



CITY OF VINCENT

**TENDER IE371/2024
Administration Building
Level 1 HVAC Upgrade**

Tenders are invited for the Administration Building Level 1 HVAC Upgrade for the City of Vincent.

Documentation is available from the City of Vincent website www.vincent.wa.gov.au

Please direct any queries regarding the City's tendering process to Jeremy Chalmers, Coordinator Procurement and Contracts at tenders@vincent.wa.gov.au.

Tenders must be lodged electronically via the VendorPanel portal and addressed to the Chief Executive Officer, stating the Tender Number. The City does not accept hardcopy tenders. A mandatory site inspection will be organised for a later date.

All tenders must be received by **2:00pm (WST) Friday 20 December 2024**, in accordance with the Specification, Conditions of Tender and Conditions of Contract.

Lodgement of the tender documents is the responsibility of the Respondent. The City of Vincent cannot, and will not accept any responsibility in this regard.

Copies of this document are available for people with specific requirements in alternative formats upon request.

**David MacLennan
CHIEF EXECUTIVE OFFICER**