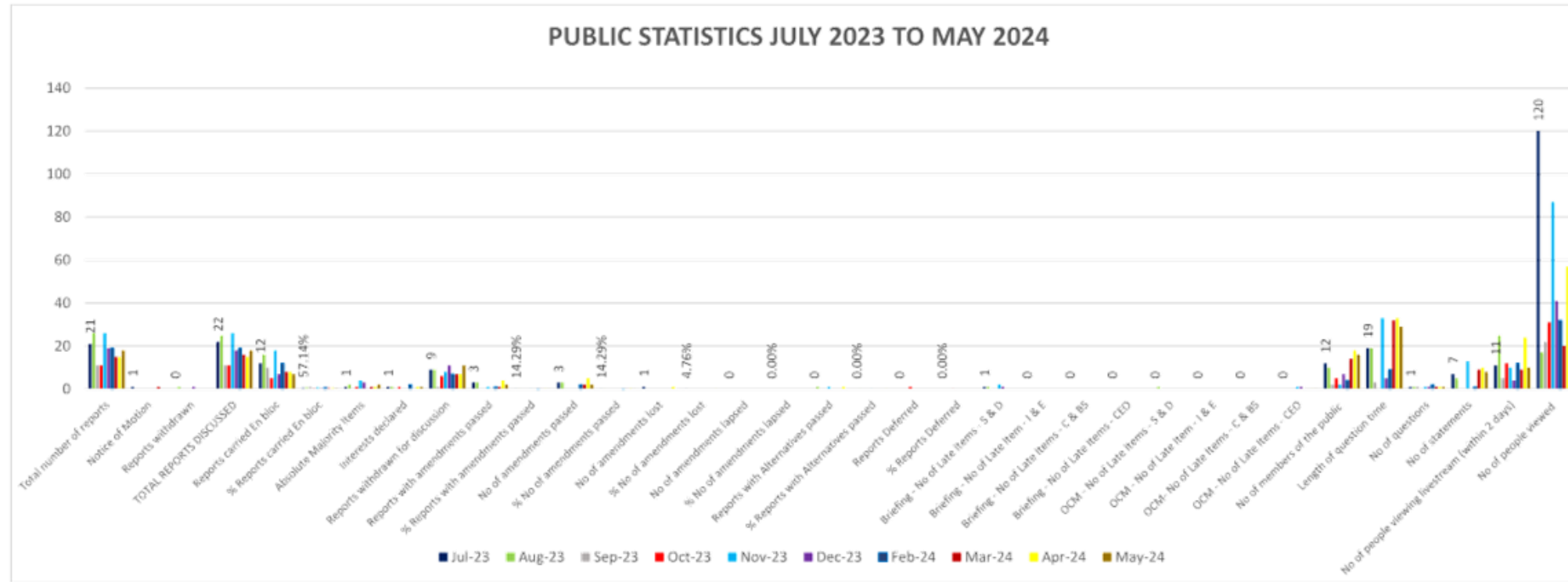
50	City to partner with local schools and DoT to pilot infrastructure and traffic management initiatives, including temporary restricted vehicle access on roads adjacent to schools.	Active Transport Officer to manage this scope annually.	Low	On-going	Engineering Compliance, Traffic & Transport	On track	Highgate Primary School is underway with MRWA
51	City to partner with local schools and review location, form, and use of active transport end-of-trip facilities in schools. City to support schools with grant funding applications for additional end-of-trip facilities as identified by the review.	Active Transport Officer to manage this scope annually.	Medium	On-going	Engineering Compliance, Traffic & Transport	Not Started	
52	City to support DoT with delivering initiatives outlined in the Active Travel Roadmap 2023-2030. City to run walking and bike riding promotion at schools alongside any bike education program delivered by DoT or others.	Active Transport Officer to manage this scope annually.	Low	On-going	Engineering Compliance, Traffic & Transport	Not Started	
53	City to include active transport promotion in all its events scheduled each year. City to attract and facilitate events that promote walking and cycling. City to work with other parties including state agencies and stakeholders to attract such events.	Active Transport Officer to manage this scope annually.	Medium	On-going	Engineering Compliance, Traffic & Transport	Not Started	
54	City to run events that promote and empower women to cycle more often for a wider range of trips.	Active Transport Officer to manage this scope annually with events team.	Low	On-going	Engineering Compliance, Traffic & Transport	Not Started	
55	City to review wayfinding information and signage for walking and cycling in the town centres. City to develop consistent and up to date walking and cycling wayfinding material for the town centres.	Engineering Design to work with Policy and Place on their wayfinding project to include cycling and walking.	Medium	2026	Engineering Design	Not Started	
56	All of the City's active transport projects (both WABN funded projects and City-funded projects) to follow the ACE plan.	Active Transport Officer to manage this scope annually.	Low	On-going	Engineering Compliance, Traffic & Transport	On track	Norfolk Street ACE plan underway.
57	City to work with DoT and other State Government partners to identify available annual datasets which the City can use to monitor movement trends: <ul style="list-style-type: none"> • Percentage of short walk trips within the city (<1 kilometre) • Percentage of short bike trips within the city (<3 Kilometres) • Percentage of short vehicle trips within the city (<3 Kilometres) • Total number of walk trips within the city. • Total number of bike trips within the city. 	Active Transport Officer to manage this scope annually.	Low	On-going	Engineering Compliance, Traffic & Transport	On track	

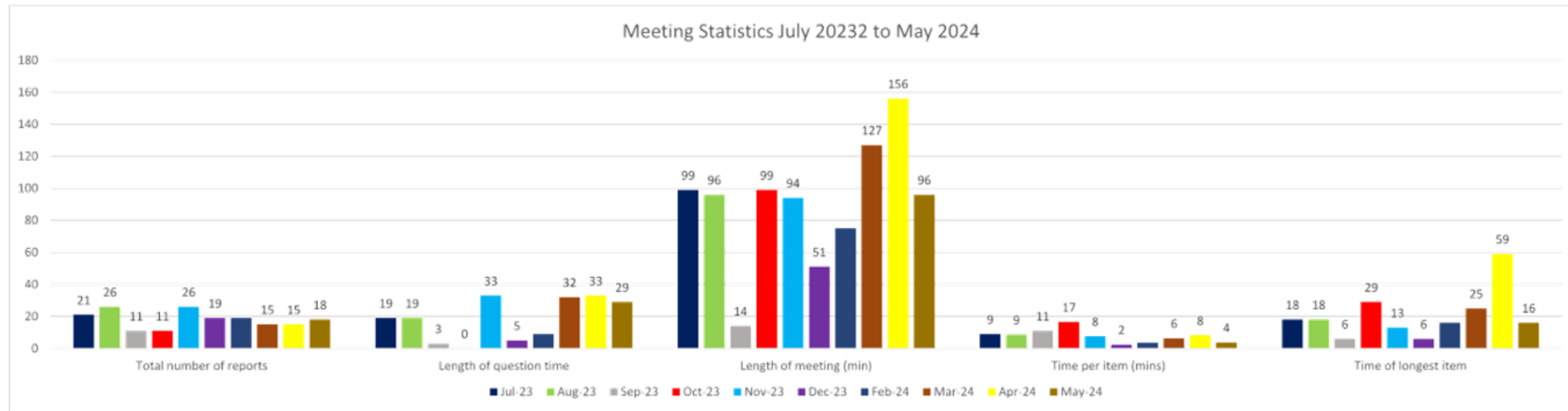
58	City to request DoT to provide annual data from the Your Move 'Hands Up' surveys conducted at schools within the city. City to monitor annually how children are travelling to school across the city.	Active Transport Officer to manage this scope annually.	Medium	On-going	Engineering Compliance, Traffic & Transport	On track	
59	City to use the Level of Traffic Stress (LOTS) assessment tool during the design development stage of all new cycling infrastructure projects. City to ensure that the project scores a LOTS 1 or LOTS 2 as a minimum (the City to provide additional justification for any project that is progressed with a higher LOTS score): <ul style="list-style-type: none"> • LOTS 1 – comfortable for all ages and abilities • LOTS 2 – comfortable for most adults 	Engineering Design to include this within their design checklist.	Low	On-going	Engineering Design	Not Started	
60	City to use Main Roads WA crash data to annually monitor crashes within the city involving a pedestrian or bike rider.	Principal Traffic Engineer to include these stats within the "Road Safety Management Plan".	Medium	On-going	Engineering Compliance, Traffic & Transport	On track	Principal Engineer – Traffic and Transport – Road Safety Management Plan has been derived from the MRWA "Driving Change" and has stats from the MRWA crash data within. Ongoing each year.

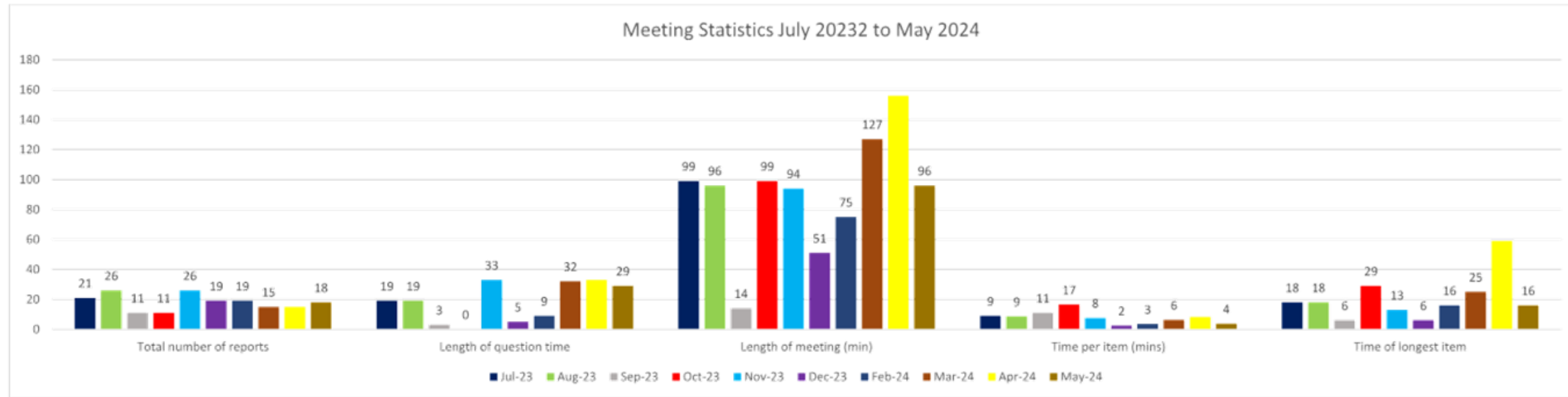
Council Meeting Statistics – May 2024













INFORMATION BULLETIN

TITLE:	Register of Petitions – Progress Report – June 2024
DIRECTORATE:	Chief Executive Officer

DETAILS:

Petitions received by the City of Vincent are read out at the Council Meeting and are referred to the appropriate Director for investigation and report. This normally takes 6-8 weeks and the purpose of this report is to keep the Council informed on the progress of the petitions which have been reported to the Council.

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following petitions still require action or are in the process of being actioned.

Key Index:	
CEO:	Office of the CEO
EDC&BS:	Executive Director Community & Business Services
EDI&E:	Executive Director Infrastructure & Environment
EDS&D:	Executive Director Strategy & Development

No outstanding Petitions as at 31 May 2024



INFORMATION BULLETIN

TITLE:	Register of Notices of Motion – Progress Report – June 2024
DIRECTORATE:	Chief Executive Officer

DETAILS:

A status report is submitted to Council as an Information Bulletin item on a monthly basis.

The following Notices of Motion still require action or are in the process of being actioned.

Key Index:	
CEO:	Office of the CEO
EDCBS:	Executive Director Community & Business Services
EDIE:	Executive Director Infrastructure & Environment
EDSD:	Executive Director Strategy & Development

Details	Action Officer	Comment
Protection and promotion of trees on private land	EDSD	Administration presented options to explore possible planning controls at Council Workshop in May 2024. Currently investigating controls in light of Elected Member feedback and will report back on outcomes of this.

ACTION REGISTER JUNE 2024

Item Number	Meeting Type	Council Meeting	Agenda Report Item	Resolution Action Item	Council Decision	Director	Comments	Time frame for Completion	Action Status	Due Date
10.2		21/05/2024	Beaufort Street Precinct Area Road Safety Treatments	The draft Road Safety Implementation Plan to be presented for Council consideration by May 2025 (with progress update via Council Workshop February 2025) with delivery of works prioritised based on the treatment of severely or seriously injured crashes identified within the Highgate precinct, with the intersections of Harold Street / Beaufort Street and Chatsworth Road / Beaufort Street ranked as high priority projects;	Carried 7/1 with amendments	EDIE	Implementation Plan framework being scoped.		In Progress	Workshop February 2025
10.4	OCH	21/05/2024	Outcome of Advertising and Adoption of Street Tree Policy	Deferred - to bring back to Council in June after it is presented to workshop	Deferred	EDIE	Discussion Paper for Special Council Workshop 4 June 2024 - report to OCM 18 June 2024.	June 2024	In Progress	June 2024
12.2	OCH	21/05/2024	Advertising of Amended Policy - Council Members Continuing Professional Development	That Council APPROVES BY ABSOLUTE MAJORITY the proposed amendments to the Council Members Continuing Professional Development Policy, at Attachment 1 for the purpose of community consultation.	Carried by Absolute Majority 7/1	EDSD	Requires advertising and return to council for adoption by Absolute Majority	July 2024	In Progress	July 2024
12.4	OCH	19/03/2024	Responses to Motions Carried at the Annual General Meeting of Electors held on 1 February 2024	Motion 4.2 - Dust at Menzies Park - That Council REQUESTS Administration identifies a temporary solution to stabilise and mitigate dust on this section of verge and brings a report back to Council with a recommendation for a permanent solution by no later than March 2025.	Carried with amendment	EDIE	Investigations for alternate treatment progressing.	March 2025	In Progress	March 2025
12.2	OCH	13/02/2024	Advertising of New Policy - Property Investment and Disposal Policy	That Council APPROVES the proposed Property Investment and Disposal Policy, at Attachment 1, for the purpose of community consultation.	carried en bloc	EDSD	Consultation closes 10 April 2024	Was presented to the May OMC	In Progress	July 2024
9.6	OCH	13/02/2024	Advertising of New Policy - Healthy Food and Drink Policy	That Council APPROVES the proposed 'Healthy Food and Drink Policy', at Attachment 1, for the purpose of community consultation.	carried 9-0	EDSD	Advertising to commence 28 February 2024. Advertising closed - 21 March 2024.	Council report being prepared for June.	In Progress	June 2024
10.2	OCH	12/12/2023	Response to Petition - Eilesmere Street, North Perth Parking	RECEIVES a further report at the conclusion of the collection of traffic data and public consultation.	Carried 7/0	EDIE	LM - 28.01.2023 Traffic Data to be obtained in February 2024.	November 2024	In Progress	November 2024
10.1	OCH	12/12/2023	Response To Petition - Corner Scarborough Beach Road and Killarney Street Maintenance and Infrastructure	REQUESTS administration to complete a review of the location of Scarborough Beach Road and Killarney Street for improved and additional signage and if warranted, provide a concept design on road infrastructure improvements to address road safety concerns which will be included in the wider precinct wide traffic modelling for the Mount Hawthorn area.	Carried 7/0	EDIE	LM - 28.01.2024 Traffic data and concept design to be issued for community consultation with residents and school in March 2024.	November 2024	In Progress	November 2024
10.4	OCH	22/08/2023	Tender - Scooter Shared Scheme Trial	REQUESTS the CEO to provide a report to Council within nine months of practical operation of the trial assessing its impacts and whether an extension of the permit will be issued.	Carried with amendment 7/1	EDIE	LM 28.01.2024 - Beuron and BEAM engaged for the 12-month trial. Report to be issued to council on the trial in August 2024. Launch of EES achieved 12 November 2023. One provider (Bird) has withdrawn from trial. Initial report of first week of operations to Council Workshop November 2023.	August 2024	In Progress	August 2024
10.3	OCH	14/03/2023	Waste Strategy Project - Verge Valet Vincent Trial Update	APPROVES the extension of the current Verge Valet trial and contract for 12 months (July 2023 June 2024); and	Carried En bloc	EDIE	Extend trial 12 months (July 2023- June 2024)	Further report (inclusive of community consultation feedback) to Council on progress of trial in July 2024	In Progress	July 2024
12.4-4.2(1)	AGM	14/03/2023	Development Green Space - That Council REQUEST the CEO to present a review of the landscaping requirements in the City's Built Form Policy to Council by December 2023.		Carried En bloc	EDSD	Administration completed a review of the City's Built Form Policy against the State's Medium Density Code. Commencement of this Code has now been deferred by the State Government to enable them to make changes to their approach to medium density development.	Administration will present this review and the impact to the Built Form Policy to Council once the approach to the approach to medium density development is determined by the State Government.	In Progress	Late 2024
Motion 4.1	AGM	14/03/2023	Pedestrian Safety (Newcastle / Fitzgerald)	"4.5.1 That the City of Vincent addresses the safety issues for pedestrians at the corner of Fitzgerald Street and Newcastle Street in this financial year 2022/23." "	Carried 8/0	EDIE	Improvements / modifications to the intersection of Newcastle and Fitzgerald Streets requires the collaboration of several stakeholders and is expected to take over eighteen months to achieve. The interim solution has the support of the proposer of the motion.		In Progress	2024
10.1	OCH	13/12/2022	Stormwater Drainage	That Council SUPPORTS the City's approach to develop a stormwater drainage strategy over the next three (3) financial years predicated on the following:	Unanimous 9/0	EDIE	Commencing within the Mount Hawthorn precinct, Hydraulic modelling to be undertaken in 2023 - 2024 financial year (estimated cost of \$80,000 - \$160,000). Initial works undertaken to address flooding in William Street. Designs finalised for works in Lytton Street.	Anticipated to be undertaken during the 2023 - 2024 financial year (funded through the above modelling project), and 2023 - 2024 Annual Budget preparations.	In Progress	2024
9.4	OCH	8/03/2022	Sale of No. 26 Brentham Street, Leederville	APPROVES the disposal of the City's Lot 37 (No. 26) Brentham Street, Leederville, pursuant to section 3.58 of the Local Government Act 1995, via public tender, subject to amendment to Local Planning Scheme No. 2 (LPS2) to reclassify a portion of Lot 37 (No. 26) Brentham Street, Leederville from Public Open Space reserve to R60.	Carried with Amendments from Mayor Cole and Cr Loden - 9/0	EDSD	Scheme Amendment approved. Liaising with potential purchaser. Confirmation with adjoining landowner, interested in making offer for purchase.	June 2024	In Progress	June 2024
9.7	OCH	14/09/2021	Outcomes of Advertising: Draft Precinct Structure Plan and Draft Place Plan - Leederville; and Preparation of Amendment 7 to Local Planning Scheme No. 2	RECOMMENDS that the Western Australian Planning Commission approve the modifications listed at Attachment 4 and the revised Leederville Precinct Structure Plan included as Attachment 5, subject to modifying the Public Open Space at Oxford Street Reserve to reflect Attachment 7, with the remainder of 62 Frame Court, Leederville zoned Mixed Use R-AC0.	Carried with Amendment	EDSD	LPS2 referred to WAPC for comment and endorsement. Previous comments: Final comments not expected until mid late 2022 early mid late 2023. Statutory Planning Committee anticipated to consider before the end of 2023. Advised 22 May 2024 that Amendment 7 has been approved by Minister and will shortly be gazetted. LPS2 considered at SPC Meeting on 18 May 2024. Awaiting outcome.	Mid 2024	In Progress	Mid 2024

COUNCIL WORKSHOPS

One workshop has been held on 28 May 2024. The topics on the agenda were:

- Link and Place Guidelines
- Update on the Delivery of Sustainability at Vincent
- City of Vincent Submission on Urban Greening Strategy
- Leederville Gardens Trust EOI
- Update on Planning Reform
- Discussion on latest elements of the State
- Implementation of Bike Plan
- Newcastle and Fitzgerald Street Intersection Upgrade
- Update on Grants and Advocacy



CITY OF VINCENT

NOTES

Council Briefing

14 May 2024

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**NOTES OF CITY OF VINCENT
COUNCIL BRIEFING
HELD AS E-MEETING AND AT THE ADMINISTRATION AND CIVIC CENTRE,
244 VINCENT STREET, LEEDERVILLE
ON TUESDAY, 14 MAY 2024 AT 6.00PM**

PRESENT:	<p>Mayor Alison Xamon Cr Alex Castle Cr Ron Alexander Cr Suzanne Worner Cr Nicole Woolf Cr Jonathan Hallett Cr Ashley Wallace</p> <p>Cr Sophie Greer Cr Ashlee La Fontaine</p>	<p>Presiding Member North Ward North Ward North Ward North Ward South Ward South Ward (arrived at 6.04pm during public question time) South Ward (electronically) South Ward</p>
IN ATTENDANCE:	<p>David MacLennan Peter Varris</p> <p>Rhys Taylor</p> <p>Jay Naidoo</p> <p>Luke McGuirk Mitchell Hoad</p> <p>David Gerrard</p> <p>Ruth Markham</p> <p>Sarah Hill</p> <p>Karsen Reynolds</p> <p>Lisa Williams</p> <p>Joslin Colli</p> <p>Wendy Barnard</p>	<p>Chief Executive Officer Executive Director Infrastructure & Environment A/Executive Director Community & Business Services A/Executive Director Strategy & Development Manager Engineering A/Manager Strategic Planning (left at 7.12pm during Item 6.1) Coordinator Parks Strategy and Projects (left at 7.05pm after Item 6.4) A/ Manager City Buildings and Asset Management (left at 7.05pm after Item 6.4) Manager Parks (left at 7.05pm after Item 6.4) A/Manager Development & Design (left at 7.12pm during Item 6.1) Executive Manager Communications and Engagement (left at 6.20pm after Item 7.6) Executive Manager Corporate Strategy & Governance Council Liaison Officer</p>
Public:	Approximately 15 members of the public.	

1 DECLARATION OF OPENING / ACKNOWLEDGEMENT OF COUNTRY

The Presiding Member, Alison Xamon, declared the meeting open at 6.00pm and read the following Acknowledgement of Country statement:

"The City of Vincent would like to acknowledge the Traditional Owners of the land, the Whadjuk people of the Noongar nation and pay our respects to Elders past and present."

I acknowledge that the City of Vincent has a role to play in working towards reconciliation and justice for First Nations people.

2 APOLOGIES / MEMBERS ON APPROVED LEAVE OF ABSENCE

Nil

3 PUBLIC QUESTION TIME AND RECEIVING OF PUBLIC STATEMENTS

The following is a summary of questions and submissions received and responses provided at the meeting. This is not a verbatim record of comments made at the meeting.

3.1 Tony Malkovic of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.2 John Meggitt of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.3 John Adams of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found 8.52 [here](#)

3.4 Phil Payne of Highgate – Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.5 Renee Morrison of Highgate– Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.6 Lou Cotter of Highgate– Item 6.2

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

3.7 Jamie Morrison – Item 6.2

Spoke regarding the recommendation
Queried why it is considered appropriate to take cars off Harold Street and put them on Chatsworth Street
Full details of his comments can be found [here](#)

3.8 Dudley Maier of Highgate – Item 6.4

Spoke regarding the recommendation
Full details of his comments can be found [here](#)

There being no further speakers, Public Question Time closed at approximately 6.22pm.

4 DECLARATIONS OF INTEREST

Cr Suzanne Womer declared a financial interest in Item 7.6 Event Sponsorship 2024/25. The extent of her interest is that she is the General Manager of Perth International Film Festival, which has been recommended for sponsorship. She is not seeking approval to participate in the debate or to remain in Chambers or vote on the matter.

Cr Alex Castle declared an impartiality interest in Item 7.6 Event Sponsorship 2024/25. The extent of her interest is that she is a friend of one of the organisers of the Provedore Market, which has been recommended for sponsorship.

COUNCIL BRIEFING NOTES**14 MAY 2024**

REPORTS

The Presiding Member, Mayor Alison Xamon, requested Council Members to indicate:

Items which Council Members wish to discuss which have not already been the subject of a public question/comment and the following was advised:

COUNCIL MEMBER	ITEMS TO BE DISCUSSED
Cr Castle	7.6
Cr Worner	6.1
Cr Woolf	5.2, 5.3, 8.1 and 8.4
Cr Hallett	5.1
Cr La Fontaine	8.3

REPORTS WITH DISCUSSION**6.2 BEAUFORT STREET PRECINCT AREA ROAD SAFETY TREATMENTS**

- Attachments:**
1. Highgate Precinct Wide Traffic Analysis
 2. Node#1 - Concept Drawing - Beaufort Street and Harold Street Intersection
 3. Austroads Guideline LATM - Part 8
 4. Broome and Wright Street - Community Survey Results
 5. 18 May 2021 Council Report Mini Roundabouts
 6. 9 September 2014 Council Report - Mary Street
 7. Follow up Consultation on Direction of the One-Way Street - Harold Street Residents - Confidential

RECOMMENDATION:

That Council:

1. **REQUESTS** that Administration apply to Main Roads WA for approval of Harold Street becoming a formal one-way street from Vincent Street to Beaufort Street;
2. **Subject to Main Roads WA approval to point 1, SUPPORTS** a capital works project to convert Harold Street from a bi-directional street to a one-way street in the 2024-2025 financial year; and
3. **SUPPORTS** the development of a 6-year Road Safety Implementation Plan to design and deliver the 'Beaufort Street Nodes' project and other projects identified within the precinct-wide Highgate traffic analysis report within attachment 2.

CR CASTLE:

Can we have a more detailed explanation of the comments as to why it wouldn't be a problem to divert the cars to Chatsworth, given the width of the road, the difficulty diverting traffic and the crashes on the street. Detailed analysis of the impact of what is being proposed.

MANAGER ENGINEERING:

Chatsworth Road is recognised as one of several local access roads which will require some traffic intervention given the current crash history and being a pre-approved blackspot road. The worst-case traffic analysis calculated to be 500 vehicles per day, diverting through Chatsworth Road, is considered not to have a negative impact. Traffic volumes which include the worst case figure of 500 will be below the 3000 vehicles per day allowable for local access road.

It should be noted that the actual traffic diverted down Chatsworth Road could be below 500 given traffic may travel northbound on Beaufort Street onto Vincent Street as an alternate route.

The precinct wide traffic analysis of the Highgate area has highlighted that multiple treatments will be required throughout the area to reduce the Killed, Serious Injured (KSI) crashes.

Stage 1 of these treatments is proposed to start on Harold Street including the one-way conversion of Harold Street, and the intersection of Beaufort Street.

Stage 2 is proposed to be works on Chatsworth Road and Lincoln Street.

Stage 3 will be the implementation of the slow speed nodes and any other treatments within the Highgate area over a 6 year period.

This will eliminate many, if not all the KSI crashes within the Highgate area while allowing safe movements for pedestrians and cyclists. Local Access roads including Chatsworth Road will have a significant reduction relating to rat running, as non-residential traffic will likely be diverted from a District Distributor road to another District Distributor road.

COUNCIL BRIEFING NOTES

14 MAY 2024

CR GREER:

In the table summarising feedback for Harold Street residents, Highgate residents & CoV residents for February 2024, is there any information in these tables relating to Chatsworth Str. residents or are they grouped in the Highgate resident's category?

MANAGER ENGINEERING:

These are grouped within the Highgate resident's category.

6.4 OUTCOME OF ADVERTISING AND ADOPTION OF STREET TREE POLICY

- Attachments:**
1. **Attachment 1: Street Tree Policy**
 2. **Attachment 2: Street Tree Policy - Consultation Summary**
 3. **Attachment 3: Street Tree Policy - Guidelines and Procedures**

RECOMMENDATION:

1. **NOTES** the summary of submissions received in relation to the Street Tree Policy at Attachment 2;
2. **ADOPTS** the Street Tree Policy at Attachment 1; and
3. **NOTES** the supporting Street Tree Policy Guidelines and Procedures at Attachment 3.

CR CASTLE:

Achieving 75% target of Australian Native – suggest there's an appetite for a stretch goal? Could you give an indication of an appropriate stretch goal that could be considered for amendment?

MANAGER PARKS:

In relation to having a stretch goal beyond the current 75% Australian native new plantings, the current age and life expectancy of existing street trees needs to be assessed as well as the impact of PSHB. Key factors to consider for street tree planting will be the ability for a tree to flourish in the planted environment, it's level of drought tolerance, disease and pest resistance, maintenance needs and stock availability.

Due to the complexity of factors involved in tree selection, the list of suitable native tree species may be reduced, and consequently the City's ability to achieve an appropriate stretch goal.

In addition, it needs to be acknowledged that in some instances the best species to ensure the tree not only thrives but also does not cause significant damage to surrounding infrastructure may not be native. Examples of these instances include very small verges near buildings/infrastructure or on southern sides of multistorey developments. In such locations Australian Native species do not perform well and exotic species may be the best selection.

These instances can vary from year to year depending on planting projects and developments thereby making a stretch goal difficult to achieve.

CR WOOLF:

In relation to the protection of trees during period of works – could we consider a requirement that a tree is adequately watered? Also request for a tracked change version and note a couple of typos need to be fixed.

MANAGER PARKS:

Clause 5(ii) of the Policy will be amended to clarify that tree protection may also require the supplementary watering of the street tree for the duration of the works to ensure it does not decline.

The Draft Street Tree Policy approved for advertising by Council has been amended with track changes to reflect any subsequent changes of the policy following consultation, Council Workshop and Council Briefing.

CR CASTLE:

Consider a reference for biodiversity in the introduction and in the dot point as another benefit of the Street Tree Policy and also as a consideration in species diversity. Consider this as a consideration for biodiversity for food sources in wildlife.

MANAGER PARKS:

Policy Introduction will be amended to include habitat and biodiversity as key benefits of trees.

CR WOOLF:

Provide comment on the inclusion of a position that preference will be given to *local natives, where readily available and appropriate for the location?

MANAGER PARKS:

Clause 1(v) states that the City will preference native species. Tree species selection is determined by multiple factors, including availability, to ensure suitability of tree species for each location.

CR HALLETT:

The report does not contain a response to submissions with amendments made after consultation not addressed, consider whether when reviewing the **Policy Development and Review Policy** if further clarity is required in section 5.6 and 5.7 in relation to 'minor amendment' and 'substantive amendments'.

EXECUTIVE MANAGER CORPORATE STRATEGY & GOVERNANCE:

Noted. This policy is due for review late 2024 at this time consideration will be given to expanding on the guidance included for 'substantive amendments' and where further consultation may be required if amendments are made in response to received submissions.

MANAGER PARKS:

*A summary of submissions and Administrations comments has been added in **Attachment 4**.*

The Draft Street Tree Policy approved for advertising by Council has been amended with track changes to reflect any subsequent changes of the policy following consultation, Council Workshop and Council Briefing.

CR WALLACE:

With reference to watering.

What items are you considering when determining feasibility and what would happen if it was determined that watering was unfeasible and what would happen if the tree was in severe need of it and it risked death? Can there be more of a commitment in this space and undertake some engineering solutions where it isn't feasible to water. Solutions to make it feasible and have it codified here? Do we understand how many trees have died over this extremely dry summer that we've had and how many are at risk if they don't get water prior to the winter rains arriving. Can an audit be delivered to council ASAP or for OCM next Tuesday?

Please include in the Briefing notes where the audit is at and the results of that to date.

MANAGER PARKS:

The feasibility of watering mature trees in decline will be determined by available budget and other constraints such as paving which may prevent the City's ability to physically apply water to trees. As this is an evolving issue, with a possibility of the above factors changing over time (subject to further investigation and budget allocation), it was deemed appropriate to include 'where feasible'.

The Parks Team are currently in the process of carrying out an audit of our street trees to identify trees that are dead or in decline due to heat stress. This information is being captured in the City's Tree Mapping software with the audit being carried out by in-house. The audit is expected to be completed within 4-5 weeks.

At 7.05pm Coordinator Parks Strategy and Projects left the meeting and did not return.

At 7.05pm A/ Manager City Buildings and Asset Management left the meeting and did not return.

At 7.05pm Manager Parks left the meeting and did not return.

COUNCIL BRIEFING NOTES

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5.1 NOS. 148-158 (LOT: 600; D/P: 47025) SCARBOROUGH BEACH ROAD, MOUNT HAWTHORN - PROPOSED ALFRESCO STRUCTURE TO RESTAURANT/CAFE (AMENDMENT TO APPROVED)

Ward: North

- Attachments:**
1. Consultation and Location Plan
 2. Development Plans
 3. Applicant Justification
 4. 2018 Determination and Approved Plans
 5. 2019 Approved Building Permit Plans
 6. Summary of Submissions - Administration Response
 7. Summary of Submissions - Applicant Response
 8. Administration Response to Design Review Panel Comments
 9. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provision of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Alterations and Additions to Restaurant/Café (Amendment to Approved) at Nos. 148 – 158 (Lot: 600; D/P: 47025) Scarborough Beach Road, Mount Hawthorn, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 9:

1. This approval is for the alfresco structure and alfresco blinds as shown on the approved plans dated 22 September 2023;
2. This approval for the alfresco structure and alfresco blinds is valid for a period of five years, from 7 November 2023 until 6 November 2028. The alfresco structure and alfresco blinds are to be removed and the site made good on 7 November 2028 to the satisfaction of the City, unless a further development approval has been obtained;
3. Only the alfresco structure and alfresco blinds as shown on the approved plans, shall be located within the road reserve area. All amendments to the alfresco structure or alfresco blinds require further development approval from the City;
4. The alfresco structure shall be open for public use outside the approved operating hours of the adjacent Restaurant/Café premises, to the satisfaction of the City;
5. The alfresco blinds shall be maintained to a high quality and shall always remain visually permeable in appearance, so as to allow views inside the alfresco area and enable internal light sources to be seen from the street, to the satisfaction of the City;
6. The alfresco blinds shall only be used during inclement weather and shall sit in an open position outside of operating hours, to the satisfaction of the City;
7. Stormwater from all roofed and paved areas within the licenced area shall be collected and contained within the licenced area. Stormwater must not affect or be allowed to flow onto or into any other property or part of the road reserve;
8. Landscaping shall be maintained to a high standard within approved planter boxes at all times, to the satisfaction of City;
9. At all times the pedestrian thoroughfare between the alfresco structure and Nos. 148-158 Scarborough Beach Road shall be kept clear of obstructions and shall allow for unimpeded pedestrian movement, to the satisfaction of the City.

NO QUESTIONS

5.2 NO. 56 (LOT 3; S/P 7987) LINDSAY STREET, PERTH - PROPOSED ALTERATIONS AND ADDITIONS TO GROUPED DWELLING (ANCILLARY DWELLING)**Ward:** South

- Attachments:**
1. Consultation and Location Plan
 2. Development Plans
 3. Heritage Impact Statement
 4. Applicant Statement of Intent
 5. Determination Advice Notes

RECOMMENDATION:

That Council, in accordance with the provisions of the City of Vincent Local Planning Scheme No. 2 and the Metropolitan Region Scheme, **APPROVES** the application for Alterations and Additions to Grouped Dwellings at No. 56 (Lot: 3; S/P 7987) Lindsay Street, Perth, in accordance with the plans shown in Attachment 2, subject to the following conditions, with the associated determination advice notes in Attachment 5:

1. Development Plans

This approval is for Alterations and Additions to Grouped Dwelling as shown on the approved plans dated 11 April 2023. No other development forms part of this approval;

2. External Fixtures

All external fixtures, such as television antennas (of a non-standard type), radio and other antennae, satellite dishes, solar panels, external hot water heaters, air conditioners, and the like, shall not be visible from the street(s), are designed integrally with the building, and be located so as not to be visually obtrusive to the satisfaction of the City;

3. Colours and Materials

The colours, materials and finishes of the development shall be in accordance with the approved schedule of finishes which forms part of this approval. The development must be finished, and thereafter maintained, in accordance with the schedule provided to and approved by the City, prior to occupation of the development;

4. Stormwater

Stormwater from all roofed and paved areas shall be collected and contained on site. Stormwater must not affect or be allowed to flow onto or into any other property or road reserve; and

5. Operable Window

The proposed upper floor study window shall be operable in design, to the satisfaction of the City.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

**5.3 ADVERTISING OF PROPOSED REVOCATION - POLICY NO. 7.5.19 - AMALGAMATION
CONDITION ON PLANNING APPROVALS**

- Attachments:
1. Policy No. 7.5.19 - Amalgamation Condition On Planning Approvals
 2. Assessment of Local Planning Policy No. 7.5.19 - Amalgamation Condition on Planning Approvals

RECOMMENDATION

That Council:

1. **PREPARES** a notice of proposed revocation of Policy No. 7.5.19 – Amalgamation Condition on Planning Approval, included in Attachment 1, for the purpose of community consultation pursuant to Schedule 2, Part 3, Clause 6(b)(i) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. **AUTHORISES** the Chief Executive Officer to carry out community consultation on the proposed revocation in accordance with Schedule 2, Part 3, Clause 6(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
3. **PUBLISHES** a notice of revocation in accordance with Schedule 2, Part 3, Clause 6(b)(ii) of the *Planning and Development (Local Planning Schemes) Regulations 2015* if no submissions are received during the community consultation period; and
4. **NOTES** that if any submissions are received during the community consultation period that these would be presented to Council for consideration.

NO QUESTIONS

6.1 CLOSURE OF BIRRELL STREET

- Attachments:**
1. MRWA - Permanent Closure of Birrell St for SBR, Green St Roundabout
 2. Local Government Act 1995 Section 3.50
 3. MRWA - Scarborough Intersection Upgrade
 4. Community Consultation Outcomes - SBR, Green St and Brady St
 5. City of Stirling - Agenda Item 26 March 2024
 6. Road Closure Birrell Street - Public Notice Feedback - Confidential

RECOMMENDATION:**That Council:**

1. **APPROVES** the request from Main Roads WA (see Attachment 1) for the permanent closure of Birrell Street, converting it to a cul-de-sac at the intersection of Scarborough Beach Road, in accordance with section 3.50 of the *Local Government Act 1995*; and
2. **REQUESTS** Administration to explore options with the Main Roads WA project team, to turn the cul-de-sac into a space that supports sustainable modes of transport including walking and cycling.

CR LA FONTAINE:

Could the predicted change in volume in Birrell Street modelling information be provided?

MANAGER ENGINEERING:

Main Roads WA have confirmed that they do not expect to see any significant change in traffic numbers given how low traffic counts are already on Birrell Street.

At 7.12pm A/Manager Strategic Planning left the meeting and did not return.

At 7.12pm A/Manager Development & Design left the meeting and did not return.

5.4 AMENDMENTS TO SUSTAINABILITY AND TRANSPORT ADVISORY GROUP - TERMS OF REFERENCE

- Attachments:**
1. Draft Amended Sustainability and Transport Advisory Group - Terms of Reference
 2. Draft Amended Sustainability and Transport Advisory Group - Terms of Reference (Track Changed)

RECOMMENDATION:

That Council **ADOPTS** the Sustainability and Transport Advisory Group Terms of Reference at Attachment 1.

CR WALLACE:

Flagging an amendment being proposed to include the additional modifications requested by the Sustainability and Transport Advisory Group that were not supported by Administration.

A/MANAGER STRATEGIC PLANNING:

Administration will prepare the requested amendment.

COUNCIL BRIEFING NOTES

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At 7.15pm Cr Worner left room due to a previously declared financial interest.

7.6 EVENT SPONSORSHIP 2024/25

- Attachments:**
1. 2024-2025 Event Sponsorship Guidelines and Criteria
 2. 2024-2025 Event Sponsorship detailed summary of applications
 3. 2024-2025 Event Sponsorship Applications by Event Category
 4. RTRFM Neon Picnic - Confidential
 5. Revelation Perth International Film Festival - Confidential
 6. Reclink Perth Community Cup - Confidential
 7. St Patricks Day Festival WA - Confidential
 8. WA Good Food Guide Wine Awards - Confidential
 9. Circular - Confidential
 10. Jazz Picnic in the Park - Confidential
 11. City of Vincent Match - Confidential
 12. Jazz in the Park - Confidential
 13. KCSG Teen Quiz Night - Confidential
 14. After Dark 5 - Confidential
 15. Beaufort Beats 2024 - Confidential
 16. Dogtober - Confidential
 17. Beaufort Street Christmas Festival - Confidential
 18. Mount Hawthorn Streets and Laneways Festival - Confidential
 19. The Provedore Market - Confidential
 20. Washing Lane "WAY" Activation - Confidential
 21. Night of Lights - Confidential
 22. Dinner at Murder Mansion - Confidential
 23. Hyde Park Festival - Confidential
 24. Mt Hawthorn Mural Festival - Confidential
 25. Leederville Connect Events Calendar - Confidential
 26. Nom Nom Festival - Confidential
 27. WA All Stars Charity Game - Confidential
 28. Greek Festival - Confidential
 29. Leedy Artfest - Confidential
 30. The Magnificent World of Temporary Creations - Confidential
 31. Perth Festival Event No. 1 - Confidential
 32. Perth Festival Event No. 2 - Confidential
 33. 2023-2024 Event Sponsorship

RECOMMENDATION:

1. That Council APPROVES an amount of \$274,000 for 2024/25 Event Sponsorship as follows:

Event	Amount
RTRFM 92.1 Neon Picnic	\$10,000
Revelation Perth International Film Festival Revelation Perth International Film Festival	\$20,000
Reclink Australia Reclink Perth Community Cup4/2	\$10,000
St Patricks Day Festival WA St Patricks Day Festival	\$20,000
WA Good Food Guide WA Good Food Guide Wine Awards	\$0
Good Sammy Enterprises Circular	\$15,000
Perth International Jazz Festival Jazz Picnic In The Park	\$25,000
East Perth Football Club City of Vincent Match	\$0
Brenda Lee Jazz In The Park	\$0
Kids Cancer Support Group	\$0

COUNCIL BRIEFING NOTES

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KCSG Teen Quiz Night	
The Pickle District After Dark 5	\$30,000
The Beaufort Street Network Beaufort Beats 2024	\$4,000
The Beaufort Street Network Dogtober	\$5,500
The Beaufort Street Network Beaufort Street Christmas Festival	\$10,000
Mt Hawthorn Hub Mt Hawthorn Streets and Laneways Festival	\$30,000
The Provedore Market The Provedore Market	\$10,000
Golden Sea Property Developments Pty Ltd Washing Lane "WAY" Activation	\$15,500
Colombian Association of WA Inc Night of Lights	\$7,000
Emma Humphrys Dinner at Murder Mansion	\$0
Rotary Club of North Perth Hyde Park Festival	\$15,000
Sioux Tempsett Mt Hawthorn Mural Festival	\$10,000
Leederville Connect Leederville Connect Events Calendar	\$22,500
The Leederville Precinct Nom Nom Festival	\$0
Suited Events WA All Stars Charity Game	\$0
Floreat Athena Greek Festival	\$0
The Leederville Precinct Leedy Artfest	\$7,500
Remida WA The Magnificent World of Temporary Creations	\$7,000
TOTAL EVENT SPONSORSHIP	\$274,000

2. That Council APPROVES \$80,000 for 2024/25 Sponsorship for Perth Festival as follows:

Event	Amount
Perth Festival Event No. 1	\$40,000
Perth Festival Event No. 2	\$40,000
TOTAL EVENT SPONSORSHIP	\$80,000

3. NOTES the allocation of 2024/25 Event Sponsorship remains subject to the recipient signing a Sponsorship Agreement with the City of Vincent identifying all related expectations and obligations.

CR CASTLE:

The requirement is that we only fund maximum 50% of projected costs, when we receive the application and the projected cost is stated, is any evidence provided or how do we gauge?

May pay less is claimed less, is any way to measure what the total cost was, and to confirm we didn't pay more than 50%?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

The Event Sponsorship application form only requires applicants to state the total cost to hold the event and the amount of sponsorship sought.

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It is not always practical for event organisers to provide detailed costings at the time of applying for funding as often the event is only in concept stage.

The Event Sponsorship Agreement, which is sent once the applicant has applied for the event, sets out the terms and conditions of the sponsorship including the requirement to provide a comprehensive set out of accounts at the acquittal stage.

Applicants are required to detail all sources of income and expenditure in their acquittal with receipts for items purchased with grant funds.

Should total event expenditure be less than projected, resulting in funding totalling more than 50% of the event cost, this would be against the terms of the Event Agreement and we would be within our rights to request a refund of the funding or part thereof.

CR CASTLE:

What is the feasibility of an acquittal process, acknowledging that some applicants are small community groups?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

The acquittal process is a key element of the Event Sponsorship process as it provides information detailing the success, reach, outcomes, and financials involved with the event.

It holds the applicants accountable to ensure they are delivering the event that was proposed in their application. The form itself is eight questions long, plus the income and expenditure information.

CR CASTLE:

The policy states that there is a requirement that events will benefit the City or to businesses, is any process undertaken to determine if this is delivered? How can this be captured?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

This information is captured in the acquittal process as well as the post-event survey, with organisers asked to demonstrate how they have met each of the event funding criteria. Delivery of the criteria forms part of the Event agreement.

CR CASTLE:

Are some groups doing their own feedback surveys?

EXECUTIVE MANAGER COMMUNICATIONS AND ENGAGEMENT:

Yes some groups create their own survey. We request the results of these surveys or a summary of feedback as part of our acquittal process.

For larger events, the City creates a survey which we share after the event on our social media pages. We also ask the event organiser to share the survey on their own platforms or to a database of event attendees.

On occasions we carry out surveys during an event.

At 7.22pm Cr Worner returned to the meeting.

At 6.20pm Executive Manager Communications and Engagement left the meeting and did not return.

COUNCIL BRIEFING NOTES**14 MAY 2024****8.1 REVIEW OF POLICY NO. 4.1.18 – NAMING OF CITY FACILITIES, STREETS, PARKS, RESERVES AND BUILDINGS**

- Attachments:**
- 1. Policy No. 4.1.18 - Naming of City Facilities, Streets, Parks, Reserves and Buildings**
 - 2. Assessment of Policy No. 4.1.18 - Naming of City Facilities, Streets, Parks Reserves and Buildings**

RECOMMENDATION:

That Council REPEAL Policy No. 4.1.18 – Naming of City Facilities, Streets, Parks, Reserves and Buildings at Attachment 1.

NO QUESTIONS

8.3 ANNUAL REVIEW OF DELEGATIONS

Attachments: 1. Register of Council Delegations - Marked up for 2024 Review

RECOMMENDATION:

That Council:

1. **NOTES** the annual review of its delegations in accordance with Section 5.46(2) of the *Local Government Act 1995*, as outlined in this report; and
2. **DELEGATES BY ABSOLUTE MAJORITY** the local government functions listed in the City's Council Delegated Authority Register included as Attachment 1.

CR LA FONTAINE:

Regarding Council's previous decision made in May 2022, can you please provide more information can be provided on why the decision was made on what the decision and how that impacts us now?

A/DIRECTOR STRATEGY & DEVELOPMENT

Council's reasons in full are confirmed in the Minutes from its 17 May 2022 Ordinary Meeting found [here](#), and are summarised as follows:

1. Council considered that distinguishing whether factors contribute to the heritage significance of the heritage place is not straight forward and involves subjective assessment.
2. Council considered that dealing with applications for demolition on heritage-protected places by Administration under delegation weakens the existing process, as it removes a key level of oversight over Administration's decision making in an area that is important, and is not supportive of the principles of good governance.

In response, Administration has sought to remove subjectivity in the proposed delegation wording relating to demolition to heritage-listed properties. This would be achieved by incorporating the following three conditions that the delegation would be subject to:

1. Meeting the relevant Acceptable Development criteria (or equivalent prescribed standard) of the City's local planning policies relating to heritage. This would ensure proposals for demolition strictly align with Council's position within the adopted planning framework;
2. The demolition being supported by a member of the City's Design Review Panel specialising in heritage conservation. This would ensure any decisions made under delegation have been considered, informed and found acceptable by an independent heritage expert; and
3. The structure/building proposed to be demolished does not contribute towards the heritage significance of the heritage place as specified within the Statement of Significance.

These conditions would ensure controls and a clear process is in place for oversight by Council in respect to demolition proposals to heritage-listed properties that would be determined under delegated authority by Administration.

Applications that do not meet all three conditions listed above means that Administration would not have delegation and they would be referred to Council for determination. This would ensure that proposals that would impact the heritage significance of a place or that are unacceptable based on advice from heritage expertise on the City's DRP would continue to be determined by Council and maintain its oversight.

Any proposals involving demolition to a heritage-listed property would also continue to be determined by Council where it receives more than five objections during community consultation.

Administration has been successfully implementing the practices set out in the three conditions in its assessment of these types of applications. This is demonstrated by seven of the eight applications proposing demolition to heritage-listed properties being determined en bloc by Council since the last delegation review in May 2023. Council's discussion on the eighth application did not relate to the demolition component of the application and instead related to the new works proposed as part of that application. This application was ultimately approved as per Administration's recommendation and without amendment.

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The delegation changes recommended by Administration seek to address the previous reasons set out by Council, and would still ensure Council would have oversight and decision-making responsibility for on heritage demolition applications that has an impact on the heritage significance of a place or that receives strong community interest.

8.4 INFORMATION BULLETIN

- Attachments:**
1. Unconfirmed Minutes of the Catalina Regional Council - held on 18 April 2024
 2. Unconfirmed Minutes of the Sustainability and Transport Advisory Group 14 March 2024
 3. Statistics for Development Services Applications as at the end of April 2024
 4. Register of Legal Action and Prosecutions Monthly - Confidential
 5. Register of State Administrative Tribunal (SAT) Appeals - Progress Report as at 6 May 2024
 6. Register of Applications Referred to the Metro Inner-North Joint Development Assessment Panel - Current
 7. Register of Applications Referred to the Design Review Panel - Current
 8. Unrecoverable Parking Infringements Write-Off
 9. Council Meeting Statistics
 10. Register of Petitions - Progress Report - May 2024
 11. Register of Notices of Motion - Progress Report - May 2024
 12. Register of Reports to be Actioned - Progress Report - May 2024
 13. Council Workshop Items since 10 April 2024
 14. Council Briefing Notes - 16 April 2024

RECOMMENDATION:

That Council RECEIVES the Information Bulletin dated May 2024.

CR WOOLF:

The graph on page 33, half of the legend has dropped off

EXECUTIVE MANAGER CORORATE STRATEGY & GOVERNANCE:

The graph has been updated.

ADDITIONAL INFORMATION – A/MANAGER DEVELOPMENT & DESIGN:

The Development Assessment Panel Application register has been updated in relation to the following applications:

- *No. 168 Scarborough Beach Road, Mount Hawthorn;*
- *No. 299 Charles Street, North Perth;*
- *No. 195 Beaufort Street, Perth;*
- *No. 538 Fitzgerald Street, North Perth; and*
- *No. 2 Venn Street, North Perth.*

The State Administrative Tribunal register has been updated in relation to the matter at:

No. 412-414 Fitzgerald Street, North Perth.

REPORTS WITHOUT DISCUSSION**6.3 RFT IE297/2023 HVAC MAINTENANCE SERVICES**

- Attachments:
1. Confidential Attachment 1 - Evaluation Worksheet RFT IE297-2023 - Confidential
 2. Confidential Attachment 2 - Pricing Information - Confidential

RECOMMENDATION:

That Council:

1. **NOTES** the outcome of the evaluation process for Tender IE297/2023 HVAC Maintenance Services; and
2. **ACCEPTS** the tender submission of Australian HVAC Services Pty Ltd ATF Skenpost Trust t/a Australian HVAC Services for Tender IE297/2023 HVAC Maintenance Services.

NO QUESTIONS

7.1 FINANCIAL STATEMENTS AS AT 31 MARCH 2024

Attachments: 1. Financial Statements as at 31 March 2024

RECOMMENDATION:

That Council RECEIVES the Financial Statements for the month ended 31 March 2024 as shown in Attachment 1.

NO QUESTIONS

COUNCIL BRIEFING NOTES

14 MAY 2024

7.2 AUTHORISATION OF EXPENDITURE FOR THE PERIOD 01 MARCH 2024 TO 31 MARCH 2024

- Attachments:
1. March 2024- Payments by EFT and Payroll
 2. March 2024- Payments by Direct Debit
 3. March 2024 - Payments by Fuel cards

RECOMMENDATION:

That Council RECEIVES the list of accounts paid under delegated authority for the period 1 March 2024 to 31 March 2024 as detailed in Attachments 1, 2 and 3 as summarised below:

EFT payments, including payroll	\$9,461,003.63
	\$
Direct debits, including credit cards	1,522,735.28
Total payments for March 2024	\$10,983,738.91

NO QUESTIONS

7.3 INVESTMENT REPORT AS AT 31 MARCH 2024

Attachments: 1. Investment Statistics as at 31 March 2024

RECOMMENDATION:

That Council **NOTES** the Investment Statistics for the month ended 31 March 2024 as detailed in Attachment 1.

NO QUESTIONS

7.4 DIFFERENTIAL RATING STRATEGY 2024/25

TRIM Ref: D24/42669

Authors: Ronel de Lange, Coordinator Rates and Receivables
Rhys Taylor, Chief Financial Officer

Authoriser: David MacLennan, Chief Executive Officer

Attachments: 1. Rate Setting Statement 2024-25
2. Statement of Objects and Reasons for the Proposed Differential Rates and Minimum Payments for 2024-25

RECOMMENDATION:

That Council:

1. **ADVERTISES** by local public notice for a period of 21 days, in accordance with Section 6.36(1) of the *Local Government Act 1995*, its intention to levy the following differential rates and minimum rates in 2024/2025 as set out in the Statement of Objects and Reasons for the Proposed Differential Rates and Minimum Payments for 2024/2025, at Attachment 2;
2. **AUTHORISES** the Chief Executive Officer to invite submissions from electors and ratepayers on the proposed differential rates and minimum payments for 2024/2025:

Rating Category	2024/2025	
	Rate in the Dollar	Minimum Rate
Residential	0.0782579	\$1,451.23
Vacant-Residential	0.0844727	\$1,331.75
Vacant-Commercial	0.1421566	\$1,773.27
Other	0.0737357	\$1,400.59

NO QUESTIONS

COUNCIL BRIEFING NOTES**14 MAY 2024**

7.5 ADOPTION OF THE LONG TERM FINANCIAL PLAN 2024/25 - 2033/34**Attachments: 1. Long Term Financial Plan 2024/25 - 2033/34****RECOMMENDATION:****That Council:**

- 1. ADOPTS the Long Term Financial Plan 2024/25 to 2033/34; and**
- 2. AUTHORISES the Chief Executive Officer to forward the City of Vincent Long Term Financial Plan in Attachment 1 above to the Department of Local Government, Sport and Cultural Industries.**

NO QUESTIONS

COUNCIL BRIEFING NOTES**14 MAY 2024****8.2 ADVERTISING OF AMENDED POLICY - COUNCIL MEMBERS CONTINUING PROFESSIONAL DEVELOPMENT**

- Attachments:
1. Council Member Continuing Professional Development Policy - marked up
 2. WALGA Template Policy - Council Member Continuing Professional Development

RECOMMENDATION

That Council **APPROVES BY ABSOLUTE MAJORITY** the proposed amendments to the Council Members Continuing Professional Development Policy, at Attachment 1 for the purpose of community consultation.

NO QUESTIONS

9 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

10 REPRESENTATION ON COMMITTEES AND PUBLIC BODIES

Nil

11 CONFIDENTIAL ITEMS/MATTERS FOR WHICH THE MEETING MAY BE CLOSED

Nil

12 CLOSURE

There being no further business the meeting closed at 7.31pm.